

CALIFORNIA MONTESSORI PROJECT
REGULAR MEETING OF THE GOVERNING BOARD
May 13, 2013 MINUTES

DATE: Monday, May 13, 2013
TIME: 6:30 pm
MEETING PLACE: CMP-Central Administration, 5330 A Gibbons Dr., Ste 700, Carmichael, CA 95608
(916) 971-2432
EMERGENCY CONTACT: Gary Bowman at (916) 204-0271

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| 1. | MEETING CALL TO ORDER AND ROLL CALL | 6:34 PM |
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| 1.01 | Roll Call | | <input checked="" type="checkbox"/> Patrick Briggs | Parent Representative – Capitol |
| | | | <input checked="" type="checkbox"/> Kimberley Fletcher | Parent Representative – Elk Grove |
| | | | <input checked="" type="checkbox"/> Kalyca Green | Network Teacher Representative |
| | | | <input checked="" type="checkbox"/> Rob Henderson | Business Representative (Chairperson) |
| | | | <input type="checkbox"/> Dave Nelson | Parent Representative – Shingle Springs |
| | | | <input checked="" type="checkbox"/> Andrea Ridge | Parent Representative – San Juan |
| | | | <input checked="" type="checkbox"/> Jenny Savakus | Community Representative (Chief Financial Officer) |
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| 2. | COMMUNICATION FROM PUBLIC/RECOGNITION | 6:35 PM |
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- 2.01 Recognize meeting hosts:** Chairperson Rob Henderson recognized the Central Admin. Team for hosting.
- 2.02 Public Comment** None.
- 2.03 Public Acknowledgment:** None
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| 3. | CONSENT AGENDA | 6:36 PM |
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- 3.01 Minutes from the Regular Governing Board Meeting of April 8, 2013**
Jenny Savakus moved to approve the Consent Agenda, Andrea Ridge seconded the motion.
Voice vote taken: 6 ayes, 0 noes, motion approved.
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| 4. | INFORMATIONAL ITEMS | 6:39 PM |
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- 4.01 Campus Reports were provided in the Board packet.**
- 4.02 Board Report: Advocacy Day/Governance Academy** **Kimberley Fletcher**
Board member Kim Fletcher reported on CMP's participation in CCSA's Advocacy Day at the State Capitol. CMP Attendees included Kim Fletcher, Kim Zawilski, Julie Miller, Nikki Hemphill and Gary Bowman. Kim also reported on CMP's participation in CSDC's one-day Governancy Academy. CMP attendees included Nikki Hemphill (Asst. to the Exec. Director) and Kim.
- 4.03 Director of Program Report: Parent Survey/Staff Survey/STAR Tests** **Mickey Slamkowski**
Mickey reported that she had received responses for the recent electronic Parent Survey re. Parent-Teacher Conferences, and that her and the Principals are currently developing a Staff Survey to provide input for Staff Development. Mickey reported that STAR testing has been completed, and that her, Ed. Spec. Radene Girola and Gary had conducted internal audits at each of the sites.
- 4.04 Smarter Balance** **Julie Miller**
CMP-American River Principal Julie Miller shared a presentation on Smarter Balance, which was piloted at selected CMP campuses. Students had an 'opt-out' choice.
- 4.05 General Report from the CMP Superintendent/Executive Director (15 minutes)** **Gary Bowman**
Topics may include school program, instruction, curriculum, budget, facilities, legal, legislature, finance, technology, and other categories pertaining to the daily operations of CMP.
- Gary reported that each of the campuses had recently hosted him at the annual 'Tea Parties.' He had a great time visiting each of the CMP campuses, and received valuable input from the staffs.

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- Gary is negotiating with CRPD to secure a 5 + 5 agreement for continued use of the CMP-CAR site at the La Sierra Community Center. Gary and the Consummes Community Services District recently concluded negotiations for a 5-year lease at the current CMP-EG site.
- Gary attended a Parent Information Night, hosted by CMP-EG Principal Kathleen Merz to share current information about the CMP-EG @ Bradshaw facility. Gary reported that, in response to a conversation with the SCUSD Superintendent, he is exploring options for CMP's return to the midtown area.
- Gary reported that the staff is continuing to explore the options for a classified retirement plan.
- Gary reported that the PCSGP Dissemination Grant has been approved by CDE. The Grant will support the collaborative efforts of CDE and SJUSD to align Montessori methodology and Common Core, in support of a District-sponsored Montessori High School.
- Gary invited Governing Board members to attend the 8th Grade Graduations at the various campuses.

