## GALLUP-McKINLEY COUNTY PUBLIC SCHOOLS

## MIKE HYATT SUPERINTENDENT

TIM BOND
Assistant Superintendent of Support Services

JVANNA HANKS II
Assistant Superintendent of Business Services



PAULETTA WHITE Assistant Superintendent of Student Services

GERALD HORACEK
Assistant Superintendent of Curriculum &
Instruction

"GROWING STUDINTS TO BI- PRODUCTIVE CITIZENS IN A MULTI-CULTURAL SOCIETY"

August 9, 2017

To Whom It May Concern:

Gallup McKinley County Schools (GMCS) is committed to improving student learning. In support of that goal, the GMCS School Board has approved The Comprehensive School Attendance Referral (CSAR) policy for the 2017-2018 school year. One addition to the policy is that <u>Parents/guardlens must provide a note/documentation from an official agency in order to excuse any absence beginning on the 11<sup>th</sup> absence. These can include a doctor's note, hospital note, letter from JPO, letter from Medicine Man, etc...in order to excuse the absence. A phone call/note from home will no longer be enough to "excuse" the absence.</u>

The intent of the new policy is to help prevent abuse of "excused" absences for those students whose academics are being negatively impacted by multiple absences. These students will take priority when being referred to the Superintendent's Office for review. Schools will prioritize referrals based on those students whose absences are a contributing to failing/low grades. Each school will evaluate students with attendance issues to determine course of action.

Exceptions to this policy are those students who have documented needs on an IEP, a 504 plan for chronic illness, health issues, or other documented concerns as determined by the school.

Please strive to send your child to school every day on time. Please call your child's school with any questions.

Thank you,

Superintendent

File