



2021-2022 Icahn Charter School Reopening Plan

QUICK SUMMARY: (DETAILS CAN BE FOUND WITHIN THE PLAN)

MASKS:

- In accordance with the Commissioner's Determination issued pursuant to 10 NYCRR 2.60, any person over the age of 2 (including all students, personnel, teachers, administrators, contractors, and visitors) must wear masks at all times indoors in P-12 school buildings, regardless of vaccination status. People with medical or developmental conditions that prevent them from wearing a mask may be exempted from mask requirements, as documented by a medical provider. People do not need to wear masks when eating, drinking, singing, or playing a wind instrument; when masks are removed for these purposes, individuals must be spaced six feet apart. All mask requirements must be applied consistently with any state and federal law (e.g., Americans with Disabilities Act).

Please see pages 3-5 for further details

VACCINATION:

- As of the date of this publication there is no mandate to be vaccinated although the sentiment around the country is shifting towards mandatory vaccinations. We highly encourage those able to be vaccinated to do so including age-appropriate children. For more information on vaccines and locations providing vaccinations please visit: [NYC COVID-19 Vaccine Finder](#)

Please see pages 8-9 for further details

SOCIAL DISTANCING

- The Centers for Disease Control and Prevention (CDC) “recommends schools maintain at least 3 feet of physical distance between students within classrooms to reduce transmission risk. Shared common spaces will maintain 6 feet of social distancing. Adults must always maintain a 6-foot social distancing.

Please see pages 3-6 for further details

COVID-19 Surveillance Testing

- Schools, starting in grade 1, will have 10% of their consented, unvaccinated student population selected twice a month for ongoing random surveillance testing. All unvaccinated adults will be tested bi-weekly.

Please see pages 16-20 for further details



Daily Health Screenings

- Everyone, including students, teacher, staff and vendors must provide daily health screening responses to enter any Icahn facility.

Please see page 16 for further details

Quarantine

- Vaccinated individuals
 - As per the CDC, vaccinated individuals who meet all of the criteria below are not required to quarantine following an exposure to someone with COVID-19:
 - Are fully vaccinated (i.e. more than two weeks following receipt of the second dose in a two-dose series, or more than 2 weeks following receipt of one dose of a single-dose vaccine) AND
 - Have remained asymptomatic since the current COVID-19 exposure.
 - However, it is recommended that fully vaccinated individuals get tested for COVID-19 within 3-5 days after exposure to a positive case.
- Unvaccinated individuals
 - Close contact of a positive case, the individual can return to school after 10 days of quarantine without symptoms. The individual must continue daily symptom monitoring through Day 10 and remain symptom free without non-pharmaceutical interventions. Should the individual develop symptoms, the individual must not attend school.
 - Unvaccinated individuals who are considered close contacts may test out of quarantine in order to return to their classrooms after the seventh day. In order to do so, individuals should take a COVID-19 test on their fifth day of quarantine in order to re-enter class after the seventh day.

Please see pages 20-21 for further details



REOPENING OPERATIONS, MONITORING, CONTAINMENT & CLOSURE

CAPACITY

- Icahn schools will follow the recommended guidelines from the CDC and the Department of Health to determine capacity.
- A site assessment of all rooms will be completed to determine available space prior to use of the room
- Room capacity will be determined by using the 3 foot radius method.
- Although each room will be assessed, a typical classroom room is roughly 400 Sq. ft. allowing more than 25 individuals in the room using the 3 ft. block measurement.
- Calculator used to determine social distancing:
<https://education.ky.gov/comm/Documents/RoomCapacityCalculator.xlsx>
- Each room door will be clearly marked with the maximum capacity allowed.
- The Icahn Charter School will (1) modify or reconfigure spaces and areas, and/or restrict the use of classrooms and other places where students, faculty, and staff gather (e.g., lockers, cubbies, entryways, hallways), so that individuals can be physically distanced, and are not sharing workstations, desks, tables, or other shared surfaces without cleaning and disinfection between use.
 - o If the School uses a cohort model, cleaning and disinfection may be performed in between each cohort's use instead of individual's use.
- The School will make best use of the space in the classroom by removing unnecessary furniture and objects to help maximize the distance between students and for better airflow. All desks should face the same direction and/or students should be seated on the same side of tables.
- Where feasible, the School will put in place measures to reduce bi-directional foot traffic using tape or signs with arrows in hallways, or spaces throughout the school, and post signage and distance markers denoting spaces of six feet in all commonly used areas and any areas in which lines are commonly formed or people may congregate (e.g., outdoor spaces, libraries, cafeterias, health screening stations).
- The School will determine which facilities, grounds, or portions thereof (e.g., libraries, recreational facilities) will be closed to the public (i.e., not students, faculty, or staff) or offer limited, specific hours to members of the general public. Any use of a school facility or grounds by the general public will be subject to the same guidelines required during all other school operations.
- If necessary, the School will work to find additional or alternate space with community-based organizations and other operators of alternative spaces (e.g., local governments) to maximize capacity for in-person learning.



- The school will ensure appropriate personal protective equipment (PPE) is used to protect against the transmission of the COVID-19 virus when on school grounds and in school facilities. Specifically, appropriate PPE means, at least, an acceptable face covering, which must be worn by all individuals at all times. The school will allow students and staff to remove their face covering during meals so long as they maintain appropriate social distance. Acceptable face coverings are mask made with breathable fabric such as cotton, medical procedure or surgical masks that cover both the mouth and nose.
- Protective facemasks, if individuals does not have one, will be provided to all that enter the building
- Temperature screening will be taken at all entry points
- A software will be used daily to monitor temperature checks and store contact tracing information for all those who enter the building. Parents and staff will attest to certain questions regarding COVID-19 exposure before entering the school building. Individuals with a failed response to any of the questions or fails the temperature check will not be allowed in the building. The isolation room may be used for student pick-up in the event a pickup arrangement is required.
- Hand Sanitizers will be readily available throughout the building
- Hallways, stairs and other common areas will be clearly marked with directional signs or marked as not for use unless there is an emergency.
- Elevators will only be accessible for anyone with a health issue or impairment that requires the use of the elevator. All others will only use the stairs.
- Icahn will determine if there is sufficient entrance and egress availability to maintain 3 ft. distancing.
- The Icahn schools will check regularly with local medical facilities for capacity by using the following website: <https://forward.ny.gov/covid-19-regional-metrics-dashboard>
- Icahn will assess the space available to provide two rooms for health service personnel, one of which will be for healthy students to obtain medication or nurse treatment and the other room will be for isolating the ill person.
- Only employees, students registered for in-person schooling, individuals who have taken the vaccine, essential and emergency workers will be allowed in the building. Requests from other individuals to enter the building will be assessed and approved by administrators before entrance is allowed.
- Schools will continue to conduct mandatory fire and lockdown drills according to the existing statutory schedule. School leaders will plan for these drills to be conducted in a manner that maintains social distancing at exits and gathering points outside the building, while still preparing students to respond in emergencies.
- In the event a learning model changes and additional space is required, the school will consider and assess additional and/or alternate indoor space(s) that may be repurposed for instruction or other required purposes in support of in-person instruction within the school facility, school grounds, municipal facilities, municipal grounds, or community (e.g., community centers), as well as outdoor space(s) where health and safety conditions (e.g., allergies, asthma) allow for such potential usage.



