

**MINUTES OF THE HELLENIC CLASSICAL CHARTER
SCHOOL BOARD MEETING
HELD ON July 25, 2018 AT 9:30 a.m.
AT
646 5th AVENUE, BROOKLYN, NEW YORK 11215**

MEMBERS AND STAFF

PRESENT

Christina Tettonis	Principal
Joy Petrakos	Director of Operations
Charles Capetanakis	Chairman
Harvey Newman	Secretary
Nikolaos Leonardos	Treasurer
Natasha Caban	Assistant Principal

VIA SKYPE CONFERENCE

Effie Lekas	Member
Grazia Svokos	Member

ABSENT

Nik Mathews	Excused
Dean Angelakos	Excused
Dr. Liana Theodoratou	Excused
Anastasia Etimos	Guidance Counselor
Stacy Kokkoros	Business Administrative Assistant
Christina Portelos	Operations Manager

Charles Capetanakis chaired the meeting. Joy Petrakos acted as recorder.

The first item on the agenda is the approval of the minutes from the last meeting held on June 25, 2018. The minutes have been reviewed, transcribed and made available for public review before the meeting. On a motion made by Mr. Newman and seconded by Mr. Leonardos, the minutes were unanimously approved. Mr. Capetanakis asked if there are any deletions or corrections to the minutes from the last meeting as transcribed. Members of the Board, members of the public hearing none, Mrs. Petrakos called the roll.

First item on the agenda is the principal's report. Mr. Capetanakis began the meeting by congratulating Mrs. Tettonis on her excellent Principal's report.

**HCCS Board of Directors
Meeting Minutes**

July 25, 2018

Mrs. Tettonis thanked Mr. Capetanakis and continued by reporting on the replication and congratulated her team on their tremendous work. She stated that our letter of intent was submitted on July 9th, 2018 and we received an email on July 13th, 2018 confirming that our letter of intent was accepted. She continued to report that on August 16th the full application must be submitted to the New York State Education Department. In the interim, she reported that Mrs. Capetanakis and the alumni have been working very hard with the community outreach portion of the application. She said that they are doing an incredible job.

Mrs. Tettonis continues to report that we have sent thank you letters to everyone that wrote letters of support for our application. She has listed them in her principal's report. (The Brooklyn Borough President, a Congressman, a Senator, a New York Assembly person, parents, etc).

Mrs. Petrakos, Director of Operations and the CEI consultants have been working hard combining everything from our old Charter and taking that information and using it for the Replication. In addition to that the team is still having weekly phone calls with the consultants as well as the School Empowerment Network. Mrs. Tettonis stresses the fact that the most important part at this point is the School Board. She stated that there will be a required five member interview process with the NYS Education Department. CEI, David Frank and the School Empowerment Network have all told us that the interview with the School Board is very important. The CEI consultants have recommended the following: It will be best that each board member take a portion of the application and become knowledgeable in it. This way when asked a question, the Board member who is most knowledgeable on that subject will answer that question. It is also recommended that we have a Board retreat before the interview process so that this way we can go over what question will be asked and how they will be answer. This is a big part of the approval process. Mrs. Tettonis proposes a retreat to prepare for the interview. This way we can go over the questions that will be asked.

Mrs. Capetanakis stated that Carter suggested that we do a full day mock capacity interview to really draw some difficult questions that other Boards could not answer in an in-depth way. She stated that they feel strongly that it should be a five to six hour session where you carve out the different pieces and pre select which Board member will be answering which questions. They really want the Board to be able to speak knowledgeably and in depth process on different questions.

Mr. Newman likes the idea of sending out sections of the application to the Board and having a division of labor to become familiar with it prior to the retreat and the mock capacity interview. From his experience he believes that they want to see the human dynamic of the Board being together, how we communicate, how we delegate and how do we get along.

**HCCS Board of Directors
Meeting Minutes**

July 25, 2018

Mr. Newman suggests that everyone who worked on the application be present at the retreat to be used as a resource in developing the correct answers. For example, Mrs. Capetanakis should be there to discuss the work that she has coordinated in the community to the Board member who will be presenting/discussing community outreach at the interview. In regard to instruction, those people who were involved in different phases of the school operation should be there. Mrs. Petrakos should be the one who presents how the budget gets handled, how it gets approved, about the audit and all the elements along with that. Someone knowledgeable with Special Education, ELL's, recruitment, evaluations, all those elements which while they maybe in the application just need to be reinforced and shared with the Board.

Mrs. Tettonis, shared that Amy Shore said that one of the key questions they think will be asked is what will Mrs. Tettonis and Mrs. Petrakos' role be between the two schools.

Mrs. Tettonis responded that they plan on being very strategic with people that we have already as leaders in HCCS-PS. They plan on being able to bring some of those people over to the new school in order to carry the vision, culture and the mission there.

Mr. Capetanakis stated that both Mrs. Tettonis and Mrs. Petrakos have been very good at professionally developing people to grow into certain roles. For example, Mrs. Petrakos with Christina Portelos and Mrs. Tettonis with everyone else and the team concept that we have here will continue in the new school.

Mr. Newman stated that Mrs. Tettonis must use those people to help develop capacity in the new school. The whole recruitment process.

Mrs. Capetanakis stated that an immediate example is the replication application. The team rallied, you delegated and the work was done.

Mrs. Petrakos stated that she and Mrs. Tettonis have discussed that when the new school opens it is very important that everyone has the same vision that they have developed here at HCCS-PS. There should be no new visions created when they are not there. She stresses that this is the delicate part that they need to have control over. They must make sure that the foundation is set the way the foundation was set here. The vision will continue on and grow. She stated that is something that they will work on. It is an important piece. Everyone needs to be on the same page. Even though they are grooming leaders, they need to work on the same vision that they have developed all these years.

Meeting Minutes

July 25, 2018

Mrs. Tettonis added that it is basically the little things that make HCCS special and making sure that the little things are not put to the side. Mrs. Petrakos also stated an example would be delicate parent engagement, open door policy, things that are not written in a book. This is what makes us special.

Mr. Newman stated if Mr. Capetanakis would determine the areas that we might want to assign going forward over the next month for the interview in Albany. The three areas are instructional, governance and finance.

Mrs. Lekas stated that she would most comfortable handling the ELL portion of the interview.

The Division of Board Member Duties will be:

Governance – Charles Capetanakis
Harvey Newman – Instructional
Nick Leonardos – Facilities
GraziaSvokos – Recruitment
Effie Lekas – Special Education

Mrs. Newman stated that a key element here is the culture building. He stated that we created in School #1 a culture dependent to Greek roots. Someone needs to capture that and talk about how that will carry over into the new school.

Mr. Newman continued to state that we have the proof in what that has meant to the school, the children and the staff. He thinks that we should remember our roots as we go into the interview. "We are not a new school. We are an old school with old values that have already succeeded." That is what we want to communicate, he stated. We continue to improve the school and a key element is chronologically important in how inclusive we have been. We value and help all children in the school in all areas of development not just academics but social and emotional development.

Mrs. Caban suggests that the perfect person would be Mr. Newman.

Mrs. Tettonis thinks that one of the most important things that the Board should know are the Charter goals and how we monitor progress. Mrs. Petrakos suggested that the Board review the bylaws and the Code of Ethics.

Mrs. Petrakos suggests that on August 27th we have our monthly Board meeting, the retreat and the mock capacity interview. The actual capacity interview will be in Albany in September.

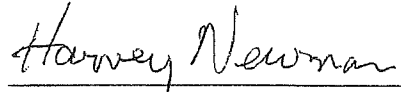
**HCCS Board of Directors
Meeting Minutes**

July 25, 2018

Mr. Newman asked if we have been pro-active in our outreach in acquiring ELL students. Mrs. Capetanakis reported that we have targeted six different neighborhoods and over the past two three months we have approached an apartment building in each zone as well some special education schools.

