

# **Appendix Q**

## **Uniform Complaint Policy and Procedures**



## **UNIFORM COMPLAINT POLICY AND PROCEDURES**

### **Scope**

The California Montessori Project ("Charter School") policy is to comply with applicable federal and state laws and regulations. The Charter School is the local agency primarily responsible for compliance with federal and state laws and regulations governing educational programs. Pursuant to this policy, persons responsible for conducting investigations shall be knowledgeable about the laws and programs which they are assigned to investigate. This complaint procedure is adopted to provide a uniform system of complaint processing for the following types of complaints:

- (1) Complaints of discrimination against any protected group, including actual or perceived discrimination, on the basis of age, sex, sexual orientation, gender, gender identity, gender expression, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any Charter School program or activity; and
- (2) Complaints of violations of state or federal law and regulations governing the following programs including but not limited to: special education, Title II, Section 504 of the Rehabilitation Act, consolidated categorical aid, No Child Left Behind, migrant education, career technical and technical education training programs, child care and development programs, child nutrition program.
- (3) Complaints alleging that a pupil enrolled in a public school was required to pay a pupil fee for participation in an educational activity as those terms are defined below.
  - a. "Educational activity" means an activity offered by a school, school district, charter school or county office of education that constitutes an integral fundamental part of elementary and secondary education, including, but not limited to, curricular and extracurricular activities.
  - b. "Pupil fee" means a fee, deposit or other charge imposed on pupils, or a pupil's parents or guardians, in violation of Section 49011 and Section 5 of Article IX of the California Constitution, which require educational activities to be provided free of charge to all pupils without regard to their families' ability or willingness to pay fees or request special waivers, as provided for in *Hertzell v. Connell* (1984) 35 Cal.3d 899. A pupil fee includes, but is not limited to, all of the following:
    - i. A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory, or is for credit.

- ii. A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, uniform or other materials or equipment.
  - iii. A purchase that a pupil is required to make to obtain materials, supplies, equipment or uniforms associated with an educational activity.
  - c. Nothing in this section shall be interpreted to prohibit solicitation of voluntary donations of funds or property, voluntary participation in fundraising activities, or school districts, school, and other entities from providing pupils prizes or other recognition for voluntarily participating in fundraising activities.
- (4) Complaints of noncompliance with the requirements governing the Local Control Funding Formula or Sections 47606.5 and 47607.3 of the Education Code, as applicable.

The Charter School acknowledges and respects every individual's rights to privacy. Discrimination complaints shall be investigated in a manner that protects (to the greatest extent reasonably possible) the confidentiality of the parties and the integrity of the process. The Charter School cannot guarantee anonymity of the complainant. This includes keeping the identity of the complainant confidential. However, the Charter School will attempt to do so as appropriate. The Charter School may find it necessary to disclose information regarding the complaint/complainant to the extent necessary to carry out the investigation or proceedings, as determined by the Principal or designee on a case-by-case basis.

The Charter School prohibits any form of retaliation against any complainant in the complaint process, including but not limited to a complainant's filing of a complaint or the reporting of instances of discrimination. Such participation shall not in any way affect the status, grades or work assignments of the complainant.

#### Compliance Officers

The Governing Board designates the following compliance officer(s) to receive and investigate complaints and to ensure the Charter School's compliance with law:

##### California Montessori Project – American River Campus

Julie Miller, Principal  
6838 Kermit Lane  
Fair Oaks, CA 95628  
(916) 864-0081 phone  
(916) 864-0084 fax

##### California Montessori Project – Capitol Campus

Bernie Evangelista, Principal  
2635 Chestnut Hill Drive  
Sacramento, CA 95826  
(916) 325-0910 phone  
(916) 325-0912 fax

##### California Montessori Project – Carmichael Campus

Kim Aldridge, Principal  
5325 Engle Road, Ste 200  
Carmichael, CA 95608  
(916) 971-2430 phone  
(916) 971-2435 fax

California Montessori Project – Elk Grove @ Bradshaw Campus

Kathleen Merz, Principal  
9649 Bradshaw Road  
Elk Grove, CA 95624  
(916) 714-9699 phone  
(916) 714-9703 fax

California Montessori Project – Elk Grove @ Elk Grove Blvd. Campus

Kathleen Merz, Principal  
8828 Elk Grove Blvd. Ste 4  
Elk Grove, CA 95624  
(916) 714-9702 phone  
(916) 686-4368 fax

California Montessori Project – Orangevale Campus

Dorothy Hiltz, Principal  
6545 Beech Avenue  
Orangevale, CA 95662  
(916) 673-9389 phone  
(916) 673-9396 fax

California Montessori Project – Shingle Springs Campus

Kim Zawilski, Principal  
4645 Buckeye Road  
Shingle Springs, CA 95682  
(530) 672-3095 phone  
(530) 672-3097 fax

The Principal or designee shall ensure that employees designated to investigate complaints are knowledgeable about the laws and programs for which they are responsible. Designated employees may have access to legal counsel as determined by the Principal or designee.

Notifications

The Principal or designee shall annually provide written notification of the Charter School's uniform complaint procedures to students, employees, parents/guardians, the Governing Board, appropriate private officials or representatives, and other interested parties.

The Principal or designee shall make available copies of the Charter School's uniform complaint procedures free of charge.

The notice shall:

1. Identify the person(s), position(s), or unit(s) responsible for receiving complaints.
2. Advise the complainant of any civil law remedies that may be available to him/her under state or federal discrimination laws, if applicable.
3. Advise the complainant of the appeal process pursuant to Education Code Section 262.3, including the complainant's right to take the complaint directly to the California Department of Education ("CDE") or to pursue remedies before civil courts or other public agencies.
4. Include statements that:
  - a. The Charter School is primarily responsible for compliance with state and federal laws and regulations;
  - b. The complaint review shall be completed within sixty (60) calendar days from the date of receipt of the complaint unless the complainant agrees in writing to an extension of the timeline;
  - c. An unlawful discrimination complaint must be filed not later than six (6) months from the date the alleged discrimination occurs, or six (6) months from the date the complainant first obtains knowledge of the facts of the alleged discrimination;
  - d. The complainant has a right to appeal the Charter School's decision to the CDE by filing a written appeal within fifteen (15) days of receiving the Charter School's decision; and
  - e. The appeal to the CDE must include a copy of the complaint filed with the Charter School and a copy of the Charter School's decision.

### Procedures

The following procedures shall be used to address all complaints which allege that the Charter School has violated federal or state laws or regulations governing educational programs. Compliance officers shall maintain a record of each complaint and subsequent related actions.

All parties involved in allegations shall be notified when a complaint is filed, when a complaint meeting or hearing is scheduled, and when a decision or ruling is made.

- **Step 1: Filing of Complaint**

Any individual, public agency, or organization may file a written complaint of alleged noncompliance by the Charter School.

A complaint alleging unlawful discrimination shall be initiated no later than six (6) months from the date when the alleged discrimination occurred, or six (6) months from the date when the complainant first obtained knowledge of the facts of the alleged discrimination. A complaint may be filed by a person who alleges that he/she personally suffered unlawful

discrimination or by a person who believes that an individual or any specific class of individuals has been subjected to unlawful discrimination.

The complaint shall be presented to the compliance officer who shall maintain a log of complaints received, providing each with a code number and date stamp.

If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, Charter School staff shall assist him/her in the filing of the complaint.

- **Step 2: Mediation**

Within three (3) days of receiving the complaint, the compliance officer may informally discuss with the complainant the possibility of using mediation. If the complainant agrees to mediation, the compliance officer shall make arrangements for this process.

Before initiating the mediation of a discrimination complaint, the compliance officer shall ensure that all parties agree to make the mediator a party to related confidential information.

If the mediation process does not resolve the problem within the parameters of law, the compliance officer shall proceed with his/her investigation of the complaint.

The use of mediation shall not extend the Charter School's timelines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time.

- **Step 3: Investigation of Complaint**

The compliance officer is encouraged to hold an investigative meeting within five (5) days of receiving the complaint or an unsuccessful attempt to mediate the complaint. This meeting shall provide an opportunity for the complainant and/or his/her representative to repeat the complaint orally.

The complainant and/or his/her representative shall have an opportunity to present the complaint and evidence or information leading to evidence to support the allegations in the complaint.

A complainant's refusal to provide the Charter School's investigator with documents or other evidence related to the allegations in the complaint, or his/her failure or refusal to cooperate in the investigation or his/her engagement in any other obstruction of the investigation, may result in the dismissal of the complaint because of a lack of evidence to support the allegation.

The Charter School's refusal to provide the investigator with access to records and/or other information related to the allegation in the complaint, or its failure or refusal to cooperate in the investigation or its engagement in any other obstruction of the investigation, may result in a finding, based on evidence collected, that a violation has occurred and may result in the imposition of a remedy in favor of the complainant.

- **Step 4: Response**

#### OPTION 1:

Unless extended by written agreement with the complainant, the compliance officer shall prepare and send to the complainant a written report of the Charter School's investigation and decision, as described in Step #5 below, within sixty (60) days of the Charter School's receipt of the complaint.

#### OPTION 2:

Within thirty (30) days of receiving the complaint, the compliance officer shall prepare and send to the complainant a written report of the Charter School's investigation and decision, as described in Step #5 below. If the complainant is dissatisfied with the compliance officer's decision, he/she may, within five days, file his/her complaint in writing with the Board.

The Board may consider the matter at its next regular Board meeting or at a special Board meeting convened in order to meet the sixty (60) day time limit within which the complaint must be answered. The Board may decide not to hear the complaint, in which case the compliance officer's decision shall be final.

If the Board hears the complaint, the compliance officer shall send the Board's decision to the complainant within sixty (60) days of the Charter School's initial receipt of the complaint or within the time period that has been specified in a written agreement with the complainant.

- Step 5: Final Written Decision

The Charter School's decision shall be in writing and sent to the complainant. The Charter School's decision shall be written in English and in the language of the complainant whenever feasible or as required by law.

