

**Carl H. Kumpf Middle School**

**2023-2024**

**Student/Parent Handbook**



**Carl H. Kumpf**  
**Cougars**

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## **OUR MISSION AND BELIEFS**

The Clark Township Public Schools will, in an active and responsible partnership with the community, provide a quality education that ensures that all students achieve the New Jersey Student Learning Standards at all grade levels. Through a nurturing, relevant learning environment, we will assist in the development of productive, respectful and accountable citizens who are lifelong learners.



Carl H. Kumpf School exists to serve the unique academic, social, and emotional needs of students during a period of significant cognitive growth, and as they mature into adolescence. The staff of Kumpf School is committed to creating challenging educational opportunities based on rigorous academic standards. All aspects of our school's curricular and extracurricular activities are focused on the developmental needs of our students and designed to accommodate individual learning styles so that all of our students may experience success.

### **WELCOME from the Administration**

*It is my pleasure to welcome you to Carl H. Kumpf Middle School. We wish all our students much success in middle school. The Kumpf staff is extremely dedicated to the school and helping our students excel both academically and socially. Kumpf School is a National Schools to Watch, an achievement that demonstrates the commitment to success the students, staff and parents have at Kumpf School. We look forward to all our families becoming a part of the school community to help make Kumpf the best place possible for our students to learn!*

*The pages of this handbook serve as a guide for students and parents. The handbook offers information about academic, behavioral, and extracurricular activities, goals and expectations. Please review the handbook and refer to it throughout the year to help you understand your responsibilities at Kumpf. If you need clarification on any of the guidelines, feel free to ask any staff member for assistance. Also, please refer to Carl H. Kumpf website for any new information that you may need.*

*Good luck this year at Kumpf we hope it will be a very rewarding and exciting year for you!*

**Rick Delmonaco**  
Principal



***Welcome to the 2023-2024 school year!***

*Welcome back to Kumpf Middle School. Middle school is a time of change. It is a time for you to transition from children to young adults. It is here that you will begin to take on more responsibility as you learn, discover, and grow into your new role.*

*Becoming involved in your school community will lead you to great things on your road to discovery. Your administrators, counselors, teachers, and fellow classmates are all here to help you on your journey.*

*Good luck and have a great year!*

**Amanda J. Clarke**  
Assistant Principal

## MEMBERS OF THE BOARD OF EDUCATION

2023-2024

Ms. Lorraine j. Aklonis

Mr. Steven Donkersloot, President

Mr. Scott Bohm

Mr. Thomas Lewis, Vice President

Mr. Robert Brede

Ms. Kristen Hickman

Ms. Megan Harrison

Mr. Robert Smorol

Mr. Dino Bencivenga

Ms. Christine Guerriero, Garwood representative

## CENTRAL OFFICE ADMINISTRATORS

Mr. Edward Grande  
Superintendent

R. Paul Vizzuso  
Business Administrator/Board Secretary

Mr. Michael Pollack  
Director of Security

## CARL H. KUMPF MIDDLE SCHOOL ADMINISTRATION

Mr. Rick Delmonaco  
Principal

Ms. Amanda Clarke  
Assistant Principal

## SUPERVISORS

Mr. Andrew Amendola  
Director of School Counseling Services

Mrs. Christine Casale-Broski  
Supervisor of Educational Initiatives

Mr. Gus Kalikas  
Director of Athletics and Physical Education

Ms. Nicole Viola  
Director of Special Services

## CURRICULUM SUPERVISORS

Mrs. Neetu Varshney  
Supervisor of STEM

Ms. Olivia Miller  
Supervisor of English and Social Studies

Mr. Anthony Caldiero  
Supervisor of WL, Arts, Business

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President

Raquel Breece  
Vice President

Robert Immella  
Secretary

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# SCHOOL CALENDAR FOR 2023-2024 SCHOOL YEAR

\*Early Dismissal for the teaching staff & students on the same day of their school's  
Back-to-School Night and PreK-5 Conferences

DATE	SCHOOL CLOSINGS	NUMBER OF DAYS	
		Teachers	Students
<b>August/September</b>		20	17
Aug. 31 (Thurs.)	Teachers Report (Professional Development for Staff)		
Sept. 1 (Fri.)	Teachers Report (Professional Development for Staff)		
4 (Mon.)	Schools Closed for Teachers – Labor Day		
5 (Tues.)	Professional Development for Staff		
6 (Wed.)	Students Return		
*11 (Mon.)	<b>Clark Preschool Annex Back-to-School Night</b>		<b>-Early Dismissal CPA Students &amp; Staff</b>
*14 (Thurs.)	<b>Carl H. Kumpf Middle School Back-to-School Night</b>		<b>-Early Dismissal CHK Students &amp; Staff</b>
*18 (Mon.)	<b>Valley Road School Back-to-School Night</b>		<b>-Early Dismissal VRS Students &amp; Staff</b>
*19 (Tues.)	<b>Arthur L. Johnson High School Back-to-School Night</b>		<b>-Early Dismissal ALJ Students &amp; Staff</b>
*20 (Wed.)	<b>Frank K. Hehnly School Back-to-School Night</b>		<b>-Early Dismissal FKH Students &amp; Staff</b>
25 (Mon.)	Schools Closed – Yom Kippur		
<b>October</b>		21	21
9 (Mon.)	Schools Closed – Columbus Day		
<b>November</b>		18	17
7 (Tues.)	Schools Closed for Students – Election Day/Professional Development for Staff		
9 & 10 (Thurs. & Fri.)	Schools Closed – NJEA Convention/Veterans Day		
*14 (Tues.)	<b>*ONLY – CPA, FKH, and VRS Conferences – Early Dismissal</b>		
*16 (Thurs.)	<b>*ONLY – CPA, FKH, and VRS Conferences – Early Dismissal</b>		
22 (Wed.)	Early Dismissal for Students and Staff		
23 & 24 (Thurs. & Fri.)	Schools Closed – Thanksgiving Recess		
<b>December</b>		16	16
22 (Fri.)	Early Dismissal for Students and Staff		
25-29 (Mon.-Fri.)	Schools Closed – Winter Recess		
<b>January</b>		21	21
1 (Mon.)	Schools Closed – New Year's Day/Winter Recess		
2 (Tues.)	Schools Reopen		
15 (Mon.)	Schools Closed – Martin Luther King, Jr. Day		
<b>February</b>		20	20
19 (Mon.)	Schools Closed – Presidents' Day		
<b>March</b>		20	20
29 (Fri.)	Schools Closed – Good Friday		
<b>April</b>		17	17
1-5 (Mon.-Fri.)	Schools Closed – Spring Recess		
8 (Mon.)	Schools Reopen		
<b>May</b>		22	22
27 (Mon.)	Schools Closed – Memorial Day		
<b>June</b>		12	12
4 (Tues.)	Schools Closed – Primary Election Day		
7 (Fri.)	<b>Arthur L. Johnson High School Prom–Early Dismissal for ALJ Students</b>		
14 (Fri.)	Full Session for Students		
17 & 18 (Mon. & Tues.)	Early Dismissal for Students		
19 (Wed.)	Early Dismissal for Students <b>(Last Day for Students and Staff)</b>		
		187	183

**PLEASE NOTE:** The Clark School District may close for a number of days per year due to inclement weather. Three snow days are built into this calendar. If additional snow days are required, in order to complete a full school year of 180 days, and because *Project Graduation* locks the schedule to a specific day for graduation, the holidays may be reduced in the following order: **Spring Recess 4/5/24; Spring Recess 4/4/24**. Please be aware of these possibilities in planning vacation activities during the 2023-2024 school year. If all three snow days are not needed, schools will be closed for additional days in the following order: **Friday 5/24/24; Monday 6/3/24; Friday 5/31/24**.

## CARL H. KUMPF SCHOOL SCHEDULED EVENTS FOR 2023-2024

### August

24-25 Camp Cougar I (for sixth graders) 9 a.m. to 12:00 p.m.  
28-29 Camp Cougar II (for sixth graders) 9 a.m. to 12:00 p.m.  
31 Teachers Return (Professional Development Day)

### September

1 Teachers Report (Professional Development Day)  
5 Teachers Report (Professional Development Day)  
5 6<sup>th</sup> Grade Visitation – 10:30 a.m. to 11:30 a.m.  
6 Students Return  
14 Back-To-School Night – 7:00 p.m.  
(12:32 dismissal for Kumpf students)  
22 School Pictures  
28 PTA Meeting – 7:00 p.m.

### October

2 Week of Respect begins  
27 PTA Halloween Dance – 7:30 p.m. to 9:30 p.m.

### November

2 PTA Meeting – 7:00 p.m.  
16 KTV Star Power (TBD time)  
17 School Picture Retakes

### December

7 PTA Meeting – 7:00 p.m.  
14 Winter Concert – 7:00 p.m. @ALJ

### January

18 PTA Meeting – 7:00 p.m.

### February

No events scheduled  
8-9 School Play – 7:00 p.m. (Make-up dates – February 14-15)  
10 School Play – 3:00 p.m. (No make-up date)  
22 PTA Candy Bingo (Time – TBD)

### March

14 PTA Meeting – 7:00 p.m.  
22 PTA Dance – 7:30 p.m. to 9:30 p.m. (tentative)

### April

17 Band Bonanza – 7:00 p.m. @ALJ  
18 PTA Meeting – 7:00 p.m.

### May

TBD NJSLA Test Administration  
2 Incoming 6<sup>th</sup> Grade Student Orientation – 6:30 p.m.  
9 NJHS Induction Ceremony – 6:00 p.m.  
16 PTA Meeting – 7:00 p.m.  
17 Music Trip to Great Adventure  
30 CHK Spring Concert – 7:00 p.m. @ALJ

### June

6 8<sup>th</sup> Grade Distinguished Honor Roll Reception (Time TBD)  
11 Art Show (3:00 p.m. to 6:00 p.m.)  
13 8<sup>th</sup> Grade Awards – 6:00 p.m. @ALJ  
14 8<sup>th</sup> Grade Dinner at Gran Centurions – 7:30 to 10:30 p.m.  
18 Promotion Exercises – 6:00 p.m. @ ALJ High School  
19 8<sup>th</sup> Grade Bagel Breakfast (Time TBD)  
19 Last Day of School (12:32 p.m. dismissal)

***Please note: Dates and times are subject to change. Please consult the school website for updates***

## SCHOOL HOURS

Students are to report to homeroom/first period each day in order to take attendance and to hear important announcements. Students may enter the building at 7:50 a.m. Prior to that time students will wait outside in their assigned areas. Students may enter the building earlier **only** if prior permission has been provided by a teacher, counselor or administrator. Supervision is not available before 7:50 a.m. or after 2:50 p.m. on regular school days, or after 12:32 p.m. on half-days. Parents and visitors are not permitted to enter the school between the arrival and dismissal windows. No visitors are permitted between 7:50 a.m. and 8:20 a.m. and 2:27 p.m. and 2:57 p.m. All visitors **MUST** have an appointment to enter the school outside these windows. **This includes student sign-outs.**

Delayed openings are occasionally scheduled in response to inclement weather. To ensure the safety and security of our students, we ask that in such cases, students arrive at school after 9:25 a.m., when proper supervision is available. **With the exception of those students assigned to a school bus, parents are responsible for transportation to and from school. Appropriate drop off and pick up arrangements must be made to ensure that proper supervision is available.**

