**The Alice Austen School**

***Donna Bonanno, Principal***

55 Merrill Avenue

Staten Island, New York 10314

Phone: 718.761.3325 [www.ps60.org](http://www.ps60.org) Fax: 718.983.8534

**“Imagine with all your Mind, Believe with all your Heart, Achieve with all your Might”**

**Edward Palmieri, Assistant Principal Tabatha Romano, Assistant Principal Doreen Seaman, Assistant Principal**

September 2017

 Dear Parents/Guardians,

As per Chancellor’s Regulations A-413, the possession of cell phones, computing devices, portable music

and entertainment systems is permitted in schools. PS 60 has established a school-based policy regarding use of such items in school. The policy is as follows:

●If students are in possession of cell phones, computing devices, portable music and entertainment systems, these devices must be turned off and remain in the student’s school bag until students are released from school.

●If students take out their cell phones or other electronic devices in school, these devices will be confiscated and parents have to pick them up from their child’s supervisor.

●If the student’s cell phone goes off in school, the cell phone will be confiscated and parents will have to pick up the cell phone from their child’s supervisor.

●PS 60 is not responsible for any cell phones or electronic devices that are missing or broken.

●Cell phones and electronic devices are not permitted to be used during school trips.

If you have any questions please feel free to contact the school.

Sincerely,

Donna Bonanno

Principal

 Tear off and return to your child’s teacher by September 15, 2017

⃝ I have read PS 60’s Cell Phone and Electronic Device Policy and will follow the new protocol.

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Child’s Name Parent’s Signature

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Child’s Signature