Mr. Leonardos reported that we are still in negotiations at the 12th avenue site and is confident with everything. One change that is happening is that we will be doing the construction instead of the developers.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mr. Leonardos. Mr. Newman seconded the motion. The meeting was adjourned at 10:45 a.m.



Harvey Newman, Secretary

**MINUTES OF THE HELLENIC CLASSICAL CHARTER
SCHOOL BOARD MEETING**

HELD ON August 27, 2018 AT 9:00 a.m.

AT

646 5th AVENUE, BROOKLYN, NEW YORK 11215

MEMBERS AND STAFF

PRESENT

Charles Capetanakis	Chairman
Nikolaos Leonardos	Treasurer
Harvey Newman	Secretary
Effie Lekas	Member
Grazia Svokos	Member
Christina Tettonis	Principal
Joy Petrakos	Director of Operations
Natasha Caban	Assistant Principal
Anastasia Etimos	Guidance Counselor
Cathy Kakleas	Dean of Academics/Literacy Coach
Dena Capetanakis	Parent Coordinator
Stacy Kokkoros	Business Administrative Assistant
Christina Portelos	Operations Manager

ABSENT

Dean Angelakos	Excused
Nik Mathews	Excused
Dr. Liana Theodoratou	Excused

Charles Capetanakis chaired the meeting. Joy Petrakos acted as recorder.

Mr. Capetanakis began the August School Board meeting by stating that it will be a combined working session for planning the replication application. There were four Board members present at the Board meeting as such having quorum.

The first item on the agenda is the approval of the minutes of the meeting on July 27, 2018. The minutes have been reviewed, transcribed and made available for public review before the meeting. On a motion made by Mr. Newman and seconded by Mr. Leonardos, the minutes were unanimously approved. Mr. Capetanakis asked if there are any deletions or corrections to the minutes from the last meeting as transcribed.

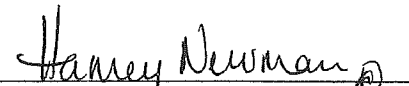
There are none. Mrs. Petrakos called the roll. The motion passed. The next item on the agenda is the Principal's Report and the Director of Operations Report that was disseminated to the Board beforehand and are quite apprehensive and will be accepted into the record. Mr. Capetanakis asked if there are any questions on the Principal or

**HCCS Board of Directors
Meeting Minutes**

August 27, 2018

Director of Operation reports are very thorough. There are none. Members of the Board, members of the public hearing none.

At this time, there being no further unfinished business, Mr. Capetanakis asked for a motion to adjourn to the second part of the meeting which was the working session for the replication application. The motion to adjourn was made by Mr. Leonardos. Mr. Newman seconded the motion. All were in favor. The meeting was adjourned at 9:35 a.m.


Harvey Newman, Secretary

**MINUTES OF THE HELLENIC CLASSICAL CHARTER
SCHOOL BOARD MEETING
HELD ON SEPTEMBER 25, 2018 AT 9:30 a.m.
AT
646 5th AVENUE, BROOKLYN, NEW YORK 11215**

MEMBERS AND STAFF

PRESENT

Christina Tettonis	Principal
Joy Petrakos	Director of Operations
Natasha Caban	Assistant Principal
Anastasia Etimos	Guidance Counselor
Cathy Kakleas	Dean of Academics/Literacy Coach
Dena Capetanakis	Parent Coordinator
Stacy Kokkoros	Business Administrative Assistant
Christina Portelos	Operations Manager

SKYPE

Charles Capetanakis	Chairman
Nikolaos Leonardos	Treasurer
Effie Lekas	Member
Grazia Svokos	Member

ABSENT

Harvey Newman	Excused
Dean Angelakos	Excused
Nik Mathews	Excused
Dr. Liana Theodoratou	Excused

Charles Capetanakis chaired the meeting. Joy Petrakos acted as recorder.

The first item on the agenda is the approval of the minutes from the meetings held on August 27, 2018 and September 25, 2018. Mr. Capetanakis stated that the minutes have been reviewed, transcribed and made available for public review before the meeting. On a motion made by Mr. Leonardos and seconded by Mrs. Lekas, the minutes from both school board meetings were unanimously approved. Mr. Capetanakis asked if there are any deletions or corrections to the minutes from the last meeting as transcribed. Members of the Board, members of the public hearing none, Mrs. Petrakos called the roll.

Mr. Capetanakis asked the Board if there are any questions on the principal's report. There are none.

**HCCS Board of Directors
Meeting Minutes**

September 25, 2018

Mr. Capetanakis reported to the Board that he and Mr. Leonardos met with the developer from the Dyker Heights site and the final terms for the lease negotiations and monetary terms are being finalized and should receive a final letter of intent sometime this week. Once the letter of intent is received they will forward to our board member, Nik Mathews, Esq who will be representing us pro bono. Mr. Capetanakis stressed that we are still in negotiations. He continued to report that we have looked into another potential site in Williamsburg but he believes this will not be available because the financial terms were too harsh.

Mr. Capetanakis reported to the Board that he was approached by members of the community of Three Hierarch's once again to potentially restart negotiations. However he stated that after one meeting this is not a viable solution.

Mr. Leonardos and Mrs. Tettonis reported to the Board that the Kimisis Theotokou Church office and HCCS received an anonymous letter. The letter requested HCCS consider a different location other than Three Hierarchs.

Mrs. Capetanakis reported that we are not on the agenda of the next District 20 CEC meeting. She also commented that there are three vacancies on the CEC Board. Mr. Capetanakis and Mrs. Tettonis will be attending the meeting.

Mrs. Tettonis reported to the Board that she emailed David Frank her summary of the last CEC meeting with the following attachments: her speech; the Q & A that the CEC asked to be answered and the contents of the folder provided to the CEC. Mr. Frank then asked Mrs. Tettonis to forward all this information to Regent Cashen. Mrs. Tettonis added that Regent. Cashen will be attending our OXI Day Celebration on October 26th, 2018.

Mr. Capetankis explained that the city is running out of the amount of charters that the State of Education can give Chartering organizations. There are 28 slots left in New York City with 29-30 applicants.

Mrs. Capetankis asked the Board if she should continue logging in community outreach work that they are still doing. It is a good idea, Mr. Capetankis stated. It shows good faith, he said. He continued to state that we should increase the number of signatures on the petition.

Mrs. Tettonis reported that there will be a hearing on Thursday, October 18, 2018 at Xaverian High School in Bay Ridge, Brooklyn. She kindly asked for everyone to be there to support us.

Mrs. Tettonis reported that we are working on the Charter renewal which is due on September 30th, 2018. Mrs. Tettonis thanked Mrs. Petrakos for all of her hard work on the renewal. She continued to report that the site visit will be on December 18, 2018. This

**HCCS Board of Directors
Meeting Minutes**

September 25, 2018

means that there will be classroom visits and observations at the same time. After the observation and outside of the classroom Mrs. Tettonis will be asked, "What feedback would you give this teacher?" Mrs. Tettonis will then give her feedback, they will not respond to anything that she says. At the end they will give a report. It is basically an evaluation of leadership and whether she is able to give constructive feedback. Mrs. Kakleas and Mrs. Tettonis will be there and then there will be teacher interviews. Mrs. Caban will handle the special education and well as the teachers that are experts in their areas.

Mrs. Tettonis received the ACR report, she will email results to the Board. She informed the Board that there are certain goals that we did not meet. Our number of Special Education and English Language Learners are low in comparison to the rest of the district. We are supposed meet the same percentage as the district she stated. This will be a focus but we can certainly show our efforts to attract the Special Education and ELL students, Mrs. Tettonis stated. Mr. Leonardos asked if this happened because District 15 population has changed.

Mrs. Tettonis responded that there are many reasons why this happened. We have very few seats available. We must take the siblings first; and in addition most of our ELL's test out. She reported that we are actively recruiting and advertising.

