

Charter Application Appendices

**To the South Carolina Department of Education
And The South Carolina Public Charter School District**


**As approved June 2, 2009
Updated May 12, 2015
and February 25, 2016
and Dec 12, 2016**

www.yorkprepssc.org

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Appendix A: Student Enrollment Projections

 <p>South Carolina Department of Education Together, we can.</p>	<p>South Carolina Public Charter School Application</p> <p>Student Enrollment Projections</p>
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Student Enrollment Projections

Name of Charter School York Preparatory Academy

GRADE	2010–11	2011–12	2012–13	2013–14	2014–15
Pre-Kindergarten	0	0	0	0	0
Kindergarten	110	110	110	110	110
First	110	110	110	110	110
Second	110	110	110	110	110
Third	110	110	110	110	110
Fourth	110	110	110	110	110
Fifth	110	110	110	110	110
Sixth	110	110	110	110	110
Seventh	110	110	110	110	110
Eighth	110	110	110	110	110
Ninth	110	110	110	110	110
Tenth	0	110	110	110	110
Eleventh	0	0	110	110	110
Twelfth	0	0	0	110	110
TOTALS	1100	1210	1320	1430	1430

Appendix B: Sample Accountability Plan Format

York Preparatory Academy Charter School

Accountability Plan

MISSION STATEMENT:

The mission of the York Preparatory Academy (YPA) is for the faculty, staff, students, parents, and community to provide an engaged learning environment that leads to the success of each individual student, while also challenging these students to become life-long learners, independent thinkers, respectful individuals, and responsible citizens thus preparing them for a 21st century global economy. With this mission, in accordance with the South Carolina Charter Schools Act, YPA will improve student learning, increase learning opportunities for students, encourage the use of a variety of productive teaching methods, establish new forms of accountability for schools, create new professional opportunities for teachers, including the opportunity to be responsible for the learning program at the school site, and assist South Carolina in reaching academic excellence. To succeed in this mission, the individual need of each learner is the core of YPA's mission striving toward South Carolina's goal of achieving excellence through individual successes with every child served.

Appendix D: Dress Code

YPA students should display themselves neat and clean in appearance. YPA believes that the manner by which students dress has the potential to avoid unnecessary distractions in the academic environment and reflect a positive attitude in academic pursuits. Specific Dress Code guidelines have been provided in the Student Handbook.

Appendix E: School Calendar

Student Days

- Last Day: Jun. 2
- First Day: Aug. 18

Teacher Days

- First Year Teachers: Aug. 2 – 6
- Teachers New to YPA: Aug. 9 – 10
- Teacher Pre-planning: Aug. 11, 12, 13, 16, & 17
- Teacher Training Days: Oct. 11 & 22; Jan. 14; Feb. 11
- Teacher Post-planning: Jun. 3 & 4

Student Holidays

- Labor Day: Sept. 6
- Teacher Training Days: Oct. 11 & 22
- Thanksgiving: Nov. 24 – 26
- Winter Break: Dec. 20 – Jan. 3
- Teacher Training Days: Jan. 14
- MLK: Jan. 17
- Teacher Training Days: Feb. 11
- President's Day: Feb. 14
- Spring Break: Apr. 11 – 15
- Memorial Day: May 23

Appendix F: Daily School Schedule

Grades K – 5

8:15	Student Arrival
8:20-8:30	Prepare for Class
8:30-9:00	Class Meeting Time
9:00-9:45	Core Class A (Reading)
9:45-10:30	Core Class B (Writing)
10:30-11:00	Recess
11:00-12:00	Core Class C (Math)
12:00-12:30	Lunch
12:30-1:20	Core Class D (Social Studies)
1:20-2:10	Core Class E (Science)
2:10-2:50	Special Elective
2:50-3:20	Special Elective
3:20-3:30	Prepare to Depart
3:30	Student Departure

Description of Elementary School Schedule Placements

Primary Levels

<u>LEVEL</u>	<u>GRADES INCLUDED</u>	<u>MATH TEACHER</u>	<u>READING/WRITING TEACHER</u>
K	<i>STUDENT (K)</i>	A, B,	A, B,
K/1	<i>STUDENT (K)(1)</i>	C, D	C, D
1	<i>STUDENT (1)</i>	E, F,	E, F,
1/2	<i>STUDENT (1)(2)</i>	G, H	G, H
2	<i>STUDENT (2)</i>	I, J,	I, J,
2/3	<i>STUDENT (2)(3)</i>	K, L	K, L
3	<i>STUDENT (3)</i>	M, N,	M, N,
3/4	<i>STUDENT (3 only)</i>	O, P	O, P

Intermediate Levels

<u>LEVEL</u>	<u>GRADES INCLUDED</u>	<u>MATH/SCI TEACHER</u>	<u>LA/SS TEACHER</u>
4/3	<i>STUDENT (4)</i>	Q	Q
4	<i>STUDENT (4)</i>	R, S	R, S
4/5	<i>STUDENT (4)</i>	T	T
5/4	<i>STUDENT (5)</i>	U	U
5	<i>STUDENT (5)</i>	V, W	V, W
5/6	<i>STUDENT (5)</i>	X	X

YORK PREPARATORY ACADEMY

Grades 6 – 8

WEEK A: RED

Per.	TIME	6 th , 7 th , & 8 th
HR	8:15-8:30	Student Arrival
0	8:30-9:00	Morning Meeting Time
1	9:00-10:10	Academic I
2	10:10-11:20	Academic II
3	11:20-12:30	Academic III
4	12:30-1:00	Lunch
5	1:00-2:10	Academic IV
6/7	2:10-3:20	Connection Elective A/B
HR	3:20-3:30	Departure Home

