



# INTERNATIONAL CHARTER SCHOOL OF TRENTON

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## ICST Board of Trustees MINUTES for July 28, 2022

Opening of meeting, 5:21 pm. Trustees participating, mostly via Google meets, were Trustees Bob Kull (BK, presiding), Rachel Binz (RB, at ICST), Valeen Vaccaro (VV), and Jason Briggs (JB). Also present at ICST or electronically were Melissa Benford (MB), CSA, April Nixon (AN, at ICST), Peter Lanzi (PL) and David Bosted (DB). Call to Order. Flag Salute/Pledge of Allegiance. All provisions of the Open Public Meeting Law of 1976 "Sunshine Law" NJ Public Law 231 had been met in the scheduling of the meeting. MB reported that members of the public had the opportunity to provide comments in person or in advance or to join the meeting but she had received no public comments for the Trustees and no requests to join the meeting. The purpose of the meeting is to conduct regular business of the public charter school.

1. Minutes and Public Comment. Review of minutes of the 07/07/2022 meeting. Motion to Table, m/JB, s/RB, yes, JB, RB, VV, BK approved.

2. Governance, School management. (a) Board reorganization. No changes in positions for 22-23. m/RB, s/VV, yes, RB, VV, KS, BK, JB unanimous. Everyone is doing a good job. Thanks and Kudos to all. unanimously (b) The building lease will be renewed pending the HRC's attorney review. (c) Statements of Assurance: School Professional Development Plan & School Mentoring Plan. Motion to approve, m/JB, s/RB, yes, JB, RB, VV, BK, approved. (d) NJ SMART submission updates. NJPCSA and many districts have protested, but NJDOE has not changed anything.

3. Financial Report and Review of expenditures, income, budget. (a) PL presented the Board Secretary and Treasurer of School Monies reports for April and May 2022, which were reviewed. The reports agree and were arrived at independently. Motion to approve, m/JB, s/RB, yes, JB, RB, VV, BK approved unanimously. (b) The monthly payroll for July: \$42,682.56 M/JB, s/ VV, yes JB, VV, RB, BK, approved. unanimous. (c) Review of the June bills list and resolution to pay bills total of June bills list., m/RB, s/VV, yes, RB, VV, BK, unanimous approval. June final bill list: \$11,617.30; July @ \$17,719.78 (d) Transfer of funds, \$42,969.00 Transfers from: \$37,799.00 Acct. 11-190-100-100 Instructional Aides, \$ 5,170.00 Acct. 11-190-100-300 Purchase Prof/Tech Services. Transfer to: \$42,969.00 Acct. 11-999-240-103 Salaries Administration m/RB, s/VV, yes, RB, VV, BK, unanimous approval.

4. Grants. (a) Lisa McNeil will be the lead teacher for the 2022-23 ARP Beyond the School Bell support program. Her salary will be \$30,000.

5. Report on Staffing, Personnel and Employee Issues (a) Resolution to hire Gary Olaff as a classroom teacher for SY2022-23 @ \$59,030. m/RB, s/VV, yes, RB, VV, BK, unanimous approval. The school nurse candidate is Carla Lebon, at the base rate of \$59,030. (b) MB will be paid \$110,480.00: \$ 13,000 from Title I, \$50,000 to work with students through the ESSER ARP program grant, and \$47,480.00 from the general fund working on administration duties.

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8. Report on School Days, Student Achievement, Attendance and Enrollment. (a) MB reported that the Summer educational program was successfully completed. Student behavior was extremely positive. (b) Summer school academic progress report. (c.) Daily attendance in 2021-22 and Summer school was reasonably strong despite Covid. (d.) SY 2022-23 enrollment is 100% at this time.

9. Report on Facility. (a) ICI Flooring will install new flooring covering downstairs (b) MB reported that the HRC is doing work to comply with the Fire Inspectors findings. Fire retardant spray to be applied to the walls covered with wood paneling.

10. School Operations. (a) MB: Planning & prep are starting to merge as SY 2022-23 draws closer. (b) A fire drill was held. Parents were notified.

11. Old (unfinished) Business. None.

12. Correspondence review, if any. None discussed.

13. Trustee business and announcements. None discussed.

14. Adjourn. 6:25 PM.

Upcoming meetings: 9/22, 10/27, 12/1, 1/26, 2/23, 3/23, 4/27, 5/25, 6/22, 7/27, 8/24