The decision shall include:

1. The findings of fact based on evidence gathered.
2. The conclusion(s) of law.
3. Disposition of the complaint.
4. Rationale for such disposition.
5. Corrective actions, if any are warranted.
6. Notice of the complainant's right to appeal the Charter School's decision within fifteen (15) days to the CDE and procedures to be followed for initiating such an appeal.
7. For discrimination complaints arising under state law, notice that the complainant must wait until sixty (60) days have elapsed from the filing of an appeal with the CDE before pursuing civil law remedies.

8. For discrimination complaints arising under federal law such complaint may be made at any time to the U.S. Department of Education, Office for Civil Rights.

If an employee is disciplined as a result of the complaint, the decision shall simply state that effective action was taken and that the employee was informed of the Charter School's expectations. The report shall not give any further information as to the nature of the disciplinary action.

#### Appeals to the California Department of Education

If dissatisfied with the Charter School's decision, the complainant may appeal in writing to the CDE within fifteen (15) days of receiving the Charter School's decision. When appealing to the CDE, the complainant must specify the basis for the appeal of the decision and whether the facts are incorrect and/or the law has been misapplied. The appeal shall be accompanied by a copy of the locally filed complaint and a copy of the Charter School's decision.

Upon notification by the CDE that the complainant has appealed the Charter School's decision, the Principal or designee shall forward the following documents to the CDE:

1. A copy of the original complaint.
2. A copy of the decision.
3. A summary of the nature and extent of the investigation conducted by the Charter School, if not covered by the decision.
4. A copy of the investigation file, including but not limited to all notes, interviews, and documents submitted by all parties and gathered by the investigator.
5. A report of any action taken to resolve the complaint.
6. A copy of the Charter School's complaint procedures.
7. Other relevant information requested by the CDE.

The CDE may directly intervene in the complaint without waiting for action by the Charter School when one of the conditions listed in Title 5, California Code of Regulations, Section 4650 exists, including cases in which the Charter School has not taken action within sixty (60) days of the date the complaint was filed with the Charter School.

#### Civil Law Remedies

A complainant may pursue available civil law remedies outside of the Charter School's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders. For discrimination complaints arising under state law, however, a complainant must wait until sixty (60) days have elapsed from the filing of an appeal with the CDE before pursuing civil law remedies. The moratorium does not apply to injunctive relief and is



applicable only if the Charter School has appropriately, and in a timely manner, apprised the complainant of his/her right to file a complaint in accordance with 5 CCR 4622.

## UNIFORM COMPLAINT PROCEDURE FORM

**Last Name:** \_\_\_\_\_ **First Name/MI:** \_\_\_\_\_

Student Name (if applicable): \_\_\_\_\_ Grade: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Street Address/Apt. #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

School/Office of Alleged Violation: \_\_\_\_\_

**For allegation(s) of noncompliance, please check the program or activity referred to in your complaint, if applicable:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Adult Education            | <input type="checkbox"/> Consolidated Categorical Programs | <input type="checkbox"/> Nutrition Services            |
| <input type="checkbox"/> Career/Technical Education | <input type="checkbox"/> Migrant and Indian Education      | <input type="checkbox"/> Special Education             |
| <input type="checkbox"/> Child Development Programs | <input type="checkbox"/> Pupil Fees                        | <input type="checkbox"/> Local Control Funding Formula |

**For allegation(s) of unlawful discrimination/harassment, please check the basis of the unlawful discrimination/harassment described in your complaint, if applicable:**

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Age                             | <input type="checkbox"/> Gender / Gender Expression / Gender Identity | <input type="checkbox"/> Sex (Actual or Perceived)   |
| <input type="checkbox"/> Ancestry                        | <input type="checkbox"/> National Origin                              | <input type="checkbox"/> Sexual Orientation (Actual or Perceived)  |
| <input type="checkbox"/> Color                           | <input type="checkbox"/> Race   | <input type="checkbox"/> Based on association with a person or group with one or more of these actual or perceived characteristics |
| <input type="checkbox"/> Disability (Mental or Physical) | <input type="checkbox"/> Religion                                     |  |
| <input type="checkbox"/> Ethnic Group Identification     |   |  |

1. Please give facts about the complaint. Provide details such as the names of those involved, dates, whether witnesses were present, etc., that may be helpful to the complaint investigator.

[illegible]

2. Have you discussed your complaint or brought your complaint to any Charter School personnel? If you have, to whom did you take the complaint, and what was the result?

---

---

---

---

---

---

---

3. Please provide copies of any written documents that may be relevant or supportive of your complaint.

I have attached supporting documents.

☐ Yes

☐ No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mail complaint and any relevant documents to:

California Montessori Project – American River Campus

Julie Miller, Principal  
6838 Kermit Lane  
Fair Oaks, CA 95628  
(916) 864-0081 phone  
(916) 864-0084 fax

California Montessori Project – Capitol Campus

Bernie Evangelista, Principal  
2635 Chestnut Hill Drive  
Sacramento, CA 95826  
(916) 325-0910 phone  
(916) 325-0912 fax

California Montessori Project – Carmichael Campus

Kim Aldridge, Principal  
5325 Engle Road, Ste 200  
Carmichael, CA 95608  
(916) 971-2430 phone  
(916) 971-2435 fax

California Montessori Project – Elk Grove @ Bradshaw Campus

Kathleen Merz, Principal  
9649 Bradshaw Road  
Elk Grove, CA 95624  
(916) 714-9699 phone  
(916) 714-9703 fax

California Montessori Project – Elk Grove @ Elk Grove Blvd. Campus

Kathleen Merz, Principal  
8828 Elk Grove Blvd, Ste 4  
Elk Grove, CA 95624  
(916) 714-9702 phone  
(916) 686-4368 fax

California Montessori Project – Orangevale Campus

Dorothy Hilts, Principal  
6545 Beech Avenue  
Orangevale, CA 95662  
(916) 673-9389 phone  
(916) 673-9396 fax

California Montessori Project – Shingle Springs Campus

Kim Zawilski, Principal  
4645 Buckeye Road  
Shingle Springs, CA 95682  
(530) 672-3095 phone  
(530) 672-3097 fax

# Appendix R

# **Appendix R1**

## **Sacramento Parent Magazine Spanish Advertisement**

# ***Todavía esta buscando la escuela ideal?***

**Considera una educación Montessori gratuita K-8**

## **Localidades:**

Carmichael

Citrus Heights/Fair Oaks

2 Sites ★ Elk Grove

Orangevale

Sacramento

Shingle Springs



Maestros con  
credenciales y  
entrenamiento  
Montessori

Cuidado opcional  
para antes/después  
de la escuela

**Estamos aceptando  
aplicaciones de inscripción  
para el ciclo escolar de  
otoño 2015. Llama ahora  
para fechas de apertura**



California Montessori Project

**1-916-971-2432**

**[www.cacmp.org](http://www.cacmp.org)**

**e-mail: [info@cacmp.org](mailto:info@cacmp.org)**

# **Appendix R2**

## **Tamales Festival Information**

# 102.5's Tamales Festival 2015



## Tamales Festival 2015

Saturday, September 12th  
11am – 5pm  
Cesar Chavez Park  
Sacramento

## Ticket Information

ON SALE NOW AT ALL DIMPLE RECORDS LOCATIONS

Get 2 tickets for \$5 at Dimple Records

(surcharge free when paying with cash)

Tickets are \$5 per person at the gate!

Children 5 and under are free

Dimple Records Locations



**Arlen** [\[map\]](#)  
2433 Arlen Way  
Sacramento, CA 95825  
**Phone** (916) 925-2600  
**Store Hours**  
Everyday 10am – 11pm

**Elk Grove** [\[map\]](#)  
9692 Elk Grove-Floem Rd  
Elk Grove, CA 95624  
**Phone** (916) 686-8300  
**Store Hours**  
Everyday 10am – 9pm

**Citrus Heights** [\[map\]](#)  
7830 Macy Plaza Dr  
Citrus Heights, CA 95610  
**Phone** (916) 962-3600  
**Store Hours**  
Sun – Thurs 10am – 10pm  
Fri & Sat 10am – 11pm

**Folsom** [\[map\]](#)  
313 E Badwell St  
Folsom, CA 95630  
**Phone** (916) 983-2600  
**Store Hours**  
Everyday 10am – 9pm

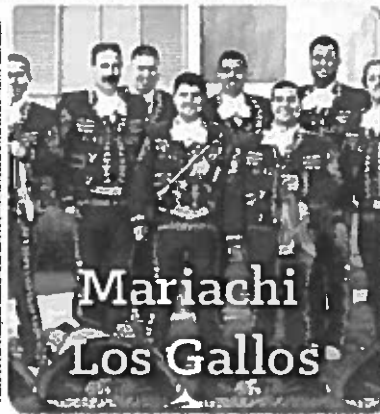
**Roseville** [\[map\]](#)  
1701 Santa Clara Dr  
Roseville, CA 95661  
**Phone** (916) 781-2800  
**Store Hours**  
Sun – Thurs 10am – 10pm  
Fri & Sat 10am – 11pm

**Broadway** [\[map\]](#)  
2500 16th St  
Sacramento, CA 95818  
**Phone** (916) 441-2500  
**Store Hours**  
Sun – Thurs 10am – 10pm  
Fri & Sat 10am – 11pm

## Event Festivities

- Restaurants on site featuring delicious Tamales, Tacos and Mexican food [\[map\]](#) from a variety of regions and styles
- **Tamale Eating Contest** – 1st place wins \$1000, 2nd Place wins \$500!
  - [Tamale Eating Contest Rules](#)
- Live Music from Bang [Data](#) [\[map\]](#), Sol Peligro, Mariachi Los Gallos, Salsa plus performances from Aztec Dancers!
- Free Kids Area with piñatas, arts and crafts, games, inflatable slides, jump [houses](#) [\[map\]](#) and more
- Local artists and vendors
- Roaming Mariachis
- Beer and margaritas for adults 21 and older

## Music Performances



# **Appendix R3**

## **Tamales Festival Volunteer Instructions**

Thank you for volunteers at CCSA's booth for the 2015 Tamales Festival. CCSA is using this opportunity to outreach to the community about "Truth about Charters" campaign. Currently all over the state parent, charter leader, and policy maker voices are being compiled to debunk common myths about charters. Your participation on September 12, 2015 only furthers that effort. You are free to visit the website [www.chartervoices.org](http://www.chartervoices.org) for more information.

