

BPA Jupiter Ed Parent Workshop



AGENDA

Introductions

Transition from IO to Jupiter

Jupiter Sign up & Registration

Login Instructions

Grade monitoring

View grades of multiple children in one account

Mobile Access (Notifications)

Behavior Logs (Anecdotal)

Reaching out to teachers via email

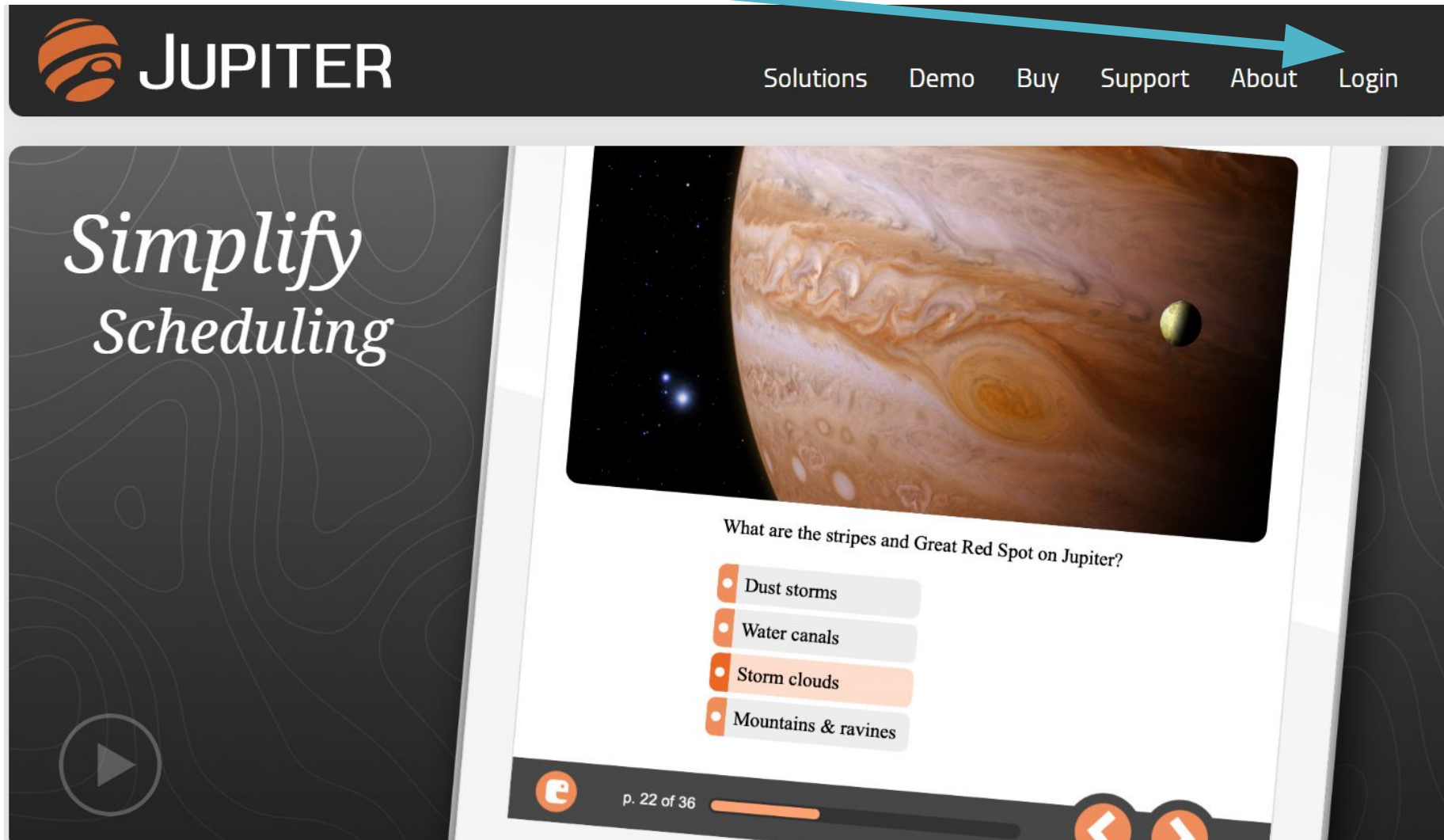
Updating language preference

Forgot password

Q & A

Login Instructions

Go to: www.jupitered.com and click
'Login'



