



## **EARLY ENTRANCE POLICY For MID-YEAR KINDERGARTEN ENROLLMENT**

California law regarding kindergarten admission is as follows:

*Education Code Section 48000. (a) A child shall be admitted to a kindergarten maintained by the school district at the beginning of a school year, or at a later time in the same year if the child will have his or her fifth birthday on or before one of the following dates:*

- (1) December 2 of the 2011-12 school year.*
- (2) November 1 of the 2012-13 school year.*
- (3) October 1 of the 2013-14 school year.*
- (4) September 1 of the 2014-15 school year and each school year thereafter.*

Parents often inquire if CMP provides any process for admittance for children turning five after the cutoff date. This admittance is referred to as early entrance to kindergarten and/or mid-year enrollment. The CMP Governing Board has adopted the following policy regarding children who turn 5 after the cutoff date whose parents wish to enroll them in Kindergarten at CMP:

The Governing Board of CMP acknowledges that while mid-year enrollment is usually not appropriate for most children, it may occasionally be advantageous for a child in a very unique circumstance. The Board takes seriously its duty to carefully assess each request on a case-by-case basis as to whether or not the admittance is in the best interests of the child. As such, the application process and recommendation letters do not guarantee that an application for early entrance will be approved.

Prior to consideration by the Board, Parents or guardians shall be directed to research the advantages and disadvantages and any other explanatory information about the effect of early admittance on the child, not only in the immediate time frame, but also the later effects on the child's academic career. Young children who are accelerated to kindergarten or first grade may feel stress as they try to achieve academic expectations and relate to older children. This stress may continue or resurface throughout the child's academic career. Parents/guardians and early childhood educators are the best judges about what may be gained by acceleration and whether it is worth the price. Parents considering early entrance for under-age children shall meet with the CMP principal to discuss the following points:

- The academic, social, physical, and emotional readiness required for CMP's kindergarten and first grade programs.
- The rigorous nature of the academic standards
- The potential for harming a child's disposition to learn by inappropriate acceleration, and

- The important concepts, skills, and knowledge imparted at each stage of a child's education, including preschool

Applications for mid-year enrollment will be considered on a space available basis, after all other “of-age” lottery candidates have been processed. After parent/guardian has met with the principal and space availability has been confirmed, the following process shall be followed:

1. Parent/guardian shall submit a written petition for consideration for early admittance/mid-year enrollment. The written petition should include:
  - a. The child’s name, gender and date of birth
  - b. The specific reasons you believe your child is emotionally, socially and academically ready for entrance into Kindergarten
  - c. A statement acknowledging that you are aware of research both in favor of and against early school entrance.
  - d. The specific reasons that you believe your child would benefit from early entrance.
  - e. California law requires a child to be six years old on or before the cutoff date to be legally eligible for first grade (*EC* Section 48010). Your petition should also include your written commitment and understanding that your child will continue to be classified as a kindergartener the following year.
2. Contact the campus principal to schedule an appointment with the Kindergarten teacher to conduct a K readiness test with the student. This is usually completed by having the child spend a day “visiting” the specific classroom that the child would be considered for upon approval of the petition.
3. Obtain a letter from the child’s current pre-school teacher stating that he/she believes that your child is emotionally, socially and academically ready for K. If the child does not currently have a pre-school teacher, parent/guardian must arrange for a third party observation and recommendation. The third party must be recognized as a qualified early childhood educator. The Board will not consider any request that does not include a qualified third party observation and recommendation.
4. Upon completion of child’s visit to CMP, both the Kindergarten teacher and Principal shall provide a written summary and conclusion of the child’s emotional, social, and academic readiness for CMP’s kindergarten program, citing specific examples of the child’s chances for success as an early entrance student.
5. The following items of support shall be assembled and presented to the Executive Director who, upon review, shall make a recommendation to the Board as to the appropriateness of the parent’s petition:
  - a. Parent/Guardian written petition for early entrance
  - b. Letter of recommendation from child’s current pre-school teacher
  - c. Written summary and conclusion from CMP’s Kindergarten teacher
  - d. Written summary and conclusion from CMP principal.

These items of support will be presented to the Governing Board at the next regular monthly meeting which takes place on the second Monday of every month. Any agenda item request and/or documentation for an agenda item must be confirmed and turned into the central office at least one week before the scheduled meeting to be included.

If the petition for early entrance is approved, child shall be invited to start class upon attainment of the child's fifth birthday. Prior to the first day of school, parent/guardian shall complete a full enrollment package and shall provide copies of all additional documents as required for enrollment, to include a copy of the child's certified birth certificate, a copy of the child's current immunization card, etc. Questions regarding the enrollment process may be directed to the school office staff where the child will be attending.