#### Truth about Charters

1. Charter schools are free public schools
2. Charter schools accept all students
3. Charter schools serve English Language learners
4. Charter schools are excelling academically

### **Event Information**

Tamales Festival 2015  
Saturday, September 12th  
11am – 5pm  
Cesar Chavez Park  
Sacramento

### **Volunteer Instructions**

1. Please arrive 15 minutes before the volunteer shift beginning.
  - a. Shifts are 10am-12pm, 12pm-2pm, 2pm-4pm, 4pm-6pm
  - b. Contact [nharden@calcharters.org](mailto:nharden@calcharters.org) by Thursday, Sept 10, 2015 with T-shirt size.
2. While in the booth the following is strongly discouraged; sitting, eating, and cell phone usage.
  - a. This is a great opportunity to outreach to the community, not our Facebook friends
3. All volunteers are asked to wear their school shirts/colors, CCSA Families shirt, and/or comfortable clothing.
  - a. Of course smiles as well.
4. Be energetic and positive.
  - a. Most people came for the Tamales, it's our job to make sure they also leaving knowing the truth about charters.
5. Once assigned a volunteer station, volunteers are expected to work the duration of their shift.
  - a. There will be floaters that can help assist if you need to be relieved
  - b. Snacks will be provided for volunteers
  - c. After the shift volunteers are encouraged to enjoy the Tamale Festival but we must be mindful of how many people are in the CCSA booth.

### **Volunteer Stations**

#### TRUTH ABOUT CHARTERS STATION

These volunteers will stand outside the booth asking people walking by about the 5 Charter Truths. This may be the only contact that we have with the crowd so volunteers need to be enthusiastic. These volunteers will also be encouraging people to go inside the booth for a chance to win prizes.

#### **GAME/ PRIZE STATION**

These volunteers will be inside the booth. The participants will be asked to give us contact information. Participants are able to roll a dice and the winning number corresponds to a prize. Volunteer will give out prizes accordingly.

#### **RAFFLE/GRAND PRIZE STATION**

Next to the Game Station will be clip boards for participants to fill out their information. By sign-up they will be added to our long list of charter supporters. They will also be entered to win a \$100 Visa Gift Card.

**Once again thank you for your continued support!**

# Appendix S

# **Appendix S1**

## **CMP-CAP 2015-2016**

### **First Interim Budget**

Charter Number: 775

To the chartering authority and the county superintendent of schools (or only to the county superintendent of schools if the county board of education is the chartering authority)

2015-16 CHARTER SCHOOL INTERIM REPORT: This report is hereby filed by the charter school pursuant to Education Code Section 47604.33(a).

Signed: Gary Bowman  
Charter School Official  
(Original signature required)

Date: 12/15/15

Printed  
Name: Gary Bowman

Title: Executive Director

For additional information on the interim report, please contact:

Charter School Contact:

Karl Yoder  
Name

CFO, DMS  
Title

916-284-1382  
Telephone

karl@charteradmin.com  
E-mail Address



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>LCFF SOURCES</b>								
Principal Apportionment State Aid - Current Year		8011	1,495,174.00	1,495,174.00	469,003.24	2,790,890.46	1,295,816.46	86.7%
Education Protection Account State Aid - Current Year		8012	371,313.00	371,313.00	178,054.63	806,754.88	435,441.88	117.3%
State Aid - Prior Years		8019	0.00	0.00	134.91	0.00	0.00	0.0%
<b>LCFF Transfers</b>								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	439,621.00	439,621.00	243,878.63	1,025,341.23	585,720.23	133.7%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL LCFF SOURCES</b>			<b>2,306,108.00</b>	<b>2,306,108.00</b>	<b>691,072.43</b>	<b>4,623,086.57</b>	<b>2,316,978.57</b>	<b>100.5%</b>
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	51,534.79	51,534.79	0.00	107,484.69	50,949.90	98.9%
Special Education Discretionary Grants		8182	3,483.91	3,483.91	550.63	6,967.83	3,483.92	100.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8293	0.00	0.00	0.00	0.00	0.00	0.0%
HCLEB Title I Part A Basic Grants Low-Income and Neglected	3010	8290	0.00	0.00	0.00	0.00	0.00	0.0%
HCLEB Title I Part D Local Delinquent Program	3023	8290	0.00	0.00	0.00	0.00	0.00	0.0%
HCLEB Title B Part A Teacher Quality	4015	8290	0.00	0.00	0.00	0.00	0.00	0.0%
HCLEB Title B2 Immigrant Education Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
HCLEB Title B3 Limited English Proficient (LEP) Student Program	4203	8290	0.00	0.00	0.00	0.00	0.00	0.0%
HCLEB Title V Part B Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other No Child Left Behind	3011-3020 3026-3199 4036-4126 5510	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3699	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL FEDERAL REVENUE</b>			<b>\$5,018.70</b>	<b>\$5,018.70</b>	<b>\$50.63</b>	<b>109,452.52</b>	<b>\$4,433.82</b>	<b>98.9%</b>
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
Special Education Master Plan Current Year	8500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	8500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	194,014.05	194,014.05	0.00	199,546.04	5,531.99	2.9%
Lottery - Unrestricted and Instructional Materials		8560	50,787.00	50,787.00	0.00	101,033.09	50,246.09	98.9%
School Based Coordination Program	7250	8590	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	8010	8590	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6090	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6330	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Common Core State Standards Implementation	7405	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	18,027.49	18,027.49	8,868.42	86,607.40	68,579.91	380.4%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>262,829.54</b>	<b>262,829.54</b>	<b>8,868.42</b>	<b>387,186.53</b>	<b>124,357.99</b>	<b>47.3%</b>
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	7,279.81	7,279.81	0.00	0.00	(7,279.81)	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	180,730.00	180,730.00	95,147.10	225,000.00	44,270.00	24.5%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Appointments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	90,654.80	90,654.80	0.00	181,309.59	90,654.79	100.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Appointments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>279,164.81</b>	<b>279,164.81</b>	<b>95,147.10</b>	<b>406,309.59</b>	<b>128,144.98</b>	<b>46.1%</b>
<b>TOTAL, REVENUES</b>			<b>2,907,119.85</b>	<b>2,907,119.85</b>	<b>993,838.50</b>	<b>5,576,035.21</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	908,838.50	908,838.50	358,870.16	1,628,777.70	(719,439.20)	-79.2%
Certificated Pupil Support Salaries		1200	27,000.00	27,000.00	14,083.78	56,500.00	(29,500.00)	-109.3%
Certificated Supervisors' and Administrators' Salaries		1300	184,828.00	184,828.00	61,898.97	189,881.66	14,946.34	8.1%
Other Certificated Salaries		1900	9,955.00	9,955.00	236.91	1,770.96	8,184.04	82.2%
<b>TOTAL CERTIFICATED SALARIES</b>			<b>1,130,621.50</b>	<b>1,130,621.50</b>	<b>435,089.82</b>	<b>1,856,430.32</b>	<b>(725,808.82)</b>	<b>-64.2%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	280,678.63	280,678.63	128,767.47	666,587.51	(385,908.88)	-137.5%
Classified Support Salaries		2200	38,261.00	38,261.00	32,665.00	114,299.80	(76,138.80)	-199.0%
Classified Supervisors' and Administrators' Salaries		2300	500.00	500.00	3,771.00	16,012.30	(15,512.30)	-3102.5%
Clerical, Technical and Office Salaries		2400	106,232.00	106,232.00	48,606.31	152,869.28	(46,637.28)	-43.9%
Other Classified Salaries		2900	80,331.50	80,331.50	23,346.30	68,804.96	11,526.54	14.3%
<b>TOTAL CLASSIFIED SALARIES</b>			<b>506,003.13</b>	<b>506,003.13</b>	<b>237,158.17</b>	<b>1,018,673.83</b>	<b>(512,670.70)</b>	<b>-101.3%</b>
<b>EMPLOYEE BENEFITS</b>								
BTRS		3101-3102	121,514.97	121,514.97	45,301.18	204,398.71	(82,883.74)	-68.2%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
QASDI/Medicare/Alternative		3301-3302	55,802.55	55,802.55	23,881.11	109,377.56	(53,575.01)	-96.0%
Health and Welfare Benefits		3401-3402	106,856.09	106,856.09	59,794.18	233,462.31	(126,606.22)	-118.5%
Unemployment Insurance		3501-3502	823.28	823.28	278.38	1,457.38	(634.10)	-77.0%
Workers' Compensation		3601-3602	37,378.43	37,378.43	15,264.98	68,080.44	(28,702.01)	-76.8%
CPER - Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
CPER - Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	6,540.00	6,540.00	3,500.00	10,006.20	(3,466.20)	-53.0%
<b>TOTAL EMPLOYEE BENEFITS</b>			<b>328,915.32</b>	<b>328,915.32</b>	<b>147,919.83</b>	<b>624,782.60</b>	<b>(295,867.28)</b>	<b>-90.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	1,650.00	1,650.00	4,856.10	12,765.55	(11,115.55)	-673.2%
Materials and Supplies		4300	64,200.00	64,200.00	116,793.17	138,301.32	(74,101.32)	-115.4%
Noncapitalized Equipment		4400	46,200.00	46,200.00	68,305.33	80,866.68	(34,666.68)	-75.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL BOOKS AND SUPPLIES</b>			<b>112,050.00</b>	<b>112,050.00</b>	<b>189,954.60</b>	<b>231,933.53</b>	<b>(119,883.53)</b>	<b>-107.0%</b>
<b>SERVICES AND OTHER OPERATING EXPENSES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	33,500.00	33,500.00	20,783.84	44,642.25	(11,142.25)	-33.3%
Dues and Memberships		5300	1,800.00	1,800.00	4,357.39	9,368.39	(7,568.39)	-420.5%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	185,000.00	185,000.00	22,366.18	48,087.29	136,912.71	74.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	86,118.96	86,118.96	263,997.03	862,231.44	(776,114.48)	-901.2%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	343,822.14	343,822.14	9,387.23	545,437.71	(201,615.57)	-58.6%
Communications		5900	14,545.43	14,545.43	7,827.51	45,820.00	(31,274.57)	-215.7%
<b>TOTAL SERVICES AND OTHER OPERATING EXPENSES</b>			<b>664,784.53</b>	<b>664,784.53</b>	<b>328,689.18</b>	<b>1,555,687.08</b>	<b>(890,902.55)</b>	<b>-134.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>DEPRECIATION</b>								
Depreciation Expense		6900	1,416.00	1,416.00	0.00	44,815.46	(43,399.46)	-3064.9%
<b>TOTAL, DEPRECIATION</b>			1,416.00	1,416.00	0.00	44,815.46	(43,399.46)	-3064.9%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EXPENSES</b>			2,743,790.48	2,743,790.48	1,337,921.60	5,337,322.84		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL OTHER FINANCING SOURCES/USES</b>								
<b>(a - b + c - d + e)</b>			0.00	0.00	0.00	0.00		