- Charter School will rely on NYCDOE Pupil Transportation to ensure that school bus companies and personnel follow all appropriate guidelines for safety. Those families relying on NYC public transportation will be provided with full information and guidance for using public buses, subways, and taxis according to NYCDOH rules.

SOCIAL DISTANCING

- Groups will be kept as small and static as possible.
- The School has reduced physical distancing requirements from six feet to a minimum of three feet between students in classroom settings, subject to adherence to certain mitigation measures. This change is consistent with recommendations by the CDC and the New York State Department of Health (NYSDOH).
- At some levels of community transmission, the Icahn School will implement the use of cohorts. Cohorts, particularly for younger students, are self-contained, pre- assigned groups of students with reasonable group size limits that will be set forth by the School in its updated School Reopening Plan. The School will enact measures to prevent intermingling between cohorts, to the extent possible (e.g., separation by appropriate physical distancing, particularly if there are multiple cohorts in one area). The School will make reasonable efforts to ensure that cohorts are fixed – meaning contain the same students – for the duration of the COVID-19 public health emergency. Faculty may instruct more than one cohort so long as appropriate physical distancing is maintained.
- The School recognizes that certain scenarios may prevent physical distancing from occurring, such as medical care, or student comfort/support. The School will minimize this contact to the greatest extent possible and continue to ensure appropriate prevention measures—such as cleaning/disinfection, masking, hand hygiene, and respiratory etiquette.
- Numbers of allowable students per classroom are based on the CDC recommended guidelines of no less than 3 feet of distance in all directions between students.
- The School has adopted the CDC Indicators and Thresholds for Community Transmission of COVID-19.
- The school has also adopted CDC and DOH recommendations for physical distancing and using, when permissible, cohorts for elementary and middle schools. These recommendations are summarized below. The School requires that these recommendations be followed when implementing physical distancing in the School's classrooms.
 - a. Low and moderate risk of transmission, elementary and middle schools can maintain physical distancing of at least three feet between students in classrooms.
 - b. Substantial risk of transmission, elementary and middle schools can maintain physical distancing of at least three feet between students in classrooms and cohorting is recommended when possible.
 - c. High risk of transmission, elementary schools can maintain physical distancing of at least three feet between students in classrooms and cohorting is recommended when possible. However, in middle schools three feet between students in classrooms is recommended only when schools can use cohorting. When schools cannot maintain cohorting, middle schools must maintain physical distancing of at least six feet between students in classrooms.



- The Icahn School recognizes exceptions where a minimum of six feet of distance must be maintained
 - a. Six feet is always the required distancing between adults (teachers, staff, visitors) and between students and adults.
 - b. Six feet of distance is required when eating meals or snacks, or drinking, or other times masks must be removed when in common spaces and not cohorting. This means that meals can be consumed in classrooms that have been converted to three feet of physical distance during instruction time when in the same pod of students.
 - c. Individuals participating in activities that require projecting the voice (e.g., singing) or playing a wind instrument must be six feet apart and there must be six feet of distance between the performers and the audience during performances and concerts.
- The school will ensure appropriate social distancing to protect against the transmission of the COVID-19 virus when on school grounds and in school facilities. Specifically, appropriate social distancing means three feet of space in all directions between individuals or use of appropriate physical barriers between individuals that do not adversely affect airflow, heating, cooling, or ventilation, or otherwise present a health or safety risk. If used, physical barriers must be put in place in accordance with United States Department of Labor's Occupational Safety and Health Administration (OSHA) guidelines, and may include strip curtains, cubicle walls, plastic barriers or similar materials, or other impermeable divider or partition.
- Hallways, one way signs will be posted
- Bathrooms, signs with the number of individuals allowed will be posted at the door.
- Younger students will be taken as a group to monitor spacing
- Classroom and office shields will be provided to ensure spacing is followed
- Floor markings will be placed throughout the building
- Each room door will be posted with the maximum number allowed
- Desk shields will be installed for each student and teacher.
- Students, if needed, will receive individual clear closing bins to store personal items such as coats and technology in order to keep student items separated. Bins will be emptied out each day and students will not be allowed to store items in the classroom overnight. Lockers maybe used as long as it is emptied each night for cleaning.
- Three to six feet of physical distance must be maintained in common areas and outside of classrooms (e.g. lobbies, auditoriums, gymnasiums, cafeterias, and hallways), where possible.
- A distance of six feet in all directions will be maintained between individuals while participating in activities that require projecting the voice (e.g., singing), playing a wind instrument, or aerobic activity resulting in heavy breathing (e.g., participating in gym classes).
- The School will work with the school community (parents, teachers, staff, LHDs, etc.) to propose and adopt changes. Ultimately, the school/district's decision to move to shorter physical distances will come down to a local community's risk tolerance based on its unique circumstances.



VENTILATION and FILTRATION

The Icahn School understands the following:

- Indoor air quality can be improved by increasing outdoor air delivery to the school facility (ventilation) and removing particulates/viral particles from the air (air filtration) to the greatest extent possible. Ventilation and filtration together can reduce the risk of COVID-19 transmission.
- Portable air cleaners may supplement other preventive measures to decrease the risk of COVID-19 spread. These are designed to remove particles. However, they are limited in the amount of air they filter per hour and so they may reduce, but may not eliminate, particles, viruses, and/or microbes in the air. The selection, installation, and maintenance of portable filtration devices should be made in consultation with an indoor air quality professional. The use of portable filtration devices does not decrease the need for mask wearing, physical distancing, sanitation practices, or adequate ventilation.
- Portable air cleaners are particularly relevant for rooms without natural ventilation (openable windows) and for higher risk environments (e.g., nurses' station, isolation rooms) but can be considered for any other areas where there is heightened concern.

