

CALIFORNIA MONTESSORI PROJECT
REGULAR MEETING OF THE GOVERNING BOARD
JANUARY 14, 2013 MINUTES

DATE: Monday, January 14, 2013
TIME: 6:30 pm
MEETING PLACE: Central Administrative Office, 5330 Gibbons Drive, Carmichael, CA 95608
EMERGENCY CONTACT: Gary Bowman at (916) 204-0271

1.	MEETING CALL TO ORDER AND ROLL CALL		6:30 PM
1.01	Roll Call	<div><div><input checked="" type="checkbox"/> Patrick Briggs</div><div><input checked="" type="checkbox"/> Rob Henderson</div><div><input checked="" type="checkbox"/> Dave Nelson</div><div><input checked="" type="checkbox"/> Andrea Ridge</div><div><input checked="" type="checkbox"/> Jenny Savakus</div></div> <div>Parent Representative – Capitol Business Representative (Chairperson) Parent Representative – Shingle Springs Parent Representative – San Juan Community Representative (Chief Financial Officer)</div>	
2.	COMMUNICATION FROM PUBLIC/RECOGNITION		6:31 PM
2.01	Recognize meeting hosts		Rob Henderson
2.02	Public Comment	None.	
2.03	Public Acknowledgment	None.	
3.	CONSENT AGENDA		6:32 PM
3.01	Minutes from the Regular Governing Board Meeting of December 10, 2012 Jenny Savakus moved to approve the Consent Agenda. Andrea Ridge seconded the motion. Voice vote taken: 5 ayes, 0 noes, motion approved.		
4.	INFORMATIONAL ITEMS		6:33 PM
4.01	Campus Reports An opportunity for the site Principals to share site specific information, which may include: site configuration, enrollment numbers, waiting list, events and new developments. Board Members reviewed Campus Reports, as submitted by Campus Principals. Principal Kim Zawilski shared an article from the Mountain Times, recognizing CMP-SS for its success.		
4.02	General Report from the CMP Superintendent/Executive Director		Gary Bowman
	<div><div><div>• Facilities Update: Prop 55 (CMP-EG/SS): On behalf of CMP, Gary is securing property in Elk Grove (Bradshaw Road) and Shingle Springs (Buckeye Road). Gary has submitted final documentation to CSFA for a determination of fiscal solvency, which will secure the state’s low-interest Prop. 55 loan. Gary anticipates construction to begin at the CMP-EG site in the spring, allowing the campus to be open for student use in August, 2013. Prop 39 (CMP-SJ): CMP and SJUSD are finalizing terms of Facilities Use for the 2013-14 school year. Based on the total enrollment of in-district students at CMP-SJ, all classrooms at CMP-American River, as well as one classroom at CMP-Orangevale, meet the criteria for Prop. 39 rates.</div><div>• CAT (Central Admin. Team) Update: Operations: Departmental Review (Special Education): Gary reported that a committee has been established, and that the team will be meeting throughout the year with the goal of defining ‘best practices’ for the Special Education department, including delivery of services, as well as operations; Gary reported that CAT is currently interviewing candidates for vacated positions.</div><div>• Succession Planning: Business Services / CSDC CBO Training: Gary reported that, in light of potential re-structuring of the business services department at Wheatland School District, he is exploring options for CMP in this area. Gary reported that he, along with two employees from Wheatland’s business services department, will participate in the Charter Schools Development Center Chief Business Officer Training.</div><div>• Special Projects: Compensatory Package for Classified Staff: Gary reported that an internal team is continuing to explore retirement plan options for Classified Staff, with implementation set for July, 2013.</div><div>• School Safety: CMP leaders are committed to nurturing a climate and culture of respect; Site Administrators are consulting with their local Sheriff Departments to review lock down procedures; Principals currently publish Safety Updates in their campus newsletters, on their web pages and via the connect Ed Phone system.</div></div></div>		

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4.03 Response to Intervention (RTI)

Kathleen Merz

Kathleen Merz provided a PowerPoint presentation on CMP's RTI Process.

5.	ACTION ITEMS	7:22 PM
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5.01 Acceptance of the 2011-2012 Audits and Approval of the Findings Recommendations

Comment: The 2011-2012 Audit reports have been delivered by VLS (Vicente, Lloyd and Stutzman). There were no findings in the 2011-2012 Audits.

Dave Nelson moved to accept the 2011-2012 Audits and approve the recommendation on the 'no findings.'

Jenny Savakus seconded the motion. Voice vote taken: 5 ayes, 0 noes, motion approved.

5.02 Consideration of the 2013-2014 School Year Calendar

Comment: Per discussion with the Round Table team and with CMP Administration, a 2013-2014 School Year Calendar has been drafted, and submitted to the Board for approval.

The Board requested that an alternative 'simplified' version of the Calendar be available to families.

Andrea Ridge moved to approve the 2013-2014 School Year Calendar as presented.

Jenny Savakus seconded the motion. Voice vote taken: 5 ayes, 0 noes, motion approved.

6.	DISCUSSION AGENDA	7:36 PM
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6.01 Board Membership: Appointments/Vacancies

The Board Membership Committee, consisting of Rob Henderson and Andrea Ridge, will interview an interested candidate regarding the open Parent Representative-Elk Grove seat on the Board. Rob will also interview an interested candidate regarding the vacated Teacher Representative seat on the Board.

6.02 Suggested Items for Discussion at Future Meetings presented by Board Members

- Prop 55 funding mechanisms and architectural design/layout for the Shingle Springs Campus
- Executive Director Survey Results

7.	CORRESPONDENCE	7:45 PM
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7.01 Correspondence from the Public None.

8.	CLOSED SESSION	7:45 PM
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None.

9.	RECONVENE TO OPEN SESSION	7:45 PM
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Not applicable.

10.	MEETING ADJOURNMENT	7:45 PM
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Dave Nelson moved to adjourn the meeting. Patrick Briggs seconded the motion.

Voice vote taken: 5 ayes, 0 noes, motion approved.

Next Governing Board Meeting: February 11, 2013 at the Orangevale Campus