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>C. CHARTER SCHOOL ADA</b>						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools. Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
<b>FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.</b>						
1. Total Charter School Regular ADA	0.00	0.00	0.00	0.00	0.00	0%
2. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)	0.00	0.00	0.00	0.00	0.00	0%
3. Charter School Funded County Program ADA						
a. County Community Schools per EC 1981(a)(b)&(d)	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools	0.00	0.00	0.00	0.00	0.00	0%
f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)	0.00	0.00	0.00	0.00	0.00	0%
4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)	0.00	0.00	0.00	0.00	0.00	0%
<b>FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 01 or Fund 62.</b>						
5. Total Charter School Regular ADA	313.50	313.50	312.55	312.55	(0.95)	0%
6. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)	0.00	0.00	0.00	0.00	0.00	0%
7. Charter School Funded County Program ADA						
a. County Community Schools per EC 1981(a)(b)&(d)	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools	0.00	0.00	0.00	0.00	0.00	0%
f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0%
8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C6, C6d, and C7f)	313.50	313.50	312.55	312.55	(0.95)	0%
9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)	313.50	313.50	312.55	312.55	(0.95)	0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCCF Sources		8010-8099	2,306,108.00	2,306,108.00	891,072.43	4,623,088.57	2,316,978.57	100.5%
2) Federal Revenue		8100-8299	55,018.70	55,018.70	550.65	109,452.52	54,432.82	98.9%
3) Other State Revenue		8300-8599	262,828.54	262,828.54	8,868.42	347,186.53	124,357.99	47.3%
4) Other Local Revenue		8600-8799	278,164.61	278,164.61	95,147.10	406,309.59	128,144.98	46.1%
5) TOTAL REVENUES			2,902,119.85	2,902,119.85	993,638.60	5,526,035.21		
<b>B. EXPENSES</b>								
1) Certificated Salaries		1000-1999	1,130,621.50	1,130,621.50	435,089.87	1,856,430.32	1,725,808.82	-44.2%
2) Classified Salaries		2000-2999	506,003.13	506,003.13	237,156.17	1,018,673.83	1,512,670.70	-101.3%
3) Employee Benefits		3000-3999	328,915.32	328,915.32	147,019.83	624,792.60	1,295,867.28	-90.0%
4) Books and Supplies		4000-4999	112,050.00	112,050.00	189,954.60	221,932.55	119,883.55	-107.0%
5) Services and Other Operating Expenses		5000-5999	664,784.53	664,784.53	328,699.18	1,555,687.08	1,890,902.55	-134.0%
6) Depreciation		6000-6999	1,416.00	1,416.00	0.00	44,815.46	143,399.46	-3064.9%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENSES			2,743,790.48	2,743,790.48	1,337,921.60	5,332,322.84		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			158,329.37	158,329.37	(344,283.00)	193,712.37		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN NET POSITION (C + D)</b>			158,329.37	158,329.37	(341,783.06)	193,712.37		
<b>F. NET POSITION</b>								
1) Beginning Net Position								
a) As of July 1 - Unaudited		9791	1,038,354.39	1,038,354.39		1,095,058.80	56,704.41	5.5%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,038,354.39	1,038,354.39		1,095,058.80		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			1,038,354.39	1,038,354.39		1,095,058.80		
2) Ending Net Position, June 30 (E + F1e)			1,196,683.76	1,196,683.76		1,288,771.17		
Components of Ending Net Position								
a) Net Investment in Capital Assets		9796	0.00	0.00		0.00		
b) Restricted Net Position		9797	75,272.92	75,272.92		0.00		
c) Unrestricted Net Position		9790	1,121,410.84	1,121,410.84		1,288,771.17		



Section I - Expenditures	Funds 01, 09, and 62			2015-16 Expenditures
	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	5,332,322.84
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	6,967.83
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	0.00
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999	44,815.46
3. Debt Service	All	9100	5400-5450, 5800, 7430- 7439	0.00
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	0.00
6. All Other Financing Uses	All	9100	7699	0.00
		9200	7651	
7. Nonagency	7100-7199	All except 5000-5999 9000-9999	1000-7999	0.00
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	0.00
9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				44,815.46
D. Plus additional MOE expenditures:			1000-7143, 7300-7439 minus 8000-8699	
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All		0.00
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			
E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)				5,280,539.55

Section II - Expenditures Per ADA		2015-16 Annual ADA/ Exps. Per ADA
A. Average Daily Attendance (Form AI, Column C, Line C9)*		312.55
B. Expenditures per ADA (Line I.E divided by Line II.A)		16,895.02
<b>Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)</b>		
	<b>Total</b>	<b>Per ADA</b>
A. Base expenditures (Preloaded expenditures extracted from prior year Unaudited Actuals MOE Calculation) (Note: If the prior year MOE was not met, in its final determination, CDE will adjust the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	2,411,792.66	7,674.27
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)	0.00	0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	2,411,792.66	7,674.27
B. Required effort (Line A.2 times 90%)	2,170,613.39	6,906.84
C. Current year expenditures (Line I.E and Line II.B)	5,280,539.55	16,895.02
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	0.00
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Met	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under NCLB covered programs in FY 2017-18 may be reduced by the lower of the two percentages)	0.00%	0.00%

\*Interim Periods - Annual ADA not available from Form AI. For your convenience, Projected Year Totals Estimated P-2 Report ADA has been preloaded. Manual adjustment may be required to reflect estimated Annual ADA.

SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)		
Description of Adjustments	Total Expenditures	Expenditures Per ADA
Total adjustments to base expenditures	0 00	0.00

# **Appendix S2**

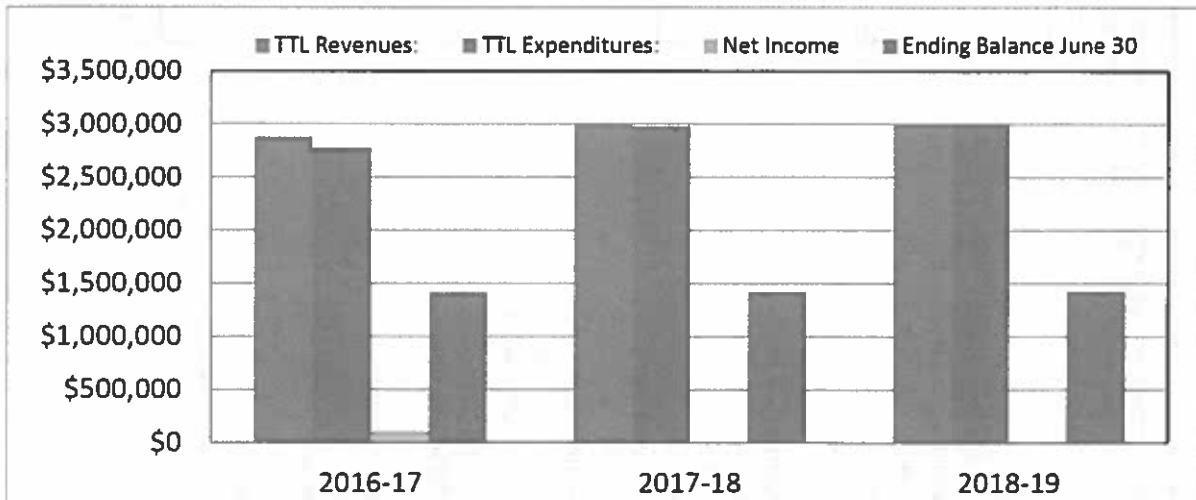
## **CMP-Capitol Multi Year Projections**

# California Montessori Project - Capitol Campus

## Charter Petition Renewal - Financial Projection

### MULTI-YEAR PROJECTION SUMMARY

<b>Projected Enrollment:</b>	<b>338</b>	<b>343</b>	<b>343</b>
<b>Projected P-2 ADA:</b>	<b>321.10</b>	<b>325.85</b>	<b>325.85</b>
<b>Revenues:</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
General Purpose Entitlement	\$ 2,449,849	\$ 2,554,680	\$ 2,564,212
Federal Revenue	56,524	57,360	57,360
Other State Revenue	83,851	85,091	85,561
Other Local Revenue	285,774	290,001	297,251
<b>TTL Revenues:</b>	<b>\$ 2,875,998</b>	<b>\$ 2,987,133</b>	<b>\$ 3,004,384</b>
<b>Expenditures:</b>			
Certificated Salaries	\$ 1,052,098	\$ 1,168,869	\$ 1,180,558
Non-certificated Salaries	612,701	625,138	631,389
Benefits	379,713	442,343	482,696
Books/Supplies/Materials	122,759	126,435	93,013
Services/Operations	576,899	588,762	583,063
Capital Outlay	28,083	28,083	28,083
Other Outgo	-	-	-
<b>TTL Expenditures:</b>	<b>\$ 2,772,253</b>	<b>\$ 2,979,629</b>	<b>\$ 2,998,802</b>
<b>Net Income</b>	<b>\$ 103,745</b>	<b>\$ 7,503</b>	<b>\$ 5,582</b>
<b>Beginning Balance July 1</b>	<b>\$ 1,309,601</b>	<b>\$ 1,413,346</b>	<b>\$ 1,420,850</b>
<b>Ending Balance June 30</b>	<b>\$ 1,413,346</b>	<b>\$ 1,420,850</b>	<b>\$ 1,426,432</b>
<b>Ending Balance as % of Exp.:</b>	<b>51.0%</b>	<b>47.7%</b>	<b>47.6%</b>