For School Classrooms That Have Mechanical Ventilation the School will:

- Evaluate systems to ensure the mechanical ventilation system is working properly, code compliant, and optimized according to these guidelines:
- Ensure that diffusers, exhausts, and unit vents are not blocked or obstructed by cabinets, books, or other materials.
- Communicate to staff the importance of not obstructing diffusers and vents or attempting to modify the ventilation controls. For example, not adjusting the thermostat or fans in their respective rooms.
- Maintain a routine maintenance and inspection schedule and strictly adhere to it.
- Increase ventilation by increasing outdoor air and decreasing recirculated air as much as possible.
- Run the HVAC system a minimum of one week prior to reopening.
- Suspend the use of demand control ventilation, systems that shut down the percentage of fresh air under certain conditions automatically, unless doing so will degrade indoor air quality.
- Keep ventilation systems running longer on school days, 24/7 if possible.
- Keep bathroom exhaust systems running 24/7.
- Flush building air at least two hours prior to and one hour after occupancy.
- Will open windows and doors while also maintaining health and safety protocols (e.g., risk of falling, security risk, increase asthma triggers) where increased mechanical ventilation is not possible.
- Ensure that there is adequate ventilation when cleaners and disinfectants are used to prevent students or staff from inhaling irritating fumes. With increased cleaning activities,
- Check and replace existing HVAC unit air filters and replace and repair as per manufacturers' instructions.



- Optimize filtration of centralized HVAC systems by upgrading to a filter with a minimal efficiency rating value (MERV) of MERV 13, or the highest rating compatible with existing equipment.

For School Classrooms That Do Not Have Mechanical Ventilation the School will:

- Open windows and doors to maximize fresh air flow through the classroom.
- Consider the use of window and box fans to cross ventilate rooms to exhaust stale room air. Keep in mind any health, safety, and security concerns with open windows and doors.
- Use the outdoor air setting, rather than the recirculate setting if a room has a window air conditioner.
- Use a portable air cleaner for air filtration in areas lacking central HVAC and understands that portable air cleaners are a supplement and cannot replace outdoor air ventilation and filtration and that these devices are best considered where outdoor air ventilation is not adequate (e.g., open windows not possible, or in nurses/isolation areas).
- Only use one air cleaner per room.
- Only use these devices for single rooms with closed door and windows, as the devices are not designed to filter larger volumes of air.
- Be sure the device is sized appropriately with the correct clean air delivery rate (CADR).
- Use the CADR rating of the device for tobacco smoke when comparing air cleaners, as this rating corresponds most closely with airborne viral particle sizes of concern.
- Use air cleaners that contain a high-efficiency particulate air filter or MERV 13 or greater filter efficiencies.
- Not use units that feature ionizers, precipitators, or ozone generators since these features do not provide additional benefit and can generate harmful byproducts.
- Replace MERV 13 or HEPA filters on the timetable according to manufacturer recommendations.
- Request documentation of particle/viral removal efficacy for any device being considered.
- Confirm the unit can deliver at least two air turnovers per hour for typical school classroom sizes (approx. 400 sq. ft).
- Will increase ventilation with outdoor air to the greatest extent possible (e.g., opening windows and doors) while maintaining health and safety protocols.

VACCINATION

- The Icahn School will identify and discuss with their Local Health Department approaches to maximize opportunities for vaccination of all eligible school personnel and students.
- The Icahn school will encourage staff members and students to get vaccinated before returning to school.



- On a strictly voluntary basis, the school will poll the staff and students to ascertain a reasonable approximation of the percentage of students and staff that are fully vaccinated.
- As of the date of this publication there is no mandate to be vaccinated although the sentiment around the country is shifting towards mandatory vaccinations. We highly encourage those able to be vaccinated to do so including age-appropriate children.

PPE AND FACE COVERING

- Students, faculty, and any other person entering school grounds are required to wear facemasks at all times, except for when eating meals. This includes the physical building, lobby, parking lot, schoolyard, and/or school buses.
- Students who are unable to medically tolerate a mask, including students where such mask would impair their physical health or mental health are not subject to the required use of a mask
- The School will offer assistance to students who may have difficulty in adapting to wearing a mask.
- The School will train all students, faculty, and staff on how to adequately put on, take off, clean (as applicable), and discard PPE, including but not limited to, appropriate masks. This training should be extended to contractors and vendors, if the School will be supplying the contractors and vendors with PPE.
- Icahn Charter Schools will provide all staff members with appropriate face coverings. Faculty members may wear a face covering of their choice provided it meets the guidelines set forth by the CDC and DOH.
- Posters on proper use of face masks will be placed throughout the building
- An acceptable face covering must be worn by all individuals at all times regardless of vaccination status.
- Facemasks covering cannot have a breathing valve.
- Students are required to come to school with a clean face covering to be admitted into the building, except for those who are unable to medically tolerate a mask. A letter from a doctor will be required for a mask exemption. The school will have facemasks readily available throughout the school year for distribution. Anyone without a face covering will be isolated until the face covering is on.
- Pursuant with regulations allowing students to remove face coverings while eating, Icahn Charter schools will outfit each student desk with a shield to add additional safety measures to prevent exposure to illness.
- Anyone who is unable to wear a facemask or unable to adequately maintain social distancing because of a medical condition will be accommodated to the best of the school's ability and capacity. Accommodation requests must be done in writing and provided to the school soon after seeing the doctor. Certain accommodations may include walking throughout the building at key points in time when there is no one else utilizing the same space. When in a room, the individual must remain seated at all times and behind desk shields. If at any point movement is necessary, it is only allowable when no one is utilizing the same space. Other individuals may need to move to allow more than 3 ft. of walking space. At no point in time should the individual linger anywhere in the building and movement throughout the building must be coordinated with the school.



- Anyone who has a COVID related illness will not be allowed in the building and may work remotely. A medical note from a doctor will ultimately be required from the employee when this accommodation is being provided. At any point in time, the school may ask for an updated doctor's note to confirm the accommodation is still in effect. Doctor's note must have a return to work date on the note. The final guidance and other accommodation lists will be provided to staff prior to the start of the school year.
- In locations in which social distancing cannot be met or is met but comes close to the limit of acceptable distance, partitions will be installed to deter exposure.
- DOH will provide all the PPE and supplies necessary for outfitting the school health office, including but not limited to eye protection, gloves, gown, and masks.

OPERATIONAL ACTIVITY

- For Icahn Schools in Shared spaced with the NYCDOE: Charter schools will collaborate with co-located schools, whether charter or district, through their building councils and shared space committees to follow all health and safety protocols as prescribed by the NYCDOE and NYCDOH while maximizing these spaces for instructional purposes.
- The school will “cohort” students, to the extent practicable, to limit potential exposure to the COVID-19 virus. Cohorts, particularly for younger students, are self-contained, pre- assigned groups of students with reasonable group size limits set forth by the school in their plans. The school will enact measures to prevent intermingling between cohorts, to the extent possible (e.g., separation by appropriate social distancing, particularly if there are multiple cohorts in one area). The School will make reasonable efforts to ensure that cohorts are fixed – meaning contain the same students – for the duration of the COVID-19 public health emergency. Faculty may instruct more than one cohort so long as appropriate social distancing is maintained.
- Although faculty may be used for more than one cohort, it is strongly not advised with younger students as social distancing is nearly impossible to guarantee. Any person, student or staff, who is within 3 feet of another individual for 10 or more continuous minutes, must be included in the group if a group quarantine goes into effect. Allowing crossing of staff could potentially put a large portion of a school at risk very quickly.

