**INTERNATIONAL CHARTER SCHOOL OF TRENTON**

*ICST Board of Trustees* ***MINUTES*** *for June 15, 2020*

*Opening of meeting, 5:43 pm. Trustees participating in this tele-conference meeting over the internet and by telephone pursuant to the Governor’s Emergency declaration on COVID-19 and the ICST bylaws were Bob Kull (BK, presiding), Kim Sdeo (KS) and Rachel Binz (RB). Also present were Melissa Benford (MB, chief school administrator), Peter Lanzi (PL, Business Administrator), and David Bosted (DB). Call to Order. Flag Salute/Pledge of Allegiance. The meeting was advertised in advance. All provisions of the Open Public Meeting Law of 1976 “Sunshine Law” NJ Public Law 231 had been met in the scheduling of the meeting. The purpose of the special meeting is to authorize the Chief School Administrator to file the planning reports required by NJDOE pertaining to plans for school operations under a variety of hypothetical COVID-19 scenarios.*

*1. Public Comment. Members of the public had the opportunity to provide comments in advance however MB said that she had received no public comments for the Trustees.*

*2. MB reported that she had prepared plans as mandated by NJDOE covering a variety of topics and scenarios. These plans include a detailed Emergency Closure Plan, a Pandemic Response Plan, ICST Health Closure Plan, and Pandemic Crisis Plan. Some plans included the filing of updates and modifications. The contents of these plans pertaining to ICST operations were discussed at the March 4, April 1, May 6, and June 3, 2020, meetings of the Board of Trustees of ICST. Some of these plans were specifically and individually approved by the Board beginning on March 4th with the “Motion to prepare and submit a plan that complies with NJDOE guidelines, m/RB, s/JB, yes, RB, JB, BK. Unanimously approved.” [source, BOT minutes, March 4, 2020].*

*3. Motion to authorize the CSA to file the planning reports required by NJDOE pertaining to Charter School strategies, procedures and operations under the COVID-19 pandemic. M/RB, s/KS, yes, RB, KS, BK, unanimously approved.*

*4. Adjourn. 6:00 PM*