In the following year when the child continues as a kindergartener, and in subsequent years, CMP teachers will provide regular observation and assessment for students who have been admitted before they were of legal age. The Montessori environment provides several options to best suit the child's continuing educational and social needs, to include:

- \* Placement in a kindergarten classroom which includes access to developmentally appropriate curriculum and instruction that is unique to the individual child's pattern of growth (i.e. customized work plan). In the Montessori classroom, differences in children's interests and development are expected and used to differentiate curriculum and enable children to be accelerated within the kindergarten classroom.

- \* Inclusion in a multi-age program in which grade-level distinctions are blurred and a student completes assignments and projects based on his or her abilities and needs rather than on assigned grade level. Thus, a kindergarten child who has accomplished kindergarten standards may have some first grade assignments.

- \* Formal assignment to one teacher but also inclusion in another teacher's lesson groups for a particular subject area. For example, a child who has completed kindergarten mathematics standards may attend a predominately first grade lesson group for mathematics instruction.

Ultimately, our goal is to support our students in academic excellence. We look forward to partnering with you in that endeavor. Please feel free to direct any additional questions regarding early entrance or enrollment to your child's principal.

DECEMBER  
Tues. 11/27 @ 8:30



For Office Use Only: Date Submitted: \_\_\_\_\_ Date Toured: \_\_\_\_\_ by: \_\_\_\_\_ Application #: \_\_\_\_\_

2012-2013 MID-YEAR  
APPLICATION KINDERGARTEN  
Carmichael Campus (K-8)

Child must turn 5 between  
Nov. 1, 2012 and Jan 6, 2013

Please review the *Early Entrance Policy for Mid-Year Kindergarten Enrollment* handout prior to submitting this Application. All Applications for consideration for Mid-Year Enrollment **MUST** be submitted by **November 12, 2012.**

Carmichael Campus: 5330-A Gibbons Dr, Ste 750, Carmichael, CA 95608 ph 916-971-2430 fax 916-971-2435

**PLEASE NOTE:** This application is only valid for the school year listed above. Parent Initial: EG

<b>Student Information</b>		
Legal Name: _____	Grade Level for 2012-13: <u>K</u>	
Age: <u>4</u>	Birth Date: <u>11/16/07</u>	
Student Physical Address: <u>4506 Wellesly Way, Sacramento, CA 95841</u>		
1. Is this Student a sibling of a current/graduated* CMP-Carmichael student? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No * If the sibling has graduated from CMP-Carmichael, please provide the year of graduation: _____		
2. Is this Student a child of a current CMP Staff Member? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
3. Is this Student requesting a transfer from another CMP campus? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, which campus: _____		
4. Does this Student have at least one-year prior Montessori experience? <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No * If yes, please attach a letter from the school director for verification of experience		
5. What is the Student's School District of Residence? <u>STUSD</u>		

<b>Parent/Guardian Information</b>	
Primary Guardian Name: <u>Elisangela R. Gomez</u>	Secondary Guardian Name: <u>Joseph J. Gomez</u>
Relationship to Student: <u>Mother</u>	Relationship to Student: <u>Father</u>
Home Phone: <u>(916) 979-9635</u>	Home Phone: <u>(916) 979-9635</u>
Work Phone: _____	Work Phone: _____
Cell Phone: <u>(916) 524-3083</u>	Cell Phone: <u>(916) 599-5678</u>
E-Mail: <u>gomezelis@yahoo.com</u> (to be used for school business only)	E-Mail: <u>josephjgomez@gmail.com</u> (to be used for school business only)

<b>Siblings Also Applying to CMP: (Please ensure to complete a separate application for each student)</b>	
1. Name: _____	Grade Level for 2012-13 (Please circle): K 1 2 3 4 5 6 7 8
2. Name: _____	Grade Level for 2012-13 (Please circle): K 1 2 3 4 5 6 7 8
3. Name: _____	Grade Level for 2012-13 (Please circle): K 1 2 3 4 5 6 7 8
4. Name: _____	Grade Level for 2012-13 (Please circle): K 1 2 3 4 5 6 7 8

To the best of my knowledge, the information provided on this form is true and correct. When required by district, county and/or CDE, CMP will provide student information as requested. By submitting this application, I consent to the release of information and agree to hold harmless, CMP or its agents for any claims which may arise as a result of this release of information. I also understand that this application does NOT guarantee enrollment in CMP or within the sponsoring school district, and that all prospective students are admitted via lottery on a space availability basis.