Login Instructions (cont'd)

Click on 'Parent'

Student Parent Sub TA Staff

Type in your child's
student ID # or
name

Student's Name or ID

Enter your
password

Password

Click 'Login'

Bronxwood Preparatory Academy ▼

Help Me Login

Login

Initial Login Screen

Once you login, a screen similar to the screenshot below will appear

The screenshot shows a user interface for a parent of a student. At the top, there is a teal header bar with a hamburger menu icon on the left, the text "Parent of Student" followed by a blurred name, and "High School 2022-23" with a dropdown arrow. Below the header, there is a navigation bar with buttons for "To Do", "New Message", "Log", and "Update". The main content area displays a list of messages from school staff. Each message card includes a profile picture (a smiley face or a group of people), the sender's name, the message text, the time received, and a green checkmark icon indicating it has been read.

Parent of Student [blurred name]
High School 2022-23 ▼

To Do **New Message** Log Update

Any messages from school staff to you can be viewed at a glance

- Mr. Le**
Anecdotes Alert for Student abc — Click "Behavior Log" for details.
Today 4:30pm ✓
- Mr. Le**
Thank you for your message, here is my response
Today 4:25pm ✓
- [Group Icon]**
Click the link **above** to view grades, homework, and other important information. If you are new to Jupiter, it will ask ...
Wed 5:27pm ✓
- Ms. Batista**
PTA Financial Aid Information Night 10-20-22
Good Day Parents — Please join us for monthly PTA meeting on Thursday, October 20, 2022 at 7:15 pm. The topic ...
Wed 3:22pm ✓

Grade Monitoring

Click the parallel lines below and the drop down menu will appear.

Click on a class to view grades

The screenshot shows a parent portal interface. At the top, a dark teal header contains a hamburger menu icon, the text "Parent of Student", and a greyed-out student name. Below this is a light blue bar with "High School 2022-23" and a dropdown arrow. A left sidebar lists navigation options: "To Do", "Messages", "My Files", "Us hist 1a", "Calendar", "Materials", "Behavior Log", "Directory", "Settings", "Video Tour", and "Logout". The main area has buttons for "To Do", "New Message", "Log", and "Update". It displays a list of messages from teachers: Mr. Le (two messages), an unnamed teacher (one message), and Ms. Batista (two messages). Two blue arrows point to the "Messages" and "Us hist 1a" items in the sidebar.

Parent of Student [Redacted]

High School 2022-23 ▾

To Do New Message Log Update

To Do

Messages

My Files

Us hist 1a

Calendar

Materials

Behavior Log

Directory

Settings

Video Tour

Logout

Mr. Le Today 4:30pm ✓
Anecdotes Alert for Student
abc — Click "Behavior Log" for details.

Mr. Le Today 4:25pm ✓
Thank you for your message, here is my response

Click the link **above** to view grades, homework, and other important information. If you are new to Jupiter, it will ask ... Wed 5:27pm ✓

Ms. Batista Wed 3:22pm ✓
PTA Financial Aid Information Night 10-20-22
Good Day Parents — Please join us for monthly PTA meeting on Thursday, October 20, 2022 at 7:15 pm. The topic ...

Ms. Batista Tue 8:36am ✓
Jupiter training
Good morning — Please join us for a Jupiter training for parents on Wednesday, October 26, 2022 at 6:30 pm. Please ...

Grade Monitoring (cont'd)

Parent of Student

High School 2022-23

To Do

Us hist 1a
Ms. abc
Period 2, rm. 219

1st Quarter

1st Quarter

Major Assessments	C+	79.4%	—	45.0% of grade
Minor Assessments	C	77.0%	77 / 100	25.0% of grade
Homework	D	67.5%	135 / 200	5.0% of grade
Participation	B-	84.2%	324 / 385	25.0% of grade
Final Term 1 Grade	—	—	—	0.0% of grade
Term 1 Lab Grade (P or F)	—	—	—	0.0% of grade

Due	Assignment	Score	Worth	Impact on grade	Category
10/21	Unit 1 Assessment #2	/ 100	× 100		Major Assessments
10/20	Unit 1 SEQ	/ 100	× 100		Major Assessments
10/18	Declaration of Independence	87 / 100	B × 100	+0.5%	Participation
10/13	Entrance Slip: Common Sense	dropped 10 / 15	D × 15		Minor Assessments
10/7	Common Sense Analysis	75 / 100	C × 100	-1.5%	Participation
10/6	British Taxation	42 / 50	B- × 50	0.0%	Participation

Overall weight each category is assigned

Scores received on each assignment

View grades of multiple children in one account

Click the parallel lines below and the drop down menu will appear.