RESTART OPERATIONS

- If windows can be opened, the school will keep windows open to increase fresh air circulation. Weather permitting, windows will be open up to the height allowable for NYC school buildings and NYC laws. HVAC central systems will be outfitted with HEPA filters and replaced every quarter.
- For Icahn Schools in NYCDOE shared spaces: Charter Schools will rely on NYCDOE custodial engineers and follow directions from NYC Division of School Facilities (DSF) to ensure the safe restart of building systems as well as cleaning and disinfection of the facility.
- COVID-19 disinfection, remediation and prevention sprayers will be used in allowable areas.



- Bathroom facilities or fixtures will not be reduced to decrease student travel between floors.
- All bathrooms have a touchless experience.
- Water fountains will remain accessible, but the school will encourage students to bring water from home.
- Trash receptacles will be touchless.
- Food utensils, plates and bags will be disposable.
- The Icahn schools will follow the CDC guidelines on cleaning and disinfection. The guidelines can be found here: <https://www.cdc.gov/coronavirus/2019-ncov/community/clean-disinfect/index.html>
- Common shared spaces such as lobby, hallways, staircase, elevator and bathrooms will be routinely cleaned and disinfected throughout the day with an EPA-approved disinfectant.
- Classrooms will receive a nightly disinfection with an EPA-approved disinfectant.
- In the event individuals require a change in room, bathrooms will be disinfected by an approved EPA-disinfectant prior to use.
- When EPA-approved disinfectants are not available, the school will mix $\frac{1}{3}$ cup of bleach to every 1 gallon of water, or 70% alcohol solution.
- The following disinfectant procedure will be used:
 - **Clean First:**
 - a. Wear disposable gloves to clean and disinfect.
 - b. Clean surfaces using soap and water, then use disinfectant.
 - c. Cleaning with soap and water reduces the number of germs, dirt and impurities on the surface. Disinfecting kills germs on surfaces.
 - d. Practice routine cleaning of frequently touched surfaces.
 - e. More frequent cleaning and disinfection may be required based on level of use.
 - f. Surfaces and objects in public places, such as phones, pens or other shareable items should be cleaned before sharing
 - g. High touch surfaces include:
 - h. Tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, sinks, etc.
 - **Disinfect Second**
 - a. Recommend use of EPA-registered household disinfectant
 - b. Follow the instructions on the label to ensure safe and effective use of the product.
 - c. Many products recommend:
 - ☐ Keeping the surface wet for a period of time (see product label).
 - ☐ Contact time is critical to fully disinfect.
 - ☐ Precautions such as wearing gloves and making sure you have good ventilation during use of the product.
 - ☐ Avoid mixing chemicals. Read instructions.
 - ☐ Wash hands when done.
 - ☐ Lock up cleaning materials

HYGIENE, CLEANING, AND DISINFECTION



- The school will adhere to and promote hygiene, cleaning, and disinfection guidance set forth by DOH and the Centers for Disease Control and Prevention (CDC). The school will train all students, faculty, and staff on proper hand and respiratory hygiene. The school will maintain logs that include the date, time, and scope of cleaning and disinfection, as well as identify cleaning and disinfection frequency for each facility and area type and assign responsibility to staff.
- Charter School will rely on NYCDOE Pupil Transportation to ensure that school bus companies and personnel follow all appropriate guidelines for cleanliness and disinfection. Any school buses contracted directly by charter schools will meet the same guidelines as provided by NYCDOH.
- Icahn Schools in shared NYCDOE: Charter Schools will rely on NYCDOE custodial engineers and follow directions from NYC Division of School Facilities (DSF) to ensure that ongoing cleaning and disinfection of all classrooms, shared spaces, and outdoor facilities meets standards as prescribed by the NYCDOH and CDC.
- To limit cross contamination, staff and students will have limited movement in the building throughout the day. Movement will be area specific and students and staff will not go beyond the authorized areas. Our focus is to maintain same group contact where applicable.
 - Common spaces (Lobby, Halls, Stairwells, etc.) will be disinfected regularly throughout the day.
 - Classrooms will be cleaned and disinfected nightly with an EPA-approved disinfectant.
 - Restrooms will be cleaned and disinfected using EPA-approved disinfectant every hour.
 - Cafeteria will be offline and not available for use. If needed, the same procedure for the classroom will be followed.
 - Outside Playground/Equipment will be offline and not available for use
 - Library room will be offline and not available for use. . If needed, the same procedure for the classroom will be followed.
 - In the event any offline rooms are needed, classroom cleaning protocol will be used.
 - COVID-19 Disinfection, remediation and prevention sprayers will be used in allowable areas.

Training of cleaning staff will be ongoing throughout the year with a reopening training prior to the start of the school year:

Training will include:

1. The use of a daily checklist to inspect their area and ensure there is sufficient supplies for each day.
2. What does cleaning and disinfecting mean and the difference between the two?
3. Training on EPA approved disinfectants and how to properly use the product.
4. The proper use of PPE equipment.
5. Since the cleaning personnel will travel throughout the building, an emphasis in the training will be to ensure cleaning staff clean their hands regularly.

The cleaning procedures in the Restart Operations section will be used:

- **Clean First:**



- Wear disposable gloves to clean and disinfect.
- Clean surfaces using soap and water, then use disinfectant.
- Cleaning with soap and water reduces the number of germs, dirt and impurities on the surface. Disinfecting kills germs on surfaces.
- Practice routine cleaning of frequently touched surfaces.
- More frequent cleaning and disinfection may be required based on level of use.
- Surfaces and objects in public places, such as phones, pens or other shareable items should be cleaned before sharing
- High touch surfaces include:
 - Tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, sinks, etc.
- **Disinfect Second**
 - Recommend use of EPA-registered household disinfectant
 - Follow the instructions on the label to ensure safe and effective use of the product.
 - Many products recommend:
 - Keeping surface wet for a period of time (see product label).
 - Contact time is critical to fully disinfect.
 - Precautions such as wearing gloves and making sure you have good ventilation during use of the product.
 - Avoid mixing chemicals. Read instructions.
 - Wash hands when done.
 - Lock up cleaning materials

EXTRACURRICULAR

- Interscholastic sports is only permitted for those students who are vaccinated.
- Icahn schools in shared space in NYDOE buildings: Charter School will follow the same guidelines for exposure prevention - masks, social distancing, and cohorts of students. Schools will adhere to the must update recommendations from the NYCDOH.