WEEK B: BLUE

Per.	TIME	6 th , 7 th , & 8 th
HR	8:15-8:30	Student Arrival
0	8:30-9:00	Morning Meeting Time
1	9:00-10:10	Academic II
2	10:10-11:20	Academic III
3	11:20-12:30	Academic IV
4	12:30-1:00	Lunch
5	1:00-2:10	Academic I
6/7	2:10-3:20	Connection Elective A/B
HR	3:20-3:30	Departure Home

WEEK C: GREEN

Per.	TIME	6 th , 7 th , & 8 th
HR	8:15-8:30	Student Arrival
0	8:30-9:00	Morning Meeting Time
1	9:00-10:10	Academic III
2	10:10-11:20	Academic IV
3	11:20-12:30	Academic I
4	12:30-1:00	Lunch
5	1:00-2:10	Academic II
6/7	2:10-3:20	Connection Elective A/B
HR	3:20-3:30	Departure Home

WEEK D: YELLOW

Per.	TIME	6 th , 7 th , & 8 th
HR	8:15-8:30	Student Arrival
0	8:30-9:00	Morning Meeting Time
1	9:00-10:10	Academic IV
2	10:10-11:20	Academic I
3	11:20-12:30	Academic II
4	12:30-1:00	Lunch
5	1:00-2:10	Academic III
6/7	2:10-3:20	Connection Elective A/B
HR	3:20-3:30	Departure Home

YORK PREPARATORY ACADEMY

Grades 9 – 12

“A” Schedule

Per.	TIME	
HR	8:15-8:30	Student Arrival
0	8:30-9:00	Morning Meeting Time
1	9:00-10:00	Academic I
2	10:00-11:00	Academic I (cont.)
3	11:00-12:00	Academic II
4	12:00-12:30	Lunch
5	12:30-1:30	Academic II (cont.)
6	1:30-2:25	Connection Elective “A”
7	2:25-3:20	Connection Elective “B”
HR	3:20-3:30	Departure Home

“B” Schedule

Per.	TIME	
HR	8:15-8:30	Student Arrival
0	8:30-9:00	Morning Meeting Time
1	9:00-10:00	Academic III
2	10:00-11:00	Academic III (cont.)
3	11:00-12:00	Academic IV
4	12:00-12:30	Lunch
5	12:30-1:30	Academic IV (cont.)
6	1:30-2:25	Connection Elective “A”
7	2:25-3:20	Connection Elective “B”
HR	3:20-3:30	Departure Home

Appendix G: Charter Committee Members

Name	Address	Title/Role	Educational Background/Qualifications	Experience	Community Involvement
Craig Craze	3480 Marshall Rd. Rock Hill, SC 29730	Chair of Executive Charter Committee Business Committee Chair; Executive Committee Member	Bachelor's Degree Brigham Young University	Seven years as Chief Operating Officer for WirePath Home Systems dba ZoboTV & SnapAV. Prior experience includes int'l public relations in New York & Kuala Lumpur, Malaysia.	Various leadership positions in Boy Scouts of America Troop 276.
Diane Whitesell	4705 Steele Village Rd. Rock Hill, SC 29730	Secretary of Executive Charter Committee Academic Committee Chair; Executive Committee Member	Graduate of Dothan High School, Dothan, Alabama 2 years Brigham Young University, Elementary Ed. Emphasis Continuing education courses York Technical College, Rock Hill, SC	Director York County Children's Attention Home, Rock Hill; PTO President (1 yr. York Road Elem., Rock Hill; 2 yr. Oakdale Elem., Rock Hill) Married, 6 children; Foster parent	Education System Supervisor/Teacher Development Trainer 4 yrs. (Oversees instruction 9 th -12 th graders in 7 local units); President Church Primary Children's Organization 6 yrs.; President Church Area Women's Organization (membership 1,000+) 2 yrs.; Teacher Sunday School, Youth Program, Primary Program; Volunteer Tutor Dyslexic Children; Volunteer Tutor Adult Education Reading
Michael B. Smith	2665 Park Ridge Boulevard, Rock Hill, SC 29732	Treasurer of Executive Charter Committee Community Relations Committee Chair; Executive Committee Member	BS in Criminal Justice from University of South Carolina and JD from The Norman A. Wiggins School of Law at Campbell University	Private law practice (2000-present); partner, Morton & Gettys, LLC (2007-present); Certified Family Court mediator (2007-present)	Venturing Crew leader, Crew 276 BSA (2000-2007); member, Resolution of Fee Disputes Board for the Sixteenth Judicial Circuit (present); executive committee member, Housing Development Corporation of Rock Hill (present); Leadership York County, Class 2007/2008

YORK PREPARATORY ACADEMY

Name	Address	Title/Role	Educational Background/ Qualifications	Experience	Community Involvement
Corey Helgesen	3697 Mt. Pleasant Church Rd. Chester, SC	Executive Charter Committee Member	BS in Education, Western Michigan University, Kalamazoo, MI, Master's in Educational Leadership, Nova Southeastern University, Atlanta, GA, In Progress for Doctor of Education in Educational Leadership, Nova Southeastern University, Atlanta, GA	JP McConnell Middle School Sixth Grade Teacher, Chester Elementary Assistant Principal, Five Forks Middle Sixth Grade Teacher, Davis Middle Sixth Grade Teacher SC Professional Certification: All subjects PK-8; 5-9 Science, Math, English & Social Science; PK-12 Leadership and Administration; PK-12 Instructional Supervisor, Similarly certified in Georgia and Michigan	Youth Football Coach, Youth Wrestling Coach, Youth Chess Coach, Scoutmaster/Leader, Cub Master/Leader, Team Leader for Hurricane Katrina, Local Aid and Clean-up Crews
Jenae Pannell	1920 Crystal Ridge Dr. Rock Hill, SC	Executive Charter Committee Member	Bachelor's in Elementary and Special Education, Winthrop University	Teacher in Special Education 7 yrs., Preschool -2 years	PTO President, chaired numerous school committees, President of the children's organization at church, Organized and currently run a clothing closet for children in need in the Rock Hill Schools, Board member for Back the Pack program in Rock Hill for needy children, assist with the Girl Scout troop
J.R. Curry	2098 Woodcrest Circle Rock Hill, SC	Executive Charter Committee Member	BS in Electrical Engineering, Ohio University	Information Technology at Ohio University and Winthrop University, Engineer at Comporium Communications	Volunteer work with a college prep program for at-risk high school students, Coach youth sports teams, volunteer at "Rolling in Rock Hill"

