

Playoff Handbook

2013-2014

Policies and Procedures Governing Central Section Play-Offs



Title Sponsor:



Presented by:



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General Information

In accordance with the Central Section Governing rules, Rule 7, the Central Section Play-offs shall be conducted in five (5) divisions as established by the State CIF and the Section Commissioner to have 16 team brackets, with the exception of D-VI in Football, which will have 8 teams. There will be no "Valley" Champion declared in any division. Each bracket will consist of 16 teams selected at a seeding meeting the Saturday after the final regular season Friday night contests.

I. General Information

Games Time:

Game Times for all play-off contests will be established by the CIF Central Section office, and will be posted on the section website and play-off brackets. They will only be changed in case of an emergency.

Game Site:

All games will be played at the highest seeded team's site provided that the site is adequate. The Section Office will determine the adequacy of a site/facility if there is a question.

Game Management:

It is the responsibility of the host team to provide ALL game management. The host school shall make all arrangements for the printing, distribution, sale and collection of tickets, security, seating and supervision. Visiting schools are expected to assist with crowd control and supervision of their student section.

Awards:

The CIF Central Section will provide a Championship and Runner-up plaque to each team competing in the finals of each division, along with medals and hats for the Championship team.

II. Equal Facilities

- A. Although it is necessary to designate one team the "host/home" team, it should be kept in mind that the game belongs equally to the competing team. A pre-game meeting should be arranged to carefully go over ALL details connected with holding the event.
- B. Each school should have equal dressing facilities and rooms for pre-game and half time and post game meetings.

III. Game Rules

- A. All play-off games will be played according to the National Federation Rule Book.
- B. The host school is to furnish a Spalding game ball. For Baseball Wilson balls will be used. In Water Polo the game ball will be Mikasa.
- C. The host school is to furnish the scorebook, scorekeeper, clock timer(s) and game timer as needed for each sport. These workers should be adults.
- D. The announcer should be a responsible adult who can properly set the tone for the contest and by calling the fans attention to the following points of reference:
 - 1) The CIF-CS play-off contest is to be conducted under the strictest code of fair play and sportsmanship.
 - 2) The officials have been selected because of their demonstrated ability by the association.
 - 3) Spectators are encouraged to SUPPORT their own team with positive Encouragement, but are requested to refrain from booing or using derogatory statements towards the opponents and officials.
 - 4) The P-A announcer should not do play by play as the action unfolds or be a cheerleader for the home team.
- E. The host "home" Team shall wear light uniforms and the guest team shall wear dark colored uniforms, EXCEPT FOOTBALL. National Federation Rules.

IV. Bands and Pep Squads

Pep bands are limited to fifteen (15) members of the host school, for games played in gymnasiums. They will be admitted free, provided they have their instrument. An advisor will be admitted to the contest free of charge and must accompany pep band members. At football games, both bands may share half time, and half time may be lengthened to 20 minutes.

Pep squad members are admitted free provided they are dressed in the appropriate uniform and are accompanied by an advisor.

No electronic amplified instruments or artificial noisemakers such as, but not limited to, cow bells, whistles, air horns, thunder sticks, etc., will be allowed at the indoor contests.

V. Administrative Responsibilities

The “host” principal, or his/her delegated administrative assistant shall be responsible for seeing that all financial regulations pertaining to the play-offs, such as admission prices, game expenses, financial statements, etc., are strictly followed.

A. Admission Prices:

Admission prices shall be prescribed by the Central Section and are as follows:

Volleyball, Water Polo, Soccer, Softball, Baseball, Track, Swimming, Tennis

	Adults	H.S Students/Seniors (65+) W/asb cards Elementary Students
Preliminaries	\$6.00	\$4.00
Semi- Finals	\$6.00	\$4.00
Finals	\$7.00	\$5.00

Football

	Adults	H.S. Students/Seniors (65) W/asb cards Elementary Students
Preliminaries	\$7.00	\$5.00
Semi-Finals	\$7.00	\$5.00
Finals	\$8.00	\$5.00

Basketball

Preliminaries	\$6.00	\$4.00
Semi-Finals	\$6.00	\$5.00
Finals	\$12.00	\$9.00

Wrestling

Preliminaries	\$6.00	\$4.00
Prelim's & Finals	\$10.00	\$5.00
Finals Only	\$8.00	\$5.00

B. Tickets:

The host school is responsible for issuing tickets. The standard stock roll type ticket may be used if properly numbered, and stamped with the school name, and price. The host school should contact the visiting school as to the number of pre-sale tickets desired. Host school management **MUST** save 1/3 of the total tickets for the visiting team.