## DAILY TIME SCHEDULES

	Daily	Ninety Minute Delayed Opening	Half-Day	Advisement Day
Teachers Present	7:50	9:20		
Teachers in Class Room				
Homeroom/1 <sup>st</sup> Period Room	8:05 – 8:15	9:35 – 9:45	8:05 – 8:15	8:05 – 8:45
Period 1	8:18 – 8:58	9:48 – 10:18	8:18 – 8:43	8:48 – 9:23
Period 2	9:01 – 9:41	10:21 – 10:51	8:46 – 9:11	9:26 – 10:01
Period 3	9:44 – 10:24	10:54 – 11:24	9:14 – 9:39	10:04 – 10:39
Period 4	10:27 – 11:07	11:27 – 11:57	9:42 – 10:07	10:42 – 11:17
Period 5 – Lunch 1	11:10 – 11:50	12:00 – 12:30	10:10 – 10:35	11:20 – 12:00
Period 6 – Lunch 2	11:53 – 12:33	12:33 – 1:03	10:38 – 11:03	12:03 – 12:43
Period 7 – Lunch 3	12:36 – 1:16	1:06 – 1:36	11:06 – 11:31	12:46 – 1:26
Period 8	1:19 – 1:59	1:39 – 2:09	11:34 – 11:59	1:29 – 2:04
Period 9	2:02 – 2:42	2:12 – 2:42	12:02 – 12:32	2:07 – 2:42

## **ATTENDANCE**

To receive the maximum benefit from classroom and instructional participation, it is important that students report to school each day. N.J.S.A. 18A:38-25 requires every parent, guardian, or other persons having custody and control of a child between the ages of six and sixteen years to cause such child regularly to attend the public schools of the district. The Policy of the Clark Board of Education defines attendance as the student's presence in school and in the classroom to which he or she is assigned at the time scheduled for instruction or other activities. A student is considered to have attended school if he or she has been present for at least four hours during the school day. Absence from school will be excused only in accordance with Board Policy and with proper and appropriate documentation. Excused absences may include: absences as a result of a documented illness, absences resulting from a family illness or death, absence for an educational opportunity, religious observance, suspension from school, or a required court appearance. Absence for any other reason will be deemed unexcused and subject to review and action by the Attendance Task Force. Accumulated absences will result in progressive action and may result in the denial of course credit. Please refer to <https://www.nj.gov/education/holidays.shtml> for clarification on religious holidays permitting absence from school.

**Truancy is defined by Board Policy as a student's absence from all or part of the school day without the knowledge of the student's parent or legal guardian. A student is also considered truant if he or she is present in school but absent from a class or activity without permission. Truant students will be subject to disciplinary action up to and including suspension from school. Such action will be determined by the Principal and Assistant Principal and will be specific to the circumstances of the truancy.**

Parents and students should note that, in accordance with Board Policy, students may be denied permission to participate in extracurricular activities, including athletic events, if their attendance fails to meet acceptable standards. Furthermore, as indicated in Policy 5410, only extending circumstances will permit the promotion of a student who has been in attendance fewer than one hundred fifty days during the school year.

## **STUDENT ABSENCE OR TARDY PROCEDURE**

If a student is going to be tardy or absent from school, his/her parent/guardian should call the school at (732) 381-0400 or using the Genesis Student Management Program no later than 8:30 a.m. of that day. It is the student's responsibility to complete any work assigned during an absence from school. Information on assignments and assessments may be obtained by visiting the class pages of your child's teachers. Further requests for assistance on class and homework assignments can be sent via email to your child's teachers. Students returning to school after an absence will have one day to make up missed work for each day of absence, provided a doctor's note is turned in. Vacation days during the school year are highly discouraged and all work missed will have to be made up. If a student is absent without a doctor's note, they will have the number of days absent, starting on the date of their return, to make up the work (i.e. 3 days absent without a note = 3 days to make up the work).

Parents anticipating a future or extended absence from school should notify the Main Office, in writing, of the date and duration of such an absence.

**Students returning to school after an absence of any length must present a note, signed and dated by a parent, explaining the reason for absence. Students returning to school after an absence of five or more days must also present a physician's note documenting the student's illness. Students who have been absent as a result of having or having been suspected to have a communicable disease must present documentation to the school nurse allowing them to return to school and that affirms that the student is free from any communicable disease.**

Late arrival is the arrival of a student after the beginning of the school day. **Students are considered late if they have not arrived in homeroom/first period by 8:05 a.m.** Students who arrive to school late must report to the Main Office to obtain an admittance slip. Several tardy arrivals to school may affect a student's ability to participate in extracurricular activities and possible remedial measures (see next section).

### **TARDY STUDENTS**

All CHK students are required to be in their homeroom by no later than 8:05 a.m. When a student enters a homeroom after 8:05 a.m., he/she is considered tardy. The following procedures will be utilized to manage habitual tardiness, to keep parents informed, and to “impose a response that will affect a change in behavior”:

1. Upon earning a 6<sup>th</sup> tardy mark, a student will be required to serve a recess detention for each subsequent tardy.
2. Upon earning a 9<sup>th</sup> tardy mark (and each subsequent tardy), a student will be required to serve an after school detention until 3:30 p.m. and will not be permitted to participate in extracurricular activities on the day(s) he/she is tardy. In this instance, absences from athletic or play practices are considered unexcused. Additionally, a corrective action plan will be developed with the guidance counselor and must be approved by the Principal. During the corrective action plan meeting, parents will be informed that the 15<sup>th</sup> tardy will justify in-school suspension and permanent removal from extracurricular activities.
3. Upon earning the 15<sup>th</sup> tardy mark, a student will be required to serve an in-school suspension and will be deemed ineligible to participate in extracurricular activities.
4. Continued tardiness will lead to additional consequences including, but not limited to out of school suspension and suspension from extracurricular activities such as: promotion exercises, field day, class trips, dances, etc.

### **EARLY DISMISSAL**

All requests to have a student dismissed from school during regular hours must be submitted in writing or in the Genesis Student Management system and must include the reason for early dismissal along with the date and signature of a parent. A parent/guardian must report to the Main Office to sign the student out. Proper identification is required and must be presented prior to the early release of any child. Please note that in the interest of the safety and security of our students, this process may take several minutes. The patience and cooperation of our parents is greatly appreciated. **The main office must be notified prior to picking your child up early. No students can be dismissed early during the last twenty minutes of the school day (2:22 p.m.)**

### **EMERGENCY CLOSING OF SCHOOL**

In the event of an emergency school closing, parents will be notified by the Clark Board of Education School Messenger Alert Notification System. To ensure that proper notification can be made, we ask that all parents regularly update family contact information in the School Messenger system and that the Main Office be notified immediately of any change in address or telephone number(s). Information about school closings may also be obtained from **www.clarkschools.org**, the AM radio station 1010 WINS, FM radio station NJ101.5, or TV 36. Please do not call the Clark Police Department or the school.

### **DELAYED OPENING OF SCHOOL**

In the event of a delayed school opening, parents will be notified by the Clark Board of Education School Messenger Alert Notification System. Notification will also be posted on the school and district websites. All students will report to school at 9:35 AM on such days. Bus students will be picked up ninety minutes later than their normal time: i.e. if pick-up time is normally 7:30 AM, late opening pick-up time is 9:00 AM.

### **SECURITY DRILL AND SECURITY EMERGENCY**

In the event of an emergency that requires students and school officials to remain in their classroom, remain in the school, or evacuate the school, it is essential that all students and parents fully cooperate with the staff and emergency personnel. Parents will be notified, as necessary and appropriate, by the Clark Board of Education School Messenger Alert Notification System. When a drill is taking place, no visitors are permitted to enter the building and students are not permitted to leave the school at this time.

### **SCHOOL EVACUATION**

If it becomes necessary for the school to be evacuated, students will follow the instructions of the staff and emergency personnel and proceed to the predetermined evacuation location. Parents will be notified, as necessary and appropriate, by the Clark Board of Education School Messenger Emergency Notification System.

### **SURVEILLANCE CAMERAS**

The Board of Education authorizes the use of electronic surveillance monitoring devices in school buildings and on school grounds. Therefore, all school buildings and school grounds within this school district may be monitored using such devices in accordance with Board Policy.

### **WITHDRAWAL OF STUDENT**

Parents of students who are moving or withdrawing from school must contact the Main Office several days prior to the withdrawal date to allow sufficient time to complete the necessary paperwork.

### **SCHOOL WEBSITE**

The Carl H. Kumpf Website is ***chk.clarkschools.org***. The Website is updated regularly and is kept current with important notices and information for parents. In our continuing effort to eliminate waste and decrease the amount of paper generated by many school buildings, important notices and information on upcoming events will be provided to you through the CHK Homepage. If for some reason you do not have access to the Internet, please provide the Main Office with a written request to receive printed notices. Individual class pages include such resources as homework reminders, assessment dates, and classroom notes. All faculty members can be contacted through their Clark Schools email account. A Staff Directory can be found in the opening section of this handbook.

### **BACKPACKS**

Backpacks may be used to transport books and supplies to and from school and must fit into and remain in the students' lockers during the school day. Students may go to their lockers before homeroom, before and after lunch periods, and at the end of the school day. Students may also go to their lockers before each class, but must be in their classroom when the bell rings. Teachers will not issue locker passes. It is the student's responsibility to be prepared for class with the proper books and materials. Forgotten items may not be retrieved during class.

### **SCHOOL NURSE**

The school nurse is in attendance daily from 7:50 AM to 2:50 PM to administer first aid. In accordance with District Policy, the School Nurse is not permitted to administer any prescription or over-the-counter medications without parental consent and a doctor's note. Any medications administered by the School Nurse must be packaged in their original container.

Physicals, including all sports physicals, must be completed by a private family physician and must be submitted to the Health Office on or before the appropriate date. Sports physicals must be accompanied by the necessary forms and approved by the School Nurse prior to participation in any school sports.

### **PHYSICAL EDUCATION EXCUSE POLICY**

All physical education excuses should be turned into the physical education teacher at beginning of class. In order to obtain a physical education excuse, students must submit a note to the Health Office, signed and dated by a parent, listing the reason for the excuse. The School Nurse will then provide, as warranted, a written excuse from physical education. In such cases, the student is expected to dress for physical education and may be asked to act as timer, scorer, or referee. If this is not possible for a student to dress for physical education, an alternative assignment may be required.

Students may not be excused from physical education more than three days of any one marking period without the written documentation of a treating physician. Any student who is not able to participate in class for an extended period of time due to a medical excuse must provide additional documentation from the treating physician permitting him/her to return to and participate in physical education class. Students who are excused from physical education cannot participate in any school sponsored, extracurricular athletic activity. **Excused students are also prohibited from participation in physical activities and games during the lunch period/recess time.**

### **SCHOOL TELEPHONE**

Use of the office telephone by students is limited to emergency calls only. Students need a teacher's permission to use the telephone except during lunch periods. The use of cell phones is not permitted during school hours. In an effort to protect personal privacy, camera phones are not permitted in school at any time. Students found to be in violation of this policy will be subject to disciplinary action.

### **LOST AND FOUND**

Textbooks, library books, and any lost item of value should be turned in to the Main Office. Textbooks will be returned to the classroom teacher. All other items should be placed in the lost and found boxes in the cafeteria, gymnasium or Main Office.

### **BICYCLE REGULATIONS**

In an effort to ensure student safety, bicycle riding is not allowed on school property during school hours. Students who ride a bicycle to school **are required to wear a bike helmet**. All bicycles should be walked to the bicycle racks and must be secured with a bicycle lock during the school day.

### **SKATE BOARDING OR ROLLER BLADING**

Skateboarding or rollerblading is not allowed on school property at any time. Students are not permitted to wear sneakers or shoes with wheels.

# **STUDENT RIGHTS AND RESPONSIBILITIES** **AND BEHAVIORAL EXPECTATIONS**

## **DISCIPLINE GUIDELINES FOR STUDENTS**

The mission of this school is to provide a setting where each student can learn to the maximum of his/her ability. It is important that all students and parents understand the rights to which all students are entitled and the consequences of any type of behavior which may deny others of those rights or that may disrupt the learning process. It is our belief that by explaining student rights and responsibilities, our students will develop improved self-control, a sense of responsibility and a regard for the rights of others. To accomplish these goals, students and their parents should become familiar with the following **Student Rights, Student Responsibilities** and the **School Discipline Guidelines**.