Ms. Caban also stated that she goes through our ELL home language surveys and pre-identifies students that have an alternate language on their home language survey. She reported that she had identified approximately 20-30 students. She continued to report that part of the process is conducting interviews and meeting with the child and the parents. At this point the number went down to seven. The end result was having six out of the seven students identified as ELL's in kindergarten. Mrs. Petrakos added that we do our due diligence. Mrs. Caban added that we are competing with the entire District 15.

Mrs. Petrakos reported that we did not meet our balanced budget goal. She expressed that the school is in a recovery stage from the 12 million dollar expansion it completed but she is confident that the school will bring in additional revenue through fundraising and grants to help with the budget.

Mrs. Tettonis reported that she and Mrs. Petrakos attended a meeting with the landlord specifically members of their board at Kimisis Theotokou. They would like to continue having monthly meetings with us. She stated that they would like for us to make arrangements to have maintenance done to the gym floor. Mrs. Petrakos answered that she will be scheduling the maintenance to take place every summer. Mrs. Petrakos also reported that they discussed the room to the left of the stage and how it needs to be organized. The Kimisis Board felt that it needs to be organized by us. The next item that

**HCCS Board of Directors
Meeting Minutes**

September 25, 2018

the Kimisis Board inquired about was the rent and how they want it on a more regular basis. We have also received a quarterly invoice for the key money that is owed to pay over next two years. In addition, the Kimisis Board asked about the bathrooms in the gym. Mrs. Petrakos informed them that the equipment that was installed in the gym is not appropriate for children as they are too delicate and they are costing us thousands of dollars in repairs. They need to be replaced. Mr. Leoardos agreed that we should replace the toilets and faucets in the fourth floor bathrooms.

Mrs. Tettonis thanked the Svokos family for their donation in memory of Captain Gus Svokos, Mrs. Svokos' father in law. She stated that they were good enough to list HCCS if anyone wanted to make a donation in lieu of flowers. At this time we have donations of \$2,650 in memory of Captain Gus Svokos, she reported. Everyone thanked Mrs. Svokos for their generosity.

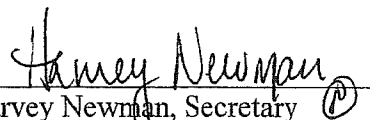
Mrs. Capetanakis gave a report on the upcoming Gala. She stated that chairladies, Stefanie Christakos and Voula Savva are working very hard and doing a phenomenal job. At this time we have 85 pre-paid tickets sold (our goal being 300) there are 100 reserved tickets. She also reported that everything to date has been donated including the 180 gift baskets ranging \$100-\$500. The buzz is great in the building she said. The goal is to net about \$50,000.00. The admission ticket is \$50 which includes two bottles of wine and platters of food and a dessert platter. There are incentive raffle packets that are being pre-sold for \$50.00, buy one get one free, if you purchase before the night of the Gala. At this time Mrs. Capetanakis believes that we have not inquired any expense. The committee will be comping the whole faculty. This will be a great community mixer.

Mrs. Tettonis thanked Mrs. Capetanakis for all of her hard work with the Gala.

Mrs. Tettonis was happy to report that we were again awarded the ballet/Nutcracker residency program, the Botanical garden project reach and the Carnegie Hall.

Mrs. Tettonis reported that the Fun Run will be this Saturday, October 13, 2018 in Bay Ridge and all proceeds will go towards the orphanage in Greece that was burned in a fire this past summer.

At this time, there being no further unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mr. Leonardos. Mrs. Svokos seconded the motion. All were in favor. The meeting was adjourned at 10:30 a.m.


Harvey Newman, Secretary

**MINUTES OF THE HELLENIC CLASSICAL CHARTER
SCHOOL BOARD MEETING
HELD ON OCTOBER 30, 2018 AT 9:00 a.m.
AT
646 5th AVENUE, BROOKLYN, NEW YORK 11215**

MEMBERS AND STAFF

PRESENT

Christina Tettonis	Principal
Joy Petrakos	Director of Operations
Natasha Caban	Assistant Principal
Anastasia Etimos	Guidance Counselor
Dena Capetanakis	Parent Coordinator
Stacy Kokkoros	Business Administrative Assistant
Christina Portelos	Operations Manager

SKYPE

Charles Capetanakis	Chairman
Nikolaos Leonardos	Treasurer
Effie Lekas	Member
Grazia Svokos	Member

ABSENT

Harvey Newman	Secretary
Dean Angelakos	Excused
Nik Mathews	Excused
Dr. Liana Theodoratou	Excused

Charles Capetanakis chaired the meeting. Joy Petrakos acted as recorder.

The first item on the agenda is the approval of the minutes from the meeting held on September 25, 2018. Mr. Capetanakis stated that the minutes have been reviewed, transcribed and made available for public review before the meeting. On a motion made by Mrs. Svokos and seconded by Mr. Leonardos, the minutes from the meeting were unanimously approved. Mr. Capetanakis asked if there are any deletions or corrections to the minutes from the last meeting as transcribed. Members of the Board, members of the public hearing none, Mrs. Petrakos called the roll.

Mr. Capetanakis stated the next item on the agenda is the revised budget.

We were asked to cut costs by our auditors. Mr. Capetanakis asked Ms. Petrakos to explain in detail.

**HCCS Board of Directors
Meeting Minutes**

October 30, 2018

Mrs. Petrakos reported that the proposed changes to the budget will cut costs as per requested by the auditor to give us a surplus:

- TECI Bonus (Teacher Excellence Continuity Incentive) - \$95,000 which was originated through the PICCS federal grant. This grant has ended.
- Freeze the 3% 401K discretionary match to employees
- Begin health benefit employee contributions (per paycheck)
 - o Employee - \$38
 - o Employee + Spouse - \$88
 - o Employee + Child - \$77
 - o Employee +Family - \$125
 - o BOT to raise \$75,000 in fundraising efforts
 - o PTA fundraising - \$50,000 already raised from October's Gala

Mrs. Petrakos stated that we are proposing \$302,800 in budget cuts. With these cuts there would be a \$535,000 surplus. The auditors expressed that they are pleased with the proposed plan. Mr. Capetanakis added that all municipal workers are now paying towards their health benefits. Mrs. Petrakos stated that the TECI bonus will end this year. The match will happen for 2017-2018 but not for 2018-2019. There will be a freeze.

Mrs. Petrakos proposed for a Board initiative to start a fundraising committee.

Mrs. Petrakos also reported that we are paying the staff a \$45 flat rate for after school hours (Open Houses, Tutoring, Parent Teacher Conferences, etc.). She proposed that we pay their hourly rate according to their salary. This does not apply to test prep.

Mr. Capetanakis motions to vote on the revised budget. Mrs. Svokos seconded the motion. All are in favor. The motion carries to revise the budget.

Mr. Capetanakis also reported that we are now on the December calendar with the New York State Education Department for the new Charter replication.

Mrs. Lekas asked if we get the Charter for Staten Island can we go ahead with negotiations with a location in another District. The answer was yes.

**HCCS Board of Directors
Meeting Minutes**

October 30, 2018

Mr. Leonardos reported on the potential sites for HCCS-SI. Mr. Leonardos reported that the potential site in Williamsburg is ideal for us since it is an existing school. The only additions that are needed are an elevator and a new gym. In Staten Island they have identified three potential locations. One of the sites is the Chocolate Factory. There are many options with this building, it is centrally located, there is parking space and we can create a campus Mr. Leonardos reported. The second site is on South Avenue and it is an office building, also centrally located on Staten Island with a parking area and high ceilings. The last site was a Santandar Bank headquarter location. We have not seen it yet.

Mrs. Svokos asked if there is a need to open by September 2019? Can we defer to September 2020? Mrs. Svokos also asked if there are any financial consequences to HCCS-Park Slope to not replicating in September 2019? Will this hurt or improve our finances in any way? Mrs. Petrakos answered that the schools will have two different budgets. The only items that would be shared would be a few salaries. The current school would save on Mrs. Tettonis' and Mrs. Petrakos' salaries as they would be shared employees, running both schools. We are not relying on the replication to help us financially.