C. Passes:

REGULAR SEASON CIF Complimentary passes (BLUE-BOYS VB SCENE) are **VOID** at play-off games. Metal engraved CIF Lifetime passes (BLUE & NEW SILVER), Metal engraved State CIF Lifetime passes (GOLD), State CIF Courtesy Cards (Red & Gold) CIF Play-off passes (GREEN GOLF SCENE) are valid. **BOOSTER SEASON PASSES; STAFF PASSES AND DISTRICT PASSES ARE NOT VALID AT PLAY-OFF GAMES.**

D. Gate Procedures:

1. Personnel assigned to gate duty should be courteous and pleasant, but **VERY FIRM**. This assignment is most important to the financial success of the play-off game. The visiting school may also assign a staff member to assist in the supervision (not ticket taking) at the entrance to help the host team with the visiting fans.
2. Ticket takers should be made aware of the only type of tickets to be accepted for admission (color, school name. etc.). Collected tickets **MUST** be deposited in a safe place for accounting purposes and to prevent use at other events.
3. The ticket booths should open approximately one hour prior to the start of the contest. Football gates need to be opened two hours before kick-off.
4. It is extremely important to have an adult located at all of the potential "other" entrances to the facility to assist in keeping non-paying customers from gaining entrance.

VI. Financial Report

- A. A standard form issued by the CIF Central Section Office, and the check for the CIF share of the play-off game gate, **MUST** be completed by the host school and returned to the CIF office within 30 days of the play-off game. A check and a copy of the financial statement to the visiting school **MUST** also be sent in that time period. **FAILURE TO SEND THE FINANCIAL STATEMENT AND CHECK TO THE CENTRAL SECTION AND VISITING SCHOOL COULD RESULT IN THE LOSS OF HOSTING CIF CENTRAL SECTION CHAMPIONSHIP EVENTS FOR ONE YEAR.**
- B. The financial report form is self-explanatory and should be accurately completed and signed by the principal of the host school. This report will itemize all game receipts and expenditures, and will indicate the division of profits to CIF and the competing schools.



Official Balls For Play-offs

The following balls **MUST** be used in CIF Central Section play-off games.

Failure to use the contracted ball will result in the loss of the offending schools game revenue and the ability to host games. Results of games played with a non-contracted ball will stand and the offending school/s will Lose their right to host their next play-off game in that sport. If the offending school lost that school will lose the right to host their next home game in the following year's play-offs.



Football



Spalding



Spalding



Spalding



Spalding

Softball

Dudley CFP12 Yellow

Baseball

Wilson A1010

Tennis

Penn

Water Polo

Mikasa





Official's Fees Play-offs

Sport	Level	Official	Fee 1st 2 Rounds	Semi's & Finals
Baseball	Varsity	Plate	\$67	\$100
		Bases	\$56	\$84
Basketball	Varsity	Official	\$67..each for 2 officials	\$101
Football	Varsity	Referee	\$74	\$111
		Other	\$67	\$101
Soccer	Varsity	2 Officials	\$60	\$90
		3 Officials- Center	\$63	\$95
		3 Officials other	\$38	\$57
Softball	Varsity	Plate	\$60	\$90
		Bases	\$49	\$74
Track or Swim	Varsity	Starter	\$75	\$75
		Recall Starter	\$60	\$60
Volleyball	Varsity	Referee	\$52	\$78
		Umpire	\$45	\$68
Wrestling	Varsity	All	\$190 per official day 1	\$150 per official day 2
Water Polo	Varsity	All	\$47	\$71

Line judges for VB (All Contests) and Goal judges for WP (Semi's and Finals only) are \$30 each.

Announcer's Script: The following needs to be read prior to the game, approximately 5 minutes before game time:

The California Interscholastic Federation and the Principals of _____ and _____ would like to welcome you to this Central Section _____ contest. We remind the players, coaches and spectators that this game is to be conducted with the highest expectations of fair play and good sportsmanship and Pursuing Victory with Honor. Please cooperate in making this contest exemplary and in the finest tradition of interscholastic athletics. We also remind you that the officials have been selected on a basis of their expertise, fairness and integrity. Please treat them with the respect they deserve. Thank you for your cooperation and support.

