INTERNATIONAL CHARTER SCHOOL of TRENTON

105 Grand Street, Trenton, NJ 08611

Board of Trustees Minutes for July 27, 2023

Opening of meeting, 5:20 PM. Call to Order. Flag Salute/Pledge of Allegiance. All provisions of the Open Public Meeting Law of 1976 “Sunshine Law” NJ Public Law 231 had been met in the scheduling of the meeting. The purpose of the meeting is to conduct regular business of the public charter school. Present at ICST or virtually were Trustees Valeen Vaccaro (VV), Rachel Binz (RB), Jason Briggs (JB) and Bob Kull (BK, presiding) . Also attending were ICST school principal April Nixon (AN), CSA Melissa Benford (MB), and David Bosted (DB taking minutes). MB reported that members of the public had the opportunity to provide comments in person or in advance or to join the meeting but she had received no public comments for the Trustees and no requests to join the meeting.

1. Minutes and Public Comment. Review of minutes. Motion approve the minutes of the April, May and June Board meetings, m/RB, s/VV, yes, RB, VV, JB and BK, unanimously approved.

2. Governance, School management. (a) Board Reorganization, RB presiding. Nomination of BK to serve as Board President during 2023-24 school year. M/JB, s/VV. Yes: JB, VV, RB, with BK abstaining. With BK presiding, motion to elect RB to serve as vice president of the BOT, m/JB, s/VV, yes: JB, VV, BK, with RB abstaining.

 (b) MB reported on the completion of the SY 2022-23 Annual Report and asked for resolutions to approve SEAP, school leader and teacher evaluation protocols, and the appendix A submission. After discussion, motion to approve, m/JB, s/RB yes, JB, RB, VV, BK, unanimous approval. (b) MB has been meeting in person and on the telephone with PNC Bank representatives about switching to a government services account at PNC. ICST’s current bank has switched ICST into a “small business” account which has many additional fees. Motion to approve switching to PNC subject to Peter Lanzi confirming that there is no problem such as with bidding threshold. m/VV, s/RB, yes, VV, RB, JB, BK, unanimous approval. (c) MB has prepared a Report to NJDOE on Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2023-2024 School Year. Motion to approve and file, m/JB, s/RB, yes JB, RB, VV, BK, unanimously approved.

 3. Financial Report and Review of expenditures, income, budget. The reports of the Board Secretary and Treasurer of School Monies for June agree and were arrived at independently. Motion to approve m/RB, s/JB, yes, RB, JB, VV, BK, unanimously approved. (a) The payroll total for July @ $47,948.88, Motion to approve/VV, s/RB, yes, VV, RB, RB, BK. Unanimously approved. (b-c) Review & approval of expenditures & resolutions to pay the bills list for July @ $24,216.52. After discussion of individual items, M/JB, s/RB, yes, JB, RB, VV, BK, unanimously approved.

ICST BOT Meeting July 27, 2023 (continued)

Grants. (a) MB reported that the IDEA grant application has been submitted and approved by the Department. Motion to approve, m/RB, s/VV, yes RB, VV, JB, BK, unanimously approved. (b) AN reported that the summer portion of curriculum development is well underway. Teachers are happy and excited.

4. Grants (continued)

5. Report on Staffing, Personnel and Employee Issues. (a) AN recommended that Kaitlynn Boyko be hired as a classroom teacher for SY 2023-24 @ $61,391. M/JB, s/RB, yes, JB, RB, VV, BK, unanimously approved.

6. Executive session (optional, none held)

7. Status Reports on Legislation, Regulations and significant Litigation. "Under the Gold Dome.” Online numbers for State Aid to school districts indicate that State Aid to support Trenton Public Schools now exceeds $1Million per day, every day of the year.

8. Report on School Days, Student Achievement, Attendance and Enrollment (a) No HIB reports, this month or this academic year. (b) 2023 NJSLA test results for the 4th and 5th graders reveals measurable academic progress for those students who were enrolled at ICST in 2022. (c) N/A (d) Enrollment of 109 students is 100%.

9. Report on Facility. MB reported that main floor painting and flooring is on track to be finished by August 4. AN said the school looks much fresher.

10. School Operations Fire & emergency drills were conducted in July.

11. Old (unfinished) Business. (none).

12. Correspondence review, None discussed. Upcoming scheduled BOT 5:15 meetings in 2023: 8/24.

14. BK adjourned the meeting at 5:57 PM.