Students and parents must understand that, as students of Kumpf School, the behavior or misbehavior of any student is a reflection on the entire school community as well as the community at large. Consequently, student dress and conduct remain under the authority of the Administration at all school sponsored events and the Administration may exercise the right to address any inappropriate dress or behavior that occurs after hours or off of school grounds at any event sponsored by Kumpf School or the Clark Board of Education.

### **Student Rights**

1. Students have the constitutional right to a public education and to pursue their educational goals in a safe and orderly educational environment.
2. Students have the right to an environment that is free of intimidation or harassment
3. Students have the right to express their opinions and ideas and to support the causes in which they believe in any way that does not violate applicable laws, Board Policies, or the Discipline Guidelines set forth in this Handbook, and that does not otherwise violate the rights of others.
4. Students have the right, barring exclusion based upon the Policies of the Board of Education or of the requirements set forth in this Handbook, to participate in extracurricular activities.
5. Students have the right to know what is expected of them academically as well as the grading procedures on which their academic performance will be evaluated.
6. Students have the right to know what behavior is expected of them as well as the consequences for inappropriate behavior.

### **Student Responsibilities**

1. Students have the responsibility to demonstrate respect for themselves and others.
2. Students have the responsibility to attend school daily, to arrive at school on time, to actively participate in the learning process and to do their absolute best on all assignments and in each of their courses.
3. Students have the responsibility to behave in a manner that is appropriate to their surroundings, that reinforces a positive school climate and that does not pose a potential or actual danger to themselves or to others.
4. Students have the responsibility to maintain an environment that is free from intimidation or harassment. Students also have the responsibility to report to the Administration any harassment or intimidation about which they are aware.
5. Students have the responsibility to settle conflicts in a nonviolent way and must refrain from using physical force or physical contact for the purpose of inflicting harm on others.
6. Students have the responsibility to notify the Administration of any violence or potential violence about which they are aware.
7. Students have the responsibility to keep the school grounds and building clean and to keep clean the buildings and grounds on which any school sponsored event occurs.
8. Students have the responsibility to follow the rules and regulations of any extracurricular activities in which they participate and may not discourage the participation of other students.
9. Students have the responsibility to know and observe the policies and procedures included in this Handbook.
10. Students have the responsibility to know and understand the following consequences for inappropriate behavior.

Inappropriate student behavior will be dealt with on an individual basis, based upon the circumstances of the situation and at the discretion of the building administration. It is the goal of our community to establish an environment where students recognize and accept the consequences of their actions and where they are supported in learning from their mistakes. We recognize our role as partners of parents in the guidance of our students and rely on the support of our parents as a necessary component in the redirecting of student behavior. For that reasons, students and parents alike may be asked to participate in conferences at times when concerns arise at the classroom or school level.

**Classroom Detention:** Classroom detention may be assigned in response to minor misbehavior and at the discretion of the classroom teacher. Students may be required to arrive before or remain after school with a teacher for academic or behavioral reasons. Students may also be assigned lunch detention and, in such cases, will complete the assigned detention during their lunch period. Notification of any such detention will be given to both the student and parent.

**Office Referral:** A student may be sent to the Main Office for behavior that disrupts the classroom environment or which is distracting or offensive to others. Parents will be notified by the classroom teacher of any Office Referral and appropriate documentation will remain in the office of the Assistant Principal. Severe or multiple classroom infractions will result in disciplinary action and may include Administrative Detention or Suspension.

**Office Detention:** Office Detention will be assigned by the Principal or Assistant Principal in such cases where multiple infractions have occurred or where students have failed to meet obligations to their classroom teachers. Office Detention will also be assigned, at the discretion of the Principal or Assistant Principal in response to inappropriate student behavior. Office Detention can range, depending on the offence, from 2:45-3:30 p.m. in the Main Office. Parents will be notified of the date of the detention. Students who fail to report to Office Detention will be then be reassigned to Administrative Detention at a later date.

**Administrative Detention:** Administrative Detentions will be held once each month on Friday afternoons until 3:30 p.m. for those students who have accumulated excessive undocumented absences or tardy arrivals to school, have engaged in repeated minor misbehavior, failed to report to Office Detention, or for major disciplinary infractions where suspension from the educational setting can be avoided.

**In School Suspension:** Students may be assigned In School Suspension at the discretion of the Principal or Assistant Principal. Generally, students are assigned to In School Suspension after other progressive discipline measures have failed to redirect student behavior or following severe discipline infractions where removal from school can be avoided. Parents will be notified of any assigned In School Suspension. Students will be provided with and expected to complete all missed assignments and assessments and may be assigned additional work by the Principal or Assistant Principal. Any student assigned to In School Suspension will be excluded from extracurricular activities on the day or days of suspension.

**Out of School Suspension:** Students may be assigned Out of School Suspension at the discretion of the Principal or Assistant Principal and in response to major disciplinary infractions or when removal from the school building is the most appropriate course of action. Examples of major disciplinary infractions include, but are not limited to: the use of violence or intimidation, inappropriate physical contact, theft, smoking and vandalism. Students who violate the Camera Phone Policy will be assigned Out of School Suspension in accordance with the Cell Phone Policy. Parents will immediately be notified of any Out of School Suspension and are required to report to the Main Office to sign the student out. The duration of any suspension will be based upon the severity of the infraction. Students suspended from school will be provided with and expected to complete all missed assignments and assessments and may be assigned additional work by the Principal or Assistant Principal. An Administrative Conference with both the student and parent is required prior to readmission to school. Any student suspended from school will be excluded from extracurricular activities on the day or days of suspension and until such time as an Administrative Conference occurs. Discussion of participation in extracurricular events will occur at the Administrative Conference with the final determination being made by the Principal and Assistant Principal.

### **Discipline Point System**

All discipline infractions will have a point value associated with them. The following is the value for each infraction and the consequence it holds:

Out of School Suspension (OSS)	=	6 points
In School Suspension (ISS)	=	4 points
Central Detention (2:45-3:30)	=	3 points
Teacher Assigned Detention (2:45-3:00)	=	2 points
Recess Detention	=	1 point
Cell Phone On In the Building	=	1 point

Once a certain amount of points are earned, students will be subject to the following consequences:

15 points =	No Extra Curricular Activities (i.e. Dances, School Play, Ktv Star Power, etc.)
17 points =	No Field/Activity Day at end of the year
19 points =	No Class Trip (No refunds can be given once a trip is paid for. If a student has the trip taken away for disciplinary reasons, a refund will not be given because the trip has been booked and paid for and the money is no longer available)
22 points =	No 8 <sup>th</sup> Grade Dance
25 points =	No Promotion Exercises

If the majority of points are earned early in the school year, a student's behavior has improved, and no subsequent points are earned, it will be at the discretion of the principal and vice principal to forego the above point scale and allow a student to attend certain events.

### **Harassment, Intimidation and Bullying (HIB)**

It is our goal to maintain an environment that fosters respect for the dignity of each individual. Harassment, intimidation and bullying are two of concern for students, parents, teachers and administrators of the middle grades. The district board of education establishes that "harassment, intimidation or bullying" means any gesture, any written, verbal or physical act, or any electronic communication (a communication transmitted by means of an electronic device, including, but not limited to a telephone, cellular phone, computer, or pager.), as defined in N.J.S.A. 18A:37-14, whether it be a single incident or a series of incidents, that is:

- a) reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or
- b) by any other distinguishing characteristic; and that
- c) takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in N.J.S.A. 18A:37-15.3, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students; and that
- d) a reasonable person should know, under the circumstances, that the act(s) will have the effect of physically or emotionally harming a student or damaging the student's property, or placing a student in reasonable fear of physical or emotional harm to his person or damage to his property; or
- e) has the effect of insulting or demeaning any student or group of students; or
- f) creates a hostile educational environment for the student by interfering with a student's education or by severely or pervasively causing physical or emotional harm to the student.

**The link below is to the District's HIB Policy:**

**[Clark Schools HIB Policy Link](#)**

As students enter and progress through the middle grades, Internet or cyberbullying can negatively affect the school climate and the general well-being of our students. This form of bullying occurs when students use the Internet or a cellular phone to degrade, threaten, demean, humiliate or cause others to become fearful. Cyberbullying is especially challenging because of the effect it has on students and on the school environment. Students and parents should understand that disciplinary action can and will be administered in such cases where student or staff safety is at stake, or when inappropriate use of the Internet or a cellular phone results in disruption to the learning environment.

Further, while every effort is made to educate on students on appropriate use of the Internet, cyberbullying and safety remain very much in the hands of our parents who have options and controls that are not available to school personnel. All parents are encouraged to understand that the safety and conduct of our students while on-line, is a collaborative effort where education, prevention and monitoring are all necessary components of any lasting impact. We encourage our parents to educate themselves on the risks their children face while on the Internet, particularly as they enter the middle school years, and to attend all available programs on this critical issue.

### **Code of Dress**

This Code was developed in an effort to create and maintain an environment appropriate to a middle school where learning remains the key focus of student efforts and attention. While we appreciate that many trends in clothing make it difficult to purchase clothes that are appropriate for school, it is important to remember that suitable clothing is available and that any item worn to school should be age appropriate and should not distract or offend others. In particular, we ask that students and parents refer to the information provided below when selecting school clothing.

The Carl H. Kumpf Dress Code will be strictly enforced and will apply to students throughout the school day and at all extracurricular activities or school sponsored events, including school dances. Students in violation of the School Dress Code will be required to change, and may be subject to disciplinary action for repeated or flagrant offenses.

**Pants/Shorts/Skirts** may be worn at the waist level and must not reveal any undergarments. Students are not permitted to push, or roll up, pant legs.

**Leggings** are only permitted to be worn with a long shirt and/or skirt over them.

**Shorts** must be full cut shorts with a modest inseam, extending at least to the mid-thigh.

**Skirts** should be at least the length of the shorts that are permitted and must not be rolled or pulled above the waist.

**Shirts** should be long enough to extend below the waist, but may extend to the waistline if they are worn in a layered fashion. Sleeveless shirts are permitted (for girls) but no bra straps should be visible. Tank tops, spaghetti strap tops, off the shoulder tops (with a spaghetti strap) are NOT permitted. Strapless shirts worn with a bralette are NOT permitted.

**Halters**, bare midriffs, plunging neck and back lines, racer back or half shirts/off the shoulder shirts are not permitted.

**Gym Clothes** must be consistent with the school dress code and with the policies of the physical education teachers.

**Sport Uniform Tops** can be worn on game days only as a display of enthusiasm and of team spirit. Face painting, however, is inappropriate and disruptive, and may not be worn in school at any time. Full uniforms may not be worn.

**Footwear** is required at all times and must be in safe condition and worn in a safe manner. **No flip-flops, slides** or other backless shoes are allowed. Footwear (including Crocs) must have a back strap and the strap must be worn around the heel of the foot

**Hats** may not be worn in the building.

**Bandanas/Other Headwear** may not be worn or carried in the building.

**Jewelry/Chains** that could cause damage to any student or school property is not to be worn (i.e. spiked bracelets, choke chains, etc.). No jewelry is permitted to be worn during physical education classes.

**Coats or down vests** may not be worn in the building during school hours unless the Administration determines that emergency heating conditions exist. Should that happen, there will be an announcement made to staff and students.

**Patches, decals, and words on clothing** are acceptable so long as they are not of a disruptive, obscene, or suggestive nature and may be determined to be so at the discretion of school administration.