BEFORE AND AFTERCARE

- Before and after school care, programs, and activities will follow the same safety and cleaning protocols as regular school hours.
- Icahn schools in shared space in NYDOE buildings: Charter School will follow the same guidelines for exposure prevention - masks, social distancing, limited cohorts of students - as followed during the school day to the extent possible as recommended by the NYCDOH

VULNERABLE POPULATIONS



- The Icahn School staff who are at increased risk for severe COVID-19 illness, and individuals who may not feel comfortable returning to an in-person educational environment, to allow them to safely participate in educational activities and, where appropriate, accommodate their specific circumstances. These accommodations may include but are not limited to modified educational or work settings, or providing additional PPE to individuals with underlying health conditions. The School will also identify and describe any modifications to physical distancing or PPE that may be necessary for certain student or staff populations, including individuals who have hearing impairment or loss, students receiving language services, and young students in early education programs, ensuring that any modifications minimize COVID-19 exposure risk for students, faculty, and staff, to the greatest extent possible

TRANSPORTATION

- Charter School will rely on NYCDOE Pupil Transportation to ensure that school bus companies and personnel follow all appropriate guidelines for safety as recommended by the NYCDOH.
- The guidance must follow the State-issued public transit guidance which stipulates that individuals must wear acceptable face coverings at all times on school buses (e.g., entering, exiting, and seated), and that individuals should maintain appropriate social distancing, unless they are members of the same household. Responsible Parties should encourage parents/legal guardians to drop off or walk students to school to reduce density on buses.

FOOD SERVICE

- Charter School will rely on NYCDOE School Food to ensure that service personnel follow all appropriate guidelines for safety as recommended by the NYCDOH. The school will train school staff as needed to reinforce the protocols adopted by food service and custodial personnel to ensure healthy, safe meals and the least disruption to the instructional day.
- The guidance must contain a policy in which school breakfast and/or lunch is provided to students who were previously receiving school meals, both on site and remote. For students on site, the school will provide meals while maintaining appropriate social distancing between students. Students do not need to wear face coverings when seated and eating so long as they are appropriately socially distanced. The school may serve meals in alternate areas (e.g., classrooms) or staggered meal periods to ensure social distancing and proper cleaning and disinfection between students.
- The preference of the Icahn schools is to have a grab and go in the morning, although the school may design their feeding plans to include other spaces if social distancing protocols are followed. The grab and go will consist of breakfast and lunch for that day only. This may be subject to change during the course of the year.
- All items will be disposable. There will be no need to wash utensils, plates or cups.
- The collection of disposable waste by the custodial staff will be completed soon after breakfast and lunch each day. If feeding is to take place in a classroom or designated room, garbage pails



will be outside the door of the classrooms or designated area. This will allow students to go one at a time and outside the feeding area.

MENTAL HEALTH, BEHAVIORAL, AND EMOTIONAL SUPPORT SERVICES AND PROGRAMS

- The Guidance Counselor for the specific grade level will give a virtual class to support SEL. Generally, this will take place on days where students are completely remote from home.
- Additionally the Physical Education teacher may assist in this area to support mindfulness and promote physical activity that supports purposeful breathing exercises and stress reduction as well as health classes to support healthy eating, lifestyle choices, and hygiene.
- Guidance counselor will have general classroom discussion with students and staff to address specifically any issues related to COVID-19 and anyone who was personally affected.
- The School will take time to cultivate and deepen relationships, build partnerships, and plan for SEL
- The school will design opportunities where adults can connect, heal, and build the capacity to support students
- The school will create a safe, supportive, and equitable learning environment that promotes all students' SEL
- Surveys will be issued to parents and students regarding COVID-19 and other family concerns or distresses.
- A schedule will be designed to have one on one meetings with individuals who have been personally affected by COVID-19.
- On Wednesdays, the school counselors will provide professional development sessions to teachers to build and broaden a healthy learning environment.

COMMUNICATION

- Communication plans for students will include transmitting information through the Google management system. All students use Google each day and students will be able to access information through a platform they are familiar with.
- School webpages will be closely monitored and updated as necessary
- Signage and posters will be displayed throughout the facility
- Training of staff will be provided on how to follow new COVID-19 protocols safely and correctly, including but not limited to hand hygiene, proper face covering wearing, social distancing, and respiratory hygiene. Teachers will teach students on the same protocols
- Icahn Charter Schools will post the full 2021-22 Reopening Plan on the charter's main website at www.ica hncharterschools.org and all of the individual school websites will have an area that redirects them to the main website to access the most updated information available.



- The school will regularly use parent and staff surveys to update our protocols and re-opening plans.
- Additionally, in compliance of CDC and DOH guidance, signage will be used to remind individuals to:
 - Stay home if they feel sick.
 - Cover their nose and mouth with an acceptable face covering when unable to maintain social distance from others or in accordance with any stricter policy implemented by the school.
 - Properly store and, when necessary, discard PPE.
 - Adhere to social distancing instructions.
 - Report symptoms of, or exposure to, COVID-19, and how they should do so.
 - Follow hand hygiene, and cleaning and disinfection guidelines.
 - Follow respiratory hygiene and cough etiquette.
- Training will be provided to all students and staff members on proper usage of PPE, social distancing, movement throughout the building, fire/emergency safety protocols, etc. The training will be recorded and available when retraining is necessary.

SCREENING

- The Icahn School will use a daily screening questionnaire for faculty staff and students reporting to school. The School is prohibited from keeping records of student, faculty, staff, and visitor health data (e.g., the specific temperature data of an individual), but are permitted to maintain records that confirm individuals were screened and the result of such screening (e.g., pass/fail, cleared/not cleared). Examples of screening questions:
 - a. Are you currently experiencing, or recently experienced (in the last 48 hours), any new or worsening COVID-19 symptoms?
 - b. Have you had close contact (being within six feet for at least 10 minutes over a 24-hour period) or proximate contact (as determined by health authorities) in the past 10 days with any person confirmed by diagnostic test, or suspected based on symptoms, to have COVID-19?
 - c. Have you tested positive through a diagnostic test for COVID-19 in the past 10 days?
- If possible, meetings will be held virtually. Otherwise, social distancing and PPE equipment protocols will be followed. All meetings must be pre-approved by the Principal of the school.
- Contractors who have taken the vaccine will be allowed to enter the school building. Access will be limited and controlled by the principal. Approved PPE equipment is required to enter the building.
- The School will conduct health-screening practices for unscheduled visitors.
- The School will refer to CDC guidance on “Symptoms of Coronavirus” for the most up to date information on symptoms associated with COVID-19.