The screenshot shows a parent portal interface. At the top, a dark teal header contains a hamburger menu icon (three horizontal lines) on the left, followed by the text "Parent of Student" and a blurred name. Below this is a light blue bar with the text "High School 2022-23" and a downward arrow. A left sidebar is dark teal with white text for various options: "To Do", "Messages", "My Files", "Us hist 1a", "Calendar", "Materials", "Behavior Log", "Directory", "Settings", "Video Tour", and "Logout". The main content area has a light gray background. At the top of this area are buttons for "To Do", "New Message", "Log", and "Update". To the right of these buttons is the text "Click settings". Below are five message cards. Each card has a profile picture icon, a name, a subject line, a body of text, a timestamp, and a green checkmark icon. The messages are from Mr. Le, Mr. Le, an unnamed sender, Ms. Batista, and Ms. Batista. A blue arrow points from the top-left text to the hamburger menu icon. Another blue arrow points from the bottom-left text to the "Settings" option in the sidebar.

Parent of Student [blurred]

High School 2022-23 ▾

To Do New Message Log Update

Click settings

To Do

Messages

My Files

Us hist 1a

Calendar

Materials

Behavior Log

Directory

Settings

Video Tour

Logout

Mr. Le Today 4:30pm ✓
Anecdotes Alert for Student
abc — Click "Behavior Log" for details

Mr. Le Today 4:25pm ✓
Thank you for your message, here is my response

Wed 5:27pm ✓
Click the link **above** to view grades, homework, and other important information. If you are new to Jupiter, it will ask ...

Ms. Batista Wed 3:22pm ✓
PTA Financial Aid Information Night 10-20-22
Good Day Parents — Please join us for monthly PTA meeting on Thursday, October 20, 2022 at 7:15 pm. The topic ...

Ms. Batista Tue 8:36am ✓
Jupiter training
Good morning — Please join us for a Jupiter training for parents on Wednesday, October 26, 2022 at 6:30 pm. Please ...

View grades of multiple children in one account(cont'd)

Click 'Change Password' and ensure the updated password you create is the same for all children

Parent of Student [Redacted]

High School 2022-23 ▼

Done Change Password Contact Us

English ▼

Student ID 123456789

Student's Email zqremove@abc.com

Student's Phone

Mobile Access (notifications)

Click the parallel lines below and the drop down menu will appear.

Parent of Student [Redacted]

High School 2022-23 ▾

To Do New Message Log Update

Click settings

Mr. Le Today 4:30pm ✓
Anecdotes Alert for Student
abc — Click "Behavior Log" for details

Mr. Le Today 4:25pm ✓
Thank you for your message, here is my response

Wed 5:27pm ✓
Click the link **above** to view grades, homework, and other important information. If you are new to Jupiter, it will ask ...