2013-2014 CIF STATEWIDE PARTNER READS

EACH OF THE FOLLOWING SPONSOR ANNOUNCEMENTS MUST BE READ AS INDICATED DURING EACH CIF SECTION PLAY-OFF COMPETITIONS:

CIF CORPORATE PARTNERS:

"Our student-athletes enjoy the opportunity to participate in CIF Championships thanks, in large part, to the generosity of our family of CIF corporate partners.

Please remember to support our corporate partners in appreciation of THEIR SUPPORT of our student-athletes."

LES SCHWAB: (Read at least 6 times per game)



"At Les Schwab, we take pride in doing the right thing in our communities. It's why we are title sponsor of the Central Section Championships. It allows us the opportunity to support our great young people in the communities we serve. Les Schwab Tires and the CIF, dedicated to supporting today's youth to help make a better tomorrow."



2013-2014 Fall Farmers PA Announcements

FARMERS INSURANCE: (Read at least four times per game or event)

At Farmers, we believe in smarter coverage. Because the more you know, the better you can plan for what's ahead. Find your local agent at 888-96-Farmers. We are Insurance. We are Farmers.

SPORTS AUTHORITY: (Read each of the 3 announcements at least once per game or event)



Announcement #1:

Hey there sports fans! Sports Authority is proud to be the official Sporting Goods Retailer of the CIF.

Sports Authority, all things sporting good.

Announcement #2:

Listen up sports fans! Stop by your local Sports Authority where you'll find everything you need for your favorite sports. Sports Authority is proud to be the official Sporting Goods Retailer of the CIF.

Sports Authority, all things sporting good.

Announcement #3:

Attention sports fans! Know where you can find everything you need for your favorite sports, from football to volleyball and cross country...and everything in between? At your local Sports Authority, of course. Sports Authority is proud to be the official Sporting Goods Retailer of the CIF.

Sports Authority, all things sporting good.



MAXPREPS: (Read at least once per game or event)

MaxPreps is a proud sponsor and official photographer of the California Interscholastic Federation. View and purchase high quality action photos from today's event by visiting MaxPreps (dot) com. Visit MaxPreps (dot) com now on your mobile phone for access to scores, rosters, schedules, leader boards and more! MaxPreps (dot) com, America's source for high school sports.

CCPOA: (Read at least once per game or event)

The California Correctional Peace Officers Association is a CIF Statewide Contributing Partner...CCPOA with 30,000 members and their families...supporting a brighter today and tomorrow for California's student-athletes.

OFFICIAL BALL ANNOUNCEMENT: 2 TIMES PER GAME

The Official Ball for today's/tonight's game is

Spalding: Volleyball, Basketball, Football, Softball, Soccer



Wilson: Baseball



Water Polo: Mikasa



Radio/Television Broadcasts: Live TV, Internet or podcasts MUST BE NEGOTIATED, through the CIF Section office.

The CIF Central Section retains the broadcasting rights and cable and webcasting rights for all play-off contests, and permission for the same must be secured from the CIF Central Section Commissioner, at least one week in advance of the contest. Radio broadcasts may be live. Upon completion of a contract with the CIF Central Section Office, the section will notify the host school.

News report film or videotape of any CIF-CS contest is permissible, without payment or fee or prior approval.

The fees, paid DIRECTLY to the CIF Central Section are as follows

Radio: Games up to Finals	\$150
Finals Football	\$200
Finals Basketball	Must contact Selland Arena
Television: For replay	\$500
Live up to Finals	\$1500
Live for Finals	\$3000



Protocols for Championship Ceremony at Finals

1. At a time out within the last minute of the game, politely...but **FIRMLY**, inform the crowd and media that there will be a brief awards presentation immediately following the game and that all spectators are to remain in the stands until after the ceremony.
2. As soon as the game ends and the teams have shaken hands, each team should go to its own bench and line up for the awards.
3. Teams are requested to face each other from their respective benches and be courteous and attentive as the awards are presented.

It is understandable that the runner up will be disappointed, but they should Step forward quickly and receive their award and then step back and refrain from inappropriate gestures or demonstration while the winning team is being honored.

4. CIF Officials will present Plaques to the team representatives in the brief ceremony. If possible, have a microphone available for the CIF Official who will be presenting the awards. After the awards have been received by both teams' spectators may then join their respective teams.

