

**CALIFORNIA MONTESSORI PROJECT**  
**REGULAR MEETING OF THE GOVERNING BOARD**  
January 9, 2012 MINUTES

**DATE:** Monday, January 9, 2012  
**TIME:** 6:00 pm  
**MEETING PLACE:** Central Administration Offices (C.A.T.)  
5330 A Gibbons Dr., Ste 750  
Carmichael, CA 95608  
(916) 971-2432  
**EMERGENCY CONTACT:** Gary Bowman at (916) 204-0271

**WORK STUDY SESSION**

**6:00 PM**

Jennifer McQuarrie presented a session regarding Conflict of Interest.

**1. MEETING CALL TO ORDER AND ROLL CALL**

**7:40 PM**

<b>1.01 Roll Call</b>	<input checked="" type="checkbox"/> Patrick Briggs <input checked="" type="checkbox"/> Nick Dakis <input checked="" type="checkbox"/> Jayna Gaskell <input checked="" type="checkbox"/> Kalyca Green <input checked="" type="checkbox"/> Patty Hagemeyer <input checked="" type="checkbox"/> Rob Henderson <input checked="" type="checkbox"/> Raquel Leuze <input checked="" type="checkbox"/> Dave Nelson <input type="checkbox"/> Jenny Savakus <input checked="" type="checkbox"/> Natasha Vidic <input checked="" type="checkbox"/> Jonathan Wolff	Parent Representative – Capitol Parent Representative – Elk Grove Charter School Representative Teacher Representative – American River District Representative – Sacramento City Business Representative (Chairperson) Parent Representative – American River (Vice President) Parent Representative – Shingle Springs Community Representative (Chief Financial Officer) Parent Representative - Carmichael Montessori Representative
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Jayna Gaskell participated via teleconference.

**2. COMMUNICATION FROM PUBLIC/RECOGNITION**

**7:42 PM**

<b>2.01 Recognize meeting hosts</b> Rob thanked the Central Administration Team (C.A.T.) for hosting the meeting. <b>2.02 Public Comment</b> None. <b>2.03 Public Acknowledgment</b>	<b>Rob Henderson</b>   <b>Gary Bowman</b> Gary acknowledged Mickey Slamkowski (Director of Program) citing her positive energy and expertise.
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**3. CONSENT AGENDA**

**7:45 PM**

**3.01 Minutes from the Regular Governing Board Meeting of December 12, 2012**  
Raquel Leuze moved to approve the Regular Governing Board Minutes of December 12, 2012.  
Kaylca Green seconded the motion. Voice vote taken: 10 ayes, 0 noes, motion approved.

**4. INFORMATIONAL ITEMS**

**7:48 PM**

<b>4.01 Central Admin Reports: Human Resources Departmental Review</b> Melissa Lambert (HR Analyst) shared the process of the Departmental Review, including the HR mission statement and delegation of duties within the department. Information will be disseminated to CMP staff regarding the restructuring of the department. Job descriptions will be revised to reflect these changes.  <b>4.02 Leadership/Communication Specialist Report</b> Jonathan Wolff provided a report of his activities while serving as the Leadership/Communication Specialist at CMP. The Principals who have met with Jonathan provided their gratitude for his guidance and counsel.  <b>4.03 General Report from the CMP Superintendent/Executive Director</b>	<b>Melissa Lambert</b>   <b>Jonathan Wolff</b>   <b>Gary Bowman</b> <ul style="list-style-type: none"><li>• Carmichael Campus Facilities Update: Gary shared the CRPD/CMP Side Agreement, which serves as an addendum to the Lease. Provisions of the Side Agreement include the schedule of usage/rate, security officer, playground, discounted usage of gyms.</li><li>• Prop 55 Update: CEQA Selection – On behalf of CMP, Gary has signed the CEQA contract with NOA.</li></ul>
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| <b>5.</b> | <b>ACTION ITEMS</b> | <b>8:30 PM</b> |
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- 5.01 Acceptance of the 2010-2011 Audits and Approval of the Findings Recommendations**  
Gary reported that there were no findings in this year's audit reports. Gary Bowman congratulated the Campus AAs and Mary Percoski (Data Systems Manager) for their successful efforts in addressing all areas of compliance. Natasha Vidic moved to approve. Jonathan Wolff seconded the motion. Voice vote taken: 10 ayes, 0 noes, motion approved.
- 5.02 Consideration of the 2012-2013 School Year Calendar**  
There was a brief discussion related to the timing of the scheduled observation days.  
Dave Nelson moved to approve the 2012-2012 school year calendars.  
Nick Dakis seconded the motion. Voice vote taken: 10 ayes, 0 noes, motion approved.
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| <b>6.</b> | <b>DISCUSSION AGENDA</b> | <b>8:48 PM</b> |
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- 6.01 Suggested Items for Discussion at Future Meetings presented by Board Members**
- Strategic Plan Revisions
  - CMP Network Employee Evaluation Policy
  - Governing Board Self Evaluation
  - Objective Measurement tool of the Leadership/Communications Specialist Position
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| <b>7.</b> | <b>CORRESPONDENCE</b> | <b>8:56 PM</b> |
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- 7.01 Correspondence from the Public**  
None.
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| <b>8.</b> | <b>CLOSED SESSION</b> | <b>8:56 PM</b> |
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- 8.01 Pursuant to the Brown act, a closed session shall be conducted with respect to every item of business to be discussed in closed session pursuant to Section 54957, Public Employment.**
- Executive Director Survey Report
- 8.02 Pursuant to the Brown act, a closed session shall be conducted with respect to every item of business to be discussed in closed session pursuant to Section 54956.8.**
- 8.03 Pursuant to the Brown act, a closed session shall be conducted with respect to every item of business to be discussed in closed session pursuant to Section 54956.9.**
- 8.04 Pursuant to the Brown act, a closed session shall be conducted with respect to every item of business to be discussed in closed session pursuant to Section 54956(b): 1, Significant Exposure to Litigation.**
- 8.05 Pursuant to the Brown act, a closed session shall be conducted with respect to every item of business to be discussed in closed session pursuant to Sections 35146 and 48918(c), Pupil Discipline.**
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| <b>9.</b> | <b>RECONVENE TO OPEN SESSION</b> | <b>9:37 PM</b> |
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- 8.01** The Committee reported on the survey collection process and will make a detailed results presentation to the Board at the next meeting.
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| <b>10.</b> | <b>MEETING ADJOURNMENT</b> | <b>9:38 PM</b> |
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- Dave Nelson moved to adjourn the meeting.  
Kalyca Green seconded the motion. Voice vote taken: 10 ayes, 0 noes, motion approved.

**Next Governing Board Meeting:** February 13, 2012 at the Orangevale Campus