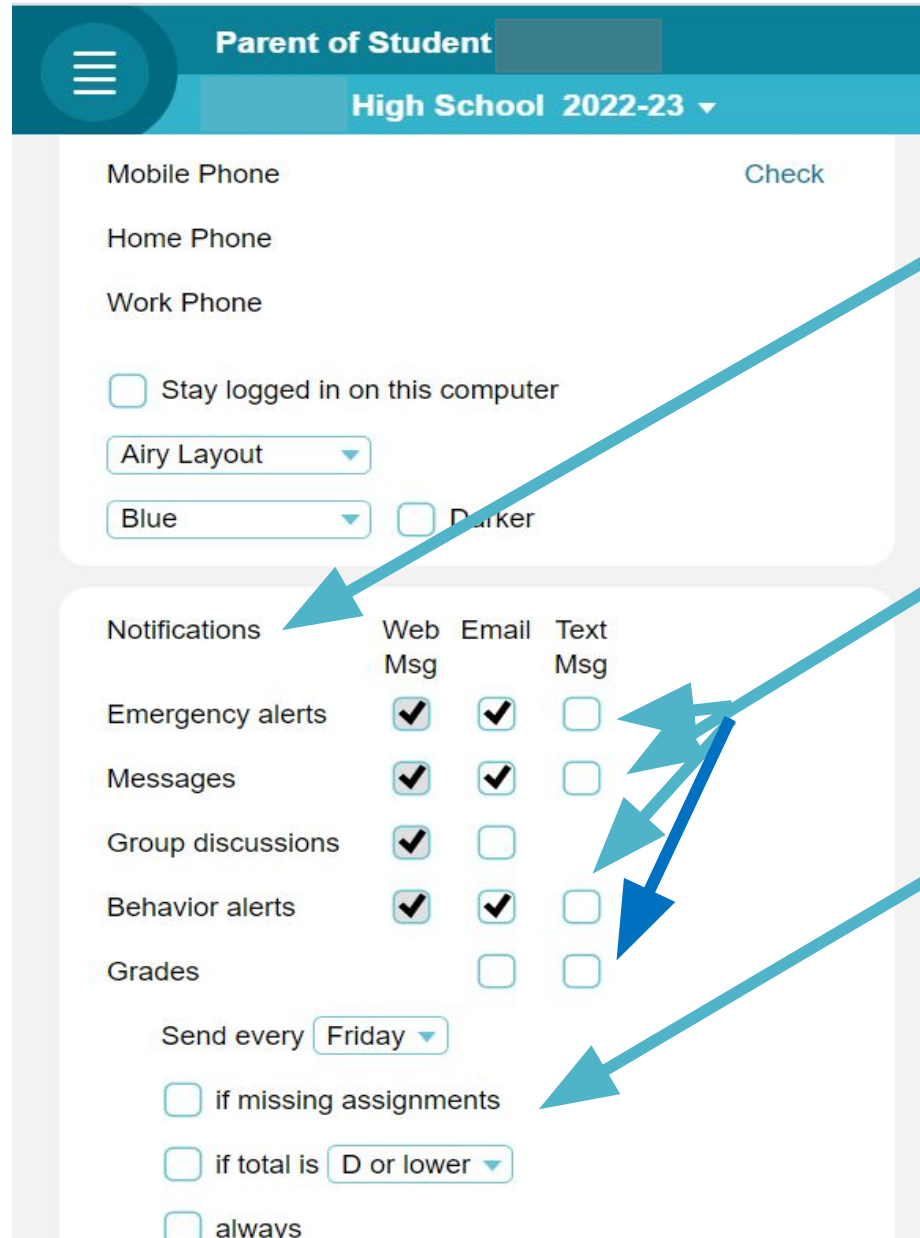
Ms. Batista Wed 3:22pm ✓
PTA Financial Aid Information Night 10-20-22
Good Day Parents — Please join us for monthly PTA meeting on Thursday, October 20, 2022 at 7:15 pm. The topic ...

Ms. Batista Tue 8:36am ✓
Jupiter training
Good morning — Please join us for a Jupiter training for parents on Wednesday, October 26, 2022 at 6:30 pm. Please ...

Sidebar Menu:

- To Do
- Messages
- My Files
- Us hist 1a
- Calendar
- Materials
- Behavior Log
- Directory
- Settings
- Video Tour
- Logout

Mobile Access (notifications)



The screenshot shows the 'Parent of Student' interface for 'High School 2022-23'. It includes fields for 'Mobile Phone', 'Home Phone', and 'Work Phone', a 'Check' button, and options for 'Stay logged in on this computer', 'Airy Layout', 'Blue' theme, and a 'Darker' checkbox. The 'Notifications' section contains a table with columns for 'Web Msg', 'Email', and 'Text Msg'. Below the table are options for 'Send every' (Friday), 'if missing assignments', 'if total is' (D or lower), and 'always'. Annotations with arrows point to the 'Notifications' header, the 'Text Msg' column, the 'Grades' row, and the 'if missing assignments' checkbox.

