

## **PUBLIC NOTICE DESTRUCTION OF SPECIAL EDUCATION RECORDS**

Attention Parents/Guardians, Former Students, Eligible (Adult) Students:

Special Education records which have been collected by the Big Sandy, Corrigan-Camden, Goodrich, Leggett and Onalaska Independent School Districts related to the identification, evaluation, educational placement, or the provision of Special Education in the district, must be maintained under state and federal laws for a period of five years after Special Education services have ended for the student. Special Education services end when the student no longer is eligible for services, graduates, completes his or her educational program at age 22, or moves from the district.

This notification is to inform parents/guardians and former students of the Big Sandy, Corrigan-Camden, Goodrich, Leggett and Onalaska Independent School Districts' intent to destroy the Special Education records of students who are no longer receiving Special Education services prior to the 2016-2017 school year. These records will be destroyed in accordance with state law unless the parent/guardian or eligible (adult) student notifies the school district otherwise.

After five years, the records are no longer useful to the district, but they may be useful to the parent/guardian or former student in applying for Social Security benefits, rehabilitation services, college entrance, etc.

The parent/guardian or eligible (adult) student may request the records in writing or by voicemail to the following address:

Polk County Special Services Cooperative

504 South Home Street

Corrigan, Texas 75939 Phone: 936-225-5446

Email: lsebaugh@ccisdtx.com Requests for records must be received by June 8, 2023.