YORK PREPARATORY ACADEMY

Name	Address	Title/Role	Educational Background/ Qualifications	Experience	Community Involvement
Erin Neurohr	211 Grimble Lane, Ft. Mill, SC	Executive Charter Committee Member	BA in Early Childhood Education, Stonehill College, Easton, MA.	Elementary Education Teacher Newton, MA, Mecklenburg Area Catholic School, and Charlotte-Mecklenburg Schools. Served as grade-level chair, mentor teacher, and Curriculum Revision Team member	Charlotte Mothers of Multiples (Executive Board 2003-2006), PTO President, Junior Achievement Consultant and classroom volunteer
Jennifer Schultz	769 Myrtle Dr., Roch Hill, SC	Executive Charter Committee Member	BA in English, M? in Education,	Teacher in Secondary Language Arts (3 years at Savannah Arts Academy), endorsement in gifted and talented program	Odyssey of the Mind coach, National honor Society sponsor, and Junior Civitan sponsor
Laurie Whitesell	2985 Steele Village Road, Rock Hill, SC	Executive Charter Committee Member, Recording Secretary	Graduated Clinton High School, Clinton, IA Accounting Track	Worked for two different accounting firms for six years, promoted to Operations Manager, currently stay at home mom	Handle all accounting for husband's firm, work out of home
John Davis	838 Overbrook Dr. Rock Hill, SC	Executive Charter Committee Member	BS in Business Administration, Winthrop University	Business Analyst at Ceridian Corporation	Sunday school teacher, Church committee member
Kathy Griggs	755 Mallory Rock Hill, SC	Executive Charter Committee Member	Graduated Northview High School Dothan, Alabama	Senior Station Agent for Delta Airlines, Bank Teller, Executive Secretary	Foster Parent for 10 years, served w/ children in church responsibilities for over 25 years, president of church organization for teenage girls in church, school tutor, early education private tutor, public school activity organizer, President of a home school organization, children's music leader

YORK PREPARATORY ACADEMY

Appendix H: Community Outreach and Support



ROBERT W. HAYES, JR.
SENATOR YORK COUNTY
SENATORIAL DISTRICT NO. H5

COMMITTEES
ETHICS, CHAIRMAN BANKING
AND INSURANCE CORRECTIONS
AND PENOLOGY EDUCATION

FINANCE
MEDICAL AFFAIRS

STATE OF SOUTH CAROLINA
THE SENATE

January 15, 2009

SENATE ADDRESS-
SUITE 205
GRESSETTE SENATE OFFICE BLDG.
P.O. BOX 142
COLUMBIA, SC 29202
TEL: (803) 212-6410
FAX: (803) 212-6499
EMAIL: SETeSCSENATE.ORG

HOME ADDRESS-
P.O. BOX 904
ROCK HILL, SC 29731
803-324-2400

Dr. Larry diCenzo, Chairman
South Carolina Charter School Advisory Committee

Dr. Timothy Daniels, Superintendent
South Carolina Public Charter School District

RE: Recommendation of York Preparatory Academy

Dear Dr. diCenzo and Dr. Daniels:

It is my understanding that York Preparatory Academy has a properly filed charter school application pending before your respective committees and boards. On behalf of my constituents in and around York County, SC, I thank you for your labors in assuring all charter school applicants have the benefit of your charter school expertise, experience and support.

I have had the opportunity to spend some time with various parents that are highly involved in the formation of York Preparatory Academy. From my observations, they are organizing a public school that benefits all students at their individual learning levels. Their organizational approach appears to be very inclusive of all students. Based on their grass roots organization of approximately 1400 parents in our community, York Preparatory Academy will clearly be based on a collaborative environment that enriches our local teachers and our community as well as its students. Please continue supporting them and the York County area in all our efforts to provide greater educational opportunities and choice for children.

Please accept this letter of recommendation for York Preparatory Academy also as evidence of my ongoing support for your continuing efforts to encourage and guide the establishment of more charter schools in South Carolina.

With warm regards, I am

Sincerely,

A handwritten signature in dark ink, appearing to read "Rob Hayes".

Robert W. Hayes, Jr.

RWHJr:jd

YORK PREPARATORY ACADEMY



-----YORK COUNTY COUNCIL

Houston O. "Buddy" Motz, Chairman
District 6

Joseph M. Cox, Vice-Chairman
District 3

Paul Lindemann
District 1

Tom Smith
District 2

January 16, 2009

Dr. Larry diCenzo, Chairman

South Carolina Charter School Advisory Committee

Roy Blake
District 4

Dr. Timothy Daniels, Superintendent
South Carolina Public Charter School District

Curwood Chappell
District 5

Re: Recommendation of York Preparatory Academy

Chad Williams
District 7

Dear Dr. diCenzo and Dr. Daniels:

It is my understanding that York Preparatory Academy has a properly filed charter school application pending before your respective committees and boards. On behalf of my constituents in and around York County, SC, I thank you for your labors in assuring all charter school applicants have the benefit of your charter school expertise, experience and support.

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Please accept this letter of recommendation for York Preparatory Academy also as evidence of my ongoing support for your continuing efforts to encourage and guide the establishment of more charter schools in South Carolina.

