

CALIFORNIA MONTESSORI PROJECT
REGULAR MEETING OF THE GOVERNING BOARD
September 9, 2013 AGENDA

DATE: Monday, September 9, 2013
TIME: 6:30 pm
MEETING PLACE: CMP-Central Administration Office
5330-A Gibbons Dr, Ste. 700
Carmichael, CA 95608
(916) 971-2432
EMERGENCY CONTACT: Gary Bowman at (916) 204-0271

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| 1. | MEETING CALL TO ORDER AND ROLL CALL | 6:30 PM |
| 1.01 | Roll Call
<input type="checkbox"/> Patrick Briggs
<input type="checkbox"/> Kimberley Fletcher
<input type="checkbox"/> Kalyca Green
<input type="checkbox"/> Rob Henderson
<input type="checkbox"/> Dave Nelson
<input type="checkbox"/> Andrea Ridge
<input type="checkbox"/> Jenny Savakus | Parent Representative – Capitol
Parent Representative – Elk Grove
Network Teacher Representative
Business Representative (Chairperson)
Parent Representative – Shingle Springs (Vice-Chair)
Parent Representative – San Juan
Community Representative (Treasurer) |
| 2. | COMMUNICATION FROM PUBLIC/RECOGNITION | 6:35 PM |
| 2.01 | Recognition of Meeting Hosts (2 minutes) | Rob Henderson |
| 2.02 | Public Comment
This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item which is not on the agenda, except as authorized by Government Code Section 54954.2. | |
| 2.03 | Public Acknowledgment (8 minutes)
This portion of the meeting is set aside to acknowledge outstanding staff and parents for their extraordinary contributions to the campus and/or the school at large. | |
| 3. | CONSENT AGENDA | 6:40 PM |
| 3.01 | Minutes from the Regular Governing Board Meeting of June 10, 2013 (Attachment #1) | |
| 3.02 | Minutes from the Regular Governing Board Meeting of August 19, 2013 (Attachment #2) | |
| 4. | INFORMATIONAL ITEMS | 6:50 PM |
| 4.01 | Campus Reports
An opportunity for the site Principals to share site specific information, which may include: site configuration, enrollment numbers, waiting list, events and new developments. (Attachment #3,4,5,6) | |
| 4.02 | General Report from the CMP Superintendent/Executive Director (15 minutes)
Topics may include school program, instruction, curriculum, budget, facilities, legal, legislature, finance, technology, and other categories pertaining to the daily operations of CMP. <ul style="list-style-type: none">Facilities: CMP-EG @ Bradshaw Rd. Construction UpdateStudent Achievement: STAR Student Scores/API | Gary Bowman |
| 5. | ACTION ITEMS | 7:15 PM |
| 5.01 | Consideration of the 2012-2013 California Montessori Project – Capitol Un-audited Actual
Comment: Gary Bowman and Tami Johnson will provide a brief summary of the 2012-13 unaudited actual for California Montessori Project – Capitol, subject to review and adjustments by the auditors. (Attachment # 7,8)
Recommendation: The Board is requested to approve the 2012-2013 California Montessori Project – Capitol Un-audited Actual. | |

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- 5.02 Consideration of the 2012-2013 California Montessori Project – Elk Grove Un-audited Actual**
Comment: Gary Bowman and Tami Johnson will provide a brief summary of the 2012-13 unaudited actual for California Montessori Project – Elk Grove, subject to review and adjustments by the auditors. (Attachment # 9)
Recommendation: The Board is requested to approve the 2012-2013 California Montessori Project –Elk Grove Un-audited Actual.
- 5.03 Consideration of the 2012-2013 California Montessori Project – San Juan Un-audited Actual**
Comment: Gary Bowman and Tami Johnson will provide a brief summary of the 2012-13 unaudited actual for California Montessori Project – San Juan, subject to review and adjustments by the auditors. (Attachment # 10)
Recommendation: The Board is requested to approve the 2012-2013 California Montessori Project –San Juan Un-audited Actual.
- 5.04 Consideration of the 2012-2013 California Montessori Project – Shingle Springs Un-audited Actual**
Comment: Gary Bowman and Tami Johnson will provide a brief summary of the 2012-13 unaudited actual for California Montessori Project – Shingle Springs, subject to review and adjustments by the auditors. (Attachment # 11)
Recommendation: The Board is requested to approve the 2012-2013 California Montessori Project – Shingle Springs Un-audited Actual.
- 5.05 Employee Attendance/Electronic Timekeeping**
Comment: CMP has utilized manual timekeeping processes since our inception and with over 350 staff members being processed through payroll on a monthly basis, handwritten record keeping is no longer a reasonable and efficient option. After meeting with our business services team and investigating several options through various vendors, the recommendation of Attendance Enterprise software through Harris School Solutions is being made. Harris School Solutions is our current APTA provider and this software is compatible with the current Human Resources Information System (APTA). (Attachment #12)
Recommendation: The Board is requested to approve the purchase of Attendance Enterprise, as outlined in the presented proposal.
- 5.06 CMP – Classified Staff Retirement**
Comment: CMP’s Classified Retirement plan document has been drafted, as well as the employer match contribution document reflecting a maximum employer match of \$200 per month, per eligible participating employee for the 2013-2014 school year. (Attachment #13)
Recommendation: The Board is requested to approve CMP’s Classified Staff Retirement Plan as presented.

6.	DISCUSSION AGENDA	8:00 PM
6.01	Suggested Items for Discussion at Future Meetings presented by Board Members	
7.	CORRESPONDENCE	8:20 PM
7.01	Correspondence from the Public	
8.	CLOSED SESSION	8:25 PM
9.	RECONVENE TO OPEN SESSION	8:25 PM
10.	MEETING ADJOURNMENT	8:30 PM
Next Meeting: October 14, 2013 at CMP-Orangevale Campus		