**California Montessori Project - Capitol Campus  
Charter Petition Renewal - Financial Projection  
MULTI-YEAR PROJECTION**

Description	2016-17	% Chg	2017-18	2018-19	Notes/Comments
<b>Enrollment</b>					
P-2 ADA	338	2.7%	343	343	0.0%
	321.10	2.7%	325.85	325.85	0.0%
<b>REVENUES</b>					
<b>General Purpose Entitlement</b>					
8011 - General Purpose Block Grant	1,591,737	9%	1,717,434	1,928,326	12% As per FCMAT LCFF Calculator
8012 - Education Protection Account	413,385	2%	385,940	184,580	-52% As per FCMAT LCFF Calculator
8096 - Funding in Lieu of Property Taxes	444,727	3%	451,306	451,306	0% As per FCMAT LCFF Calculator
<b>TTL General Purpose Entitlement</b>	<b>2,449,849</b>	<b>7%</b>	<b>2,554,680</b>	<b>2,564,212</b>	<b>0%</b>
<b>Federal Revenue</b>					
8181 - Federal IDEA Special Education	53,040	3%	53,876	53,789	0% Assumes stable \$/ADA
8182 - Federal SPED MH	3,484	0%	3,484	3,571	2% Assumed stable
8290 - Other Federal Revenues	-		-	-	
<b>TTL Federal Revenue</b>	<b>56,524</b>	<b>3%</b>	<b>57,360</b>	<b>57,360</b>	<b>0%</b>
<b>Other State Revenue</b>					
8550 - Mandate Block Grant	4,627	-97%	4,695	4,695	0% One-time large grant in 2015-16 only
8560 - State Lottery Revenue	60,704	20%	61,602	61,602	0% Assumes \$140/41, using 1.04446 x P-2/3 ADA
8590 - Add'l State Revenues	18,521	-60%	18,795	19,264	2%
<b>TTL Other State Revenue</b>	<b>83,851</b>	<b>-69%</b>	<b>85,091</b>	<b>85,561</b>	<b>1%</b>
<b>Other Local Revenue</b>					
8660 - Interest	7,479	3%	7,590	7,779	2%
8689 - Other Fees/Revenues	185,160	3%	187,899	192,597	2%
8699 - Local Donations/Contributions/Other	-		-	-	
8792 - Special Education Revenues (Local)	93,135	3%	94,512	96,875	2%
<b>TTL Other Local Revenue</b>	<b>285,774</b>	<b>3%</b>	<b>290,001</b>	<b>297,251</b>	<b>2%</b>
<b>TTL REVENUES</b>	<b>2,875,998</b>	<b>-1%</b>	<b>2,987,133</b>	<b>3,004,384</b>	<b>1%</b>

**California Montessori Project - Capitol Campus  
Charter Petition Renewal - Financial Projection  
MULTI-YEAR PROJECTION**

Description	2016-17	% Chg	2017-18	2018-19	Notes/Comments
<b>EXPENDITURES</b>					
<b>1000 - Certificated Salaries</b>					
1100 - Teachers' Salaries	932,519	7%	1,048,094	1,058,575	1% Add'l teacher in 16-17, 2.0 in 17-18, + 1.0%
1300 - Certificated Supervisory/Admin	118,387	1%	119,571	120,767	1.0% overall compensation increase (TBD)
1900 - Other Certificated Salaries	1,192	1%	1,204	1,216	1.0% overall compensation increase (TBD)
<b>TTL Certificated Salaries</b>	<b>1,052,098</b>	<b>6%</b>	<b>1,168,869</b>	<b>1,180,558</b>	<b>1%</b>
<b>2000 - Non-Certificated Salaries</b>					
2100 - Instructional Aide Salaries	333,011	3%	341,317	344,730	Increased pro-rata by ADA + 1%
2200 - Classified Support Salaries	2,436	3%	2,497	2,522	Increased pro-rata by ADA + 1%
2300 - Classified Supervisory/Admin	82,631	1%	83,457	84,292	Increased by 1.0% (assumed stable with ADA)
2400 - Clerical/Tech/Office Staff	107,725	1%	108,802	109,890	Increased by 1.0% (assumed stable with ADA)
2900 - Other Classified Salaries	86,898	3%	89,065	89,956	Increased pro-rata by ADA + 1%
<b>TTL Non-Certificated Salaries</b>	<b>612,701</b>	<b>2%</b>	<b>625,138</b>	<b>631,389</b>	<b>1%</b>
<b>3000 - Employee Benefits</b>					
3101 - STRS Certificated	154,371	25%	196,725	227,912	Assumes 12.58%, 14.43%, 16.28%
3301 - Soc. Sec/Medicare Certificated	18,522	6%	20,577	20,783	Current % of certificated salaries applied
3302 - Soc. Sec/Medicare Classified	40,320	2%	41,139	41,550	Current % of classified salaries applied
3401 - Health Insurance Benefits - Cert	56,135	12%	65,484	69,446	Assumes staffing growth + 5.0% escalation
3402 - Health Insurance Benefits - Class	62,906	7%	67,393	71,470	Assumes staffing growth + 5.0% escalation
3501 - State Employment Ins - Cert	618	6%	687	694	Current % of certificated salaries applied
3502 - State Employment Ins - Class	263	2%	268	271	Current % of certificated salaries applied
3601 - Workmen's Comp Certificated	28,082	6%	31,199	31,511	Current % of certificated salaries applied
3602 - Workmen's Comp Classified	11,939	2%	12,182	12,304	Current % of certificated salaries applied
3902 - Other Benefits - classified	6,556	2%	6,689	6,756	Current % of certificated salaries applied
<b>TTL Employee Benefits</b>	<b>379,713</b>	<b>13%</b>	<b>442,343</b>	<b>482,696</b>	<b>9%</b>

**California Montessori Project - Capitol Campus  
Charter Petition Renewal - Financial Projection  
MULTI-YEAR PROJECTION**

Description	2016-17	% Chg	2017-18	2018-19	Notes/Comments
<b>4000 - Books/Supplies/Materials</b>					
4200 - Student Reference Materials	4,540	5%	4,699	4,793	2% ADA growth + 2% COLA
4300 - Student Instructional Materials	71,719	5%	74,235	75,720	2% ADA growth + 2% COLA
4400 - Noncapitalized Equipment	46,500	-36%	47,500	12,500	-74% Assumes relocatable projects in 16-17 & 17-18
<b>TTL Books/Supplies/Materials</b>	<b>122,759</b>	<b>-15%</b>	<b>126,435</b>	<b>93,013</b>	<b>-26%</b>
<b>5000 - Services &amp; Operations</b>					
5200 - Travel and Conferences	47,477	1%	48,189	48,912	1% 1.5% increase (not directly ADA-based)
5300 - Dues and Memberships	7,106	1%	7,212	7,320	1% 1.5% increase (not directly ADA-based)
5500 - Operation and Housekeeping Services	62,070	1%	63,001	63,946	1% 1.5% increase (not directly ADA-based)
5600 - Facility Rental & Leases	91,689	5%	96,273	101,087	5% 5% increase (not directly ADA-based)
5800 - Professional/Consulting Services	332,500	-11%	337,488	324,650	-4% Reduced following one-time discretionary grants
5900 - General Communications	36,058	1%	36,599	37,148	1% 1.5% increase (not directly ADA-based)
<b>TTL Services &amp; Operations</b>	<b>576,899</b>	<b>-5%</b>	<b>588,762</b>	<b>583,063</b>	<b>-1%</b>
<b>6000 - Capital Outlay</b>					
6900 - Depreciation	28,083	1883%	28,083	28,083	0% Assumes \$400k in portables over 15 years
<b>TTL Capital Outlay</b>	<b>28,083</b>	<b>1883%</b>	<b>28,083</b>	<b>28,083</b>	<b>0%</b>



**California Montessori Project - Capitol Campus**  
**Charter Petition Renewal - Financial Projection**  
**MULTI-YEAR PROJECTION**

Description	2016-17	% Chg	2017-18	2018-19	Notes/Comments
7000 - Other Outgo					
7400 - Interest	-		-	-	
TTL Other Outgo	-		-	-	
<b>TTL EXPENDITURES</b>	<b>2,772,253</b>	<b>3%</b>	<b>2,979,629</b>	<b>2,998,802</b>	<b>1%</b>
<b>Net Revenues (Revenues minus Expenditures)</b>	<b>103,745</b>	<b>-52%</b>	<b>7,503</b>	<b>5,582</b>	<b>-26%</b>
<b>Beginning Fund Balance</b>	<b>1,309,601</b>	<b>20%</b>	<b>1,413,346</b>	<b>1,420,850</b>	<b>1%</b>
<b>Net Revenues</b>	<b>103,745</b>	<b>-52%</b>	<b>7,503</b>	<b>5,582</b>	<b>-26%</b>
<b>ENDING BALANCE</b>	<b>1,413,346</b>	<b>8%</b>	<b>1,420,850</b>	<b>1,426,432</b>	<b>0%</b>
<b>ENDING BALANCE AS % OF OUTGO</b>	<b>50.98%</b>		<b>47.69%</b>	<b>47.57%</b>	
<b>Components of Ending Fund Balance:</b>					
Minimum Econ. Uncertainty Reserve (3%):	\$ 138,613		\$ 148,981	\$ 149,940	
Restricted Resources Net Assets:	25,000		25,000	25,000	
Fixed Assets (Net of Depreciation and Related Debt)	-		-	-	
Revolving Cash:	1,000		1,000	1,000	
Additional Economic Uncertainty Reserve:	1,248,734		1,245,868	1,250,492	
<b>Total Ending Fund Balance:</b>	<b>\$ 1,413,346</b>		<b>\$ 1,420,850</b>	<b>\$ 1,426,432</b>	

---

**CA Montessori Project - Capitol Campus  
Charter Renewal Petition - Financial Projection  
FUNDING ASSUMPTIONS**

---

**ENROLLMENT/ADA ASSUMPTIONS:**

1. Enrollment projections are shown on the Enrollment Assumptions sheet.
2. ADA is assumed at 95.0% of enrollment throughout based on historical averages for CMP and similar schools.
3. ADA, enrollment and LCFF unduplicated counts taken from 2015-16 First Interim.