Sincerely,

A handwritten signature in black ink, appearing to read "Houston O. Motz, Jr.", written over a horizontal line.

Houston O. Motz, Jr.

6 South Congress Street, Post Office Box 66 York, South Carolina 29745-0066
Telephone: (803) 684-8511 Fax: (803) 684-8000 Web: www.yorkcountygov.com

by Judith Livia
New York Times

ON — The individual right to bear arms by the Supreme Court on Thursday has practical impact in most of the country, said, though Washington's constitution on handguns used for self-defense may have to be revised, and similar laws in states so are vulnerable. In city gun restrictions appear to be ill-

INSIDE

A look at gun use, gun deaths in South Carolina • 6A

lawyer Antonin Scalia, writing for the majority in the 5-4 decision, also suggested that bans on controlled weapons would probably survive Second Amendment muster. He added that the court's list of permissible restrictions was not exhaustive. The legal battlegrounds will be cities with laws similar to Washington's essentially complete ban, notably Chicago. "It's really the municipalities that are the offenders," said Robert A. Levy, one of the lawyers on the

winning side of the case, and an architect of the victorious strategy. "There is likely to be quite a flood of litigation to try to flesh out precisely what regulations are to be permitted and which ones are not. The challenges are likely to be in Chicago, New York, Philadelphia and Detroit."

In fact, a lawsuit against Chicago's very restrictive law was filed almost immediately after the Supreme

See GUNS • 6A



Charter school sets opening for fall 2009

By Jessica Schonlx: rg
jschonberg@heraldonline.com

John and Christina Davis are looking for something different from what Rock Hill public schools offer.

They don't

bash the public schools. But they find the opportunity appealing for their four children, ages 3 to 12, to attend a smaller school, with lots of parental involvement and only one campus for kindergarten through 12th grade.

For more information about York Preparatory Academy, or for a schedule of informational meetings, visit www.yorkprep.org. Meetings will be held throughout the summer and include a presentation about the school and a question-and-answer session.

So, the Davises signed on board with York Preparatory Academy, a charter school scheduled to open in York County in fall 2009.

The school is in the planning stages. It must submit a formal application to a state advisory committee and the state charter school district before it can open.

"We are not adversarial to public schools,

See CHARTER • 6A

Rock Hill school board chairman Bob Nor-

Source: S.C. Department of Education

Medley said that in his experience, quality leadership, a good handle on school finances and a system for handling parental concerns are the three most crucial aspects of a school's success. The first few years after a school opens are the most difficult, he said.

Jessica Schonberg • 329-4072

The layoffs had been expected, though the bank had not previously disclosed any numbers. When it announced the acquisition in January, the bank said it expected to cut expenses of the combined operation by about 11 percent by 2011. The layoffs announced Thursday represent

12.5
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Number of South Carolinians with a

concealed-weapons permit. Licensees can carry weapons into some locations but not schools, government buildings and places with signs posted that forbid concealed weapons.

Percentage of S.C. households a recent survey said kept guns in the home

Percentage of households nationally a recent survey said kept guns in the home


South Carolinians killed by firearms in 2005, the most recent data available

South Carolinians ages 19 and younger
killed by firearms in 2005

Source: SLED, U.S. Center for Disease Control and Prevention, The Brady Campaign to Prevent Gun Violence.

DEVELOPING THE WHOLE CHILD...

• academically • spiritually • socially • physically



Another option: Charter school to open in county

FORT MILL
KARIN JANICK



th: or itn

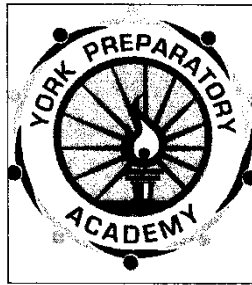
open two new elementary schools in August 2009, but have you heard that there will be another new elementary and middle school choice?

York Preparatory Academy, a public charter school, also has an August 2009 projected opening date. This tuition-free school would initially serve students in grades K-8 in separate wings. As the school grows, plans call for a high school to be added.

The school will hold approximately 800 students in grades K-8 and eventually have enough space for 400 students in high school.

"We want to create a school with a small hometown feel, with all the benefits of a large school," said Kathy Griggs, a founding YPA parent. "It is nice to have all the kids at one campus - no more shuffling kids from school to school."

The site for the school has not been finalized, but the facility will most likely be northwest of Rock Hill. The school has no attendance boundaries; students must simply reside in South Carolina. Children will be admitted by lottery, and once one child in a family is in, the remaining kids are auto-



COURTESY OF YORK PREPARATORY ACADEMY

This is the seal for York Preparatory Academy; scheduled to open as an S.C. charter school in August 2009. It will initially serve grades K-8, with a high school to be added later.

matically admitted, Griggs said.

YPA's vision is "academic excellence through individual successes."

At the elementary level, students in K-3 will progress at their own pace in a traditional setting, while a multi-age grouping approach will be used for language arts and math. Grades 4 and 5 will use a teamed schedule and begin changing classes to prepare students for middle school.

Middle school students will be on a rotating schedule, while high school students will be on a block schedule.

Classes beyond the core subjects of language arts, mathematics, social studies

York Preparatory Academy

To learn more about the

new charter school, attend the next information session at 6 p.m. July 15 at the Fort Mill Public Library, 1818 Second Baxter Crossing. Details: 803-327-1550.

and science will include physical education, health, foreign language, fine arts, computer technology, environmental and consumer studies. Daily character education segments will be offered.

Local school district boards would have no say in the governance of the school. Instead, parents of enrolled students and employed teachers will elect their own leaders on a yearly basis. As a school sponsored by the S.C. Public Charter School District, YPA must meet state education standards.

Since charter schools are state public schools, YPA can be a member of the S.C. High School League and offer athletics.

GOT NEWS?

