

CALIFORNIA MONTESSORI PROJECT
REGULAR MEETING OF THE GOVERNING BOARD
February 10, 2014 AGENDA

DATE: Monday, February 10, 2014
TIME: 6:30 pm
MEETING PLACE: CMP-Elk Grove at Bradshaw, 9649 Bradshaw Road, Elk Grove, CA 95624
EMERGENCY CONTACT: Gary Bowman at (916) 204-0271

1. MEETING CALL TO ORDER AND ROLL CALL 6:35 PM

1.01 Roll Call

<input checked="" type="checkbox"/>	Kimberley Fletcher	Parent Representative – Elk Grove
<input checked="" type="checkbox"/>	Kalyca Green	Network Teacher Representative
<input checked="" type="checkbox"/>	Rob Henderson	Business Representative (Chairperson)
<input checked="" type="checkbox"/>	Dave Nelson	Parent Representative – Shingle Springs (Vice-Chair)
<input type="checkbox"/>	Andrea Ridge	Parent Representative – San Juan
<input checked="" type="checkbox"/>	Jenny Savakus	Community Representative (Treasurer)

2. COMMUNICATION FROM PUBLIC/RECOGNITION 6:35 PM

2.01 Recognition of Meeting Hosts (2 minutes) **Rob Henderson**

Rob thanked CMP-Elk Grove at Bradshaw for hosting the meeting.

2.02 Public Comment None.

2.03 Public Acknowledgment (8 minutes)

Gary acknowledged CAT team member Jacky Murray for her exemplary efforts regarding the behind-the-scenes work related to the construction of CMP-EG@BR. Gary also recognized Development Consultant Stephanie Garrettson for her superb efforts in the writing of the CMP-Shingle Springs Charter Renewal. Gary recognized Principal Kathleen Merz for her success in building the CMP-EG Learning Community, as well as her efforts in building the new school. Principal Kathleen Merz recognized Executive Director Gary Bowman for his efforts related to the construction of the new CMP-Elk Grove-Bradshaw campus. Kathleen announced, on behalf of the CMP-EG staff, that the new multi-purpose room will be named “Bowman Hall” in honor of him. Gary thanked the staff, stating that he was both humbled and honored. Gary also was presented with a framed poem (written by Kahlil Ghibran).

3. CONSENT AGENDA 6:48 PM

3.01 Minutes from the Regular Governing Board Meeting of January 13, 2014

3.02 2014-15 Governing Board Meeting Calendar

Dave Nelson moved to approve the Consent Agenda, Kimberley Fletcher seconded the motion.
Voice vote taken: 5 ayes, 0 noes, motion approved.

4. INFORMATIONAL ITEMS 6:49 PM

4.01 Campus Reports **Kathleen Merz**

Kathleen shared that the EG@BR Campus has organized a parent fundraising club and will continue to be hosting family movie nights. Other fundraising efforts have also been successful such as: EG@BR’s recent ‘Friendship Grams’ and the first Middle School Crab Feed. A ‘Gotcha Box’ was recently implemented on campus to nurture a positive student culture by recognizing models/examples of safety, respect and responsibility

4.02 Rosetta Stone: Technology Visits **Mary Percoski/Lisa Laffan/Nicole Clarke**

Mary Percoski informed the Board that 4 students were invited to use Rosetta Stone for this presentation. Lisa is a Rosetta Stone Mentor at EG@ Elk Grove Blvd. and Nicole is a Rosetta Stone Mentor at EG@BR. Nicole expressed the importance of providing culture to young students. The Rosetta Stone Mentors have provided both parent trainings and teacher trainings. A recently designed calendar that tracks program usage at home has sparked even more enthusiasm as students access the program. Although this is Lisa’s first year as a Rosetta Stone Mentor, it is her sixth year using the program. The main goal of the Rosetta Stone Team is to ensure that access is being provided to every CMP student. Currently, fourteen classes are reporting a 100% rate of utilization.

4.03 Director of Program Report: WASC Update **Mickey Slamkowski**

In June of 2011, each of schools within the CMP network was awarded a 6-year school accreditation from WASC (Western Association of Schools and Colleges), providing affirmation that CMP schools are meeting the rigorous, standards prescribed by WASC, and that, further, CMP is committed to seeking excellence through the ongoing process of self-examination, peer review, improvement and growth. Mid-way through the accreditation term, WASC team representatives visit the school sites to follow-up on the progress of goals. Principals, Deans of

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Students, campus staff and other stakeholders have been meeting and addressing these areas of need in preparation of these upcoming WASC visits. The WASC Representative visits are scheduled as follows: CMP-San Juan: February 11; CMP-CAP: February 27; CMP-EG: April 3; and CMP-SS: April 24.