- The secondary layer of screening will take place when entering the building. Everyone will have his or her temperature taken. Anyone who has a temperature of 100.00°F or greater will be isolated from others and sent home immediately. This should accommodate anyone who does not have access to the online screening process.
- Anyone who does not complete the online screening questions and has a temperature lower than 100.0°F when entering the building will be asked to answer the screening question. Parents may be called to answer the screening questions for the younger students in the building. All others will be sent home immediately.
- Temperature or health information will not be stored or shared. Only a pass or fail will be recorded.
- Staff members will supervise students who are waiting their turn for a temperature check. While waiting, students will be socially distanced
- A staggered entry and exit time into the building will be implemented to abide by the 6 ft social distancing requirement.
- Staff members will be trained to perform temperature screenings
- To abide by the social distancing requirement, it may be necessary to take the temperature of individuals outside of the school building.
- The School is aware that quarantine of students, faculty, or staff may be necessary based on current guidance and/or executive orders.
- The School requires individuals to immediately disclose when their responses to any of the aforementioned questions change, such as if they begin to experience symptoms, including during or outside school hours.

HEALTH TESTING PROTOCOLS

- The school will comply with the CDC guidance and not conduct COVID-19 testing or require testing or antibody testing of students or staff members.
- The school will identify who in the community is responsible for referring, sourcing, and administering testing on the school website.
- Charter School will consult with their assigned NYCDOH nurse to determine which staff and students presenting symptoms should be referred for COVID-19 tests. COVID-19 testing is available across New York City and unless determined otherwise by NYCDOH, students and staff will continue to use their own doctors or clinics/hospitals of their choice.
- The COVID liaison will work closely with the local health department and DOH in order to provide the most updated information regarding available testing sites.
- Currently the NY Department of Health provides the following information on their website for testing sites: <https://coronavirus.health.ny.gov/find-test-site-near-you>
- The parent or guardian will be instructed to call their health care provider, or if they do not have a healthcare provider, to follow up with a local clinic or urgent care center.



HEALTH TESTING RESPONSIBILITY

- Any member of the School community who is experiencing COVID-19 symptoms, and is a direct contact of a person identified as having COVID-19 or has been otherwise exposed to COVID-19 should immediately seek diagnostic testing. The School will make sure its families without regular access to healthcare know where in the community to find testing if needed. The School understands and will comply with the requirement to submit daily to the NYS COVID-19 Report Card remains.
- CDC recommends screening testing based on feasibility and community transmission levels. The School will follow CDC guidelines when implementing testing plans.

Positive Screen Protocols

- Any individual who screens positive for COVID-19 exposure or symptoms, if screened at the school, must be immediately sent home with instructions to contact their health care provider for assessment and testing.
- Students who are being sent home because of a positive screen (e.g., onset of COVID-19 symptoms) must be immediately separated from other students and supervised until their parent/legal guardian or emergency contact can retrieve them from school.
- The School will provide such individuals with information on health care and testing resources, if applicable.
- The School will immediately notify the state and local health department about the case if diagnostic test results are positive for COVID-19.
- Asymptomatic individuals who are fully vaccinated or have recovered from laboratory confirmed COVID-19 in the previous 3 months who screen positive for COVID-19 exposure may remain at school.
- Anyone with symptoms must be immediately sent home with instructions to contact their health care provider for assessment and testing irrespective of vaccination status or previous COVID-19 infection.
- The School will establish policies, in consultation with the local health department(s), about the requirements for determining when individuals, particularly students, who screened positive for COVID-19 symptoms can return to the in-person learning environment. This returning to learning protocol must include at minimum documentation from a health care provider evaluation, negative COVID-19 testing, and symptom resolution, or if COVID-19 positive, release from isolation.
- The School will designate a central point of contact(s), which may vary by activity, location, shift or day, responsible for receiving and attesting to having reviewed all screening activities, with such contact(s) also identified as the party for individuals to inform if they later experience COVID- 19-related symptoms or COVID-19 exposure, as noted on the questionnaire.

In-Person Screening



- Responsible Parties must ensure that any personnel performing in-person screening activities, including temperature checks, are appropriately protected from exposure to potentially infectious individuals entering the facilities. Personnel performing screening activities should be trained by employer-identified individuals who are familiar with CDC, DOH, and OSHA protocols.

EARLY WARNING SIGNS

- The school will closely monitor absenteeism for trends and assess if the increase in absenteeism is related to COVID-19 or for other reasons.
- The school will follow all metrics as set by NYCDOH if cases in NYC are increasing beyond an appropriate level and modify in-person instruction as necessary.
- The school will monitor the pass or fail morning screening for trends. Each day the COVID liaison will be able to retrieve daily reporting on the pass and fail rate.
- The school will monitor the number of students, when in school, who requires isolation
- Parent contact and data collection on potential cases in the home
- Closely monitoring information from the Department of Health and other local health departments
- Gather local reports on increased illnesses in the school community
- The school will monitor its contact tracing tool daily to assess if there is a controlled group warning sign
- The contact tracing tool will follow HIPAA guidelines and the tool will not collect any medical information

CONTAINMENT

- The Icahn School has developed protocols for safely caring for a student, faculty, or staff member if they develop symptoms of COVID 19 during the school day.
- The school COVID liaison will ensure the safety protocols set in place are followed. Protocols will be assessed frequently to accommodate any new guidance from DOH and/or NYSED as well as any specific school related matter that requires the school to revisit the protocols.
- Containment, Isolation, Contact Tracing and Cleaning and Disinfection are key components once a report of a COVID-19 related symptom is announced.
- A COVID committee that includes school administrators will review suggestions or requests to update the school protocols.
- A suggestion survey will routinely be issued to stakeholders, internally and externally, to improve and update our plan as necessary and to reinforce that everyone involved in the Icahn school is a stakeholder. The message to stakeholders is that we as a school community must do our part to avoid the spread of the virus.



- DOH will provide all the PPE and supplies necessary for outfitting the school health office, including but not limited to eye protection, gloves, gown, and masks.

ISOLATION

- Procedures have been developed to isolate individuals who screen positive upon arrival, or symptomatic individuals should they become symptomatic while at school. The school will provide appropriate PPE for school health office staff caring for the symptomatic individual. The school will ensure that safe transportation, including pick up arrangements, if applicable, for symptomatic students, faculty, and staff.
- The school will set aside a room for the sole purpose of isolation and to provide a safe area for pick up. The room will be closely monitored to ensure there is no breach in the isolation.
- Where available, the isolation room will be near the exit of the building and away from other rooms.
- Only medical staff or an approved designee will be allowed in the isolation room and approved PPE equipment must be worn at all times. Social distancing protocols must be followed.