Notifications	Web Msg	Email	Text Msg
Emergency alerts	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Messages	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Group discussions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Behavior alerts	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Grades	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Send every

☐ if missing assignments

☐ if total is

☐ always

Scroll Down till you see
‘Notifications’

**Click the boxes under ‘Text Msg’ to
receive text notifications**

**You can customize when you receive the alerts for
grades**

**Note: Box blue arrow is pointing to must be checked
in order to receive notifications on grades**

**Recommendation is to click both boxes on the
‘Grades’ line so you will receive email and text
notifications on your child’s progress**

Behavior Logs

Click the parallel lines below and the drop down menu will appear.

The screenshot shows the 'Parent of Student' interface. At the top, there is a header bar with a hamburger menu icon (three horizontal lines) and the text 'Parent of Student' followed by a greyed-out name. Below this is a blue bar with 'High School 2022-23' and a dropdown arrow. On the left is a teal sidebar with the following menu items: 'To Do', 'Messages', 'My Files', 'Us hist 1a', 'Calendar', 'Materials', 'Behavior Log', 'Directory', 'Settings', 'Video Tour', and 'Logout'. The 'Behavior Log' item is highlighted. To the right of the sidebar is a main content area with a light grey background. At the top of this area are buttons for 'To Do', 'New Message', 'Log', and 'Update'. Below these are several message cards. Each card has a profile picture icon, a name, a subject line, a body of text, a timestamp, and a green checkmark icon. The messages are from 'Mr. Le' and 'Ms. Batista'. A blue arrow points from the text 'Click the parallel lines below and the drop down menu will appear.' to the hamburger menu icon. Another blue arrow points from the text 'Click 'Behavior Log' to see if your child has any anecdotes from a staff member' to the 'Behavior Log' menu item in the sidebar.

Parent of Student [Name]

High School 2022-23 ▾

To Do New Message Log Update

Mr. Le
Anecdotes Alert for Student abc — Click "Behavior Log" for details. Today 4:30pm ✓

Mr. Le
Thank you for your message, here is my response Today 4:25pm ✓

Ms. Batista
PTA Financial Aid Information Night 10-20-22
Good Day Parents — Please join us for monthly PTA meeting on Thursday, October 20, 2022 at 7:15 pm. The topic ... Wed 3:22pm ✓

Ms. Batista
Jupiter training
Good morning — Please join us for a Jupiter training for parents on Wednesday, October 26, 2022 at 6:30 pm. Please ... Tue 8:36am ✓

Click 'Behavior Log' to see if your child has any anecdotes from a staff member

Outreach via email

Click the parallel lines below and the drop down menu will appear.

Parent of Student

High School 2022-23

To Do New Message Log Update

Click 'Messages'

Then click 'New Message'

Mr. Le
Anecdotes Alert for Student abc — Click "Behavior Log" for details. Today 4:30pm ✓

Mr. Le
Thank you for your message, here is my response Today 4:25pm ✓

Ms. Batista
PTA Financial Aid Information Night 10-20-22
Good Day Parents — Please join us for monthly PTA meeting on Thursday, October 20, 2022 at 7:15 pm. The topic ... Wed 5:27pm ✓

Ms. Batista
Jupiter training
Good morning — Please join us for a Jupiter training for parents on Wednesday, October 26, 2022 at 6:30 pm. Please ... Wed 3:22pm ✓

Ms. Batista
Jupiter training
Good morning — Please join us for a Jupiter training for parents on Wednesday, October 26, 2022 at 6:30 pm. Please ... Tue 8:36am ✓

To Do
Messages
My Files
Us hist 1a
Calendar
Materials
Behavior Log
Directory
Settings
Video Tour
Logout

Outreach via email

Click the parallel lines below and the drop down menu will appear.