**Pajamas** are not appropriate school attire and may not be worn in school at any time. This includes slippers.

**Other:** Any item administrators deem inappropriate to the learning environment.

### **Substance Abuse**

If any staff member suspects that a student is under the influence of drugs/alcohol or in possession of drug paraphernalia, the parents of that student will be required to have the student complete a health screening by a medical doctor or an osteopath (in accordance with District Policy No. 5530). The parents must produce the test results before the child can be readmitted to school. A positive test result will result in disciplinary action and the student will be referred to the district's Student Assistance Counselor and the child will be required to participate in a substance abuse rehabilitation program. Please note, in accordance with district policy, students found in position of vaping device or products will be subject to a health screening and disciplined accordingly.

### **Bus Regulations**

School bus transportation is available to all students living beyond the two-mile limit. Students should arrive at the bus stop on time and use care to respect the private property of neighbors at the bus stop. Missing the bus is not a valid excuse for being absent or tardy. Buses will be available only at regular school arrival and dismissal times. There will be no late bus or sports bus following games. Bus routes can be found on the Kumpf website.

We are extremely committed to bus safety and to providing a comfortable start to the day for each and every CHK student. Therefore, it is required that students demonstrate respect for the bus driver, bus rules, and most importantly, respect for one another. In addition to the standard behavioral expectations of Kumpf School, students must adhere to the following behavioral expectations when riding the school bus. Improper behavior at the bus stop or while riding the bus will result in disciplinary action and may result in suspension or loss of bus privileges.

When necessary, the bus drivers will submit formal 'bus conduct reports' that specifically describe and document individual students' inappropriate behaviors. If a student accumulates three formal 'bus conduct reports' related to inappropriate behaviors on our busses, a ten day bus suspension will be initiated. More severe school bus infractions may require an immediate bus suspension. Students are not permitted to eat on the bus.

- Students must not tamper with or vandalize the bus.
- Books, lunches, or other personal articles should not be left on the bus.
- Nothing should be thrown from bus windows.
- Students are not permitted to leave their seats while the bus is in motion and must be seated before the bus moves.
- Students are expected to be courteous to fellow passengers and to the bus driver, as well as to the any cars or pedestrians around them.
- Students are not permitted to consume food or drink on the bus or to possess/use tobacco or any illegal substances.
- **Only those students assigned to the bus may ride the school bus. Guests are not permitted on the school bus at any time and students are not permitted to ride any bus other than that to which they are assigned.**
- Bus passes must be carried at all times and will be checked during morning or afternoon rides at random. Any student who misplaces their bus place must notify the Main Office and may be responsible for any fees associated with replacement passes.

### **Computer Policy**

The District's Computer Use Agreement is available on the Genesis Parent Portal. This agreement must be electronically signed through the Genesis Parent Portal. Use of District technology is contingent upon the appropriate and proper use of available resources. Any violation of the District's Computer Use Agreement will result in an administrative referral and subsequent disciplinary action. Depending on the severity of the infraction, computer privileges may be suspended by the Administration. Also, see One to One Chrome Book Initiative Policy at the end of this section.

### **Assemblies**

Assemblies are held periodically. Often, school assemblies consist of speakers or performers who are guests of the school and the PTA. Students are reminded of their obligation to behave in a respectful manner during assembly programs. While applause is acceptable at appropriate times, unnecessary talking, shouting of names, or any other distracting or disrespectful behavior will result in removal and subsequent disciplinary action.

### **Lunch**

All students are assigned to a specific lunch period. Students may purchase lunch or are also welcome to bring a lunch from home. Additional snack and beverage selections are available at an additional cost. The school lunch menu and price list is posted on the CHK website each month. Any questions regarding this service can be directed to Ms. Nelly Diaz from Maschio's Food Services, Inc. ([ndiaz@maschiofood.com](mailto:ndiaz@maschiofood.com)).

While we understand that students of the middle grades continue to find enjoyment in the celebration of their birthdays, we ask that parents and students refrain from purchasing and/or distributing food to other students for the purpose of celebration. Parents should also note that students are not permitted to leave the school building during lunch and may only do so in emergency situations or otherwise unavoidable circumstances. As previously indicated, all requests to have a student dismissed from school during regular hours must be submitted in writing and must include the reason for early dismissal along with the date and signature of a parent. A parent must report to the Main Office to sign the student out. Students are expected to behave appropriately while in the school cafeteria and during the lunch recess.

Any student who fails to display appropriate behavior may be removed from the cafeteria and will be subject to disciplinary action. The following guidelines may be of assistance to students in determining what acceptable and appropriate behavior in the school cafeteria is:

- All food must be eaten in the cafeteria; outside fast food being delivered or dropped off is not permitted
- Students are to conduct themselves in an orderly manner at all times, in the lunch line, while eating, and during the lunch recess period
- Each student is responsible for the cleanliness of the table at which he/she eats and of the surrounding area. Students are not permitted to leave their eating area without first clearing their table of any cafeteria trays or garbage. The table's cleanliness is everyone's responsibility.
- No student may leave the cafeteria without first presenting a pass from a member of the school faculty or administration
- Backpacks and electronic devices are not permitted in the cafeteria during the lunch period
- No outside food from outside vendors is permitted in the cafeteria and cannot be dropped off in the main office for students by parents
- 6<sup>th</sup> grade lunch is period 5, 7<sup>th</sup> grade lunch is period 6, and 8<sup>th</sup> grade lunch is period 7; students will have 20 minutes of lunch and 20 minutes of recess/SEL time during the 40 minute period
- Students will be separated into two groups each lunch period. One group will eat lunch and the other group will be in the gym or outside for activity time. After twenty minutes the groups will switch. **Students may not switch their assigned lunch period/group.**

### **Care of Textbooks, Workbooks, Library Books, Etc.**

Students are responsible for all textbooks, workbooks and library books issued to them during the school year. All textbooks must be kept covered. Book socks are not permitted as they cause damage to textbooks. Fines will be issued at the end of the year for lost and damaged books. Students will not be issued a final report card if fines are not paid at the end of the school year.

### **Cell Phones and Other Electronic Devices**

The use of cell phones, radios, MP3 players, video recorders, or any other electronic amusement equipment detracts from the learning environment and is not permitted during the school day. Such items must remain turned off and secured in the student's locker during the school day. Any student found to be in possession of a cell phone or any other electronic device is subject to disciplinary action. For the first offense, the item will be confiscated and returned to the student at the end of the school day. The student will receive "1" demerit point, and/or disciplinary action will be taken, when appropriate, and will be based upon the circumstances of the situation. For the second offense, the device will not be returned to the student, but rather a parent/guardian will be required to pick up the cell phone at the end of the day. For any offense after, the student will be required to relinquish his/her phone for on their way into the building each day and can pick it up when leaving.

### **Lockers**

All students are assigned a corridor locker for the purpose of storage. Students are also assigned a gym locker. Clothing, school books, and supplies are the only items that may be stored in student lockers. Student lockers are the property of the Board of Education and must be kept neat and orderly at all times. Students accept the use of school lockers with the understanding that the Administration may periodically open and inspect lockers without prior notice to students. In addition, the Principal or Assistant Principal shall have the right to inspect a student's locker at any time a student is suspected of engaging in illegal behavior or being in possession of illegal items. Students are required to keep their lockers locked at all times, and are not permitted to share or use additional lockers and may use only those locks provided to them by the school. No stickers or other items are to be placed in the lockers. Only magnetic items that can be easily removed may be used to hang items inside the locker. Lockers may not be decorated on the outside without permission of the administration.

### **School Dances and Extracurricular Activities**

Carl H. Kumpf School Dances are open only to students of Carl H. Kumpf School and are chaperoned by the Administration as well as by representatives of the School PTA. The admission cost of \$5 generates revenue for the school PTA and subsequently funds purchasing and programming for the students and school. Outside guests are not permitted. As with all school and extracurricular functions, students are expected to dress in a manner consistent with the School Dress Code. Cellular phones and other personal electronic devices are not permitted. Students are expected to behave appropriately and to follow all behavioral expectations and student responsibilities set forth in this Handbook. School Dances begin at 7:30 p.m. and conclude at 9:30 p.m. Students are expected to arrive on time and must remain at the dance until 9:30. Students must be picked up by a parent, and may not walk home from the dance. ***STUDENTS MUST BE IN SCHOOL ON THE DAY OF EVENT IN ORDER TO PARTICIPATE.*** In accordance with the Policies set forth by the Board of Education, participation in extracurricular activities is reserved for students in good standing. A student in good standing is a student who has met the academic and behavioral expectations set forth in this Handbook and who attends school regularly and reports to school on time.

### **Trips**

Students must be in good academic and disciplinary standing to participate in school sponsored field trips and activities. A student must maintain at least a "Passing" average to attend the trip. If a student's average in any subject area is below a "D" (60), the student will not be permitted to participate. No refund check can be given once a trip is paid for. If a student becomes ill, has the trip taken away for disciplinary reasons, grades fall below a "D", or just decides they no longer wish to go, a refund check cannot be given because once the trip is booked and paid for the money is no longer available. Please note that teachers or club advisers may have additional requirements to participate in trips at his/her discretion.

### **Gum Chewing**

In an effort to protect the cleanliness of the school building and grounds, gum chewing is not permitted in school at any time.

**Smoking/Tobacco/Vaping** In accordance with New Jersey State Law and Board of Education Policy, smoking and/or the possession of cigarettes, cigars, pipes, smokeless tobacco, snuff, electronic smoking devices/cigarettes, vaping devices, lighters or matches are prohibited in school. Students who are found to be in violation of this policy will be suspended. Students with multiple offenses will be suspended and charges will be filed against them with local authorities as per N.J. Statute 2c:33-13. Students acting as lookouts or warning suspected smokers will be judged as accomplices and punished accordingly. Students in possession of vaping devices will be deemed to be in possession of drug paraphernalia and subject to a health screening and disciplined accordingly (see *Substance Abuse* section).

## ***ONE-TO-ONE CHROMEBOOK INITIATIVE POLICY***

The Clark Public School District has adopted a one-to-one Chromebook Initiative. Student use of the Chromebooks is deemed mandatory to successful completion of the course.

In accordance with New Jersey Student Learning Standards, specifically Standard 9 Career Readiness, Life Literacies, and Key Skills, use of Chromebooks will be necessary in meeting the standards. Chromebooks will be used as a way to foster creativity and innovation, creative thinking and problem-solving, digital citizenship, media literacy, and technology literacy across the curriculum.

The Chromebooks' use includes but is not limited to the following ways:

- Access and use of textbooks and other resources for the course
- Access and use of instructional materials prepared by the teacher
- Access and use of class assessments, including formative and summative
- Access and use of standardized assessments
- Access and use of Google Suite platform and other resources to participate in class

More specific activities include but are not limited to:

Blocksi

Virtual field trips

Online discussion boards and collaborative opportunities

Google Classroom

Google Meet/Zoom

EdPuzzle

Research opportunities

Development of multimedia presentations

Padlet

IXL

Gizmos

Flipgrid

Quizziz

Kahoot

Artsonia

Quizlet

Edcite

Peardeck

Kami

SeeSaw

BrainPop

Scholastic News

Spelling City

Boom Cards

[NJDOE Technology Tools](#)

# ACADEMIC STANDARDS AND EXPECTATIONS

## **GRADING SYSTEM**

*Below is a summary of the Carl H. Kumpf Middle School Grading System, which includes report card grades, honor roll, final average calculation, grade point average, and weighted grade point average.*

## OVERALL GRADING SYSTEM and EQUIVALENTS

<u>ALPHA</u>	<u>NUMERIC</u>	<u>SCALE VALUE</u>
A+	97-100	4.5
A	90-96	4.0
B+	87-89	3.5
B	80-86	3.0
C+	77-79	2.5
C	70-76	2.0
D+	67-69	1.5
D	60-66	1.0
F	below 60	0.0

## REPORT CARD GRADES

- ☐ Each marking period grade is calculated using the above Alpha Grades; The Alpha Grade is calculated from the numeric number that appears in the teacher's gradebook in the student management system for each marking period
- ☐ Each marking period numeric and alpha grade are independent of each other
- ☐ The final end of year average is calculated by using each marking period's **actual** numeric value for each course and dividing by four (representing the four marking periods). The final average is then converted to the overall Alpha Grade by the management system.

