

# INTERNATIONAL CHARTER SCHOOL of TRENTON

105 Grand Street, Trenton, NJ 08611

## Board of Trustees Minutes for February 29, 2024

Opening of meeting, 5:18 PM. Call to Order. Flag Salute/Pledge of Allegiance. All provisions of the Open Public Meeting Law of 1976 "Sunshine Law" NJ Public Law 231 have been met in the scheduling of the meeting. The purpose of the meeting is to conduct regular business of the public charter school. Present at ICST or virtually were Trustees Jason Briggs (JB), Rachel Binz (RB) and Bob Kull (BK, presiding). Also attending were ICST school principal April Nixon (AN), CSA Melissa Benford (MB), Peter Lanzi (PL), and note-taker David Bosted (DB). Call to Order. Flag Salute/Pledge of Allegiance. MB reported that members of the public had the opportunity to provide comments in person or in advance or to join the meeting but she had received no public comments for the Trustees and no requests to join the meeting.

1. Minutes and Public Comment. Review of minutes for the November 30, 2023 and January 25, 2024 meetings. Motion to approve both sets of minutes, m/ RB, 2<sup>nd</sup> JB, yes, RB, JB and BK, unanimous approval.

2. Governance, School management. (a) The Trustees the discussed revised budget which incorporates the additional \$103,587 in State aid into the 2023-24 budget. The revised State aid is based on the 10/15/2023 enrollment count. M/JB, s/RB, yes, JB, RB, BK, unanimous approval.

(b) MB said that the 2024-25 lottery will be held on Friday March 11, at 10 AM. (c) MB reminded the Trustees of the need to complete school ethics forms, and thanked those who have submitted their forms.

3. Financial Report and Review of expenditures, income, budget. The reports of the Board Secretary and Treasurer of School Monies for January 2024 were reviewed. PL said the reports agree and were arrived at independently. Motion to approve the reports together, m/ RB, 2<sup>nd</sup> JB, yes, RB, JB, BK, unanimous approval. (a) The payroll total for February @ \$126,156.08. Motion to approve/RB, s/JB, yes, RB, JB, BK. Unanimously approved together.

(b-c) Review & approval of expenditures & resolutions to pay the bills list for February 2024 of \$67,346.16 PL and MB said there were no extraordinary expenses. M/JB, s/RB, yes, JB, RB, BK, unanimously approval

(d) There were no transfers of funds.

4. Grants. (a) Early morning math support has started and are running smoothly using ARP-Beyond the School Day dollars. (b) Title I after school support has lost one teacher. The remainder of her salary will be distributed to those five teachers who expect to finish this service in May. Resolution to adjust Title I ARP salaries of Eva Shilkret, Katherine Palmer, Linda Abbott, Kaitlynn Boyko and Julie Gannon by \$790.50 per pay. (c) Christine Rubino's Title I total salary will be adjusted by the current regular daily rate for up to 15 added days. Funding is available due to additional funding during the grant period. m/JB, s/RB, yes, JB, RB, BK, unanimous approval. (d) The goal of four Title I Family Nights is engaging parents & the school community to participate in both daily and overall planning of our educational programs. Julie Gannon, Katherine Palmer, Linda Abbott, Sujatha Sridhara, Monika Egyed, and Jessica Duran will be paid \$545 per, for planning, implementing and follow-up for each of the sessions conducted.