At this time, there being no further unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mrs. Lekas. Mr. Leonardos seconded the motion. All were in favor. The meeting was adjourned at 10:50 a.m.

Harvey Newman
Harvey Newman, Secretary

**MINUTES OF THE HELLENIC CLASSICAL CHARTER
SCHOOL BOARD MEETING
HELD ON NOVEMBER 30, 2018 AT 9:30 a.m.
AT
646 5th AVENUE, BROOKLYN, NEW YORK 11215**

MEMBERS AND STAFF

PRESENT

Christina Tettonis	Principal
Joy Petrakos	Director of Operations
Natasha Caban	Assistant Principal
Anastasia Etimos	Guidance Counselor
Dena Capetanakis	Parent Coordinator
Stacy Kokkoros	Business Administrative Assistant
Christina Portelos	Operations Manager

SKYPE

Charles Capetanakis	Chairman
Harvey Newman	Secretary
Effie Lekas	Member
Grazia Svokos	Member

ABSENT

Nikolaos Leonardos	Treasurer
Dean Angelakos	Excused
Nik Mathews	Excused
Dr. Liana Theodoratou	Excused

Charles Capetanakis chaired the meeting. Joy Petrakos acted as recorder.

The first item on the agenda is the approval of the minutes from the meeting held on October 30, 2018. Mr. Capetanakis stated that the minutes have been reviewed, transcribed and made available for public review before the meeting. On a motion made by Mr. Newman and seconded by Mrs. Svokos, the minutes from the meeting were unanimously approved. Mr. Capetanakis asked if there are any deletions or corrections to the minutes from the last meeting as transcribed. Members of the Board, members of the public hearing none, Mrs. Petrakos called the roll.

Mr. Capetanakis reported that the principal's report was excellent. He continued to report that the meeting in Albany will take place in Albany on Monday, December 10, 2018 for the vote on the replication and we will be attending. The Staten Island Regent, Christine Cea will be visiting our school this week.

**HCCS Board of Directors
Meeting Minutes**

November 30, 2018

Mr. Capetanakis stated to the Board that he has had constructive conversations with potential funders who are working on getting grants for the school.

Mr. Capetanakis also informed the Board that the Staten Island Greek Orthodox Community is very interested in renting their building to us for our new school. We are looking forward to meeting with them.

Mrs. Tettonis advised us that there are many things happening on Monday, December 3, 2018. There is a CEC 31 meeting in Staten Island at 6:30 p.m where she is a presenter. We are having our Pre-K Open House at 5:30 p.m. This means that Mrs. Tettonis and Mrs. Capetanakis will be attending the CEC 31 meeting in Staten Island and Mrs. Petrakos, Mrs. Kakleas and Mrs. Caban will be at the Pre-K Open House.

Mrs. Tettonis reported to the Board that HCCS outperformed the District, the City, the State and we closed the achievement gap. We were one out of nineteen schools in New York State who were nominated for the Blue Ribbon Award. This is huge accomplishment, she said. There is a rigorous application process before you can even be considered. Mrs. Tettonis continued to report that every year the NYC DOE submits a rating DOE Snapshot. There are four ratings, excellent, good, fair and poor. We received excellent in rigorous instructions collaborative teachers, supportive environment, effective school leadership, strong family community ties, and trust. We received an excellent rating in all those areas, however, much to her surprise, in student achievement we received a fair. She is very surprised with these results. She analyzed the data very closely with the team for many weeks on end. We submitted an appeal. She explained that we missed a better grade by 300th of a point. She said that the DOE will not recognize the Greek regents until next year because she fought to change it with the help of Verone Kennedy, who advocated for us by going to the DOE. As of next year the Greek regents will count. Therefore if they had counted the Greek regents towards the metric system we would never have had this rating.

Mr. Capetanakis would like for all the communities to know that by Mrs. Tettonis was advocating for of our schools to have the Greek regent scores count towards the scores.

We received an excellent rating in the overall score. Next, there is something called average student proficiency lowest third percentile. There are four levels 1, 2, 3 and 4. At Hellenic Classical Charter School they classified several of our Level 4's as our lowest 3rd so the children on the list who are classified as our lowest in our school are level 4. Those Level 4 children, which are the highest you could receive are now rated against other Level 4 kids within the same range throughout the city.

**HCCS Board of Directors
Meeting Minutes**

November 30, 2018

Mrs Tettonis submitted an appeal and she was told that there are ranges within the Level 4's. Four is the highest that you can receive.

Mr. Newman asked what the consequences of these results and what are our options? Mrs. Tettonis responded that this information is public information. Mr. Newman stated that the Board is behind anything that Mrs. Tettonis initiates. He stated that whatever happens it needs to be done rapidly. We need to be clear and the advocacy must be perused so the strategy must be to get the attention of the people who are creating this metric.

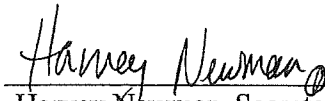
Mrs. Svokos asked if other schools were similarly dismayed over the grading. Mrs. Tettonis stated that we are unique in that we are a Kindergarten – eighth grade school. She also stated that we have many of our students that do not go to public school after they graduate from Hellenic. We also have high performing students, Level 4's, being compared to gifted and talented.

Mrs. Svokos stated that they should initiate the policy change by placing an asterisk stating that this is an anomaly and should be changed for the future.

Mrs. Tettonis received in writing that the Greek regents scores will be added in 2019.

Mrs. Petrakos informed the Board that we will be having our school holiday party on Friday, December 7th at the Greenhouse Café in Bay Ridge, Brooklyn.

At this time, there being no further unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mr. Newman. Mrs. Svokos seconded the motion. All were in favor. The meeting was adjourned at 10:00 a.m.


Harvey Newman, Secretary

**MINUTES OF THE HELLENIC CLASSICAL CHARTER
SCHOOL BOARD MEETING**

HELD ON December 13, 2018 AT 9:00 a.m.

AT

646 5th AVENUE, BROOKLYN, NEW YORK 11215

MEMBERS AND STAFF

PRESENT

Christina Tettonis	Principal
Joy Petrakos	Director of Operations
Natasha Caban	Assistant Principal
Anastasia Etimos	Guidance Counselor
Dena Capetanakis	Events Coordinator
Christina Portelos	Operations Manager
Stacy Kokkoros	Business Administrative Assistant

VIA SKYPE CONFERENCE

Charles Capetanakis	Chairman
Nikolaos Leonardos	Treasurer
Harvey Newman	Secretary
Effie Lekas	Member

ABSENT

Dean Angelakos	Member
Nik Mathews	Member
Dr. Liana Theodoratou	Excused

Charles Capetanakis chaired the meeting. Joy Petrakos acted as recorder.

The first item on the agenda is the approval of the minutes of the meeting on November 29, 2018. The minutes have been reviewed, transcribed and made available for public review before the meeting. On a motion made by Mr. Newman and seconded by Mr. Leonardos, the minutes were unanimously approved. Mr. Capetanakis asked if there are any deletions or corrections to the minutes from the last meeting as transcribed. There are none. Members of the Board, members of the public hearing none. Mrs. Petrakos called the roll.

Mrs. Tettonis congratulated everyone at the Hellenic Classical Charter School on the replication approval. Everyone is so ecstatic, she stated. She said that this is a special time in Hellenic's history and she is very proud to be part of it. The phone calls have not stopped with all the congratulations. Mrs. Tettonis asked Mrs. Petrakos how many

**HCCS Board of Directors
Meeting Minutes**

December 13, 2018

views have we received on social media. Mrs. Petrakos stated that we received over 3000 views on our replication approval post. She continued to state that the comments were all positive and welcoming.

Mr. Capetanakis requested that we prepare thank you notes and letters for everyone who supported HCCS in this replication process.