## ACADEMIC RECOGNITION

Students will be listed on the Principal's List or Honor Roll at the end of each marking period if they qualify as follows:

- ☐ **Principal's List** An unweighted overall average of 4.25, with no grade lower than 4.0 (A)
- ☐ **Honor Roll** An unweighted overall average of 3.75, with no grade lower than 3.5 (B+)
- ☐ Math and English are "doubled" in the grade average calculation

## WEIGHTED GPA vs. STANDARD GPA

- ☐ Weighted GPA is used only to calculate GPA for National Junior Honor Society eligibility (see website for NJHS requirements) and to determine the valedictorian and salutatorian in eighth grade; there is no ranking of students other than the valedictorian/salutatorian
- ☐ Standard GPA is used to calculate the Principal's List and Honor Roll; When calculating GPA (and/or weighted GPA) Math and Language Arts are "doubled" since both classes are double periods
- ☐ Only Math and Language Arts honors courses receive a weighted value as follows: Category 1 (Required Courses) No Weight; Category 2 (Honors Courses) Weighted Value = 0.5

***Final course averages are automatically calculated by the Student Management System. The above Grading system and Academic Recognition may be subject to change.***

## EIGHTH GRADE RECOGNITION

- ❑ There is no ranking of students (with the exception of the valedictorian and salutatorian calculated after the 11<sup>th</sup> MP; students must be enrolled at Kumpf for a minimum of eight marking periods to qualify for this recognition)
- ❑ Eighth Grade students in the top decile (10%) of the class are recognized with a gold award; second decile (20%) students receive a silver award (weighted GPA as determined after the 11<sup>th</sup> MP)
- ❑ The student management system (Genesis) calculates the weighted GPA. Only credits earned at Kumpf Middle School are used in the calculation for student recognition.
- ❑ Eighth graders who have attained Principal's List and/or Honor Roll every marking period of middle school will be recognized at an Honor Roll reception at the end of the year

## **REPORT CARDS AND PROGRESS REPORTS**

Report cards are issued at the end of each of the four marking periods. Student Report Card are available on the Genesis Parent Portal and generally within days of the close of the marking period. Please check the website for when report cards are uploaded to the parent portal. Progress Reports are issued four (4) times a year. Progress Reports are posted on the Genesis Parent Portal midway through the marking period.

### **First Marking Period (9/6/23 to 11/15/23) – 46 Days**

Progress Reports due 10/10/23

End of First Marking Period 11/15/23

### **Second Marking Period (11/16/23 to 1/31/24) – 46 Days**

Progress Reports due 12/20/23

End of Second Marking Period 1/31/24

### **Third Marking Period (2/1/24 to 4/12/24) – 45 Days**

Progress Reports due 3/5/24

End of Third Marking Period 4/12/24

### **Fourth Marking Period (4/13/24 to 6/19/24) – 46 Days**

Progress Reports due 5/15/24

End of Fourth Marking Period – 6/19/24

## **Tentative State of New Jersey Testing Assessment Windows**

NJSLA Language Arts, Mathematics, Science (Grade 8 only) – TBD Spring 2024

- **There are no mid-terms or finals** for courses. Some teachers may give cumulative assessments during their class periods. These assessments will be included as part of the individual marking period grade.
- Eighth grade students may be given subject assessments to be used for high school placement purposes.
- Final course averages are automatically calculated by the Student Management System. The above Grading system and Academic Recognition may be subject to change.

## **FAILURE POLICY**

Students must have a minimum average of “D” (60) to receive credit for academic classes. Academic classes that are failed must be made up through one of the following methods:

1. The student may receive sixty (60) hours of tutoring by a Board of Education approved tutor and may be required to successfully complete a school prepared final exam in the subject.
2. The student may submit written evidence that he/she has completed a comparable course in an accredited summer school.
3. Complete a Board of Education approved Virtual Education course and take a final examination as administered by the guidance department. This must be approved by the guidance department prior to enrolling.

*If a student does not successfully make up a failed course, the student is subject to retention. Any eighth grade student who fails a major academic subject will not be permitted to participate in promotion exercises and will be excluded from additional activities (i.e. Dinner, Class trip) reserved for students in good standing.*

## ***ACADEMIC DISHONESTY***

Cheating will result in an automatic zero for consenting parties. Cheating includes but is not limited to copying homework, copying or providing answers to an assessment, and plagiarizing. All of the above infractions will be addressed by the appropriate teacher(s). Please note that notification will be made to the Assistant Principal and that a parent conference may be requested by the classroom teacher.

## ***EXTRACURRICULAR SPORTS ELIGIBILITY FOR STUDENTS***

A seventh and eighth grade student must maintain a minimum cumulative grade point average of “D” (60) in each core subject in order to participate in the extracurricular activities offered at the Carl H. Kumpf School. If a student does not have a “D” (60), he or she can still attempt to be a part of the team, but he or she will not be allowed to participate in any manner until a “D” average is achieved and are cleared by Principal or Assistant Principal. Participation is defined as games, practices, or even being on the field while the team is practicing. If extraordinary circumstances arise, or in such cases where students are governed by an IEP or 504 Plan, a student who fails to maintain the minimum grade requirement, may request an administrative review of his/her situation. **Determination of eligibility shall be made at the end of each marking period and progress report issuance period by the Administration and the Guidance Counselor.** If a student is deemed ineligible, the athlete will not be eligible to participate until the next report cards or progress reports are reviewed. Any student who falls below a “D” will be reported to the coach and will not be allowed to participate until they achieve a “D” average. At the beginning of each school year, grades achieved in the final semester of the previous year will be used for the purpose of determining student eligibility.

As previously stated, **extracurricular activities are reserved for students in good standing.** Parents and students should note that in order to be eligible for participation in such activities, and to be recognized as a student in good standing, the student’s attendance must meet the standards set forth by the Board of Education. Further, a student in good standing must meet the behavioral expectations set forth by this handbook, must attend school regularly and must report to school on time. Student eligibility may be reviewed at the discretion of the Administration and will be determined by the Principal or Assistant Principal. Students must be in attendance at school to participate in practices and games on that day.

## **REQUIREMENTS FOR MATH/LANGUAGE ARTS HONORS CLASSES**

*To be considered for honors Language Arts or Mathematics, a student must register a total of six (6) points using the following criteria for each subject area. For Pre-algebra 6 a student must register eight (8) points.*

### **Language Arts**

#### I. Standardized Testing (NJSLA)

Score Range between 820 to 850	4 POINTS
Score Range between 790 to 819	3 POINTS
Score Range between 770 to 789	2 POINTS
Score Range between 745 to 769	1 POINT

*The latest available test scores at the time of evaluation will be used.*

#### II. Grades

Report Card Average of A+	3 POINTS
Report Card Average of A	2 POINTS
Report Card Average of B+	1 POINT

#### III. Teacher Recommendation

Highly Recommended	2 POINTS
Recommended	1 POINT

### **Mathematics**

#### I. Standardized Testing (NJSLA)

Score Range between 820 to 850	4 POINTS
Score Range between 790 to 819	3 POINTS
Score Range between 770 to 789	2 POINTS
Score Range between 745 to 769	1 POINT

#### II. Grades

Report Card Average of A+	3 POINTS
Report Card Average of A	2 POINTS
Report Card Average of B+	1 POINT

#### III. Teacher Recommendation

Highly Recommended	2 POINTS
Recommended	1 POINT

- Kumpf Students currently not enrolled in an Honors level course will be considered for placement into Honors if he or she has maintained an “A” average or better in his or her current Math and/or Language Arts Course. Students will be evaluated using the above rubric.
- Any current Kumpf Student enrolled in an Honors level course who does not maintain a “D” average or better, will be reevaluated using the above rubric in the subject or subjects in which it pertains.
- **PLEASE NOTE: The placement rubrics are subject to change at administrative discretion, due to curriculum changes, and/or state testing changes.**
- NJSLA scores will be used for placement purposes for the 2024-25 School Year

# **SPECIAL EDUCATION AND INTERVENTION SERVICES**

The Clark Public Schools provides interventions to meet the individual needs of its students who may be struggling in school or who have a disability. Identified students may be entitled to intervention services through I&RS, Special Education and Related Services, or a 504 Plan.

## ***INTERVENTION AND REFERRAL SERVICES***

The Intervention and Referral Services (I&RS) team provides assistance in the general education program to staff and parents/guardians for students who demonstrate learning, behavior, and/or health problems. A collaborative problem solving approach is used to collect information and develop action plans. Services for students are generally initiated by a referring teacher, administrator, or counselor, but can be initiated by parents/guardians, as well. A referral should be made to the building principal or his/her designee. The request should contain the following: the reason for the request, descriptive behavior of the pupil's performance, and an indication of prior intervention. Referral forms are available in the Principal's office or with the guidance department.

## ***SPECIAL EDUCATION AND RELATED SERVICES (IDEA)***

The Individuals with Disabilities Education Act (IDEA) of 2004 mandates that all pupils with disabilities who are in need of special education and related services be located, identified, and evaluated. A student with a known or suspected disability should be referred to the Department of Special Services at Arthur L. Johnson High School for a Child Study Team (CST) evaluation to determine eligibility for special education and related services. A referral for a Child Study Team evaluation can be made by parents/guardians, the I&RS team, administrators, or instructional and other professional staff. The written request for a CST evaluation must be signed by the referring person(s). An email request is not accepted. The Child Study Team includes a School Psychologist, Learning Disabilities Teacher-Consultant, and School Social Worker. The School Nurse, Guidance Counselor, general education teacher, Speech/Language Specialist, and/or other professionals may also be included on the team, as needed. Upon receipt of a referral, a file will be initiated to include a timeline for processing the referral. A Case Manager will be assigned to coordinate the services of the CST and convene a referral/identification meeting within twenty days. A "Notice of a Referral/Identification Meeting" will be sent to the parents/guardians and will contain "Parental Rights in Special Education" (PRISE). Any concerns or questions should be directed to the Department of Special Services.

## ***SECTION 504 OF THE AMERICANS WITH DISABILITIES ACT***

Students who have substantial limitations to one or more life functions due to a disability may be entitled to accommodations in school under Section 504 of the Rehabilitation Act of the Americans with Disabilities Act and its amendments. These laws protect the rights of pupils with special needs who might have difficulty attending school or participating in regular school activities without related aids or modifications. If a parent/guardian has a concern, he/she should contact the Guidance Department for assistance.

## **COURSE OF STUDIES AND PROGRAM GUIDE**

**Sixth Grade** - All sixth grade students of Carl H. Kumpf Middle School will complete a rigorous and comprehensive educational program grounded in the New Jersey Core Curriculum Content Standards and as approved by the Clark Board of Education. The primary focus of the sixth grade program is to build upon the foundation established in the elementary grades while presenting students with a variety of educational opportunities that will help them to become lifelong learners and to build the enduring understandings upon which all future learning must be based. The following outline is an overview of a typical sixth grade Program of Studies.

