**Calhoun Falls Public Charter School**

205 Edgefield Street, Calhoun Falls S.C.29628

Regular meeting of the Calhoun Falls Public Charter School Board of Trustees

**Thursday, November 21 ,2019**

**Present:** Courtney Cade**,** Roger Hunnicutt, Tracy Lindler**,** Robbie McCaslan,

Adrienne Padner**,** Steve Pettigrew**,**

**Absent:** Brianne Noriega (called in Excused)**,** Dewey Rowland, Horace Thomas

**Minutes**

1. Call to Order**6:00 PM by Robbie McCaslan**

2. Invocation **Steve Pettigrew**

3. Pledge of Allegiance

4. Mission Statement **Tracy Lindler**

5. Freedom of Information Act Compliance: **Posted- In compliance**

6.Approval of Agenda

 **Motion: A motion was made to approve the agenda as written.**

**Made by: Adrienne Padner**

**Second by: Steve Pettigrew**

**5 Yes Unanimous**

7.Public Comment-

**Mr. Mike Brandt (Community member) addressed the Board. Mr. Brandt offered to volunteer his time and service to the Board as needed without compensation. The Board thanked Mr. Brandt for his generous offer.**

**\* Courtney Cade entered the meeting**

8.Approval of Prior Meeting's Minutes

**Motion: A motion was made to approve the minutes for October 17, 2019 as amended.**

**Made by: Steve Pettigrew**

**Second by: Tracy Lindler**

**6 Yes Unanimous**

9.Fundraising Update- **No report**

10.Financial Update(Prestige Solutions)

**The Board received an overview if the financials. Discussion and information was shared regarding additional funding from the State for a 4% raise for certified teachers.**

13. Board Updates - Mr. Kalan Rogers

 a.State Report Card

**The Board received an update on the state report cards and received information regarding the level for the middle school and high school.**

 b. Audit Results

**Our audit opinion (pages 1 and 2) is an unmodified opinion, often referred to as a “clean” opinion. That is the most favorable opinion we can render.**

**Our audit report on compliance and internal controls (page 39) shows NO weaknesses in internal control. So this report is a strongly positive one as well.**

**Exhibit E (page 13) shows your operating results for the year. The School had a slight increase in fund balance of $15,386 this year.**

**Exhibit C (page 11) shows your balance sheet at year-end. The School has an available fund balance of $358,821. That is a relatively strong fund balance of approximately 22% of general fund expenses, and that fund balance should continue to improve with careful growth.**

**Overall, our report  on Calhoun Falls to you and to the board will be a positive one – you have an strong system of internal controls in place, you have very capable folks handling your finance function – from the finance perspective the School is performing very well.**

 c. Board of Directors (BOD) Tool for School Leader/Principal Evaluation

**The Board discussed the model of evaluation that could be used to evaluate the Principal/CEO/School Leader.**

 d. Student of the Month and Teacher of the Month

 **Marcia Wideman Middle School Teacher of the Month**

 **Michelle Wilson High School Teacher of the Month**

 e. Approval of Basketball (Boys) out of state game

 f. Approval of Erate Contractor

 **Motion: A motion was made to approve the PADEPT evaluation model for school leader/Principal.**

**Made by: Adrienne Padner**

**Second by: Courtney Cade**

**6 Yes Unanimous**

 **Motion: A motion was made to approve out of state travel for Basket Ball team for December 27-28 to Washington Ga.**

**Made by: Steve Pettigrew**

**Second by: Roger Hunnicutt**

**6 Yes Unanimous**

**Motion: A motion was made to contract with USA Investment Group LLC for ERATE consultation services.**

**Made by: Tracy Lindler**

**Second by: Steve Pettigrew**

**6 Yes Unanimous**

14. Legal Council Usage- **None Reported**

15. Executive Session

 **Motion to enter into executive session for the following reasons:**

 **a. Certified Teachers State Mandated Raise**

 **b. Staff Member Stipend**

 **c. Personnel – Resignation**

 **d. Personnel – Hire Varsity Boys Basketball Coach and Hire Middle Level Math Teacher**

 **Motion to return to open session.**

 **Made by: Steve Pettigrew**

**Second by: Roger Hunnicutt**

**6 Yes Unanimous 7:22 pm**

16. Take Action as Results of Executive Session

**Motion: A motion was made to accept Coach Sanders resignation as varsity head basketball coach.**

**Made by: Tracy Lindler**

**Second by: Steve Pettigrew**

**6 Yes Unanimous**

**Motion: A motion was made to accept administration recommendation to hire Shawn Turman as the Varsity Head Basketball coach.**

**Made by: Steve Pettigrew**

**Second by: Courtney Cade**

**6 Yes Unanimous**

**Motion: A motion was made to accept administration recommendation to hire Eileen Fenwick for middle school math for 2019-2020 school year.**

**Made by: Adrienne Padner**

**Second by: Steve Pettigrew**

**6 Yes Unanimous**

**Motion: A motion was made to accept administration recommendation for a stipend for Lori Lindler.**

**Made by: Roger Hunnicutt**

**Second by: Courtney Cade**

**5 Yes 1 Abstained providing a letter to the chairman of a potential conflict of interest and filed with the board. ( The abstention was excused by the chairman from the portion of the meeting pertaining to discussion and also abstained from the vote and discussion prior to the vote.)**

17. Miscellaneous from the board

**Roger Hunnicutt provided the Board with an overview of the Chamber Of Commerce toy drive and assistance for families in need. After the presentation the Board was asked if they would consider sponsoring 1 Child. The board passed the hat and took up a collection or personal donations for the cause.**

18. Adjourn

**Motion to adjourn was made.**

**Made by: Steve Pettigrew**

**Second by: Courtney Cade**

**6 Yes Unanimous**