Mr. Newman asked how many other schools were approved for replication in Albany in December? Mrs. Capetanakis answered that HCCS-SI was the only school on the agenda in Albany in December. Mrs. Tettonis stated that we are the 101st charter school to be approved. Mrs. Tettonis congratulated Mrs. Petrakos and Mrs. Capetanakis for the press release that was sent out announcing the replication approval. They did a great job.

Mrs. Petrakos reported that ANTENNA GREEK TV will be coming to the school to broadcast our Holiday Extravaganza live in Greece. They will also be interviewing us on the replication.

Mrs. Tettonis informed us that at the meeting in Albany, Regent Cea, from Staten Island, announced that she visited our school and she was very impressed with everything she saw. Mrs. Tettonis was also very impressed with Regent Cea. She stated that she is a warm, understanding and giving person. We enjoyed having her here.

Mrs. Tettonis stated that we are being asked where the new school will be. She also asked the Board what will the next steps be. She wanted to know if we will be aiming to open the new school in September 2019 or 2020? If we are looking at 2020 we will need to file for an extension.

Mr. Leonardos reported that this coming Monday, he and the architects will be having a walk through at Holy Trinity Church in Staten Island, which is the potential school location. Mr. Leonardos asked how many classrooms will we need to start with. Mrs. Petrakos answered that we need approximately a minimum of six classrooms plus a couple of specialty rooms and administrative offices for the first year.

Mr. Newman asked Mr. Capetanakis to clarify if we have sufficient space in this potential space in Staten Island for an opening in 2019 or would we have to postpone the opening in 2020.

**HCCS Board of Directors
Meeting Minutes**

December 13, 2018


Mr. Newman asked if there is an urgency to open in 2019. Mrs. Tettonis stated that we might lose grant money if we wait until 2020. There are more grant opportunities now because we just received the new charter.

Mr. Newman also asked if we have the enrollment and if Mrs. Tettonis feels comfortable to move forward with a September 2019 opening. Mrs. Tettonis answered that she is confident they will be ready but she would like to have a facility sooner rather than later.

Mrs. Petrakos asked Mr. Leonardos how does the facility look right now. He answered that there is a lot of lost space that needs to be utilized. For example, there are a lot of big hallways as well as small classrooms that we would need to make bigger. There is work that needs to be done. The cost can be in the millions and if we need to build an additional floor it will cost a lot more. Mr. Leonardos also stated that testing on the foundation to make sure that the foundation is not weak is necessary. We will need to look into this very closely he reported. But all this can be done while the school is open and would be non invasive.

Mr. Newman asked about Pre-k and if we will be having one? Mrs. Tettonis stated that we are planning on starting a Pre-k class the second year. She stated that it is eighteen children that require most of our attention as well the compliance and the visitations. Mr. Leonardos asked if it was worth it and Mrs. Tettonis and Mrs. Petrakos answered absolutely.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mrs. Lekas. Mr. Leonardos seconded the motion. The meeting was adjourned at 9:50 a.m.


Harvey Newman, Secretary

**MINUTES OF THE HELLENIC CLASSICAL CHARTER – PARK SLOPE
SCHOOL BOARD MEETING
HELD ON JANUARY 28, 2019 AT 9:30 a.m.
AT
646 5th AVENUE, BROOKLYN, NEW YORK 11215**

MEMBERS AND STAFF

PRESENT

Christina Tettonis	Principal
Joy Petrakos	Director of Operations
Natasha Caban	Assistant Principal
Nikolaos Leonardos	Treasurer
Effie Lekas	Member
Anastasia Etimos	Guidance Counselor
Cathy Kakleas	Dean of Academics
Stacy Kokkoros	Business Administrative Assistant
Christina Portelos	Operations Manager

SKYPE

Charles Capetanakis	Chairman
Harvey Newman	Secretary
Grazia Svokos	Member
Dr. Liana Theodoratou	Member

ABSENT

Dean Angelakos	Excused
Nik Mathews	Excused
Dena Capetanakis	Parent Coordinator

Nick Leonardos chaired the meeting. Joy Petrakos acted as recorder.

The first item on the agenda is the approval of the minutes from the meeting held on December 13, 2018. Mr. Leonardos stated that the minutes have been reviewed, transcribed and made available for public review before the meeting. On a motion made by Mr. Leonardos and seconded by Ms. Lekas, the minutes from the school board meeting was unanimously approved. Mr. Leonardos asked if there are any deletions or corrections to the minutes from the last meeting as transcribed. Members of the Board, members of the public hearing none, Mrs. Petrakos called the roll for Hellenic Classical Charter School – Park Slope.

Mr. Leonardos asked the Board if there are any questions on the principal's report. There are none.

**HCCS Board of Directors
Meeting Minutes**

January 28, 2019

Mrs. Tettonis began by wishing the Board a Happy New Year. She stated that HCCS started the new year with such wonderful things. The first great news that we want to share with you is that the HCCS-PS Greek department has been recognized by the National Herald for the amazing work that they do with our students at HCCS. She stated that they are deserving of this recognition and are absolutely incredible. They will be honored in the weekend edition of the Greek newspaper on February 11, 2019, said Mrs. Tettonis. She continued to report that cable channel NY1, the Daily News, Channel 12 and the Brooklyn newspaper came to HCCS – PS to see our STEM fair and record a clip that aired on their news channels. Mrs. Tettonis remarked that is incredible that we received such publicity for our science, technology, engineering and math fair. She is very grateful and would like to thank Mr. Draycott our science teacher and coach for putting this together. Mrs. Tettonis also thanked Mrs. Petrakos for coordinating with Greece's ANTENNA TV to come to HCCS and video record our entire Holiday Extravaganza which aired in Greece, the United States and Australia. It has been a very exciting month at Hellenic!

Mrs. Tettonis reported to the Board that the New York State Education Department released a new State Report Card. HCCS-PS has been recognized as a school in good standing, the highest rate possible.

Mrs. Tettonis thanked Ms. Lekas for continuing her annual tradition of donating vasilopitas to each HCCS-PS class. Our students look forward to this every year she told Ms. Lekas. She continued to mention that Mr. Capetanakis and Ms. Lekas were VIP readers this past week among others such as parents, grandparents, students, police officers, council members and other guests. Bob Hurley, basketball coach, visited our school during our pep rally and spoke about his inspiring career. She briefed the Board on our partnership with the District Charter Collaborative and that we received our license for Tedx, the event is scheduled for June 2, 2019.

Our Ancient Greek Theater students will be performing "Agamemnon" on May 31, 2019. The team will be leaving for their research trip to Greece on February 14, 2019. Mrs. Tettonis' principal report lists the student's itinerary. This year's topic is the Ludlow Massacre of April 20, 1914 and the National History Day theme is Triumph and Tragedy.

Mrs. Tettonis and Mrs. Capetanakis will be going to New Orleans to be part of the Diverse Charter School Coalition. She thanked the Board for approving this.

We will be having Family Night at Barclay's Center for Greek Heritage Night on February 4th, 2019. HCCS came in second place in the District Spelling Bee. The winner will be competing in the city wide Spelling Bee.

HCCS Board of Directors
Meeting Minutes

January 28, 2019

Mrs. Tettonis informed the Board that January is considered promotion in doubt notification month. We meet with parents to strategize and put action plans together and supports for students that are at risk for academics. She thanked Ms. Caban for all the work that she has done. Ms. Caban added that she will be conducting these meetings with the teachers and parents. Right now the teachers are calling the parents to advise them of their child's academic progress. They are receiving advance notice that their child may need academic support during our summer school session. Our parents are very informed and it is a partnership, she stated. They want to do anything they can possible to help their children. It is important to give parents advance notice. We are also currently working on Project Boost for the seventh grade. She thanked CEI for asking us to be part of this. Our children will have the amazing opportunity to attend Broadway shows, specialized test prep, robotics, coding, and art as well. The program will begin next week.

Mrs. Tettonis also proudly announced that Ms. Caban has begun transitioning for her future role as Principal and is now conducting classroom observations.