**STATE FUNDING ASSUMPTIONS:**

1. LCFF funding calculated with FCMAT LCFF Calculator, updated to reflect Governor's proposed 2016-17 funding levels and LCFF gap percentages.
2. COLAs and gap rates taken from LCFF FCMAT Calculator assumptions.
3. No additional one-time discretionary funding assumed for 2016-17 on at this time.
4. Mandate Block Grant funding is assumed at \$14/ADA for K-8.
5. EPA Funding at FCMAT estimated rates.

**FEDERAL FUNDING ASSUMPTIONS:**

1. No ESEA Title I-V funding assumed unless LEA Plan is submitted by CMP.
2. IDEA SPED funding includes Federal Mental Health @ \$11.11/ADA.

**LOCAL FUNDING ASSUMPTIONS:**

1. Club M and Fundraising levels extrapolated from 2015-16 First Interim & MYP.
2. Interest earnings are estimated based on 2015-16 Budget assumptions.

**CA Montessori Project - Capitol Campus**  
**ENROLLMENT AND A.D.A. ASSUMPTIONS**

ADA Ratio:	2016-17		2017-18		2018-19	
<b>95.00%</b>						
	ENROLLED	ADA	ENROLLED	ADA	ENROLLED	ADA
<b>Total K-3 Enrollment</b>	168	159.60	166	157.70	166	157.70
<b>Total 4-6 Enrollment</b>	114	108.30	113	107.35	113	107.35
<b>Total 7-8 Enrollment</b>	56	53.20	64	60.80	64	60.80
<b>TTL Enrollment/ADA</b>	<b>338</b>	<b>321.10</b>	<b>343</b>	<b>325.85</b>	<b>343</b>	<b>325.85</b>
<b>TTL Kindergarten</b>	42	39.90	42	39.90	42	39.90
<b>TTL Grade 1</b>	42	39.90	42	39.90	42	39.90
<b>TTL Grade 2</b>	42	39.90	42	39.90	42	39.90
<b>TTL Grade 3</b>	42	39.90	40	38.00	40	38.00
<b>TTL Grade 4</b>	43	40.85	40	38.00	40	38.00
<b>TTL Grade 5</b>	34	32.30	40	38.00	40	38.00
<b>TTL Grade 6</b>	37	35.15	33	31.35	33	31.35
<b>TTL Grade 7</b>	34	32.30	32	30.40	32	30.40
<b>TTL Grade 8</b>	22	20.90	32	30.40	32	30.40
<b>TOTAL:</b>	<b>338</b>	<b>321.10</b>	<b>343</b>	<b>325.85</b>	<b>343</b>	<b>325.85</b>

**California Montessori Project - Capitol Campus  
Charter Petition Renewal - Financial Projections  
FUNDING CALCULATIONS**

<b>LCFF FUNDING</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
State Aid Portion:	\$ 1,591,737	\$ 1,717,434	\$ 1,928,326
Education Protection Account Portion:	413,385	385,940	184,580
Estimated Local In-Lieu-Of Tax Portion:	444,727	451,306	451,306
<b>TTL LCFF FUNDING:</b>	<b>\$ 2,449,849</b>	<b>\$ 2,554,680</b>	<b>\$ 2,564,212</b>

<b>FEDERAL REVENUES</b>			
Federal IDEA Special Education	56,524	57,360	57,360
Other Federal Revenue	-	-	-
<b>Total Other Federal Revenues:</b>	<b>56,524</b>	<b>57,360</b>	<b>57,360</b>
<b>TTL FEDERAL REVENUES:</b>	<b>56,524</b>	<b>57,360</b>	<b>57,360</b>

<b>OTHER STATE REVENUES</b>			
<u><b>Lottery:</b></u>			
Non-Prop 20 Lottery	46,953	47,648	47,648
Prop 20 Lottery	13,751	13,954	13,954
<b>Total Lottery:</b>	<b>60,704</b>	<b>61,602</b>	<b>61,602</b>
<u><b>Additional Other State Revenues</b></u>			
Mandate Block Grant (ongoing)	4,627	4,695	4,695
SPED Mental Health	18,521	18,795	19,264
Prior Year Corrections/Adjustments	-	-	-
Other State Revenues	-	-	-
<b>Total Additional Other State Revenues:</b>	<b>23,148</b>	<b>23,490</b>	<b>23,959</b>
<b>TTL OTHER STATE REVENUES:</b>	<b>83,851</b>	<b>85,091</b>	<b>85,561</b>

<b>OTHER LOCAL REVENUES</b>			
Interest Earnings	7,479	7,590	7,779
Local Special Education Revenues	93,135	94,512	96,875
Other Local Revenues	185,160	187,899	192,597
<b>TTL OTHER LOCAL REVENUES:</b>	<b>285,774</b>	<b>290,001</b>	<b>297,251</b>

<b>TTL REVENUES:</b>	<b>\$ 2,875,998</b>	<b>\$ 2,987,133</b>	<b>\$ 3,004,384</b>
----------------------	---------------------	---------------------	---------------------

LCFF Calculator Universal Assumptions
California Montessori Project - Capitol Campus (111757)

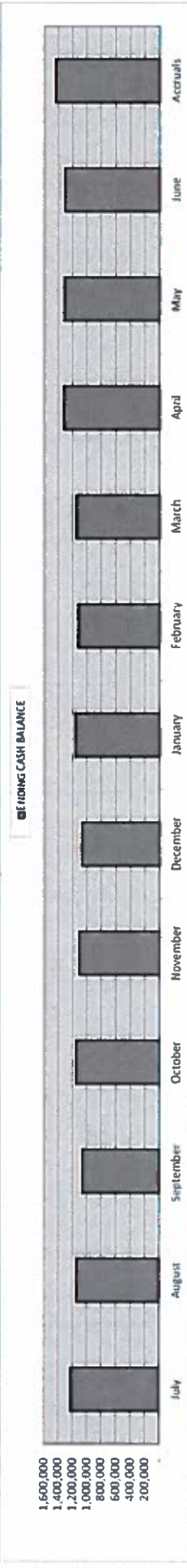
Summary of Funding					
		2016-17		2017-18	2018-19
Target	\$	2,548,593	\$	2,639,860	\$ 2,709,647
Floor		2,354,673		2,484,024	2,554,681
Applied Formula: Target or Floor		FLOOR		FLOOR	FLOOR
Remaining Need after Gap <i>(informational)</i>		98,744		85,180	145,435
Current Year Gap Funding		95,176		70,656	9,530
Economic Recovery Target		-		-	-
Additional State Aid		-		-	-
Total Phase-In Entitlement	\$	2,449,849	\$	2,554,680	\$ 2,564,212
Components of LCFF By Object Code					
		2016-17		2017-18	2018-19
8011 - State Aid	\$	1,591,737	\$	1,717,434	\$ 1,928,326
8011 - Fair Share		-		-	-
8311 & 8590 - Categoricals		-		-	-
8012 - EPA		413,385		385,940	184,580
Local Revenue Sources:					
8021 to 8089 - Property Taxes		-		-	-
8096 - In-Lieu of Property Taxes		444,727		451,306	451,306
Property Taxes net of in-lieu		-		-	-
TOTAL FUNDING	\$	2,449,849	\$	2,554,680	\$ 2,564,212
Excess Taxes	\$	-	\$	-	\$ -
EPA in excess to LCFF Funding	\$	-	\$	-	\$ -

Summary of Student Population			
	2016-17	2017-18	2018-19
<b>Unduplicated Pupil Population</b>			
Agency Unduplicated Pupil Count	81.00	82.00	82.00
COE Unduplicated Pupil Count	-	-	-
Total Unduplicated pupil Count	81.00	82.00	82.00
Rolling %, Supplemental Grant	24.0200%	23.9600%	23.9300%
Rolling %, Concentration Grant	24.0200%	24.0200%	24.0200%
<b>ACTUAL ADA (Current Year Only)</b>			
Grades TK-3	159.60	157.70	157.70
Grades 4-6	108.30	107.35	107.35
Grades 7-8	53.20	60.80	60.80
Grades 9-12	-	-	-
<b>Total Actual ADA</b>	<b>321.10</b>	<b>325.85</b>	<b>325.85</b>
<i>Funded Difference (Funded ADA less Actual)</i>	-	-	-

Minimum Proportionality Percentage (MPP)			
	2016-17	2017-18	2018-19
Current year estimated supplemental and concentration grant %	57,336	\$ 54,733	\$ 7,611
Current year Minimum Proportionality Percentage	2.40%	2.19%	0.30%

**California Montessori Project - Capitol Campus - Capitol Campus**  
**Charter Petition Renewal - Financial Projections**  
**2016-17 Projected Monthly Cash Flow Statement**