If you have news or information to share, call Karin Janick at 803-389-3809, or e-mail her at thejanicks@yahoo.com.

The Herald Editorial

Charter school welcome

By Staff Reports · & 2009
Updated 01/15/09 - 1:02 AM |

York Preparatory School would not be like other public schools in Rock Hill. And that's the point.

York Prep, a proposed charter school, would include elementary, middle and high school students. It would have no cafeteria; students would bring their own lunches. And parents would have to sign a contract pledging to remain active partners in their children's education.

The biggest difference, however, is that York Prep would not be administered by the Rock Hill school district. While it would receive public funds, it would be part of the South Carolina Public Charter School District.

Charter schools are becoming increasingly popular in the state. The number of South Carolina charter schools has grown from eight to 41 in the past six years.

Plans for York Prep still must be approved by the state charter school district. But local supporters are optimistic that their application will be approved and hope the school can open in 2010. It would be located on a 50-acre site near a residential development, The Gates, on Eastview Road in Rock Hill.

Charter schools are a good alternative for those who favor school choice within the public school system. S.C. Superintendent of Education Jim Rex has been a champion of charter schools as an option to encourage experimentation and new approaches to public education.

The state defines a charter school as a mission-driven, deregulated, independent public school. Unlike private schools, charter schools are tuition free and are authorized by either a public school district or the state Charter School District.

Teachers and school leaders are free to choose curriculum, staff, hours of operation, the school calendar and the goals and standards of student behavior. Significantly, though, charter schools still are held accountable to the public school system.

That is an essential distinction for those who oppose using state money or tax vouchers to help parents pay for their children to attend private schools, which are not accountable to the state.

We agree with Rex that choice within a school district can help encourage innovation on a number of fronts. Some of those changes might ultimately be adopted by traditional schools.

We also recognize that all students aren't alike and many respond to educational programs that differ from the traditional one offered by most public schools. If the public school system is going to evolve successfully, it will have to nurture new approaches to learning and use the ones that work.

We welcome the possibility of a charter school in Rock Hill. We look forward to seeing what York Prep has to offer.

YORK PREPARATORY ACADEMY

y-

≡ ()') Kindling the light of lifelong learning

Come Join Us in Building a Public School Focused on Academic Excellence!

What is York Preparatory Academy?

York Preparatory Academy (YPA) is a K-12 public school of choice. It is a charter school overseen by the South Carolina Charter School District, but run locally by a board elected by the parents and teachers of this particular school. It is a state funded school and no tuition is charged to attend. This school has no attendance boundaries and is open to all residents of the State of South Carolina. South Carolina Superintendent of Education Jim Rex has described charter schools as "*an idea whose time has come.*"

How will the school be set up?

YPA will open in the fall of 2009 as a K-8 school. A grade will be added each year after that until it is a K-12 school. The school's focus will be on high standards of academic achievement, character development, leadership opportunities, and strong community ties. Parents are highly encouraged to be involved with the school.

Academic success will be achieved through focusing on building a solid foundation in the basics of reading, writing and mathematics. This will be accomplished with small class sizes and, in the early years, using a multi-age approach to allow students to advance in their learning as they are developmentally ready. Students will later move into a team teaching approach to continue their studies.

Additional classes will also be offered in the sciences, social studies, physical education, foreign language, computer technology, environmental and consumer studies, and the fine arts. Opportunities to participate in after school clubs and athletic teams will also be available.

Who are we?

We are a group of caring parents, educators, business leaders and community members who want to provide an innovative, challenging, safe, nurturing environment for children to achieve high academic successes and personal growth and development. We are reaching out to the York County community to join in to offer children and parents a school choice, York Preparatory Academy.

Please visit our website for more information:
WWW.YORKPREPSC.ORG

YORK PREPARATORY ACADEMY



Come and learn more about
YORK PREPARATORY ACADEMY,
new charter school for York County,
OPENS FALL 2009

K-8th grades

Upcoming Information Sessions:

June 10th, 6-8 pm at Laurel CreeL

June 11th, 11 am- 12:30 at York Co. Library,
Rock Hill

June 17th, 6-8 PM at Laurel CreeL

4 PM at York Co. Library
Hill

6-7:30 PM at Boyd Hill Re eati
Center

June 18th, 3-5 PM at the York Co. Library ,
Fort Mill

For more information call 803-32

155J for more information.

to be a student of the York Preparatory Academy, you will have to pay a fee of \$100.00. This fee is non-refundable and will be used to cover the cost of the first year of school.

OPENING FALL 2009 K-8th Grades

A new public charter school committed to academic excellence through individual success is coming to York County. Learn more at one of our upcoming information sessions:

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Fort Mill Public Library
July 10, 6 pm - 7:30 pm
July 15, 6 pm - 7:10 pm

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July 12, 10:00am - 11:45 am

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PHOTOGRAPHY: Rock Hill, Florida, Salisbury, North Carolina
LAYER: CHAR-0706-0719-CC
INSURANCE: DATE 7/6
MARKETS: Charlotte

Appendix I: Pre-Enrollment Student Roster

Kindergarten –	149
First Grade –	123
Second Grade –	95
Third Grade –	124
Fourth Grade –	116
Fifth Grade –	76
Sixth Grade –	103
Seventh Grade –	91
Eighth Grade --	62
Ninth Grade --	<u>65</u>
Total -	1004

Website Sign-up Form

Yes, I'm interested in York Preparatory Academy

Sign up to stay informed about York Preparatory Academy via e-newsletters. You'll receive information about important events and dates. We also use this information to show the State of South Carolina that caring parents are interested in giving their children all of the advantages YPA can offer.

This is not a commitment to send your children to YPA and you can opt out of the e-newsletter at any time. The information you provide will be kept confidential and will be used for YPA purposes only.