STUDENT COLLECTION

- The school will ensure that clear instructions are provided to parents or legal guardians in the event a pick up is required. Instructions will be provided to the parent or legal guardian that the student must be seen by a health care provider.
- During the collection, all parties must wear approved PPE equipment.
- Collection will take place in a designated area, preferably near an exit, to avoid exposure.
- Parents or legal guardians are not to linger in the building during the collection process and a quick exit out of the building is required.
- Each collection of students or staff will be documented. If necessary, the local health department will be contacted if there are warning signs or trends occurring.
- Individuals, parent or legal guardian, collecting a student will be reminded to protect himself or herself and others in the family unit from exposure by practicing social distancing, isolation when needed, wearing facemasks, cleaning, disinfecting, and ventilating shared spaces if available.

INFECTED INDIVIDUALS



- Infected individuals may return to the school only when the requirement of persons who have tested positive complete an isolation protocol and have recovered and will not transmit COVID 19 when returning to in-person learning. Discharge from isolation and return to school will be conducted in coordination with the local health department.
- Students or staff that test positive for COVID-19 will be required to stay out of school for 10 days or until symptoms end per the guidance of the NYCDOH.
- A medical note is required in order to return to the school.

EXPOSED INDIVIDUALS

- Individuals who were exposed to the COVID-19 virus complete quarantine and have not developed symptoms before returning to in-person learning. Discharge from quarantine and return to school will be conducted in coordination with the local health department.
- Isolation-10 days along with a fever free period of 24 hours if they have a confirmed case of COVID-19
- When there is a confirmed exposure within a controlled group even with 3 ft social distancing and the exposure is a continuous 10 minutes or longer, all in the controlled group must be quarantined.
- **Elementary Schools:** In the event there is a positive case in a classroom, all students in the class will be instructed to quarantine for 10 calendar days. Students will continue to receive instruction while they quarantine.
- **Middle Schools:** In the event there is a positive case in a classroom, students who are:
 - a. **At least 12 years old, vaccinated, and not showing symptoms** will continue to attend school in-person. Out of an abundance of caution, these students are encouraged to take a COVID-19 test 3 to 5 days after exposure.
 - b. **At least 12 years old, vaccinated, and showing symptoms** will be directed to quarantine for 10 calendar days. These students will have access to remote learning while quarantining.
 - c. **Unvaccinated** will be directed to quarantine for 10 calendar days. These students will continue their learning remotely. On Day 5 of their quarantine, students may take a COVID-19 test, and with a negative result, return to attending school in-person after Day 7
- Staff that have been exposed to COVID-19 will be required to stay out of school for 10 days. Schools will consult with NYCDOH or NYC Trace to determine who is an "exposed" individual and must stay out of school.
- A medical note may be required to return to the school.

HYGIENE, CLEANING, AND DISINFECTION

Hygiene

- The Icahn School leadership will ensure adherence to hygiene and cleaning and disinfection requirements as advised by the CDC and DOH, including "Guidance for Cleaning and



Disinfection of Public and Private Facilities for COVID-19,” and the “STOP THE SPREAD” poster, as applicable.

- The School will :
 - a. maintain logs that include the date, time, and scope of cleaning and disinfection.
 - b. identify cleaning and disinfection frequency for each facility type and assign responsibility.
 - c. oversee the regular cleaning of frequently touched surfaces (e.g., toys, door handles, sink handles, toilets, drinking fountains) within the school and on school buses at least daily or between use as much as possible.
 - d. train all students, faculty, and staff on proper hand and respiratory hygiene, and provide information to parents and/or legal guardians on ways to reinforce this at home.
 - e. Teach and reinforce handwashing with soap and water for at least 20 seconds.
 - f. encourage teachers, staff, and students to cover coughs and sneezes with a tissue, dispose of used tissues immediately, and wash their hands with soap and water for at least 20 seconds.
- The School will provide and maintain hand hygiene stations around the school, as follows:
 - a. For handwashing: soap, running warm water, and disposable paper towels.
 - b. For hand sanitizing: an alcohol-based hand sanitizer containing at least 60% alcohol for areas where handwashing facilities may not be available or practical.
 - c. School medical or health directors should approve and permit the use of alcohol-based hand sanitizers in school facilities without an individual’s physician orders as alcohol-based hand sanitizers are considered over-the-counter drugs. Student use of alcohol-based hand sanitizers should always be supervised by adults to minimize accidental ingestion and promote safe usage; supervision is required for elementary school students. Parents/guardians can inform the school that they do not want their child to use alcohol-based hand sanitizers by sending a written notice to the school. The School will provide accommodations for students who cannot use hand sanitizer, to allow for their use of handwashing stations.
- The School will make hand sanitizer available throughout common areas. Hand sanitizers should be placed in convenient locations, such as at building, classroom, and cafeteria entrances and exits. Touch-free hand sanitizer dispensers should be installed where possible.
- The School will place signage near hand sanitizer stations indicating that visibly soiled hands should be washed with soap and water; hand sanitizer is not effective on visibly soiled hands.
- The School will place receptacles around the school for disposal of soiled items, including paper towels and PPE.
- The School will make hand sanitizer and disinfecting wipes available near shared amenities. Sanitizer should be an alcohol-based hand sanitizer containing at least 60% alcohol for areas where handwashing facilities may not be available or practical.



- Hand sanitizer should be placed in convenient locations, such as at building, classroom, and cafeteria entrances and exits. Touch-free hand sanitizer dispensers should be installed where possible.