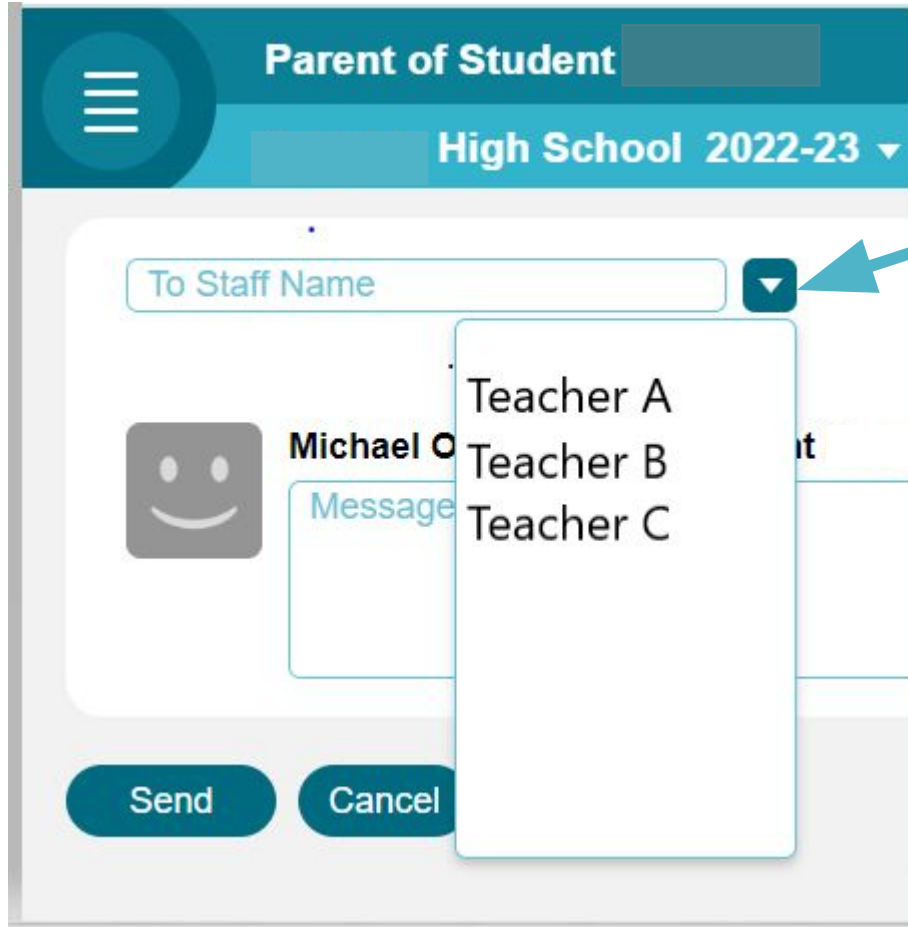
The screenshot displays a web interface for a school communication system. At the top, a dark teal header bar contains a hamburger menu icon (three horizontal lines) on the left, followed by the text "Parent of Student" and a greyed-out name field. Below this is a lighter teal bar with the text "High School 2022-23" and a downward arrow. On the left side, a vertical teal sidebar lists navigation options: "To Do", "Messages", "My Files", "Us hist 1a", "Calendar", "Materials", "Behavior Log", "Directory", "Settings", "Video Tour", and "Logout". The "Messages" option is highlighted in a lighter blue. The main content area has a light grey background and features a row of buttons at the top: "To Do", "New Message", "Log", and "Update". Below these buttons is a list of messages. Each message card includes a profile picture (a smiley face icon), the sender's name, the message content, a timestamp, and a green checkmark icon. The messages are as follows:

- Mr. Le**: Anecdotes Alert for Student abc — Click "Behavior Log" for details. Today 4:30pm ✓
- Mr. Le**: Thank you for your message, here is my response. Today 4:25pm ✓
- Group**: Click the link **above** to view grades, homework, and other important information. If you are new to Jupiter, it will ask ... Wed 5:27pm ✓
- Ms. Batista**: PTA Financial Aid Information Night 10-20-22
Good Day Parents — Please join us for monthly PTA meeting on Thursday, October 20, 2022 at 7:15 pm. The topic ... Wed 3:22pm ✓
- Ms. Batista**: Jupiter training
Good morning — Please join us for a Jupiter training for parents on Wednesday, October 26, 2022 at 6:30 pm. Please ... Tue 8:36am ✓

Three blue arrows point to specific elements: one points to the hamburger menu icon in the top header, another points to the "Messages" option in the left sidebar, and a third points to the "New Message" button in the top navigation bar.

Outreach via email (cont'd)

Click drop down arrow
and select the desired
teacher



The screenshot shows a web interface for sending an email. At the top, there is a header bar with a menu icon on the left, the text 'Parent of Student' followed by a redacted name, and 'High School 2022-23' with a dropdown arrow. Below the header, there is a form area. On the left, there is a smiley face icon. To its right, there is a text input field containing 'Michael O'. Below this, there is a 'Message' label and a text input field. To the right of the 'Message' field, there is a dropdown menu with a list of teachers: 'Teacher A', 'Teacher B', and 'Teacher C'. At the bottom of the form, there are two buttons: 'Send' and 'Cancel'.