5. ACTION ITEMS

7:36 PM

5.01 Seating of New Board Member:

In accordance with CMP Board Elections Policies, Kimberley Fletcher was elected to fill the CMP-Elk Grove Parent Representative vacated Board Seat.

Recommendation: The Board is requested to approve the seating of the aforementioned.

Kalyca Green moved to approve the Consent Agenda, Andrea Ridge seconded the motion.

Voice vote taken: 6 ayes, 0 noes, motion approved.

5.02 Ratification of Contract for Construction of New Admin/Gymnasium at CMP-Elk Grove Campus

Comment: On January, 21, 2009, Jeff Luchetti Modular (JLM) was awarded a preliminary services agreement to design the Administration Building and Gymnasium for the CMP-Elk Grove Campus. This award was based upon a competitive bid process.

Recommendation: The Board is requested to ratify the signed (April 24, 2013) contract for construction of the CMP-Elk Grove Administration and Gymnasium buildings with JLM.

Andrea Ridge moved to approve the Consent Agenda, Jenny Savakus seconded the motion.

Voice vote taken: 6 ayes, 0 noes, motion approved.

5.03 Ratification of Contract for Inspection of CMP-Elk Grove Campus

Comment: The proposal for a registered school construction inspector was signed on April 24, 2013 by and between Gary Bowman, Executive Director of California Montessori Project and Dennis Dooley, d.b.a MHL Enterprises. MHL Enterprises will provide construction inspection services for the new CMP-Elk Grove campus, with multiple DSA #'s, in accordance with the plans and specifications thereof and other provisions of the law.

Recommendation: The Board is requested to ratify the signed (April 24, 2013) contract for inspection of the new CMP-Elk Grove buildings with MHL.

Kalyca Green moved to approve the Consent Agenda, Patrick Briggs seconded the motion.

Voice vote taken: 6 ayes, 0 noes, motion approved.

5.04 Ratification of Contract for Materials Testing and Observation Services at CMP-Elk Grove Campus

Comment: The proposal for materials testing and construction observations services was signed on April 24, 2013 by and between Gary Bowman, Executive Director of California Montessori Project and Neil O. Anderson and Associates.

Recommendation: The Board is requested to ratify the signed (April 24, 2013) contract for materials testing and observation services of the new CMP-Elk Grove buildings with Neil O. Anderson and Associates.

Kimberley Fletcher moved to approve the Consent Agenda, Andrea Ridge seconded the motion.

Voice vote taken: 6 ayes, 0 noes, motion approved.

5.05 Ratification of Contract for Construction of New CMP-Elk Grove Campus

Comment: Multiple Construction companies placed sealed bids that were received by a deadline of 2:00 P.M. on April 4, 2013 at the CMP Central Administration building. The law firm of: Kronick Moskowitz Tiedemann & Girard, prepared a blind selection process which was evaluated by CMP staff and consultants on Monday, April 8, 2013 with the recommendation of the selected contractor being Simile Construction Service, Inc.

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Recommendation: The Board is requested to ratify the signed contract for the construction of the new CMP-Elk Grove buildings with Simile Construction Service, Inc.

Gary requested that this Action Item be tabled until the June Board meeting.

6.	DISCUSSION AGENDA	7:46 PM
6.01	Public Comment Procedure The Board discussed the Public Comment Procedure.	Nikki Hemphill
6.02	Dispute Resolution Policy The Board discussed the Dispute Resolution Policy, as provided in the Parent Handbook. In response to review and input from Legal Counsel, steps number 7 and 8 were discussed. Policy revisions were discussed, and Policy Revision will be brought forward as an Action Item at the June meeting.	
6.03	Board Norms Board Norms were discussed, and will be re-visited at the June meeting.	Gary Bowman
6.04	Board Self-Evaluations The Board will continue to develop the Self-Evaluation in anticipation of the Annual Board Retreat in the fall.	
6.05	Suggested Items for Discussion at Future Meetings presented by Board Members	
7.	CORRESPONDENCE	8:30 PM
7.01	Correspondence from the Public: None	
8.	CLOSED SESSION	8:30 PM
9.	RECONVENE TO OPEN SESSION	8:30 PM
10.	MEETING ADJOURNMENT Andrea Ridge moved to Adjourn the Meeting, Jenny seconded the motion. Voice vote taken: 6 ayes, 0 noes, motion approved.	8:31 PM