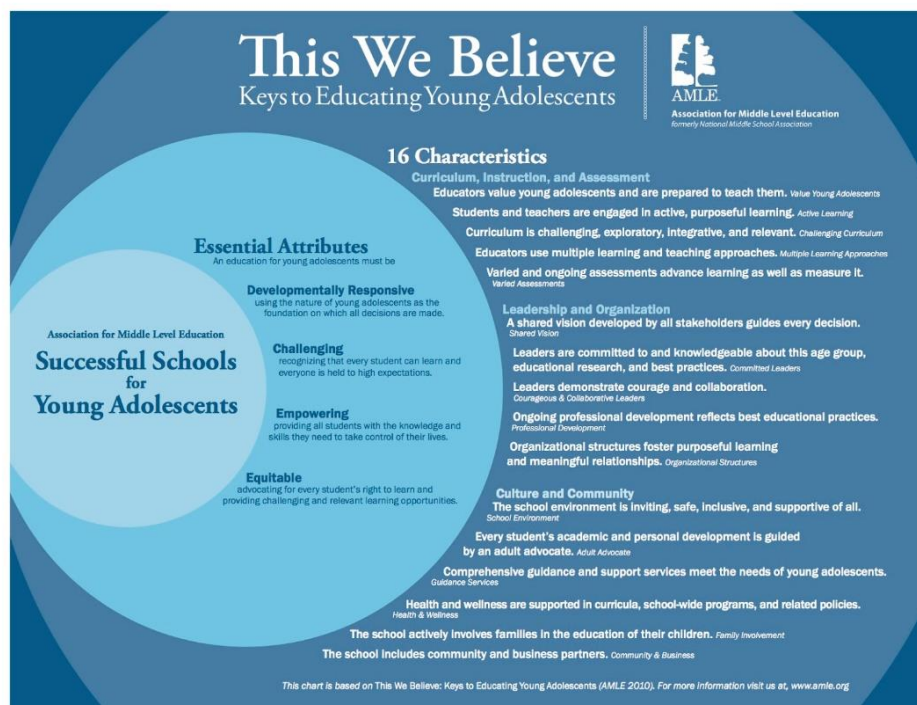
<b>Language Arts 6 or Language Arts 6 Honors</b>	
<b>Math 6 or Math 6 Honors or Pre-Algebra 6</b>	<b>Marking Period – Italian and Spanish Full Year – A/B Band (optional) Marking Period – Art 6 Marking Period - Multi Media Tech 6</b>
<b>Science 6</b>	<b>Chorus will be offered as an early morning class two times per week. (optional)</b>
<b>Social Studies 6</b>	
<b>Health and Physical Education</b>	

**Seventh Grade** - Seventh grade students of Carl H. Kumpf Middle School will complete a rigorous and comprehensive educational program grounded in the New Jersey Core Curriculum Content Standards and as approved by the Clark Board of Education. The primary focus of the seventh grade program is to expose students to a variety of subjects and courses, while providing academic challenges of increased and progressing complexity. Independent study and investigation in the seventh grade year helps to differentiate the educational opportunities offered to our students and to encourage the love of learning and enduring understanding necessary for success in the eighth grade and high school years. Seventh grade students are characterized by their increased self-sufficiency and strong sense of independence. Seventh graders take a semester of either Spanish or Italian and take the other world language in eighth grade. The following outline is an overview of a typical seventh grade Program of Studies.

<b>Language Arts 7 or Language Arts 7 Honors</b>	
<b>Math 7 or Pre-Algebra or Algebra 1</b>	<b>Half Year – Italian or Spanish (Students take one WL in Grade 7 and other in Grade8) Full Year – A/B Band (optional) Marking Period – Art 7 Marking Period - Multi Media Tech 7</b>
<b>Science 7</b>	<b>Chorus will be offered as an early morning class two times per week. (optional)</b>
<b>Social Studies 7</b>	
<b>Health and Physical Education</b>	

***Eighth Grade*** - Eighth grade students of Carl H. Kumpf Middle School will complete a rigorous and comprehensive educational program grounded in the New Jersey Core Curriculum Content Standards and as approved by the Clark Board of Education. Eighth grade students are characterized by a strong sense of self and an eagerness for recognition as maturing young adults. Therefore, the primary goal of the eighth grade program is to provide students with opportunities to shape and direct their education within according to their areas of interest. The eighth grade curriculum presents students with challenges and responsibilities that will appropriately prepare them for high school and for young adulthood. Eighth grade students will continue with World Language and will take a semester of either Spanish or Italian (whichever language they did not have in seventh grade). The following outline is an overview of a typical eighth grade Program of Studies.

<b>Language Arts 8 or Language Arts 8 Honors</b>	
<b>Math 8 or Algebra 1 or Geometry</b>	<b>Semester – Italian or Spanish (opposite of the World Language taken in Grade 7) Full Year – A/B Band (optional) Semester – Interactive Digital Design (Art/Multimedia)</b>
<b>Science 8</b>	
<b>Civics 8 (1<sup>st</sup> semester) World History 8 (2<sup>nd</sup> semester)</b>	
<b>Health and Physical Education</b>	



## ***ART***



The Carl H. Kumpf School Art Program allows students to gain knowledge of and experience with a variety of skills, techniques, and materials, while providing opportunities for students to increase their confidence and creativity. Within our art classes, students develop an improved sense of community, as they work cooperatively to share space and materials and to provide peer feedback.

***ART GRADE SIX*** – Students taking this one marking period course will learn and apply all the Elements of Art including Color, Line, Shape, Form, Space, Texture, and Value. They will also study a variety of artists from different cultures and the inspirations for their works as they explore drawing, painting, sculpture, and other media. Students will work throughout the marking period to develop many of their own projects and will improve their artistic ability through self-assessment, quizzes, and peer and teacher feedback. Students will also be working in their own sketchbooks to further develop their creativity.

***ART GRADE SEVEN*** – Students taking this one marking period course will begin to practice more technical skills. They will complete projects using perspective and composition as well as demonstrate the understanding of shadow, mid-tones, and light on an object. Seventh graders will also be doing printmaking and advanced sculpture. They will go into a more in-depth study of a variety of multicultural artists and the inspirations for their works. Self-assessment, quizzes, and peer and teacher feedback will be used to improve upon students' skills. They will continue to use their sketchbooks to apply at home what they are learning in class.

***INTERACTIVE DIGITAL DESIGN*** – The eighth grade computer and art classes are combined into a two-marking period class, with students rotating between the art studio and the media center on a regular basis. These cross-curricular projects focus on the creation of various digital art assets with the art teacher, using digital illustration and photo editing software, which would then be utilized in various interactive projects with the computer teacher. These projects give students an intensive experience with online research, graphic design, computer coding, web design, and online learning. Students also learn to understand how to decipher media messages involving advertising, propaganda, and persuasive techniques. Students are presented with tasks on how to design and publish their own website, code various interactive animations, and develop a video game, all culminating into an online portfolio of their digital work.



## **COMPUTERS AND TECHNOLOGY**

While technology instruction is a separate component of the curriculum, the use of technology extends across the curriculum, through each course and content area. The students of Kumpf School are regularly exposed to technology and consistently acquire knowledge on how technology assists the learning process.

Kumpf School's Technologies/Computer courses give students an opportunity to explore the various uses of technology utilized in the academic setting and to gain a deeper exposure to the rapidly expanding field of technology-based communications in the world. Further, the kTV option allows student who excel in their Multimedia Technologies courses hands-on and practical

knowledge of the field of technology-based broadcast journalism and mass communications.

**MULTIMEDIA TECHNOLOGIES / COMPUTER SCIENCE SIX** – (new curriculum for September 2021) Building on the foundation of the elementary technology curriculum, sixth grade students complete a variety of multimedia-based projects and tasks, all of which are designed to prepare students to use these technological skills later in each of their middle school classrooms. These cross-curricular projects are all designed to be similar to projects required from other teachers throughout 6th, 7th and 8th grade. These projects and tasks give students the opportunity to use their acquired skills to design slide shows, produce movies, and code basic interactive animations, incorporating varieties of different types of research, script writing techniques, digital photography and video, spreadsheets, narration, and elements of basic graphic design. Sixth grade students are also presented with lessons on the importance of Internet safety and responsibility as they learn to seek and utilize credible online sources for their projects. All middle school students are provided with a Chromebook, as well as school licenses for online video editing and an online computer coding environment to accomplish these digital goals, using these same online accounts for all three years of middle school.

**MULTIMEDIA TECHNOLOGIES SEVEN** – Students enrolled in Multimedia Technologies Seven will continue to build on their technology- and multimedia-based skills while completing projects of increased difficulty and complexity. Students enrolled in this course use computers to produce more advanced multimedia projects as they expand to digital video and video editing, creating various types of movies and gain familiarity with sharing their creations with various audiences both in-person and online. Students enrolled in this course use computers to plan, film, gather media, edit, and enhance their video projects with special effects such as titles, transitions, music, and green screen technologies.

**INTERACTIVE DIGITAL DESIGN** – The eighth grade computer and art classes are combined into a two-marking period class, with students rotating between the art studio and the media center on a regular basis. These cross-curricular projects focus on the creation of various digital art assets with the art teacher, using digital illustration and photo editing software, which would then be utilized in various interactive projects with the computer teacher. These projects give students an intensive experience with online research, graphic design, computer coding, web design, and online learning. Students also learn to understand how to decipher media messages involving advertising, propaganda, and persuasive techniques. Students are presented with tasks on how to design and publish their own website, code various interactive animations, and develop a video game, all culminating into an online portfolio of their digital work.

**kTV** – Both the sixth and seventh grade Multimedia Technologies classes provide a foundation for students to audition to be a full-time member of Kumpf School's kTV Live television program, both as an extracurricular activity before/after school and as an eighth grade alternative to Multimedia Technologies Eight. Students enrolled in this elective regularly prepare and edit digital video projects, research news events both in school and around-the-world, and present their creations to a daily live television audience. With daily production demands, students gain a sense of professional accountability while working in a career-like environment that fosters collaboration and creativity. The kTV team is an integral part of the Kumpf community as news, school announcements, and general information are relayed each day to the school and beyond through the kTV Live broadcast, announcements, school blog, and through social media.

## ***LANGUAGE ARTS***

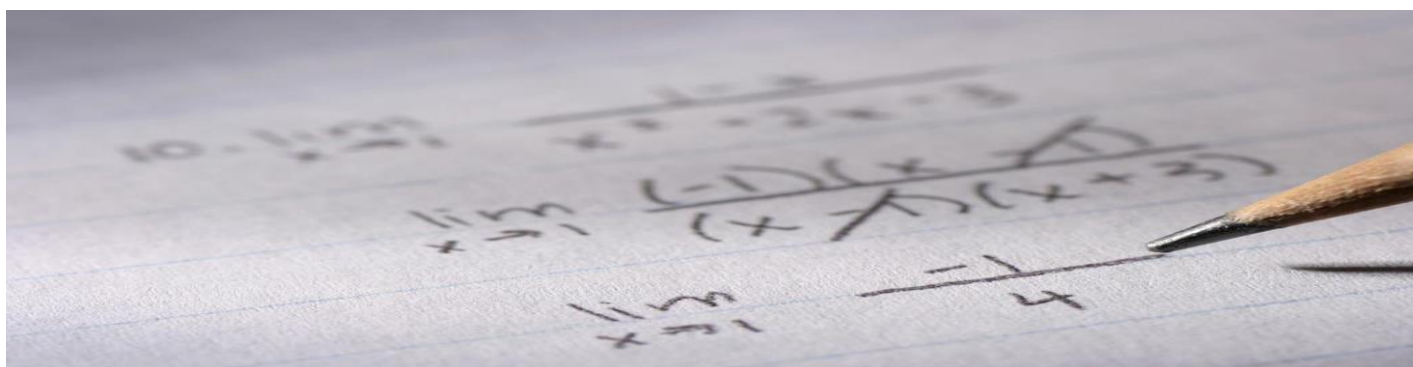


The Middle School Language Arts Curriculum is designed to build upon the literacy skills established at the elementary level, while providing students with an increased opportunity to express themselves creatively through speech and writing and to explore literature through independent and collaborative study. Students in each of the three grade levels will be enrolled in an 80 minute class that incorporates both Writing and Reading.