Elisangela R. Gomez  
Signature of Parent/Guardian

11/09/2012  
Date

The staff of California Montessori Project believe in honoring the dignity of all human beings. Because of that belief, CMP does not discriminate in our hiring and enrollment practices on the basis of race, gender/orientation, religion, disability, ethnic or national origin. CMP is non-sectarian and does not charge tuition.

11/9/2012

To Whom It May Concern:

We are writing on behalf of our daughter, [REDACTED]. Her date of birth is 11/16/2007 and we believe our daughter is emotionally, socially and academically ready to start Transitional Kindergarten. She is already reading, knows her alphabet, can count to 60, and can write. She follows direction well and is an eager learner.

[REDACTED] has already attended 2 years of preschool at Christ Community Pre-School and also attends 4-5 year old instruction at our church, Metro Calvary. She plays well with both boys and girls and makes friends easily.

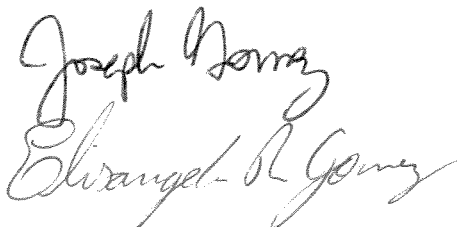
We have done research about the pros and cons in regards to early entrance into programs such as T-K and believe that [REDACTED] entrance would be beneficial to her. We believe that [REDACTED] would thrive in an environment where she will be allowed to learn at her own pace.

We are aware that due to [REDACTED] age, she will be considered a kindergartner for one and a half years.

We look forward to meeting with you soon in regards to [REDACTED] entrance into the T-K program.

Sincerely,

Joe Gomez  
Elis Gomez

Handwritten signatures of Joseph Gomez and Elis Gomez. The signature of Joseph Gomez is written in a cursive script, and the signature of Elis Gomez is written in a similar cursive script below it.

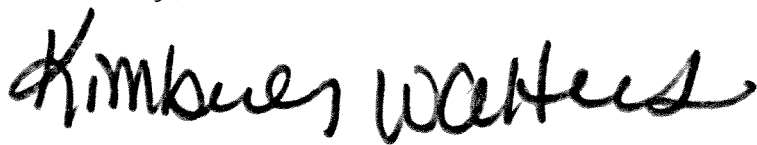
November 20, 2012

To Whom It May Concern:

My name is Kimberly Walters and I am the Children's Ministry Coordinator at Metro Calvary Church in Roseville, CA. I am writing to let you know that I have watched [REDACTED] in every stage of our ministry and highly recommend her for your school. She is attentive, follows instruction well, and is an eager learner.

[REDACTED] is also one of the children that gets along with others very well and makes friends easily. I think that she is ready to continue with her education in an environment such as yours. If you have any questions, feel free to call.

Sincerely,

A handwritten signature in black ink that reads "Kimberly Walters". The script is cursive and fluid, with the first name and last name clearly distinguishable.

Kimberly Walters  
Children's Ministry Coordinator  
Metro Calvary  
Roseville, CA  
916-208-7775

12-6-12

To Whom It May Concern:

██████████ visited our campus –Carmichael Campus of the California Montessori Project. She visited the Sea Lion classroom (kindergarten) in the morning for about an hour. She was able to participate in our morning circle as well as transition into our independent work time.

I observed ██████████ to be cooperative in the classroom. She was able to sit quietly at circle and followed directions well. ██████████ seemed comfortable, and asked for help when needed. She responded to the other students positively and appropriately took cues and direction from them in reference to the routines in the classroom. She was self directed and moved through the different areas of the classroom with confidence.

Through my observation of ██████████, I found her to be age appropriate and socially ready for a kindergarten program. I feel ██████████ will do well in any kindergarten class, and should be considered for mid-year enrollment.



Darcy Flathmann  
Kindergarten Teacher  
Carmichael Campus  
California Montessori Project  
Kindergarten Team Mentor



11/27/12

To Whom It May Concern,

██████████ visited our campus on 11/27/12. She was comfortable in the classroom. She went to circle and sat with the other students with ease and shared something she wanted to tell. She was very drawn to the Practical life area of the classroom. ██████████ worked on a folding job to completion, and was prideful of her work.

Her interactions with the other students were positive, although she became a little shy when corrected by other students how to partake in snack. She did go back later and get snack. She was talkative and comfortable with the students working at her table.

██████████ was a little hesitant to take direction from the teacher at times, but she was respectful in her answers, she didn't want to be shown a job, but to choose one of her own. Her hesitation may have been from not knowing the adults in the room.

I feel ██████████ is very ready for a Kindergarten program.

Sincerely,  
Elizabeth Parks  
Assistant to Principal