Description	2016-17 Budget	July	August	September	October	November	December	January	February	March	April	May	June	Accruals	Total Per Year
<b>BEGINNING CASH</b>		1,134,132	1,221,861	1,142,217	1,062,981	1,148,345	1,107,998	1,071,154	1,163,797	1,120,778	1,144,645	1,317,400	1,314,772	1,304,069	1,134,132
<b>CASH INFLOWS</b>															
REVENUES															
General Purpose Block Grant	1,591,737	-	72,875	72,875	131,174	131,174	131,174	131,174	131,174	158,023	158,023	158,023	158,023	158,023	1,591,737
Education Protection Account	413,385	-	-	-	100,909	-	-	100,909	-	-	175,235	-	-	36,332	413,385
In-Lieu-Of Property Taxes	444,727	-	26,684	53,367	35,578	35,578	35,578	35,578	35,578	62,262	31,131	31,131	31,131	31,131	444,727
Federal Revenues	56,524	-	7,065	-	-	14,131	-	-	-	14,131	8,075	8,075	-	5,047	56,524
Other State Revenues	83,851	-	3,839	3,839	6,910	6,910	6,910	6,910	6,910	8,325	8,325	8,325	8,325	8,325	83,851
Other Local Revenues	285,774	7,144	7,144	25,979	25,979	25,979	25,979	25,979	25,979	25,979	25,979	25,979	25,979	11,691	285,774
<b>TTL CASH INFLOWS</b>	<b>2,875,998</b>	<b>7,144</b>	<b>110,542</b>	<b>163,126</b>	<b>300,551</b>	<b>199,642</b>	<b>213,773</b>	<b>300,551</b>	<b>199,642</b>	<b>268,720</b>	<b>406,768</b>	<b>231,533</b>	<b>223,458</b>	<b>250,548</b>	<b>2,875,998</b>
<b>EXPENDITURES</b>															
All Certificated Salaries	1,052,098	3,048	80,229	82,743	76,207	105,325	111,315	68,605	103,359	105,551	99,349	99,497	99,497	17,171	1,052,098
All Classified Salaries	612,701	22,051	31,559	51,635	57,522	51,635	51,635	51,635	51,635	51,635	51,635	51,635	51,635	36,851	612,701
All Benefits	379,713	7,290	23,868	29,097	31,937	31,937	31,937	31,937	31,937	31,937	31,937	31,937	31,937	32,026	379,713
All Materials & Supplies	122,759	19,794	52,422	17,848	11,675	1,650	1,650	1,650	1,650	1,650	1,650	1,650	1,650	7,423	122,759
All Services and Operations	576,899	33,402	2,107	61,038	37,846	49,442	54,080	54,080	54,080	54,080	49,442	49,442	49,442	28,417	576,899
All Capital Outlay	28,083	-	-	-	-	-	-	-	-	-	-	-	-	28,083	28,083
All Other Outgo	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TTL CASH OUTFLOWS</b>	<b>2,772,253</b>	<b>85,585</b>	<b>190,185</b>	<b>242,362</b>	<b>215,187</b>	<b>239,989</b>	<b>250,617</b>	<b>207,908</b>	<b>242,661</b>	<b>244,853</b>	<b>234,013</b>	<b>234,161</b>	<b>234,161</b>	<b>150,570</b>	<b>2,772,253</b>
Accounts Receivable (net change)	-	286,142	-	-	-	-	-	-	-	-	-	-	-	-	286,142
Loan Proceeds and other Cash Inflows	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Change in Payables	-	(119,973)	-	-	-	-	-	-	-	-	-	-	-	-	(119,973)
Fixed Asset Acquisitions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Cash Inflows/Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>NET INFLOWS/OUTFLOWS</b>		<b>166,170</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>28,083</b>	
<b>ENDING CASH BALANCE</b>		<b>1,221,861</b>	<b>1,142,217</b>	<b>1,062,981</b>	<b>1,148,345</b>	<b>1,107,998</b>	<b>1,071,154</b>	<b>1,163,797</b>	<b>1,120,778</b>	<b>1,144,645</b>	<b>1,317,400</b>	<b>1,314,772</b>	<b>1,304,069</b>	<b>1,432,130</b>	



# **Appendix T**

## **CMP-DMS Agreement for Services**

**AGREEMENT FOR**  
**CHARTER SCHOOL BUSINESS & ADMINISTRATIVE SERVICES**

DATED AS OF JUNE 1, 2015

THIS IS AN AGREEMENT FOR SERVICES between CALIFORNIA MONTESSORI PROJECT, INC., to which reference is made herein as the "School," and DELTA MANAGED SOLUTIONS, INC., to which reference is made herein as "DMS," in connection with charter school business and administrative services to be provided by DMS to the School, as described in the Scope of Services attached hereto.

1. **Employment.** The School hereby employs DMS to perform, as requested by the School, services set forth in the Scope of Services, attached hereto.
2. **Representations of DMS.** DMS hereby represents the following:
  - A. DMS shall not receive a fee from any source other than the School for the services in the Scope of Services attached to this Agreement, except as may be disclosed in writing and has no arrangement with respect thereto with any party other than the School regarding the services in the Scope of Services attached.
  - B. DMS is an independent private business and is not acting in any other professional capacity than as represented in this Agreement and the Scope of Services attached hereto.
3. **Agreements of DMS.** DMS hereby agrees as follows:
  - A. DMS will provide, as requested by the School, the services set forth in the Scope of Services attached hereto.
  - B. In providing such services, DMS will make available the experience of its organization so as to represent the School effectively.
4. **Term of the Agreement.** The term of this Agreement shall be twelve (12) months, for the period beginning on July 1, 2015 and ending on June 30, 2016.
5. **Compensation.**
  - A. **Implementation Fee.** An implementation fee of \$22,500 shall be due and payable at contract inception. This fee shall be used to acquire an AptaFund software license in the School's name and on the School's behalf as well as to cover other one-time implementation costs.
  - B. **Services Fee.** The School shall pay to DMS compensation of \$145 per student per year, paid in monthly installments as follows:
    - July 2015 through January 2016: 1/12<sup>th</sup> of 2014-15 P-2 ADA x \$145.00;
    - February 2016 through May 2016: 1/12<sup>th</sup> of 2015-16 P-1 ADA x \$145.00;
    - June 2016: 2015-16 P-2 ADA x \$145.00, less all amounts paid to date.



All monthly compensation is due and payable on the 1st of each month beginning July 1, 2015. DMS' monthly fee covers all services set forth in the Scope of Services attached hereto and includes all travel and other out-of-pocket costs. Additional services (including but not limited to: financing/cash flow loan services, grant application and management services other than the PCSGP Grant, and additional back-office service modules) are available at an additional cost, to be negotiated between DMS and the School via separate agreement prior to the incurrence of such additional services.

6. **Contract Renewal.** As agreed by DMS and the School, this Agreement shall be renewable for consecutive single or multiple fiscal year terms, each such term beginning at the end of the prior period's agreement. Pricing for future years will be negotiated at the time of renewal.
7. **Entire Agreement; Amendments.** All discussions, negotiations and prior agreements between the School and DMS regarding the services to be provided during the Term of this Agreement are merged into this Agreement. This Agreement is the entire agreement between the parties respecting the subject matter hereof. This Agreement may be amended only in writing. This Agreement is renewable by Amendment, subject to all terms and conditions herein unless otherwise agreed by the parties.
8. **Assignment.** This Agreement may not be assigned by either party hereto without the written consent of the other party.
9. **Notice.** During the term of this Agreement, the School shall not seek alternative services, as described in the Scope of Services hereto, without the prior written consent of DMS, which shall not be unreasonably withheld.
10. **Termination.** Either party hereto may terminate this Agreement for cause, determined as a material breach prohibiting the accomplishment of the parties' objectives upon entering into this Agreement, upon thirty (30) days written notice to the other party. Upon termination by either party, DMS shall be paid compensation as described under Paragraph 5, Compensation, above incurred through the date of termination.
11. **Information.**
  - A. **Ownership and Accuracy.** The School, its officials, staff, and board will be providing DMS various data, records, studies, computer print-outs and other information and representations as to the facts relating to the School and its operations. DMS will be using and relying upon such data, records, studies, computer print-outs and other information in the preparation of DMS' work products. All such data, records, studies, computer print-outs and other information, and compilations created therefrom, are considered as and shall remain the property of the School. DMS shall not be obligated to establish or verify the accuracy or completeness of the information furnished to DMS by the School, its officials, staff, or board, and DMS bears no liability in the event any such information is deemed to be false, misleading or inaccurate or otherwise violates any law, regulation or order. In the event of any such determination, the School shall defend, indemnify and hold DMS harmless from and against any claim, suit, proceeding or loss, damages, or liability of any kind related to the information provided by the School, its officials, staff, and board to DMS.

- B. **Confidentiality.** The School and DMS agree that each will ensure no use, dissemination, or disclosure of any confidential information of the other party to any person, firm or business, except as necessary to perform obligations or exercise rights or privileges set forth in this Agreement and the Scope of Services, attached hereto, and then only as agreed by the parties. Each party agrees it will receive all confidential information in trust and confidence and it will treat all confidential information with the same degree of care as it accords to its own confidential information of like sensitivity, but in no event less than a reasonable level of care.
12. **Standards.** DMS shall perform its services pursuant hereto in accordance with competent professional standards. The liability of DMS to the School for any breach of those professional standards arising out of or related to this Agreement or the services performed hereunder shall not exceed the fees paid or payable under this Agreement.
13. **Severability.** If any provision of this Agreement is unenforceable or invalid under any applicable law or is so held by applicable court decision such unenforceability or invalidity shall not render this Agreement unenforceable or invalid as a whole. In such event, such provision shall be changed and interpreted so as to best accomplish the objectives of such unenforceable or invalid provision within the limits of applicable law or court decisions.
14. **Waiver.** The failure of either party to require performance by the other party of any provision hereof shall not affect the full right to require such performance at any time thereafter unless otherwise agreed by the parties in writing; nor shall the waiver by either party of a breach of any provision hereof be taken or held to be a waiver of the provision itself unless otherwise agreed by the parties in writing.
15. **Counterparts; Facsimile.** This Agreement may be signed in counterparts and shall be effective against signatures by facsimile.
16. **Governing Law.** This Agreement shall be construed in accordance with the laws of the State of California.
17. **Independent Contractor.** DMS' relationship to the School is that of an independent contractor.
18. **Government Code.** DMS and its representatives are not public officials or participating in governmental decisions, as those terms are used in Section 87100 of the California Government Code. No actions or opinions necessary for the performance of DMS' duties under this Agreement will cause DMS to be a public official or to be participating in governmental decisions, as those terms are used in Section 87100 of the California Government Code.

IN WITNESS WHEREOF, this Agreement has been executed and delivered for and in the names and on behalf of the School and DMS as of the date set forth above.