Parent(s) Name First and Last Names (i.e. Bob & Pam Weaver)

Phone Number Example: 803-333-3333

Email Address Example: Weaver@comporium.net

Home Address

Child's Name #1 Enter the first and last name of the child who could attend YPA

School Grade in 2009 Choose the grade this child will be in during the 2009-2010 academic year.

Child's Name #2 Enter the first and last name of the child who could attend YPA

School Grade in 2009 Choose the grade this child will be in during the 2009-2010 academic year.

Child's Name #3 Enter the first and last name of the child who could attend YPA

School Grade in 2009 Choose the grade this child will be in during the 2009-2010 academic year.

YORK PREPARATORY ACADEMY

Child's Name #4 Enter the first and last name of the child who could attend YPA

School Grade in 2009 Choose the grade this child will be in during the 2009-2010 academic year.

Child's Name #5 Enter the first and last name of the child who could attend YPA

School Grade in 2009 Choose the grade this child will be in during the 2009-2010 academic year.

More than 5 children eligible? Enter the remainder of your children's names and their grades below

		<input type="button" value="▲"/>
		<input type="button" value="▼"/>
<input type="button" value="◀"/>	<div></div>	<input type="button" value="▶"/>
		<input type="button" value="▼"/>

Email Opt Out Check the box below if you do NOT want to receive information about YPA via email. Remember, your email address will NOT be shared with any other organization.

☐

No Emails!

YORK PREPARATORY ACADEMY

Based on what has been presented to me regarding York Preparatory Academy, I am interested in enrolling my child. **This is not a commitment to enroll.** I understand that further information about York Preparatory Academy will be available at www.yorkprepasc.org.

Name	Mailing Address	Phone	Email Address	Children & 2010 Grade

Appendix J: 5- Year Projected Budget

YORK PREPARATORY ACADEMY
FY 2010-2015 OPERATING BUDGET

BUDGET BY FISCAL YEAR (2008 Constant Dollars)
NUMBER OF STUDENTS

BUDGET BY FISCAL YEAR (2008 Constant Dollars)				FY 2010-2011		FY 2011-2012		FY 2012-2013		FY 2013-2014		FY 2014-2015		
NUMBER OF STUDENTS				1100		1210		1320		1430		1430		
FND	REVENUE	REVENUES												
1	100	1920	Contributions & Donations	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	
2	100	1999	Fundraising	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	
3	100	3100	State Restricted Funding	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	
4	100	3311	Education Finance Act (Kindergarten)	\$461,957.18	10.1%	\$461,957.18	9.2%	\$461,957.18	8.3%	\$461,957.18	7.8%	\$461,957.18	7.6%	
5	100	3312	Education Finance Act (Primary)	\$1,466,406.59	32.0%	\$1,456,822.23	28.9%	\$1,456,822.23	26.2%	\$1,456,822.23	24.4%	\$1,456,822.23	24.1%	
6	100	3313	Education Finance Act (Elementary)	\$1,673,784.60	36.5%	\$1,661,056.20	33.0%	\$1,661,056.20	29.9%	\$1,654,692.00	27.8%	\$1,654,692.00	27.3%	
7	100	3314	Education Finance Act (High School)	\$419,858.05	9.2%	\$839,716.10	16.7%	\$1,227,886.75	22.1%	\$1,663,588.50	27.9%	\$1,643,783.88	27.2%	
8	100	3323	Education Finance Act (LD)	\$364,822.18	8.0%	\$422,473.04	8.4%	\$488,636.34	8.8%	\$414,787.81	7.0%	\$527,278.08	8.7%	
9	200	4000	Federal Programs	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	
10	201	4310	Title 1	\$155,499.32	3.4%	\$155,499.32	3.1%	\$217,016.82	3.9%	\$256,164.32	4.3%	\$256,164.32	4.2%	
11	252	4320	Planning & Implementation Grant		0.0%		0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	
12	300	3500	Education Improvement Act (EIA)	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	
13	600	1610	Lunch Sales to Pupils	\$39,600.00	0.9%	\$43,560.00	0.9%	\$47,520.00	0.9%	\$51,480.00	0.9%	\$51,480.00	0.9%	
14	600	4810	USDA Reimbursement - School Lunch	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	
15	700	1700	Pupil Activity	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	
