



Combining of Teams

APPLICATION

**Southern Westchester BOCES
Center for Interscholastic Athletics/Section One
450 Mamaroneck Avenue
Harrison, NY 10528**

APPLICATION PROCESS FOR COMBINING TEAMS

STEP 1 – Initiating the Process

A complete application will include **Letters of Intent** as well as a copy of the **Board of Education Resolution** from all participating schools. School districts with multiple high schools who wish to merge their own schools' programs need only fill out a Letter of Intent for each sport.

NOTE: The Lead School is responsible for gathering the required documentation and signatures from all participating schools before submitting application to the Center for Interscholastic Athletics.

Deadlines for completed applications are subject to the following approval process:

STEP 2 – Conference/League Approval

The Center for Interscholastic Athletics (CIA) will bring all completed requests to the appropriate Conference to be placed on their next meeting agenda. Each Conference will discuss and vote on each application. When an application is rejected by the Conference the written reasons will be submitted to each school submitting the application.

STEP 3 – Athletic Council approval

Upon the completion of the review by the Conferences, the CIA will bring the combined team request to the Athletic Council for final approval. The Athletic Council will review the Conference approval or any statement of opposition prior to final approval.

Utilizing the NYSPHSAA Combining of Teams formula, merged teams will be scheduled within the defined Basic Athletic Conference structure defined by Article I, A of the Basic Concepts of Athletic Alignment (Sept 2022-June 2025).

NOTE: Athletic Council approval must be obtained before schools are permitted to practice together or engage in competition against other schools.

Step 4 – Submission to NYSPHSAA

Once the Section One Athletic Council approves the combining of teams, the Center for Interscholastic Athletics will notify NYSPHSAA in accordance with their reporting requirements.

General Information
SECTION ONE, INC.

Section One, a corporation within the New York State Public High School Athletic Association (hereafter referred to as NYSPHSAA) has adopted the following procedures as an expansion of the NYSPHSAA eligibility standards.

Student bodies of NYSPHSAA member public schools, in the same district or within the Section, **MAY** be combined for interscholastic athletic competition and field a common participating team with consent of Section One.

1. The joining together of students from two or more-member schools in the same district or proximity to form a single team shall be permitted subject to the conditions outlined in the NYSPHSAA Handbook. NYSPHSAA classification appropriate for the combined enrollment of the schools will apply for post-season sectional competition and beyond.

NOTE: The school with the highest classification number will have a percentage of the other school's classification number added according to the graduated scale below.

The percentage is dependent upon the association's "Sport Specific classification cut-off numbers" (July 2018)

Five Classes	(AA) 100%, (A) 100%, (B) 100%, (C) 40%, (D) 30%
Four Classes	(A) 100%, (B) 100%, (C) 40%, (D) 30%
Three Classes	(A) 100%, (B) 40%, (C) 30%
Two Divisions	(Div I) 100%, (Div II) 40%

The graduated scale is used for up to 3 "team" mergers and mergers with 4 or more "teams" take 100% of their BEDS; ONLY in team sports. (July 2017)

NOTE: If two or more schools are located within the same physical building, 100% of their BEDS will be used if they are following the Combining of Teams process. (Feb. 2019)

2. When the application to field a combined team is made, one of the schools shall be designated to administer the program (lead school).
3. The petitioning schools shall not institute, or be party to, legal proceedings against Section One or the NYSPHSAA in matters associated with the combining of teams' applications.

IT IS WITHIN THE PROVINCE OF THE ATHLETIC COUNCIL TO EXERCISE ITS JUDGEMENT TO ASSURE THAT SCHOOLS DO NOT USE THIS PROCESS TO GAIN ATHLETIC ADVANTAGE OVER OTHER MEMBER SCHOOLS.

LEAD SCHOOL COVER LETTER

This page to be completed by
Lead School only

School Year _____

Sport _____

Lead School _____

& Address _____

Other Participating School(s)

Current Class

Gender

☐ Boys

☐ Girls

☐ Coed

Level of Competition

☐ Varsity

☐ Junior Varsity

☐ Freshman

☐ Modified

History of Team

☐ 1st year

☐ 2nd-5th year

☐ 6+ years

Program to be administered by

Where will practices be held

Where will competition be held

Previous Season Team Performance

Previous Regular Season Record

Previous Season Seed in Tournament

Furthest Round Reached in Tournament

Once combined, this team would be classified as:

☐ AAA

☐ AA

☐ A

☐ B

☐ C

☐ D

☐ DI

☐ DII

LETTER OF INTENT

This page to be completed by **each participating school**

School Name: _____

Sport & Level: _____

School Participation: Number of students who have participated in this activity from your district.

	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
Previous Years Participation						
Anticipated Participation						
NOTE: Use zero (0) if your school has not had the activity						

Reason for Merger – Please check all that apply

- | | |
|--------------------------------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Insufficient number of participants | <input type="checkbox"/> Short term merger |
| <input type="checkbox"/> Financial constraints | <input type="checkbox"/> Long standing merger |
| <input type="checkbox"/> Inadequate facilities | <input type="checkbox"/> In-district merger |
| <input type="checkbox"/> Other _____ | |

A complete application will include a **Cover Letter** from the lead school, **this form** as well as a copy of the **Board of Education Resolution** from all participating schools. School districts with multiple schools who wish to merge their own schools' programs need only fill out a Cover Letter and a Letter of Intent for each sport.

The following signatures are required unless otherwise indicated to validate this application:

Superintendent	_____	Date _____
Principal (optional)	_____	Date _____
Athletic Director	_____	Date _____

The Host School is responsible for gathering the required documentation and signatures from all participating schools before submitting an application. In order for an application to be submitted to the Conferences for initial approval, the Center for Interscholastic Athletics must receive all Letters of Intent and Board of Education resolutions from all schools involved.