

**School Leadership Team of P.S. 31 Samuel F. Dupont School  
(SLT of PS 31)  
P.S. 31  
Samuel F. Dupont School  
75 Meserole Avenue  
Brooklyn, NY 11222  
(718) 383-8998**

**SLT Meeting: Friday, September 24, 2021 at 11:45 am**

**Present: Mary Scarlato, LouAnn Gallo, Tara Franco, Maria Puma, Lillian Casaceli, Kara Manber, Stephanie Samperi, Andrea Martinez, Tina Culmone, Heather Millburn**

**On Friday, September 24, 2021 the P.S. 31 School Leadership Team met. The meeting began at 11:45 AM. An agenda was generated prior to the meeting and was provided at the meeting.**

**Agenda Items**

**COVID**

- first testing scheduled today
- no show
- escalated

**Opening**

- mornings have become better
- still working on dismissal
- open to suggestions

**What Will Happen on Tuesday?**

- how many teachers/staff members needed?
- how many will be replaced?
- waiting for guidance
- we are not in bad shape at all
- following guidelines

**Entry and Dismissal**

- closing doors at 8am or 8:01am
- adjusted times
- if late we are sending them to front entrance
- dismissal should improve next week when all daycares/afterschools begin

### **Class Parent Meeting**

- all classes except 4 have class parents
- will all be set by this week
- putting together snapshots of the day to provide more information to parents who don't know what to expect
- parents love the random pictures that teachers send
- problem with some parents not taking their concerns to the teacher; instead they are circumventing teachers and talking to others/amongst one another
- planning a morning coffee talk/meet with parents after curriculum conferences
- will group together a few grades for the coffee talk
- class parent can bring it up at Curriculum Conferences
- parents can make appointments with teachers between 7:30 and 8am daily. Appointments are necessary!
- avoid PreK and K on same day
- virtual PTA meetings held in different classrooms?
- What's App as an option for class parent correspondence, should be used for announcements not discussions

### **Recess**

- all are very happy
- working out scheduling

### **October Calendar**

- CRSE Meeting Next Wednesday
- Book of Month set up for November
- October 1<sup>st</sup> – Animal Spirit Day
- October 5<sup>th</sup> – Picture Day, Sponsor a Smile is successful
- Teachers can let PTA know of supplies/water bottles that are needed
- not providing water and snack stash is for emergency use only
- class parents will set up snacks
- PTA Meeting in person at Japanese Coffee House (outdoor option) v. virtual?, can survey the parents
- Pie and Cake Fundraiser coming up
- Pumpkin carving contest virtual
- No FallFest

**New Curriculum**

- Into Math and Into Reading
- teams working diligently to roll out new curriculum
- switching from Progress to Into Writing so it is more cohesive
- CRSE aligned with diverse stories
- handwriting and math facts have slipped and need reinforcement

**Art Teacher**

- wonderful grade appropriate lessons

**Curriculum Conferences**

- next week

**Communication with Parents**

- apps
- coffee talk beginning soon
- newsletters
- Dial a Teacher coming out to parents
- urgent questions should not be sent via email
- bus miscommunications

**Horticulture Society**

- applied to have them come in for an afterschool program

**Test Scores**

- should be available next week

**Chancellor Meeting Today**

- hoping for updates!

**Billion Oysters Project**

- educating students
- free for Title I schools
- visit 2x to check the oyster cage
- Stephanie will get more information

**Title I**

- advise all to fill out lunch applications
- we need these completed

