## PUBLIC BE HEARD

The Board of Education encourages public participation on school related matters at Board meetings, as outlined in this policy. Members of the public may address the Board of Education on any specific agenda item during the public be heard that is prior to the Board discussion and action. The public may also address the Board of Education at a second public be heard session after the Board of Education completes agenda action items. Members of the public are precluded from speaking on any agenda item more than once during each meeting. Questions and comments from the public concerning matters which are not on the agenda will be taken under consideration and referred to the appropriate district/school official(s) for future appropriate action or response.

Persons wishing to address the Board shall advise the Board President in writing. The request shall be made in writing, prior to the start of the meeting, on a form provided by the district. For purposes of following up with speakers later, the speaker will be asked to include his/her name, address and email address (if available) on the form.

Speakers should be as brief as possible, but in no event longer than three (3) minutes. Each public comment session will be limited to twenty (20) minutes.

The Board will not permit in public session any discussion involving individual district personnel or students. Persons wishing to discuss matters involving individual district personnel or students should present their comments and/or concerns to district/school official(s) by telephone, in writing, or by scheduling a personal meeting.

All speakers are to conduct themselves in a civil manner. Obscene language, libelous statements, threats of violence, statements advocating racial, religious, or other forms of prejudice will not be tolerated.

All speakers will address remarks to the President and may direct questions or comments to Board members or other district officials only upon the approval of the President. Board members and the Superintendent shall have the privilege of asking questions of any person who addresses the Board.

The President of the Board shall be responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion and the appropriateness of the subject being presented, as outlined in this policy and applicable provisions of law and regulation, and subject to the Board's parliamentary procedure. The President shall have the right to prevent any speaker from continuing his/her comments if such comments violate this policy.