- 4.05 Odyssey of the Mind** **Lisa Laffan**
CMP-EG's Odyssey of the Mind program is celebrating its second year. CMP-EG students engage in creative problem-solving activities and attend OM competitions at the local, state and national levels. The next competition will be held at Natomas High School on March 8th.
- 4.06 Plastics Recycling** **Lisa Laffan**
CMP-EG's Plastics Recycling Team is collaborating with the Monterey Bay Aquarium, with the goal of reducing the use of plastic water bottles by 30%. The team works directly with CMP students to encourage and educate them on being stewards of the environment. Members of the Plastics Recycling Team in attendance at the Board meeting were Jenie Tice, Brian Baker, Rosemary Bartholomew, Karen Richardson and Lisa Laffan.
- 4.07 Safety Update: NIMS Training/Instant Command Systems** **James Hartley**
James reported out on the ICS (Incident Command System) component of the NIMS safety plan.
- 4.08 Principals' Retreat** **Bernie Evangelista/Dorothy Hiltz**
Bernie and Dorothy shared that the Principals' Retreat this year (February 5-7, 2014) was a great opportunity for CMP Administrators to discuss skill building and planning. Main discussion points were: Four Strategic Conversations, Classroom Configurations (staffing, grade level configurations, projected enrollments), Strategic Plans, Marketing, Technology, Seven Habits of Highly Effective Leaders, Goals and Charter Renewal preparation.
- 4.09 CMP-CAR Marketing Update** **Kim Aldridge/James Hartley**
Kim and James reported their progress in recruiting and marketing, including multiple ads in Parent Magazine, large banners for the buildings facing the La Sierra athletic fields, and placement of 'coffeehouse flyers' throughout the Carmichael area. Kim reported that her campus has conducted 4 tours as of February 5, with a total of 108 attendees. 115 applications have been submitted to CMP-CAR for the 2014-15 school year. CMP-CAR has also implemented a post-tour questionnaire to be voluntarily filled out by applicants.
- 4.10 Strategic Plan Update** **Julie Miller**
Julie shared the progress that was made at the Principals' Retreat, including a discussion of CMP's Mission Statement
- 4.11 General Report from the CMP Superintendent/Executive Director** **Gary Bowman**
Topics may include school program, instruction, curriculum, budget, facilities, legal, legislature, finance, technology, and other categories pertaining to the daily operations of CMP.
- Facilities: CMP-Shingle Springs Prop 55 Update – Gary reported the ratification of construction contracts with Enviroplex, JLM and Granada, and will keep the board apprised of tour dates
 - Facilities: Prop 39 District Negotiations – Gary provided an update on the status of Prop 39 negotiations with EGUSD, SCUSD and SJUSD
 - Finance: OPSC Funding Approval – OPSC has notified Gary that all outstanding CMP Prop. 55 apportionments have been approved

5.	ACTION ITEMS	7:58 PM
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Gary respectfully requested to move Action Item 5.06 to Action Item 5.02, the Board agreed.

- 5.01 Consideration of the 2014-2015 Instructional Minutes and Bell Schedule**
Comment: Per discussion with the Round Table team and with CMP Administration, a 2014-2015 Instructional Minutes and Bell Schedule has been drafted.
Recommendation: The Board is requested to approve the 2014-2015 Instructional Minutes and Bell Schedule. Dave Nelson moved to approve the 2014-15 Instructional Minutes and Bell Schedule, Kimberley Fletcher seconded the motion. Voice vote taken: 4 ayes, 0 noes, 1 abstention (Kalyca Green), motion approved.

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5.02 Consideration of the CMP-Shingle Springs Charter Renewal Document

Comment: Gary Bowman and Stephanie Garrettson updated the CMP-Shingle Springs Charter Document for Charter Renewal. The Charter Renewal Document provided reflects all updated material revisions. In subsequent days following the Board meeting, some sections may require minor revision.

Recommendation: The Board is requested to approve the CMP-Shingle Springs Renewal Document and give permission for Gary Bowman to make minor revisions as needed.

Dave Nelson moved to approve the CMP-SS Charter Renewal Document, Kalyca Green seconded the motion.

Voice vote taken: 5 ayes, 0 noes, motion approved.

5.03 Approval of Amendments to CMP Bylaws

Comment: Pursuant to the January 13, 2014 Governing Board Meeting, the Bylaws were amended to include additional eligibility requirements for the election or appointment of Parent Representatives was discussed. Also, upon further review of the Bylaws for the CMP-Shingle Springs Charter Renewal, additional revisions were made.

Recommendation: The Board is requested to approve the revised version of the CMP Bylaws, as presented.

Roll call vote taken:

Kalyca Green – yay Kimberley Fletcher - yay

Jenny Savakus– yay Rob Henderson– yay

Dave Nelson – yay

Dave Nelson moved to approve the Amendments to the CMP Bylaws as presented, Jenny Savakus seconded the motion. Voice vote taken: 5 ayes, 0 noes, motion approved.

5.04 Approval of CMP's Uniform Complaint Policy and Procedure

Comment: In order to comply with applicable federal and state laws and regulations, a Uniform Complaint Policy and Procedure has been drafted.

Recommendation: The Board is requested to approve CMP's Uniform Complaint Policy and Procedure.

Kalyca Green moved to approve CMP's Uniform Complaint Policy and Procedure, Dave Nelson seconded the motion. Voice vote taken: 5 ayes, 0 noes, motion approved.

5.05 Approval of CMP's Suspension and Expulsion Procedures

Comment: In order to comply with applicable California Education Codes and Regulations, revisions were made to CMP's Suspension and Expulsion Procedures.

Recommendation: The Board is requested to approve the revised version of CMP's Suspension and Expulsion Procedures.

Kimberley Fletcher moved to approve the CMP's Suspension and Expulsion Procedures, Jenny Savakus seconded the motion. Voice vote taken: 5 ayes, 0 noes, motion approved.

6.	DISCUSSION AGENDA	8:14 PM
6.01	Suggested Items for Discussion at Future Meetings Presented by Board Members	None.
7.	CORRESPONDENCE	8:14 PM
7.01	Correspondence from the Public	None.
8.	CLOSED SESSION	8:15 PM
9.	RECONVENE TO OPEN SESSION	8:15 PM
10.	MEETING ADJOURNMENT	8:15 PM

Next Meeting: March 10, 2014 @ Central Admin

Jenny Savakus moved to adjourn the meeting, Kimberley Fletcher seconded the motion.

Voice vote taken: 5 ayes, 0 noes, motion approved.