### ***LANGUAGE ARTS SIX, SEVEN, AND EIGHT***

As a required full-year course for all six, seventh, and eighth grade students, the Language Arts Curriculum emphasizes the development of essential skills in reading, listening, and viewing, through exposure to a variety of literature and media genres. In addition, the Language Arts Curriculum will focus on improving the written communication skills of all students fostering the development of a repertoire of strategies that enable them to write in a variety of forms for a number of audiences. Through feedback and self-assessment, the students of each of the three grade levels will work to refine their writing, increase their vocabulary, and strengthen their presentation skills. In an effort to encourage students to be life-long readers and writers, individual reading is a required component for students in each of the three grade levels and must be completed throughout the school year as well as over the summer months.

## MATHEMATICS



The Carl H. Kumpf Mathematics Curriculum is grounded in the New Jersey Core Curriculum Content Standards and is centered on the understanding that a working knowledge of mathematics is as necessary component of daily life. Within the middle grades, students will further develop the ability to solve problems and reason logically, while acquiring the skills and knowledge necessary to use mathematics in their own lives.

**MATH GRADE SIX** – As a full-year, 80 minute course required for all sixth grade students, sixth grade math will reinforce and further develop the mathematical skills and knowledge acquired in the elementary grades. Students will gain an increased understanding of decimals, exponents, number theory, fractions and graphing.

Sixth grade students may qualify for placement in Accelerated Mathematics (Math 6 Honors), an accelerated course designed for students who have shown mastery in previous years and who have met the criteria set forth in this Handbook, or in Pre-Algebra 6, a new mathematical program which will allow for the most mathematically gifted students to complete high school courses in algebra and geometry prior to leaving the middle school. This rigorous program will focus on pre-algebra concepts.

**MATH GRADE SEVEN** – As a full year, 80 minute course required for all seventh grade students, seventh grade math will explore number theory, estimation, exponents, scientific notation, statistics and decimals, fractions and percent relationships. Students will also increase their understanding of basic geometry.

Seventh grade students may qualify for placement in Pre-Algebra, an accelerated course designed for students who have shown mastery in previous years and who have met the criteria set forth in this Handbook, or in Algebra 1 if they have completed Pre-Algebra 6 the previous year.

**MATH GRADE EIGHT** – As a full year, 80 minute course required for all eighth grade students, this comprehensive course introduces students to concepts essential for algebra. Topics addressed include: solving and graphing linear equations, the number system, functions, data analysis, and coordinate geometry.

Eighth grade students may qualify for placement in Algebra 1, an accelerated course designed for students who have shown mastery in previous years and who have met the criteria set forth in this Handbook, or in Geometry if they have completed Algebra 1 the previous year.

	6 <sup>th</sup> Grade				7 <sup>th</sup> Grade				8 <sup>th</sup> Grade			
	MP 1	MP 2	MP 3	MP 4	MP 1	MP 2	MP 3	MP 4	MP 1	MP 2	MP 3	MP 4
Reg. Track	Math 6	Math 6	Math 6	Math 6	Math 7	Math 7	Math 7	Math 7	Math 8	Math 8	Math 8	Math 8
Acc. Track	Math 6	Math 6	Math 7	Math 7	Math 8	Math 8	Math 8	Math 8	Alg 1	Alg 1	Alg 1	Alg 1
2x Acc. Track	Math 6 & 7	Math 6 & 7	Math 8	Math 8	Alg 1	Alg 1	Alg 1	Alg 1	Geo	Geo	Geo	Geo

## ***MUSIC***



**SIXTH, SEVENTH, and EIGHTH GRADE INSTRUMENTAL MUSIC** – Students who wish to continue the study of instrumental music may do so by enrolling in band class, which alternates on an A/B schedule with physical education during the school day. Students enrolled in this program will participate in a number of performances throughout the year. By the completion of the middle school program, eighth grade students will demonstrate proficiency in reading and performing advanced-level music in a variety of genres, incorporating their understanding of complex rhythms, scales, and styles of music.

**SIXTH, SEVENTH, and EIGHTH GRADE VOCAL MUSIC** – Students who wish to continue the study of vocal music may do so by enrolling in choir, which meets twice a week before school as an early morning class. Students enrolled in this program will participate in a number of performances throughout the year. By the completion of the middle school program, eighth grade students will demonstrate a proficiency in reading and performing advanced-level music in a variety of genres, incorporating their understanding of harmonies, diction, and styles of music.



## ***PHYSICAL EDUCATION***

Over a three year period, the Health and Physical Education program covers many topics. As a required course for each of the three grade levels, students will receive Health and Physical Education instruction daily and learn how to design and implement a personal fitness plan that supports a healthy, active lifestyle.

**PHYSICAL EDUCATION** – The Kumpf Physical Education program is designed to develop skills that foster participation in sports and recreational pursuits. Physical Education students will participate in a wide range of developmentally-appropriate games, sports, dance, and recreational activities that will help students develop and maintain a healthy, active lifestyle. Students will gain an enduring understanding of health-related fitness as they study and participate in events that foster cardiorespiratory endurance, body composition, flexibility, muscular strength and endurance, speed, and agility.

**HEALTH** – In an effort to meet the changing needs of our students, one marking period of the physical education program will now be devoted exclusively to the study of health and wellness issues. In this course, students will gain increased knowledge about the physical, social, emotional, and intellectual dimensions of wellness, and, by the end of the course, will be more prepared to make informed choices about their health now and in the future. In the quest to foster lifelong learning, students will be required to locate and evaluate health information and resources and will work to develop the advocacy skills necessary to actively promote the benefits of healthy lifestyle choices. By the conclusion of the Health course, students will have developed an enduring understanding that taking responsibility for their own health is an essential step towards developing and maintaining a healthy, active lifestyle.

## ***SCIENCE***

The science curriculum is based on the Next Generation Science Standards and has been developed to prepare students for education and experiences beyond the middle school level. Instead of each year being devoted to the study of a specific branch of science, students will be exposed to concepts from the different branches throughout each grade level as they relate to one another helping to create a foundation of knowledge which will be built upon further in subsequent years. As these standards suggest, students will learn the ideas of science through actively participating in the science itself, as professional scientists do. This will be accomplished by engaging in science and engineering practices such as asking questions, defining models, planning and carrying out investigations, analyzing and interpreting data, constructing explanations and designing solutions so students will better understand how a scientist and engineer works. These practices are additionally linked to cross-cutting concepts including patterns, cause and effect, scale, proportion, and quantity, systems and system models, energy and matter, structure and function, and stability and change.



## ***SOCIAL STUDIES***

By the conclusion of the middle school program, students will have developed an enduring understanding of how events are related over time and will have developed a lasting ability to use critical thinking skills to interpret events, and recognize bias and point of view. Students will have the ability to assess the credibility of primary and secondary sources, see people and events in context and examine current issues, events, or themes and relate them to past events. Having successfully completed each of the three middle school courses students will have a thorough understanding of how to formulate questions based on their individual need for information.

***SOCIAL STUDIES GRADE SIX*** – Cradles of Civilizations introduces students to Social Studies at the middle school level. Students analyze settlement patterns and study the early civilizations of the Fertile Crescent, Egypt, China, India, Rome and Greece. Students examine the origins of world languages and religions as well as representative government and democracy.

***SOCIAL STUDIES GRADE 7*** – As a required full year course for all seventh grade students, United States History classes explore the growth and development of the United States from the time of early exploration through the Reconstruction. Seventh grade students will also explore the origins of Federal, State, and Local government.

***SOCIAL STUDIES GRADE 8*** – Students will have a semester of Civics 8 (1<sup>st</sup> semester) and World History 8 (second semester). Civics will discuss basic concepts about our government at the local, county, state, and federal levels and our civic responsibilities. World History will examine cultures of the Middle East, Latin America and Africa. Historical and current events will be discussed in both courses.



## **WORLD LANGUAGE**

In an ever changing World, the need for language development is working to shape changes in educational programs to ensure that students are more prepared for global citizenship and employment in a World economy. In an effort to achieve proficiency and fluency the study of World Language is a component of each of the three middle grades. After introducing sixth grade students to the elements of two different languages, seventh grade and eighth grade students of Kumpf School each student will have a semester of each language in either seventh or eighth grades. Our program at the middle school is structured as introductory and exploratory. It is classified as “Partial Immersion”, which is where 50% of class time is spent learning the language. The main focus of Partial Immersion is to teach students about the culture of the country whose language they are studying. In allowing students this opportunity, we provide greater flexibility in their language commitment at the high school level.

**ITALIAN/SPANISH GRADES SIX, SEVEN and EIGHT** – There are two World Language options offered. Students will take one marking period of Italian and Spanish in grade six and a half year in grade seven or eight of Spanish or Italian. The course will delve into Italian/Spanish vocabulary and speaking skills acquired in sixth grade. Students will learn through listening, speaking, reading and writing, with an emphasis on oral proficiency. Students will build a foundation of practical vocabulary including place names, greetings, time, clothes, and numbers. Students will gain an increased understanding of Italian/Spanish culture through a study of food, holidays, and customs.



**More detailed information about the middle school curriculum can be found at the following link:**

**[CPSD Curriculum Guides Link](#)**

## **EXTRACURRICULAR PROGRAMS AND OPPORTUNITIES**

*(All extracurricular programs end at 3:45 and it is imperative that students are picked up no later than 3:50 as our teachers have other obligations and need to leave by that time. If a student is not picked up on time on two occasions, they will no longer be permitted to be part of the club.)*

**ART CLUB** – Open to all students, the Art Club meets weekly to complete various projects throughout the school.

**A.T.O.M.S.** – Academic Tournament Open to Middle Schools. In this Jeopardy style format, students compete as a team against local districts to answer questions of increased difficulty on a variety of topics.

**BUILDERS CLUB** – Builders Club is a “student-led” community service organization that is open to all students. The Builders Club is supported by the Kiwanis International Office.

**DRAMA CLUB** – Students participate in various forms of drama including musical theater and improvisation

**HOMEWORK CLUB** – Open to students experiencing difficulty with homework, the CHK Homework Club meets regularly in the Library. Peer tutoring is available through the assistance and support of the National Junior Honor Society.

**JOURNALISM** – Open to all students; Students will publish school news articles on the school blog and school website

**kTV** – Open to 7<sup>th</sup> and 8<sup>th</sup> Grade students on a tryout basis. Students are exposed to the process of making a morning television broadcast.

**MATH CLUB** – Open to all students. Students meet regularly to participate in a number of math activities and challenges.

**NATIONAL JUNIOR HONOR SOCIETY (NJHS)** – Through a rigorous selection process, student scholars are identified and inducted into the N.J.H.S. As a member of the NJHS, students are expected to set a positive example for others, and to maintain the highest academic standards and integrity. Membership is open to students of the seventh and eighth grade who have a cumulative weighted GPA average of 4.25 at the close of the second marking period. Potential members must meet high standards of leadership, service, citizenship, and character. Leadership is based on the student’s participation in two or more community or school activities, or election to an office. To meet the service requirement, the student must have been active in three or more service projects in the school and community. Citizenship is determined by the student’s participation in civic-related organizations and/or activities. Character is measured in terms of integrity, behavior, ethics, and cooperation with both students and faculty. The NJHS by-laws are available on the Kumpf website.

**PEER LEADERSHIP** – The Peer Leadership program is open to all seventh and eighth grade students who have completed the selection process and who remain a positive force in the Kumpf Community. Peer Leaders are a crucial part of our community and must prove to be trustworthy and dependable individuals.

**SCHOOL PLAY** – Students actors will meet regularly to rehearse the Annual Kumpf School Play. Rehearsal times vary, and may require significant after school commitment.

**SCIENCE CLUB** – Open to all students. Students meet weekly to explore a number of topics and to complete a variety of experiments.

**STUDENT COUNCIL** – Students representatives are selected by their peers through the democratic process. Responsibilities vary and may require before and after school commitments. Student Council Representatives are a crucial part of our community and must prove to be dependable individuals.