Mrs. Tettonis continued to report that high school applications have just begun to come in from the Catholic High Schools. She will have a more detailed report at the next Board meeting from Mrs. Etimos. As of right now we have \$127,000 in scholarships from the Catholic High School acceptances.

Mrs. Petrakos reported on the financials to the Board. She stated that as per the cost cuts that were discussed at the previous Board meetings, a plan was put in place for the TECI distributions. Simultaneously, teachers were informed that this would be the last batch of TECI bonuses that would be distributed. Mrs. Petrakos reported that the teachers were grateful to receive this last TECI distribution. Mrs. Petrakos explained that the TECI bonuses will be distributed per alphabetical order, three teachers/TA's per payroll and completed by the end of the school year.

Mrs. Petrakos also reported to the Board that she and Mrs. Tettonis have been working feverishly on grants for both schools, HCCS-PS and HCCS-SI. They hope to bring in funds to both schools. The grants that they are applying for are unrestricted funds in the amounts of up to \$200K - \$500K.

Ms. Lekas added that there are New York City Council Initiative Grants online. The deadline is in February.

Mr. Capetanakis congratulated Mrs. Petrakos on the excellent work.

**HCCS Board of Directors
Meeting Minutes**

January 28, 2019

Mrs. Petrakos added that we have officially received our Certificate of Occupancy.

At this time, there being no further unfinished business, Mr. Leonardos asked for a motion to adjourn. The motion to adjourn was made by Mrs. Lekas. Mr. Capetanakis seconded the motion. All were in favor. The meeting was adjourned at 9:55 a.m.

Harvey Newman
Harvey Newman, Secretary

**MINUTES OF THE HELLENIC CLASSICAL CHARTER – PARK SLOPE
SCHOOL BOARD MEETING
HELD ON February 26, 2019 AT 9:30 a.m.
AT
646 5th AVENUE, BROOKLYN, NEW YORK 11215**

MEMBERS AND STAFF

PRESENT

Christina Tettonis	Principal
Joy Petrakos	Director of Operations
Natasha Caban	Assistant Principal
Anastasia Etimos	Guidance Counselor
Cathy Kakleas	Dean of Academics
Nikolaos Leonardos	Treasurer
Christina Portelos	Operating Manager
Stacy Kokkoros	Business Administrative Assistant
Dena Capetanakis	Parent Coordinator

VIA SKYPE CONFERENCE

Charles Capetanakis	Chairman
Harvey Newman	Secretary
Effie Lekas	Member
Grazia Svokos	Member
Dr. Liana Theodoratou	Member

ABSENT

Dean Angelakos	Member/Excused
Nik Mathews	Member/Excused

Mr. Capetanakis chaired the meeting. Joy Petrakos acted as recorder. There were six Board members present at the Board meeting as such having quorum.

The first item on the agenda is the approval of the minutes of the meeting on January 28, 2019. The minutes have been reviewed, transcribed and made available for public review before the meeting. On a motion made by Mr. Newman and seconded by Mrs. Svokos, the minutes were unanimously approved. Mr. Capetanakis asked if there are any deletions or corrections to the minutes from the last meeting as transcribed. There are none. Members of the Board, members of the public here and now, Mrs. Petrakos called the roll.

The next item on the agenda is the Principal's Report and the Director of Operations Report that was disseminated to the Board beforehand and are quite apprehensive and will be accepted into the record. Mr. Capetanakis asked if there are any questions for the Principal or the Director of Operation's reports. There are none. Members of the Board, members of the public hearing none.

**HCCS Board of Directors
Meeting Minutes**

February 26, 2019

Mrs. Tettonis' report began with the Park Slope renewal report which is due to the DOE today. The team is aware that there is a low ELL percentage and asked for an enrollment increase which was approved to increase their ELL population. This is the Regent's focus and this will be HCCS's focus in its new charter term. We submitted evidence of our efforts to the DOE and to SED. We are eager to receive the renewal for our school in April.

Mr. Newman added that another narrative is to be proactive in describing how diverse our population is and that diversity is a function of our aggressive outreach. So that they have a sense that we do active outreach and our success in creating diversity.

Mrs. Petrakos added that when she was asked about our ELL recruitment process she answered that we flag the ELL's per grade. She was then asked, what do we do when there is a space available midyear and she answered that we backfill. We have proof that we do this and the DOE appreciated this.

Mrs. Tettonis informed the Board that Verone Kennedy, the Executive Director of the DOE Charter Schools is no longer there. He has resigned and taken a new position in Abu Dhabi.

The Blue Ribbon Award application is due by the end of March. We have a CEI consultant working on this application.

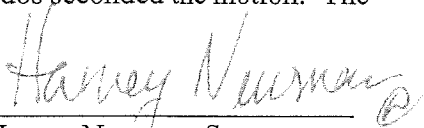
Mrs. Tettonis asked that everyone please save the date for May 31, 2019 for the Ancient Greek Tragedy Performance of *Agamemnon*.

Our Greek Independence day show will be on Friday, March 22nd, 2019 at 9:30.

Mrs. Tettonis invites everyone to join us at the Greek Independence Day Parade on April 14, 2019 in New York City.

Mrs. Petrakos and Mrs. Tettonis met with Sterling Bank. Mrs. Petrakos reported that it was a positive meeting. They wanted to know everything about the replication, the renewal. They were thrilled that we finally received the C of O. They are also happy about the new school. They are very interested in financing this project. As far as the renewal is concerned, and refinancing in September, Mr. Leonardos would like for us to ask what the terms and rates will be. Mrs. Petrakos answered that they will begin the process in late April or May.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mr. Newman. Mr. Leonardos seconded the motion. The meeting was adjourned at 9:50 a.m.


Harvey Newman, Secretary

**MINUTES OF THE HELLENIC CLASSICAL CHARTER – PARK SLOPE
SCHOOL BOARD MEETING
HELD ON March 26, 2019 AT 9:30 a.m.
AT
646 5th AVENUE, BROOKLYN, NEW YORK 11215**

MEMBERS AND STAFF

PRESENT

Christina Tettonis	Principal
Joy Petrakos	Director of Operations
Natasha Caban	Assistant Principal
Cathy Kakleas	Dean of Academics
Anastasia Etimos	Guidance Counselor
Christina Portelos	Operating Manager
Stacy Kokkoros	Business Administrative Assistant
Dena Capetanakis	Parent Coordinator

VIA SKYPE CONFERENCE

Charles Capetanakis	Chairman
Nikolaos Leonardos	Treasurer
Effie Lekas	Member
Grazia Svokos	Member
Dr. Liana Theodoratou	Member

ABSENT

Harvey Newman	Secretary
Dean Angelakos	Member/Excused
Nik Mathews	Member/Excused

Mr. Leonardos chaired the meeting. Joy Petrakos acted as recorder. There were five Board members present at the Board meeting as such having quorum.

The first item on the agenda is the approval of the minutes of the meeting on February 28, 2019. The minutes have been reviewed, transcribed and made available for public review before the meeting. On a motion made by Mr. Leonardos and seconded by Mrs. Svokos, the minutes were unanimously approved. Mr. Leonardos asked if there are any deletions or corrections to the minutes from the last meeting as transcribed. There are none. Members of the Board, members of the public here and now, Mrs. Petrakos called the roll for the Hellenic Classical Charter School – Park Slope.

The first item on the agenda is the Principal's Report and the Director of Operations Report that was disseminated to the Board beforehand and are quite apprehensive and will be accepted into the record. Mr. Leonardos asked if there are any actions items. There are none.

**HCCS Board of Directors
Meeting Minutes**

March 26, 2019

Mrs. Tettonis began by wishing everyone "Hronia Polla" for March 25th, Greek Independence Day. She reported that we had our Greek Dance Troupe perform at the Brooklyn Borough Hall event on March 18th for Borough President Eric Adams.