Cleaning and Disinfection

- The School Leadership will ensure that cleaning and disinfection are the primary responsibility of the school's custodial staff. However, the School will provide appropriate cleaning and disinfection supplies to faculty and staff for shared and frequently touched surfaces:
 - a. Consider providing disposable wipes to faculty and staff so that commonly used surfaces (e.g., keyboards, desks, remote controls) can be wiped down before and/or after use, followed by hand hygiene.
 - b. To reduce high-touch surfaces, the School will install touch-free amenities, such as water-bottle refilling stations, trash receptacles and paper towel dispensers, where feasible.
 - c. If installing touch-free amenities is not feasible, the school will make hand sanitizer available near high-touch surfaces (e.g., trash receptacles, paper towel dispensers).
 - d. The School will consider closing water drinking fountains (unless they are configured as a bottle refilling station) and encourage students, faculty, and staff to bring their own water bottles or use disposable cups.
- The School will adhere to and promote hygiene, cleaning, and disinfection guidance set forth by the NYSDOH and CDC.
- There are two scenarios that require cleaning and disinfecting multiple times per day:
 - a. High risk areas including health offices, classrooms, lunchrooms/dining rooms, athletic rooms, bathrooms, and high traffic areas. The School will establish procedures for surfaces that must be sanitized after use, such as gym mats, health office cots, and lunch/dining tables.
 - b. High touch surfaces including lunch tables, desks and chairs, light switches, handrails, door handles/push plates, faucets, equipment handles and buttons, shared equipment and electronics, bus seats, and handrails.
- The School will conduct regular cleaning and disinfection of the facilities and more frequent cleaning and disinfection for high-risk areas such as touched surfaces, including desks and cafeteria tables, which should be cleaned and disinfected between each individual's use, if shared. If cohorts are used, cleaning and disinfection may take place between each cohort's use rather than each individual. Cleaning and disinfection must be rigorous and ongoing and should occur at least daily, or more frequently as needed. Please refer to DOH's "Cleaning and Disinfecting Your Facility" and "Cleaning, Disinfecting, and Hand Hygiene: A Toolkit for School Administrators" for detailed instructions on how to clean and disinfect facilities.
 - a. Please refer to the updated Coronavirus (COVID-19) Custodial Checklist for Schools for additional detail on COVID-19 cleaning guidelines and routine cleaning procedures.
 - b. The School will ensure regular cleaning and disinfection of restrooms. Restrooms should be cleaned and disinfected more often depending on frequency of use. The School will implement best practices in shared (i.e., communal) bathrooms which include such practices as use of touch-free paper towel dispensers in lieu of air dryers.



- c. The School will ensure physical distancing rules are adhered to by using signage, occupied markers, or other methods to reduce restroom occupancy at any given time, where feasible.
- The school will ensure that materials and tools used by employees are regularly cleaned and disinfected using registered disinfectants. Refer to the Department of Environmental Conservation (DEC) list of products registered in New York State and identified by the EPA as effective against COVID-19.
- If cleaning or disinfection products or the act of cleaning and disinfection causes safety hazards or degrades the material or machinery, the School will put in place hand hygiene stations between use and/or supply disposable gloves and/or limitations on the number of employees using such machinery.

Cleaning and Disinfection Following Suspected or Confirmed COVID-19 Case

- The School will provide for the cleaning and disinfection of exposed areas in the event an individual is confirmed to have COVID-19, with such cleaning and disinfection to include, at minimum, all heavy transit areas and high-touch surfaces.
- The School will follow CDC guidelines on “Cleaning and Disinfecting Your Facility,” if someone is suspected or confirmed to have COVID-19:
 - a. Close off areas used by the person who is suspected or confirmed to have COVID-19.
 - b. The School does not necessarily need to close operations, if it can close off the affected areas (e.g., classroom, restroom, and hallway). The School will consult with its local health department in making this decision.
- Open outside doors and windows to increase air circulation in the area.
- Wait 24 hours before you clean and disinfect, unless waiting 24 hours is not feasible, in which case, wait as long as possible.
- Clean and disinfect all areas used by the person suspected or confirmed to have COVID-19, such as offices, classrooms, bathrooms, lockers, and common areas.
- Restrict access to any area where someone with confirmed or suspected COVID-19 was present until the area is cleaned and disinfected.
- Once the area has been appropriately cleaned and disinfected, it can be reopened for use.
 - a. Individuals without close or proximate contact with the person suspected or confirmed to have COVID-19 can return to the area and resume school activities immediately after cleaning and disinfection.
- If more than seven days have passed since the person who is suspected or confirmed to have COVID-19 visited or used the facility, additional cleaning and disinfection is not necessary, but routine cleaning and disinfection should continue.
- A certified cleaning and disinfection trainer will provide training to all staff before the reopening of the school.
- The training will be recorded and available for all staff to view at any time.



- Training will be provided to the custodial staff on the proper use of COVID-19 Disinfection, remediation and prevention sprayers.

CONTACT TRACING

- Plans to support local health departments in contact tracing efforts using the protocols, training, and tools provided through the New York State Contact Tracing Program an initiative between the Department of Health, Bloomberg Philanthropies, Johns Hopkins Bloomberg School of Public Health, and Vital Strategies. In addition, the school will use an application to monitor and track cohorts and potential exposure.
- The school will cooperate with the NYC's Test and Trace Corp. program and any other mandates required by the NYCDOH
- The school will notify the state and local health department immediately upon being informed of any positive COVID-19 diagnostic test result by an individual within school facilities or on school grounds, including students, faculty, staff, and visitors. In the case of an individual testing positive, the school will develop and maintain plans to support local health departments in tracing all contacts of the individual, in accordance with the protocols, training, and tools provided through the New York State Contact Tracing Program. Confidentiality must be maintained as required by federal and state law and regulations. Responsible Parties must cooperate with all state and local health department contact tracing, isolation, and quarantine efforts.
- An online application will assist and record daily contact tracing for students and staff. Any potential contamination is recorded on the application and an email is sent to all responsible parties with a list of potential contamination contacts during the time in the school building and traveling to and from school.
- The contact-tracing tool will follow HIPAA guidelines and the tool will not collect any medical information.

COMMUNICATION

- **Communication:** The school COVID 19 liaison will be responsible for sharing protocols and safety measures taken by the school with all relevant parties including parents /legal guardians, faculty, staff, students and the local community.
- The school website is one of the platforms the school will communicate to relevant parties.

CLOSURE

- After consulting with the DOH and it is recommended the school close.
- Icahn will collaborate with their local health department to determine the parameters, conditions or metrics (e.g., increased absenteeism or increased illness in the school community) that will serve as early warning signs that positive COVID-19 cases may be increasing beyond an acceptable level. School administrators will consider closing school if absentee rates affect the ability of the school to operate safely. Icahn may choose to modify operations prior to closing to



help mitigate a rise in cases. Icahn will consult their medical director and/or the local department of health when making such decisions.

- Each charter will work with the NYCDOH to determine what conditions (i.e. number of positive COVID-19 cases in the building) would trigger a pod, section, or full school closure and the amount of time of the closure.
- Lack of certified teachers on staff.
- High absenteeism in students and/or staff
- The NYS Governor's office recommends school closure.
- The NYC Department of Education recommends school closure.

OPERATIONAL ACTIVITY CLOSURE

- All in school learning will cease
- The school will go with the remote learning option
- There will be no need for technology distribution. Technology will be stored at home on the first day of school.
- Custodial services will continue
- Administrative staff will work remotely and when necessary will come in on a predetermined day.
- No one is allowed back in the building without a pre-approval from the network office.
- Charter schools will collaborate with co-located schools, whether charter or district, through their building councils and shared space committees to follow all health and safety protocols as prescribed by the NYCDOE and NYCDOH while maximizing these spaces for instructional purposes.