Once teacher is
selected, type message
and click 'Send'

Forgot Password

Click on 'Parent'



A horizontal bar with five rounded rectangular buttons: 'Student', 'Parent', 'Sub', 'TA', and 'Staff'. The 'Parent' button is highlighted with a darker teal background and a lighter teal border. A blue arrow points from the text 'Click on 'Parent'' to the 'Parent' button.

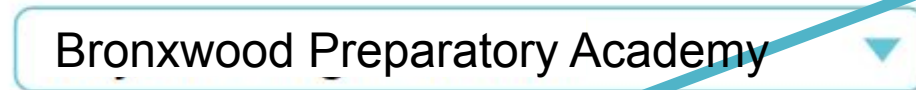
Type in your child's student ID # or name



A light blue rounded rectangular input field with a thin blue border. Inside, the text 'Student's Name or ID' is displayed in a light blue font. A blue arrow points from the text 'Type in your child's student ID # or name' to this input field.



A light blue rounded rectangular input field with a thin blue border. Inside, the text 'Password' is displayed in a light blue font.



A light blue rounded rectangular dropdown menu with a thin blue border. The text 'Bronxwood Preparatory Academy' is displayed in black. A small blue downward-pointing triangle is on the right side. A blue arrow points from the text 'Click 'Help Me Login'' to the 'Help Me Login' button below, passing over this dropdown.

Click 'Help Me Login'

An email will be sent to your email on file that you can use to reset your password



A dark teal rounded rectangular button with the text 'Help Me Login' in white. A blue arrow points from the text 'Click 'Help Me Login'' to this button.



A dark teal rounded rectangular button with the text 'Login' in white.

Update language settings

Click the parallel lines below and the drop down menu will appear.

The screenshot shows a web application interface for a parent of a student. The top header bar is teal and contains a hamburger menu icon (three horizontal lines) on the left, followed by the text "Parent of Student" and a grey rectangular box. Below this, a light blue bar displays "High School 2022-23" with a downward arrow. The main content area has a light grey background. On the left is a teal sidebar with white text links: "To Do", "Messages", "My Files", "Us hist 1a", "Calendar", "Materials", "Behavior Log", "Directory", "Settings", "Video Tour", and "Logout". The "Settings" link is highlighted with a red arrow. The main content area has a header with "To Do", "New Message", "Log", and "Update" buttons. Below this is a list of messages. The first message is from "Mr. Le" with a smiley face icon, dated "Today 4:30pm", and contains the text "Anecdotes Alert for Student abc — Click 'Behavior Log' for details". The second message is also from "Mr. Le" with a smiley face icon, dated "Today 4:25pm", and contains the text "Thank you for your message, here is my response". The third message is from an unnamed sender with a group of three people icon, dated "Wed 5:27pm", and contains the text "Click the link **above** to view grades, homework, and other important information. If you are new to Jupiter, it will ask ...". The fourth message is from "Ms. Batista" with a smiley face icon, dated "Wed 3:22pm", and contains the text "PTA Financial Aid Information Night 10-20-22 Good Day Parents — Please join us for monthly PTA meeting on Thursday, October 20, 2022 at 7:15 pm. The topic ...". The fifth message is also from "Ms. Batista" with a smiley face icon, dated "Tue 8:36am", and contains the text "Jupiter training Good morning — Please join us for a Jupiter training for parents on Wednesday, October 26, 2022 at 6:30 pm. Please ...". A red arrow points from the text "Click settings" in the main content area to the "Settings" link in the sidebar.

Parent of Student [Redacted]

High School 2022-23 ▼

To Do New Message Log Update

Click settings

Mr. Le Today 4:30pm ✓
Anecdotes Alert for Student
abc — Click "Behavior Log" for details

Mr. Le Today 4:25pm ✓
Thank you for your message, here is my response

[Group Icon] Wed 5:27pm ✓
Click the link **above** to view grades, homework, and other important information. If you are new to Jupiter, it will ask ...