Mrs. Tettonis continued to state that grades kindergarten, first and second grades performed at our Greek Independence Day Show on March 22nd, 2019. National History Day Fair students also performed along with our Greek Dance Troupe. The students were fabulous and we had a full house, she said. Mrs. Tettonis invited everyone to join us at the Greek Independence Day Parade on Sunday, April 14th, 2019 in New York City.

Mrs. Tettonis continued to report that testing season has begun and we are all geared up. We are actively getting ready for the state ELA and Math exams. Ms. Caban is our testing coordinator and she is doing a great job.

Our lottery period is ending on April 1st. Mrs. Petrakos is going to be very busy with the lottery process that is coming up. At this time we have received 446 applications. March 14th was our last Open House. The lottery will be held on April 9th, 2019.

Parent Teacher Conferences were held last week. We had 399 families in attendance.

The History Day Fair students presented and won the History Day Fair. On April 2nd we will find out if we won first or second place. In addition there is a funding campaign by the five history day families to raise money to go to Colorado so the children can complete their research.

Our production of Agamemnon will be held in our Gym-o-torium on Friday, May 31, 2019.

Mrs. Tettonis continued to inform the Board that Faye Mihalakos and Dina Bader both had little girls and will be back to work in a couple of weeks. Joanne Koufos is now a substitute teacher. We are looking to hire a new teacher assistant.

We have had the following special visitors come to HCCS:

- Consul General of Greece Trade Commissioner Georgios Michailidis
- Consul General of Cyprus Alexis Phedonos-Vadet Yanna Darilis
- Olive You - Europe's finest olives Campaign for Healthy Snacks Eating
- Lauren House from DOE attends Greek Independence Day Performance

Mrs. Tettonis informed the Board that fifteen percent of our eighth graders were offered admission to Specialized High Schools. Thirty students took the exam and seven of those students were admitted. We are very proud of them. Mrs. Tettonis thanked the Board members who asked for more detailed information because as you can see we were able to

**HCCS Board of Directors
Meeting Minutes**

March 26, 2019

admit students that were African American, one multi-racial and white. We are very proud of all the students. All the students received offers this year. The DOE now notifies families of the high school results directly instead of sending the results to the schools.

Mrs. Tettonis informed everyone that we were contacted by the DOE to send two of our teachers trained to do our own test prep for Specialized High School. We sent our eighth grade teachers Maria Bonakis and Danielle Valasiadis. The DOE is paying for the training and the materials. In addition, CEI through Project Boost is paying for Brienza Test Prep to come in to do test prep with our students. We will now take into consideration how this is working and moving forward we will use our teachers for future test prep. Mrs. Tettonis noted that not all students want to go to specialized High Schools. Ms. Caban stated that we previously used Kaplan for test prep. Now through Project Boost and Brienze Test Prep she will request a quote from them and reconsider using them next year. The big focus is equity and giving test prep to all students.

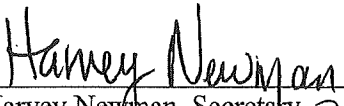
Mr. Leonardos asked how we are doing with financials. Mrs. Petrakos answered that next month is going to be a challenge. She reported that the Department of Education funding will come in at the end of the month. However we have payroll before that, she stated. Mr. Leonardos asked if we received the credit line. Mrs. Petrakos answered even if we use the credit line we will still be under funded. Mr. Leonardos recommended that we borrow against the credit line in case there is an issue with the renewal. He stated that sometimes there are conditions with renewals that might not allow us to borrow. Mrs. Petrakos answered that she would look into this. She continued to state that we are on the road to recovery but still in this period of slow down. We are \$188,000.00 underfunded with the line of credit. The temporary challenge is to wait until we get the funding. Mrs. Petrakos reported to the Board that she met with the new auditor Gus Saleva from PKF Auditing Firm and she stated that she is really happy with them. We will no longer be using Loeb & Trober as our auditing firm. This new auditing firm has a lot more resources unlike our old auditors, such as helping with our human resources and the lottery. Mrs. Petrakos explained to the Board that we will need to change the lottery to being generated. For the new school, SED informed us that since we will be receiving CSP grants we are required to use the SED lottery generator. We are not allowed to use our own manual lottery, she said. We have abide by their rules. Mrs. Petrakos would like to use the same system for both schools. She feels that this will also help us with our numbers.

Mr. Leonardos asked how do we flag ELL students for the lottery? Mrs. Petrakos answered that in the past what we have done is hold the lottery and then flag the ELL students. The ELL students then override everyone else. Ms. Caban and Ms. Petrakos have been analyzing the ELL'S and then back file any available seats with ELL students. They stated that they even have notes of families of ELL's that have declined. One reason is because they decided to go to their neighborhood school so they do not have to commute. We really make every effort, said Mrs. Petrakos. She also stated that they have analyzed everything in depth. Looking at our numbers and the children that test out our numbers would be greater.

**HCCS Board of Directors
Meeting Minutes**

March 26, 2019

There being no unfinished business, Mr. Leonardos asked for a motion to adjourn. The motion to adjourn was made by Mrs. Lekas. Mrs. Svokos seconded the motion. The meeting was adjourned at 10:00 a.m.



Harvey Newman, Secretary 

**MINUTES OF THE HELLENIC CLASSICAL CHARTER – PARK SLOPE
SCHOOL BOARD MEETING
HELD ON April 17, 2019 AT 9:30 a.m.
AT
646 5th AVENUE, BROOKLYN, NEW YORK 11215**

MEMBERS AND STAFF

PRESENT

Christina Tettonis	Principal
Joy Petrakos	Director of Operations
Natasha Caban	Assistant Principal
Cathy Kakleas	Dean of Academics
Anastasia Etimos	Guidance Counselor
Christina Portelos	Operating Manager
Stacy Kokkoros	Business Administrative Assistant
Dena Capetanakis	Parent Coordinator

VIA SKYPE CONFERENCE

Charles Capetanakis	Chairman
Harvey Newman	Secretary
Nikolaos Leonardos	Treasurer
Effie Lekas	Member
Grazia Svokos	Member

ABSENT

Dr. Liana Theodoratou	Member/Excused
Dean Angelakos	Member/Excused
Nik Mathews	Member/Excused

Mr. Capetanakis chaired the meeting. Joy Petrakos acted as recorder. There were five Board members present at the Board meeting as such having quorum.

The first item on the agenda is the approval of the minutes of the meeting on March 26, 2019. The minutes have been reviewed, transcribed and made available for public review before the meeting. On a motion made by Mr. Leonardos and seconded by Ms. Svokos, the minutes were unanimously approved. Mr. Capetanakis asked if there are any deletions or corrections to the minutes from the last meeting as transcribed. There were none. Members of the Board, members of the public here and now, Mrs. Petrakos called the roll for the Hellenic Classical Charter School – Park Slope.

The first item on the agenda is the Principal's Report and the Director of Operations Report that were disseminated to the Board beforehand. They were quite comprehensive and were accepted into the record. Mr. Capetanakis asked if there were any questions on the Principal or

**HCCS Board of Directors
Meeting Minutes**

April 17, 2019

Director of Operation reports. There were none. Members of the Board, members of the public hearing none.

Mrs. Tettonis reported that our biggest news is our renewal vote. We will be receiving another full term five year renewal with the recommendation of the DOE. The team will go to Albany on May 6th for the announcement. Mrs. Tettonis described the great school spirit and excitement in the school building. Teachers, students, staff and all our parents are thrilled about our full term renewal. She also thanked her team for their hard work and dedication.

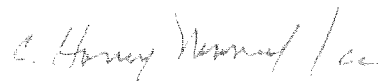
Mrs. Petrakos added that the next steps for the renewal are to add two new preferences in our lottery policy. The first is an ELL set aside. The second is to adopt a policy for ELL and Special Education lottery preferences. She continued to explain that this means that we have to reserve a number of seats for ELL students and then run a lottery for these students. Mrs. Petrakos reported that 100% of our ELL applications were accepted for the school year 2019-2020. There were 26 district and out of district kindergarten applicants. The children will be tested to confirm that they are ELL's. We also accepted ELL's in our other grades she reported. The numbers are in Mrs. Petrakos admissions & lottery report. Mrs. Petrakos stated that the school is making every effort to target and attract additional ESL students and students with special needs.