16	900	3100	State Restricted Funding	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	
17	900	3600	Education Lottery Act (ELA)	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	
18	Total Revenue			\$4,581,927.93	100.0%	\$5,041,084.08	100.0%	\$5,560,895.52	100.0%	\$5,959,492.05	100.0%	\$6,052,177.69	100.0%	
				\$4,165		\$4,166		\$4,213		\$4,167		\$4,232		
FND	FCT	OBJ	INSTRUCTION EXPENDITURES											
19	100	110	110	Teachers	\$1,727,175.50	37.7%	\$1,946,981.00	38.6%	\$2,111,786.50	38.0%	\$2,329,592.00	39.1%	\$2,358,957.75	39.0%
20	100	110	115	Teacher Assistant Salaries	\$90,000.00	2.0%	\$90,000.00	1.8%	\$90,000.00	1.6%	\$90,000.00	1.5%	\$90,000.00	1.5%
21	100	110	120	Substitute Pay	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%
22	100	110	210	Group Health & Life Insurance	\$159,048.00	3.5%	\$159,048.00	3.2%	\$159,048.00	2.9%	\$159,048.00	2.7%	\$159,048.00	2.6%
23	100	110	220	Employee Retirement	\$63,601.14	1.4%	\$71,294.34	1.4%	\$77,062.53	1.4%	\$84,685.72	1.4%	\$85,713.52	1.4%
24	100	110	230	Social Security	\$139,778.93	3.1%	\$156,594.05	3.1%	\$169,201.67	3.0%	\$185,863.79	3.1%	\$188,110.27	3.1%
25	100	110	260	Unemployment Compensation Tax	\$22,933.68	0.5%	\$21,029.68	0.4%	\$21,029.68	0.4%	\$21,029.68	0.4%	\$21,029.68	0.3%
26	100	110	270	Worker's Compensation Tax	\$12,790.23	0.3%	\$14,328.87	0.3%	\$15,482.51	0.3%	\$17,007.14	0.3%	\$17,212.70	0.3%
					\$2,225,327.48	48.6%	\$2,469,275.93	49.0%	\$2,653,610.88	47.7%	\$2,897,226.33	48.6%	\$2,930,071.92	48.4%
27	100	110	410	Instructional Supplies	\$50,000.00	1.1%	\$50,000.00	1.0%	\$100,000.00	1.8%	\$100,000.00	1.7%	\$100,000.00	1.7%
28	252	110	410	Instructional Supplies	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%
29	100	110	420	Instructional Textbooks	\$20,000.00	0.4%	\$20,000.00	0.4%	\$100,000.00	1.8%	\$100,000.00	1.7%	\$100,000.00	1.7%
30	252	110	420	Instructional Textbooks	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%
31	100	110	446	Instructional Software & Supplies	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%
32	100	110	540	Instructional Equipment	\$15,000.00	0.3%	\$15,000.00	0.3%	\$15,000.00	0.3%	\$15,000.00	0.3%	\$15,000.00	0.2%
33	252	110	540	Instructional Equipment	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%
34	100	110	545	Instructional Cap Computers	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%
35	252	110	545	Instructional Cap Computers	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%
36	100	110	546	Instructional Cap Software	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%
					\$105,000.00	2.3%	\$105,000.00	2.1%	\$235,000.00	4.2%	\$235,000.00	3.9%	\$235,000.00	3.9%
37	100	120	110	Resource Teacher Salaries	\$132,000.00	2.9%	\$132,000.00	2.6%	\$132,000.00	2.4%	\$165,000.00	2.8%	\$231,000.00	3.8%
38	100	120	210	Group Health & Life Insurance	\$14,400.00	0.3%	\$14,400.00	0.3%	\$14,400.00	0.3%	\$18,000.00	0.3%	\$25,200.00	0.4%
39	100	120	220	Employee Retirement	\$4,620.00	0.1%	\$4,620.00	0.1%	\$4,620.00	0.1%	\$5,775.00	0.1%	\$8,085.00	0.1%
40	100	120	230	Social Security	\$10,098.00	0.2%	\$10,098.00	0.2%	\$10,098.00	0.2%	\$12,622.50	0.2%	\$17,671.50	0.3%
41	100	120	260	Unemployment Compensation Tax	\$1,904.00	0.0%	\$1,904.00	0.0%	\$1,904.00	0.0%	\$2,380.00	0.0%	\$3,332.00	0.1%
42	100	120	270	Worker's Compensation Tax	\$924.00	0.0%	\$924.00	0.0%	\$924.00	0.0%	\$1,155.00	0.0%	\$1,617.00	0.0%
					\$163,946.00	3.6%	\$163,946.00	3.3%	\$163,946.00	2.9%	\$204,932.50	3.4%	\$286,905.50	4.7%
43	100	120	410	Exceptional Supplies	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%
44	100	120	540	Exceptional Equipment	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%
45	100	120	545	Exceptional Cap Computers	\$8,000.00	0.2%	\$8,000.00	0.2%	\$8,000.00	0.1%	\$8,000.00	0.1%	\$8,000.00	0.1%
46	100	120	546	Exceptional Cap Software	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%
					\$23,000.00	0.5%	\$23,000.00	0.5%	\$23,000.00	0.4%	\$23,000.00	0.4%	\$23,000.00	0.4%

