**Calhoun Falls Public Charter School**

205 Edgefield Street, Calhoun Falls S.C.29628

Minutes of the meeting for Calhoun Falls Public Charter School Board of Trustees held on **Thursday, November19,2020, at 6:00 pm** in the Calhoun Falls Public Charter School Cafeteria located at 205 Edgefield Street, Calhoun Falls, South Carolina.

**Present:**  Robbie McCaslan,Jennifer Johnson, Tracy Lindler, Elizabeth Pickens

Adrienne Padner**,**  Dewey Rowland, Roger Hunnicutt**,** Horace Thomas, Courtney Cade

**Absent:**

**Agenda**

1. Call to Order - Robbie McCaslan
2. Invocation
3. Pledge of Allegiance
4. Mission Statement
5. Freedom of Information Act Compliance
6. Approval of Agenda

**Motion: A motion was made to approve the agenda as written.**

**Made by: Tracy Lindler**

**Second by:** Roger Hunnicutt

**Motion passed 9 to 0**

1. Public Comment
2. Approval of Prior Meeting's Minutes - **Deferred to December meeting**
3. Financial Update
   1. 2021 FY Budget
   2. Administrations Recommendation for Merit based Stipends: **We have a surplus of funds of 98,000 end the year on June 30, 2020 if we stay in line with all the line items of the budget. I am seeking to add an additional $15,000 to add to the salary line item. I am seeking to give all employees a $250 Christmas bonus and $250 hazard pay bonus, which equals a total of $500 per employee for a total of 24 employees on Dec. payroll. Our team has worked very hard this first part of the year and have been invested in learning more to accommodate to the “new normal”**

Motion was made to amend the 2021 FY Budget to add an additional $15,000 to the salary line item for high school and elementary not to exceed $15,000 combined to be used at the discretion of the administration for bonuses and hazard pay.

Made by: Tracy Lindler

Second by: Courtney Cade

9 Yes – 0 No Passed

1. Board Updates - Mr. Kalan Rogers
   1. Cleaning Update: **All unused classrooms have been cleared and we were able to save a lot of nice equipment we had stored in the classrooms.**
   2. 2020-2021 School Year Update: **5 days a week has been going great. Teachers and students are doing a great job with wearing mask and cleaning used spots in the school. Administration just purchased a fogger machine for every classroom along with solution to kill any viruses or bacteria on the desk and handles. Teachers have received Lysol wipes, disinfected spray, and several other PPE equipment. Administration has been monitoring the COVID 19 spread via DHEC. The school has had 6 cases total since the beginning of school. Administration and the school nurse notify parents and teachers that were in close contact.**
   3. Winter Sports Update: **Meeting is Wednesday 11/18/2020. Will receive a memo from the South Carolina High School League. Administration and the Athletic Director are working on a plan for basketball season in conjunction with our region. Preplanning we are thinking to give each athlete 2 tickets for their parent (home and away team) if they are not used up, we then will open it to the public with limited amount of tickets available. All of the ticketing process will be through our online platform to make it fair to each individual.**
   4. School Bus Route Proposal: **As the winter is approaching us, I would like to give out some information pertaining to starting a school bus route.**

Pilot Program:

Start Date: 01/05/2020

End Date: Last Day of School

Students: All that stay within the city limits of Calhoun Falls

Drivers: Mr. Rogers and Coach Campbell

Duration: ONLY Morning route

Cost: Insurance would rise about $2,000-$3,000 since it would be picking up and dropping off. That is on all buses. I can check for just one bus.

No driver to be paid as this is a pilot program.

Maintenance on the bus: We have a 5 year/100,000 warranty on the bus. Oil Change/transmission fluid change/ brakes/tires is what the school would pay for.

FAQ:

If bus is in the shop or break down what would happen?: We have to options not run the route or use one of the white buses.

How parents will be notified? Parents will be on a remind notification about will be alerted about any information.

How can they sign up?: Parents and students will check emails for a link to sign up for a spot to ride the bus.

What would the set up look like now that we face COVID?: See attached.

How many routes will be established? Mostly two. It will be split up by the side of town.

How will CFCS clean the bus? After each drop, the bus will be sanitized with a spray fogger. After each completion of a route, the bus will be cleaned.

1. Legal Counsel Usage- None
2. Executive Session
3. Motion to go into executive session for
   1. Personnel – Employee Bonus

Made by: Tracy Lindler

Second By: Dewey Rowland

9 Yes 0 No Passed At 6:34 PM

Open session declared at 7:37 PM

1. Miscellaneous from the board
2. Adjourn- 7:35

**A motion was made to adjourn.**

**Made By:** Adrienne Padner

**Second by:** Horace Thomas

**Passed 9 to 0**