Mrs. Svokos asked if it is required for the preferences to be met for only Kindergarten or will it be applicable to all grades. Ms. Capetanakis answered that it will be for all grades.

Mr. Capetanakis motioned to amend the agenda to add the action item that we adopt a policy for ELL set aside. Mr. Leonardos seconded the motion. There being no discussion, all members were in favor. The motion passed unanimously.

Mr. Capetanakis motioned to amend the agenda to add the action item that we adopt a policy for special education lottery preference. Ms. Svokos seconded the motion. There being no discussion, all members were in favor. The motion passed unanimously.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mrs. Svokos. Mr. Newman seconded the motion. The meeting was adjourned at 9:55 a.m.



Harvey Newman, Secretary

**MINUTES OF THE HELLENIC CLASSICAL CHARTER – PARK SLOPE
SCHOOL BOARD MEETING
HELD ON May 22, 2019 AT 9:30 a.m.
AT
646 5th AVENUE, BROOKLYN, NEW YORK 11215**

MEMBERS AND STAFF

PRESENT

Christina Tettonis	Principal
Joy Petrakos	Director of Operations
Natasha Caban	Assistant Principal
Charles Capetanakis	Chairman
Cathy Kakleas	Dean of Academics
Anastasia Etimos	Guidance Counselor
Christina Portelos	Operating Manager
Stacy Kokkoros	Business Administrative Assistant
Dena Capentanakis	Parent Coordinator

VIA SKYPE CONFERENCE

Nikolaos Leonardos	Treasurer
Harvey Newman	Secretary
Effie Lekas	Member
Grazia Svokos	Member

ABSENT

Dr. Liana Theodoratou	Excused
Dean Angelakos	Member/Excused
Nik Mathews	Member/Excused

Mr. Capetanakis chaired the meeting. Joy Petrakos acted as recorder. There were five Board members present at the Board meeting as such having quorum.

The first item on the agenda is the approval of the minutes of the meeting on April 17, 2019. The minutes have been reviewed, transcribed and made available for public review before the meeting. On a motion made by Mr. Newman and seconded by Mr. Leonardos, the minutes were unanimously approved. Mr. Capetanakis asked if there are any deletions or corrections to the minutes from the last meeting as transcribed. There were none. Members of the Board, members of the public here and now, Mrs. Petrakos called the roll for the Hellenic Classical Charter School – Park Slope.

The next item on the agenda is the Principal's Report and the Director of Operations Report that was disseminated to the Board beforehand and will be accepted into the record. Mr. Capetanakis asked if there are any questions on the Principal or

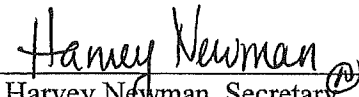
**HCCS Board of Directors
Meeting Minutes**

May 22, 2019

Director of Operation reports. There were none. Members of the Board, members of the public hearing none.

Mrs. Tettonis was happy to inform the Board that students in grades 3-8 were administered the State English Language Arts assessments on April 2 & 3 and the State Mathematics were administered on May 1 and 2. She thanked Natasha Caban for coordinating the exams and the teachers for all their hard work. She expressed how proud she is of all the students.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mrs. Lekas. Mr. Newman seconded the motion. The meeting was adjourned at 9:50 a.m.


Harvey Newman, Secretary

**MINUTES OF THE HELLENIC CLASSICAL CHARTER – PARK SLOPE
SCHOOL BOARD MEETING**

HELD ON June 27, 2019 AT 9:30 a.m.

AT

646 5th AVENUE, BROOKLYN, NEW YORK 11215

MEMBERS AND STAFF

PRESENT

Charles Capetanakis
Christina Tettonis
Joy Petrakos
Cathy Kakleas
Natasha Caban
Anastasia Etimos
Christina Portelos
Stacy Kokkoros
Dena Capentanakis

Chairman
Superintendent
Chief of Operations
Principal HCCS-SI
Principal HCCS-PS
Guidance Counselor
Director of Finance & Operations
Business Administrative Assistant
Director of Community & Parent Engagement

VIA SKYPE CONFERENCE

Harvey Newman
Nikolaos Leonardos
Effie Lekas
Grazia Svokos

Secretary
Treasurer
Member
Member

ABSENT

Dean Angelakos
Nik Mathews
Dr. Liana Theodoratou

Member/Excused
Member/Excused
Member/Excused

Mr. Capetanakis chaired the meeting. Joy Petrakos acted as recorder. There were five Board members present at the Board meeting as such having quorum.

The first item on the agenda is the approval of the minutes of the meeting on May 22, 2019. The minutes have been reviewed, transcribed and made available for public review before the meeting. On a motion made by Mr. Newman and seconded by Mr. Leonardos, the minutes were unanimously approved. Mr. Capetanakis asked if there are any deletions or corrections to the minutes from the last meeting as transcribed. There are none. Members of the Board, members of the public here and now, Mrs. Petrakos called the roll for the Hellenic Classical Charter School – Park Slope.

The next item on the agenda is the Principal's Report and the Director of Operations Report that was disseminated to the Board beforehand and are quite apprehensive and will be accepted into the record. Mr. Capetanakis asked if there are any questions on the Principal or

**HCCS Board of Directors
Meeting Minutes**

June 27, 2019

Director of Operation reports. There were none. Members of the Board, members of the public hearing none.

Mr. Capetanakis motioned for the adoption for the 2019-2020 budget of HCCS-PS which has been disseminated to the Board. On a motion made by Mr. Leonardos and seconded by Mr. Newman. Mr. Capetanakis asked the Board if there are any questions on the budget.

Mr. Capetanakis stated that the bank has given us a short term extension on our loan which expires in September. Mrs. Petrakos continued to explain to the Board that since the last audit the school financial committee established a corrective action plan which consists of a few cuts in the school budget. They are as follows:

- Employee salaries will remain the same without three percent increases
- HCCS will pay 93% towards the health benefit premium and the employees will contribute 7% toward the health premium
- The employer match toward the 401k for year 2019 will not be made

Mrs. Petrakos continued to report that the good news is that our enrollment increase request was approved and we will enroll eighteen (18) new students. She continued to inform the Board that the per pupil allocation FY'20 has increased and is now \$16,152.00. She also reported that the shared employees between the two schools will greatly help the HCCS-PS budget.

Mrs. Petrakos stated that we have a balance with Kelmar in the amount of \$225,000 which we satisfy this year. Payments will be made in installments as follows: July 2019 \$100,000; September 2019 \$100,000 and November 2019 \$25,000. The \$135,000.00 owed to the HCCS-PS landlord will begin to be satisfied by November 2019 after Kelmar is paid in full.

Mrs. Petrakos announced that HCCS is the proud recipient of the SEED (Supporting Effective Educator Development) Grant. This grant is a 3 year grant and we will receive \$600,000.00 in three years.

Mr. Capetanakis recommended that we establish an endowment fund for future grant awards. The Board all agreed with this idea. Mr. Capetanakis made a motion and Mr. Leonardos second the motion. All in favor. The Board voted unanimously. Mr. Capetanakis stated that we are partially in the position of not having full enrollment in HCCS-SI partly due to the landlords and their delay and he is concerned.

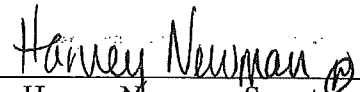
HCCS Board of Directors

Meeting Minutes

June 27, 2019

Mr. Capetanakis asked if there were any further questions on the budget. There were none. Mr. Leonardos made the motion and Mr. Newman seconded the motion to adopt the Park Slope budget for year 2020. All in favor, motion carried unanimously.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mrs. Lekas. Mr. Newman seconded the motion. The meeting was adjourned at 10:05 a.m.


Harvey Newman, Secretary