Ms. Batista Wed 3:22pm ✓
PTA Financial Aid Information Night 10-20-22
Good Day Parents — Please join us for monthly PTA meeting on Thursday, October 20, 2022 at 7:15 pm. The topic ...

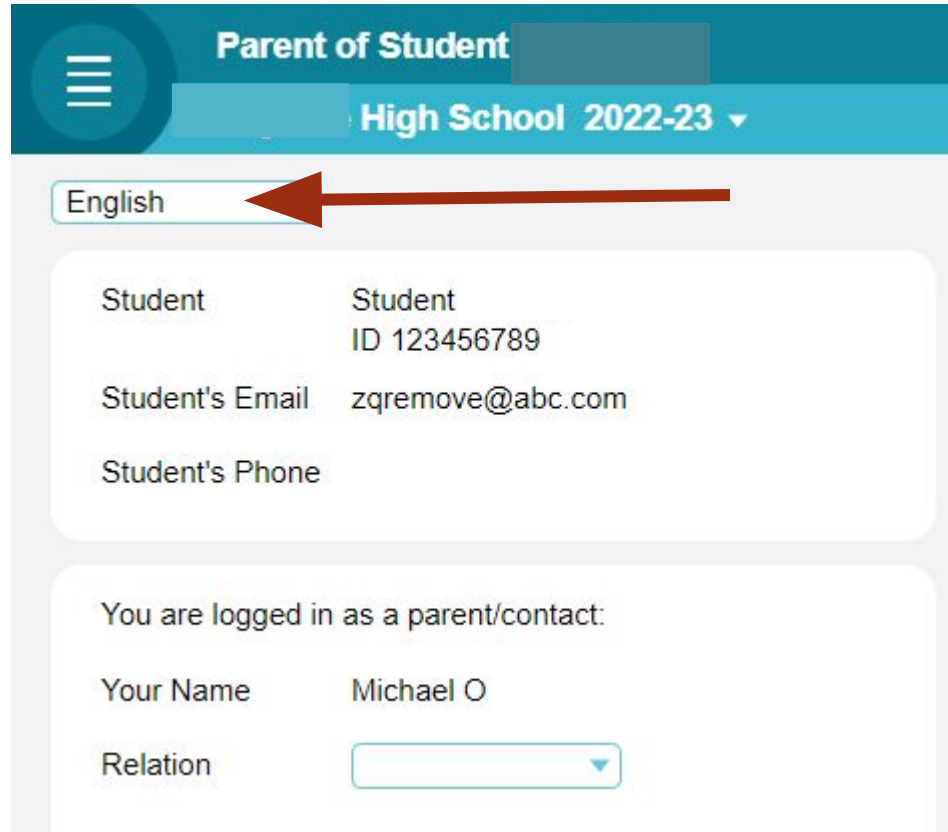
Ms. Batista Tue 8:36am ✓
Jupiter training
Good morning — Please join us for a Jupiter training for parents on Wednesday, October 26, 2022 at 6:30 pm. Please ...

Sidebar navigation: To Do, Messages, My Files, Us hist 1a, Calendar, Materials, Behavior Log, Directory, **Settings**, Video Tour, Logout

Update language settings (cont'd)

Click the down arrow and select the Language preference.

Note: Google translate is used for translation so it's not a 100% fluent



The screenshot shows a web interface for a parent of a student. At the top, there is a teal header bar with a hamburger menu icon on the left, the text "Parent of Student" followed by a greyed-out name, and a dropdown menu currently showing "High School 2022-23". Below the header, there is a light grey sidebar area. On the left of this sidebar is a button labeled "English" with a small downward arrow on its right side. A large red arrow points from the right towards this button. To the right of the "English" button is a white rounded rectangle containing student information: "Student ID 123456789", "Student's Email zqremove@abc.com", and "Student's Phone". Below this is another white rounded rectangle with the text "You are logged in as a parent/contact:". Underneath this text are two fields: "Your Name Michael O" and "Relation" followed by a dropdown menu with a downward arrow.

Parent of Student [Redacted]

High School 2022-23 ▾

English ▾

Student ID 123456789

Student's Email zqremove@abc.com

Student's Phone

You are logged in as a parent/contact:

Your Name Michael O

Relation ▾

Jupiter video tutorial

Link:

<https://login.jupitered.com/help/video.php?studlogin>

Q & A