**UNIFIED SPORTS** – Open to all students; Promotes Social Inclusion through sports and activities

**YEARBOOK CLUB** – Participation in the school yearbook is open to all students who have an interest in photography, editing, or publication. The Yearbook Club meets regularly and works to publish the School’s Annual Yearbook.

## ***ATHLETICS***

Seventh and Eighth Grade students are invited to try out for our athletic teams. Participation is open to all seventh and eighth grade students and selections are made based upon athletic ability and at the discretion of the coaching staff. Any participation on an athletic team will require significant after school commitment, with daily practices and regular games and matches. Students must be in attendance at school to participate in practices and games on that day.

A seventh and eighth grade student must maintain a minimum cumulative grade point average of “D” (60%) in each core subject in order to participate in the extra-curricular activities offered at the Carl H. Kumpf School. If a student does not have a 60%, they can still attempt to be a part of the team, but they will not be allowed to participate in any manner until they receive the 60% and they are cleared by Principal or Assistant Principal. Participation is defined as tryouts, games, practices, or even being on the field while the team is practicing. A student cannot do any of the aforementioned things until the cumulative grade of 60% is reached and they are cleared by the Principal or the Assistant Principal. **Determination of eligibility shall be made at the end of each marking period and progress report issuance period by the Administration and the Guidance Counselor.** If a student is deemed ineligible, the athlete will not be eligible to participate until the next report cards or progress reports are reviewed. Any student who falls below a “D” will be reported to the coach and will not be allowed to participate until they achieve a “D” average. At the beginning of each school year, grades achieved in the final semester of the previous year will be used for the purpose of determining student eligibility.

### ***FALL SPORTS***

Field Hockey  
Boys Soccer  
Girls Soccer

### ***WINTER SPORTS***

Boys Basketball  
Girls Basketball

### ***SPRING SPORTS***

Boys Baseball  
Girls Baseball  
Lacrosse

### ***Extra-Curricular Activities/Clubs and Athletics Discipline***

Any infraction that leads to a suspension will also result in a simultaneous suspension from all activities, athletics, and clubs. Also and as per district procedure, any student found to have participated in illegal activity outside of school, either during the week or on the weekend, will have the consequences as outlined below since participation in these school activities is a privilege.

#### **The following actions are prohibited and subject to discipline:**

**Alcohol / Smoking / Drugs Use:** All students must realize that the use and/or possession (including being in the presence) of drugs, drug paraphernalia, vapes, cigarettes, or alcohol is prohibited.

- **1<sup>st</sup> Offense:** (Minimum) Seven-day suspension from athletics and all extra-curricular activities/clubs.
- **2<sup>nd</sup> Offense:** Suspension from athletics for the remainder of that season or marking period for all other extracurricular activities/clubs.
- **3<sup>rd</sup> Offense:** Suspension from all athletics and extra-curricular activities/clubs for the remainder of that school year.

If a suspension occurs at the end of a sports season or marking period, a review committee will also, at that time, determine whether an additional suspension into the next athletic season or marking period is warranted. This review committee will consist of the Principal, Assistant Principal, and, for athletics, Athletic Director.

## NOTICE OF NONDISCRIMINATION

The Clark Public School District does not discriminate on the basis of race, color, national origin, sex, age, or disability in admission or access to, or treatment or employment in, its programs and activities. Any person having inquiries concerning the school district's compliance with the regulations implementing Title VI, Title IX, The Americans with Disabilities Act, or Section 504 is directed to contact:

Nicole Viola, Affirmative Action Officer  
Arthur L. Johnson High School, 365 Westfield Avenue, Clark, NJ 07066 (732) 388-6200



Genesis Parent Portal Link - <https://parents.genesisedu.com/clark/parents>

Clark Public Schools Genesis help desk - [genesis@clarkschools.org](mailto:genesis@clarkschools.org)



Responsibility Integrity Self-Control Kindness

[CHK Website Link](#)

**Carl H. Kumpf Middle School**  
**Contact Information**

The following is a list of the proper personnel to contact if you have specific questions/concerns:

<b><u>Area of Concern</u></b>	<b><u>Person to Contact</u></b>	<b><u>Phone Number/Email</u></b>
<b>General Questions</b>	<b>Main Office: Diane MacAvoy Cheryl Duffy</b>	<b>732-381-0400</b> <a href="mailto:dmacavoy@clarkschools.org">dmacavoy@clarkschools.org</a> <a href="mailto:cduffy@clarkschools.org">cduffy@clarkschools.org</a>
Classwork/Student Progress	Teacher for your child's subject area of concern. Guidance Counselor after speaking with the teacher first. Last Name A-K - Mr. Sortino  Last Name L-Z - Ms. Crincoli  Director of Student Counseling Services - Mr. Andrew Amendola	732-381-0400 (to leave a message) First Initial and last name @clarkschools.org (to email)  732-381-0400 ext. 4106 <a href="mailto:jsortino@clarkschools.org">jsortino@clarkschools.org</a> 732-381-0400 ext. 4107 <a href="mailto:dcrincoli@clarkschools.org">dcrincoli@clarkschools.org</a>  732-382-0910 ext. 3263 <a href="mailto:aamendola@clarkschools.org">aamendola@clarkschools.org</a>
Behavior in Classroom	Teacher for your child's subject area of concern first.  Assistant Principal, Ms. Clarke, after speaking with the teacher first.	732-381-0400 (to leave a message) First Initial and last name @clarkschools.org (to email) 732-381-0400 ext. 4103 <a href="mailto:acclarke@clarkschools.org">acclarke@clarkschools.org</a>
IEP Concerns	Teacher for your child's subject area of concern. Child Study Team after speaking with the teacher first.  Case Manager - Ms. Sheets  Case Manager - Ms. Peitz	732-381-0400 (to leave a message) First Initial and last name @clarkschools.org (to email)  732-381-0400 ext. 4111 <a href="mailto:csheets@clarkschools.org">csheets@clarkschools.org</a> 732-381-0400 ext. 4109 <a href="mailto:epeitz@clarkschools.org">epeitz@clarkschools.org</a>
Social/Emotional Concerns	Guidance Counselor Last Name A-K - Mr. Sortino Last Name L-Z - Ms. Crincoli  Supervisor/Student Counseling Services - Mr. Andrew Amendola	732-381-0400 ext. 4106 <a href="mailto:jsortino@clarkschools.org">jsortino@clarkschools.org</a> 732-381-0400 ext. 4107 <a href="mailto:dcrincoli@clarkschools.org">dcrincoli@clarkschools.org</a>  732-382-0910 ext. 3263 <a href="mailto:aamendola@clarkschools.org">aamendola@clarkschools.org</a>

Homework (When a student is absent from school)	Everything should be in Google Classroom, but you can email the teacher to be sure.	Teacher email - first Initial and last name @clarkschools.org (to email) 732-381-0400 (Speak with either Cheryl or Diane)
To Schedule a meeting with your child's team of teachers	Grade 6 - Ms. Mahoney Grade 7 - Ms. Yetko Grade 8 - Mr. Figueroa	<a href="mailto:amahoney@clarkschools.org">amahoney@clarkschools.org</a> <a href="mailto:kyetko@clarkschools.org">kyetko@clarkschools.org</a> <a href="mailto:dfigueroa@clarkschools.org">dfigueroa@clarkschools.org</a>
Curriculum and Grading	Teacher for your child's subject area of concern first  Content Area Supervisor if problem was not resolved after speaking with the teacher first. Humanities – Ms. Miller Math/Science - Ms. Varshney Arts/Technology Mr. Caldiero Special Services - Ms. Viola	732-381-0400 (to leave a message) First Initial and last name @clarkschools.org (to email)  <a href="mailto:omiller@clarkschools.org">omiller@clarkschools.org</a> <a href="mailto:nvarshney@clarkschools.org">nvarshney@clarkschools.org</a> <a href="mailto:acaldiero@clarkschools.org">acaldiero@clarkschools.org</a> <a href="mailto:nviola@clarkschools.org">nviola@clarkschools.org</a>
Extracurricular Activities/Clubs	Advisor of Specific Club	732-381-0400 (to leave a message) First Initial and last name @clarkschools.org (to email)
Athletics	Director of Athletics - Mr. Kalikas	732-382-0910 ext. 3194 <a href="mailto:gkalikas@clarkschools.org">gkalikas@clarkschools.org</a>
Sport Physicals	Nurse - Ms. Kowalski  Director of Athletics Mr. Kalikas	732-381-0400 ext. 4104 <a href="mailto:lkowalski@clarkschools.org">lkowalski@clarkschools.org</a> 732-382-0910 ext. 3194 <a href="mailto:gkalikas@clarkschools.org">gkalikas@clarkschools.org</a>
Attendance and Tardies/ Behavior and Bus Issues	Assistant Principal - Ms. Clarke	732-381-0400 ext. 4103 <a href="mailto:acclarke@clarkschools.org">acclarke@clarkschools.org</a>
School Policy	Principal - Mr. Delmonaco	732-381-0400 ext. 4102 <a href="mailto:rdelmonaco@clarkschools.org">rdelmonaco@clarkschools.org</a>
<u>Lunch Program</u> To set up an account and to add money to the account (allow 24 hours for money to process)	Maschio's - Ms. Nellie Diaz  Pay Schools Central	732-382-0910 ext. 3163 <a href="mailto:ndiaz@maschios.com">ndiaz@maschios.com</a>  <a href="http://www.payschoolscentral.com">www.payschoolscentral.com</a>
Bullying Concerns	Assistant Principal - Ms. Clarke Anti-Bullying Specialist - Mr. Sortino	732-381-0400 ext. 4103 <a href="mailto:acclarke@clarkschools.org">acclarke@clarkschools.org</a> 732-381-0400 ext. 4106 <a href="mailto:jsortino@clarkschools.org">jsortino@clarkschools.org</a>

## **STUDENT CONTRACT and HANDBOOK ACKNOWLEDGEMENT**

**(Must be acknowledged in Genesis)**

To ensure that all students and parents have read and understand the material presented in this Student Handbook, we ask that you and your child acknowledge the contract in Genesis each year. Any questions regarding the information in the handbook can be directed to the Main Office.

I, \_\_\_\_\_, am a student of Carl H. Kumpf Middle School. As a member of Kumpf community, I have the right to be educated in a safe environment where I can be respected by others.

While in school, my actions affect all members of the Carl H. Kumpf community. Because I am a person of integrity, I will strive for success in all that I do and accept and fulfill my responsibilities as a student of Carl H. Kumpf School.

### ***Student Responsibilities***

- 1. Students have the responsibility to demonstrate respect for themselves and others.***
- 2. Students have the responsibility to attend school daily, to arrive at school on time, to actively participate in the learning process and to do their absolute best on all assignments and in each of their courses.***
- 3. Students have the responsibility to behave in a manner that is appropriate to their surroundings, that reinforces a positive school climate and that does not pose a potential or actual danger to themselves or to others.***
- 4. Students have the responsibility to maintain an environment that is free from intimidation or harassment. Students also have the responsibility to report to the Administration any harassment or intimidation about which they are aware.***
- 5. Students have the responsibility to settle conflicts in a nonviolent way and must refrain from using physical force or physical contact for the purpose of inflicting harm on others.***
- 6. Students have the responsibility to notify the Administration of any violence or potential violence about which they are aware.***
- 7. Students have the responsibility to keep the school grounds and building clean and to keep clean the buildings and grounds on which any school sponsored event occurs.***
- 8. Students have the responsibility to follow the rules and regulations of any extracurricular activities in which they participate and may not discourage the participation of other students.***
- 9. Students have the responsibility to know and observe the policies and procedures included in this Handbook.***
- 10. Students have the responsibility to know and understand the consequences for inappropriate behavior.***

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

**I will support the guidelines set forth in this Handbook and assist my child in the pursuit of successful educational experience.**

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date