CALIFORNIA MONTESSORI PROJECT, INC.

By: Gary S. Bowman  
Name: Gary S. Bowman  
Title: Executive Director

DELTA MANAGED SOLUTIONS, INC.

By: Kelly McDole  
Name: Kelly McDole  
Title: Chief Executive Officer

**CALIFORNIA MONTESSORI PROJECT, INC. / DELTA MANAGED SOLUTIONS, INC.**

**SCOPE OF SERVICES**

In performing under this Agreement, DMS shall perform services as described below:

**FISCAL SERVICES:**

- ❖ DMS shall provide and administer AptaFund, a comprehensive web-based accounting system, including all requisite fund accounting and general ledger and accounts payable/receivable modules. The system will be fully SACS-compliant and capable of producing standardized SACS reports for financial reporting to the School's authorizer and other public agencies as required. The system will be accessible by authorized School staff, state and local entities for review and audit reconciliation. School shall be responsible for the cost, if any, of establishing any local internet connections to access the web-based accounting system from the school site.
- ❖ DMS shall provide ongoing regular reporting of fiscal status to the School's board and staff, including attendance at select board meetings requiring DMS participation. Such attendance may be by electronic means, if necessary. Board meeting attendance, whether electronic or in-person, is limited to events requiring DMS participation, and a DMS representative will not generally attend every board meeting. The School shall be responsible for timely notifying DMS of scheduled board meetings at which DMS attendance is requested, and absent circumstances warranting special/emergency board meetings, timely notification shall be one (1) week in advance.
- ❖ DMS shall coordinate and assist with the School's budgeting process, including preparation of the original budget and all interim budgets, revising and discussing with School staff and/or Finance Committee members (if applicable), providing professional advice on actual and projected line item revenues and expenditures, attending budget approval board meetings if needed, and preparation and filing of authorizer-required and State-required budget forms.
- ❖ DMS shall provide advisory services in relation to the School's monthly cash flow needs, including computation of expected monthly revenues based on current and projected ADA (as provided by the School), coordination of expenditure timing to match revenue flow (see Scope of Services - Purchasing/Procurement below) and other services as required. If desired, DMS can coordinate cash flow financing for the School, if requested and subject to the School's qualification, for an additional fee to be determined at such time via separate agreement.
- ❖ DMS shall assist the School in developing a satisfactory system of financial controls to ensure financial stability, including working with the School to develop a Fiscal Procedures & Policies Manual, if requested. School staff is responsible for implementing the accounting and fiscal controls and procedures as outlined in the School's approved policies and procedures.
- ❖ DMS shall assist the School in establishing and maintaining an external bank account(s) outside of the County Treasury, and will administer and reconcile all banking transactions through this external bank account(s) and the School's County Treasury account(s). Accounts will be held in the School's name; DMS will hold no School bank account(s).
- ❖ DMS shall work directly with the School's chosen independent auditor regarding the School's annual audit to ensure all necessary financial information is provided in a full and timely manner. DMS shall not be involved in the attendance portion of the audit except to prepare reports using attendance data provided by the School (see Scope of Services - Compliance/Reporting below) and to provide copies of the School's P-1, P-2, and Annual ADA reports to the auditor as needed.

**PAYROLL SERVICES/RISK MANAGEMENT:**

- ❖ DMS shall provide the School with a comprehensive payroll system, including calculation and payment of all federal and state payroll tax liabilities, California State Teachers' Retirement System (STRS) and Public Employees' Retirement System (PERS) contribution calculations and payments (if applicable), and other benefits calculations and payments directly related to payroll processing. The payroll system supports 401a/403b/457 plan payment processing if the School offers such plans as a benefit to employees, and DMS processes all such contributions in coordination with the School's 401a/403b/457 third party administrator (TPA). DMS services do not include 401a/403b/457 TPA duties, which should be performed by a TPA specializing in this area to ensure continuing qualification of such plans under the Internal Revenue Code.
- ❖ DMS shall assist the School in obtaining any necessary accounts for payroll tax payment and reporting, and shall coordinate payment of federal and state payroll taxes and filing of federal and state payroll tax reporting as the School's Reporting Agent. Legally, the School is still obligated to ensure timely filing of returns and payment of any taxes due, even if it uses a Reporting Agent.
- ❖ DMS shall assist the School in obtaining any necessary accounts for STRS/PERS reporting, which DMS shall file pursuant to required procedures for such reports in the School's county(ies).
- ❖ DMS shall work with the School's bank to establish direct deposit of employee pay if the School's bank allows such electronic transactions.
- ❖ DMS shall provide advice at the School's request regarding employee hiring, leave, and termination practices as related to payroll services, including recommending federal and state employment documents, assisting the School in establishing a California Department of Justice account for LiveScan fingerprinting if not already established, and responding to basic credentialing questions, and shall advise the School to seek legal or other professional counsel regarding such matters when appropriate. These services do not include performing credential or human resources audits and do not include COBRA or 401a/403b/457 third party administration duties.
- ❖ DMS shall assist the School in researching and obtaining appropriate employee benefits and insurance packages, including coordinating between staff and insurance plan providers, and will assist in soliciting alternative providers for better rates and/or services at the School's request. DMS functions only as a facilitator/advocate on behalf of the School, is not an insurance provider or broker, and receives no commissions or referral fees from third party providers for this assistance to the School.
- ❖ DMS shall assist the School in researching and obtaining appropriate insurance policies for liability, property, workers' compensation, and other insurance necessary for operation of the School and shall assist in soliciting alternative providers for better rates and/or services at the School's request. DMS functions only as a facilitator/advocate on behalf of the School, is not an insurance provider or broker, and receives no commissions or referral fees from third party providers for this assistance to the School.

**PURCHASING/PROCUREMENT:**

- ❖ The School shall be responsible for initial creation and approvals of all purchase orders ("POs"), including inputting such orders into DMS' purchasing system, using limited access security measures allowing for these functions only. The School is solely responsible for ensuring that all items ordered are suitable for public educational purposes (e.g. non-religious materials). Once POs are approved by the School's authorized staff, the School shall further be responsible for delivering approved POs to vendors (i.e. placing the order). POs and direct bill invoices shall reflect DMS as the billing address and the School location as the shipping/physical location address. Once the order is received by the School, School staff is responsible for marking items as received in DMS' purchasing system. DMS shall match all POs to

Invoices, prepare and submit all vendor payments, and integrate the accounts payable with Fiscal Services as described in this Scope of Services for payment timing optimization and coordination of purchasing activities to coincide with timing of revenue limit receipts.

- ❖ DMS shall scan all invoices upon receipt into PDF format, and provide the School with password-protected access to these scanned documents, so that authorized School staff may review all current and prior invoices online (dating back to the first non-implementation month of DMS provided services under this Agreement).
- ❖ On at least a weekly basis, and provided the School has adequate cash flow, DMS shall prepare a payment voucher containing all currently payable invoices that have previously been approved via authorized PO, and shall print all checks (using a pre-set electronic signature image from an authorized signer on the School's main operating bank account built into the blank check stock) and deliver all payments to vendors.
- ❖ On a monthly basis, DMS shall prepare and deliver a summary and detail warrant register to the School's Board for approval, showing all non-payroll-related payments made in the prior month. Payroll registers and evidence of payroll payments are available at any time for authorized School staff review and a payroll register detail is provided to the School staff with each pay run, but these are not part of the monthly summary and detail warrant register sent to the Board for review and approval.
- ❖ DMS shall integrate purchasing activities with the School's external banking account(s). Accounts will be held in the School's name; DMS will hold no School bank account(s), nor be a signatory on School account(s).
- ❖ DMS shall assist the school in developing and approving a fixed asset capitalization policy, clarifying what items constitute fixed assets for accounting purposes. The School shall implement and maintain an updated inventory of fixed and non-capitalized assets based on the approved policy, and shall provide appropriate reporting to DMS of such inventory in order to coordinate with Fiscal Services as described in this Scope of Services. DMS shall be responsible for maintaining the fixed asset register in DMS' accounting system, computing depreciation and average life, and coordinating such fixed asset register with auditors during the School's annual audit.
- ❖ DMS shall assist in coordinating any competitive bidding activities, when applicable and if requested.

#### COMPLIANCE/REPORTING:

- ❖ DMS shall assist the School in preparing and submitting all state-required attendance reports, including but not limited to 20-day, P-1, P-2, and Annual ADA reports, from raw attendance data provided by the School. DMS shall have no responsibility for verifying the accuracy of raw attendance data as provided or for preparing weekly or monthly attendance summaries from the School's student information system.
- ❖ DMS shall assist the School as needed with submitting the Consolidated Application and Reporting System (CARS) reporting, federal Cash Management quarterly reporting, non-CBEDS free/reduced lunch eligibility and poverty level tracking, SB740 funding determination forms and/or Facility Grant applications, special education maintenance of effort (MOE) reporting, Quarterly Benchmark Reporting under the Public Charter Schools Grant Program, and related state and federal program compliance and budget reporting. School shall be responsible for all CALPADS reporting, LCAP creation (except for minimum proportionality percentage calculations and goal/service expenditure estimates, which DMS shall provide) SARC preparation (except for per-student expenses and teacher salary information which DMS shall provide), and all State-mandated testing. School shall be responsible for forwarding any

requests for information or submittals received from the California Department of Education (CDE), or other related agencies, to DMS' offices immediately upon receipt.

- ❖ DMS is not responsible for preparation or submittal of federal and state income tax forms relating to the School's tax-exempt status, including but not limited to IRS Form 1023, IRS Form 990, FTB Form 3500, and FTB Form 199. These forms are generally handled by the School's attorney or independent auditor, respectively. DMS shall timely provide all financial information requested by the School, attorney, or independent auditor to timely complete these filings.

DMS and the School shall be jointly responsible for training of the School, its officials, and staff regarding the use of any software or ministerial coordination required between DMS and the School. The School, its officials, staff, and parents agree to comply with and adhere to any licensing requirements of any and all software acquired and implemented by DMS according to all terms and conditions of use for such software.