YORK PREPARATORY ACADEMY
FY 2010-2015 OPERATING BUDGET

BUDGET BY FISCAL YEAR (2008 Constant Dollars)					FY 2010-2011		FY 2011-2012		FY 2012-2013		FY 2013-2014		FY 2014-2015	
NUMBER OF STUDENTS					1100		1210		1320		1430		1430	
47	201	110	110	Title 1 Teacher Salaries	\$90,000.00	2.0%	\$90,000.00	1.8%	\$145,000.00	2.6%	\$180,000.00	3.0%	\$180,000.00	3.0%
48	201	110	110	Title 1 Tutor Salaries	\$40,000.00	0.9%	\$40,000.00	0.8%	\$40,000.00	0.7%	\$40,000.00	0.7%	\$40,000.00	0.7%
49	201	110	210	Group Health & Life Insurance	\$10,152.00	0.2%	\$10,152.00	0.2%	\$10,152.00	0.2%	\$10,152.00	0.2%	\$10,152.00	0.2%
50	201	110	220	Employee Retirement	\$3,150.00	0.1%	\$3,150.00	0.1%	\$5,075.00	0.1%	\$6,300.00	0.1%	\$6,300.00	0.1%
51	201	110	230	Social Security	\$9,945.00	0.2%	\$9,945.00	0.2%	\$14,152.50	0.3%	\$16,830.00	0.3%	\$16,830.00	0.3%
52	201	110	260	Unemployment Compensation Tax	\$1,342.32	0.0%	\$1,342.32	0.0%	\$1,342.32	0.0%	\$1,342.32	0.0%	\$1,342.32	0.0%
53	201	110	270	Worker's Compensation Tax	\$910.00	0.0%	\$910.00	0.0%	\$1,295.00	0.0%	\$1,540.00	0.0%	\$1,540.00	0.0%
					<u>\$155,499.32</u>	<u>3.4%</u>	<u>\$155,499.32</u>	<u>3.1%</u>	<u>\$217,016.82</u>	<u>3.9%</u>	<u>\$256,164.32</u>	<u>4.3%</u>	<u>\$256,164.32</u>	<u>4.2%</u>
54	201	110	410	Title 1 Supplies	\$22,876.13	0.5%	\$22,876.13	0.5%	\$22,876.13	0.4%	\$22,876.13	0.4%	\$22,876.13	0.4%
					<u>\$22,876.13</u>	<u>0.5%</u>	<u>\$22,876.13</u>	<u>0.5%</u>	<u>\$22,876.13</u>	<u>0.4%</u>	<u>\$22,876.13</u>	<u>0.4%</u>	<u>\$22,876.13</u>	<u>0.4%</u>
55	Total Instruction Expense				\$2,695,648.93	58.8%	\$2,939,597.38	58.3%	\$3,315,449.83	59.6%	\$3,639,199.28	61.1%	\$3,754,017.87	62.0%
	FND	FCT	OBJ	SUPPORT SERVICES EXPENDITURES										
56	100	212	311	Guidance Services	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%
57	100	213	313	Nurse Services	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%
58	100	214	313	Psychological Services	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%
59	100	215	313	Exceptional Program Services	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%
					<u>\$40,000.00</u>	<u>0.9%</u>	<u>\$40,000.00</u>	<u>0.8%</u>	<u>\$40,000.00</u>	<u>0.7%</u>	<u>\$40,000.00</u>	<u>0.7%</u>	<u>\$40,000.00</u>	<u>0.7%</u>
60	100	222	410	Library Supplies	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%
61	100	222	430	Library Books	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%
62	100	222	446	Library Software & Supplies	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%
63	100	222	540	Library Equipment	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%	\$5,000.00	0.1%
64	100	222	545	Library Cap Computers	\$2,000.00	0.0%	\$2,000.00	0.0%	\$2,000.00	0.0%	\$2,000.00	0.0%	\$2,000.00	0.0%
65	100	222	546	Library Cap Software	\$2,000.00	0.0%	\$2,000.00	0.0%	\$2,000.00	0.0%	\$2,000.00	0.0%	\$2,000.00	0.0%
					<u>\$24,000.00</u>	<u>0.5%</u>	<u>\$24,000.00</u>	<u>0.5%</u>	<u>\$24,000.00</u>	<u>0.4%</u>	<u>\$24,000.00</u>	<u>0.4%</u>	<u>\$24,000.00</u>	<u>0.4%</u>
						0.0%		0.0%		0.0%		0.0%		0.0%
66	100	224	312	Instructional Staff Development	\$65,000.00	1.4%	\$65,000.00	1.3%	\$65,000.00	1.2%	\$65,000.00	1.1%	\$65,000.00	1.1%
67	252	224	312	Instructional Staff Development	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%
					<u>\$65,000.00</u>	<u>1.4%</u>	<u>\$65,000.00</u>	<u>1.3%</u>	<u>\$65,000.00</u>	<u>1.2%</u>	<u>\$65,000.00</u>	<u>1.1%</u>	<u>\$65,000.00</u>	<u>1.1%</u>
68	100	231	318	Audit Services	\$0.00	0.0%	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%
69	100	231	319	Legal Services	\$7,500.00	0.2%	\$7,500.00	0.1%	\$7,500.00	0.1%	\$7,500.00	0.1%	\$7,500.00	0.1%
70	100	231	640	Membership Dues & Fees	\$2,500.00	0.1%	\$2,500.00	0.0%	\$2,500.00	0.0%	\$2,500.00	0.0%	\$2,500.00	0.0%
71	100	231	650	Liability Insurance	\$13,000.00	0.3%	\$13,000.00	0.3%	\$13,000.00	0.2%	\$13,000.00	0.2%	\$13,000.00	0.2%
					<u>\$23,000.00</u>	<u>0.5%</u>	<u>\$33,000.00</u>	<u>0.7%</u>	<u>\$33,000.00</u>	<u>0.6%</u>	<u>\$33,000.00</u>	<u>0.6%</u>	<u>\$33,000.00</u>	<u>0.5%</u>
72	100	233	111	Principal Salaries	\$82,500.00	1.8%	\$82,500.00	1.6%	\$82,500.00	1.5%	\$82,500.00	1.4%	\$82,500.00	1.4%
73	100	233	111	Assistant Principal Salaries	\$75,000.00	1.6%	\$75,000.00	1.5%	\$75,000.00	1.3%	\$75,000.00	1.3%	\$75,000.00	1.2%
74	100	233	115	Administrative Assistant Salaries	\$46,000.00	1.0%	\$46,000.00	0.9%	\$46,000.00	0.8%	\$46,000.00	0.8%	\$46,000.00	0.8%
75	100	233	210	Group Health & Life Insurance	\$14,400.00	0.3%	\$14,400.00	0.3%	\$14,400.00	0.3%	\$14,400.00	0.2%	\$14,400.00	0.2%
76	100	233	220	Employee Retirement	\$7,122.50	0.2%	\$7,122.50	0.1%	\$7,122.50	0.1%	\$7,122.50	0.1%	\$7,122.50	0.1%
77	100	233	230	Social Security	\$3,519.00	0.1%	\$3,519.00	0.1%	\$3,519.00	0.1%	\$3,519.00	0.1%	\$3,519.00	0.1%
78	100	233	260	Unemployment Compensation Tax	\$1,904.00	0.0%	\$1,904.00	0.0%	\$1,904.00	0.0%	\$1,904.00	0.0%	\$1,904.00	0.0%
79	100	233	270	Worker's Compensation Tax	\$322.00	0.0%	\$322.00	0.0%	\$322.00	0.0%	\$322.00	0.0%	\$322.00	0.0%
					<u>\$230,767.50</u>	<u>5.0%</u>	<u>\$230,767.50</u>	<u>4.6%</u>	<u>\$230,767.50</u>	<u>4.1%</u>	<u>\$230,767.50</u>	<u>3.9%</u>	<u>\$230,767.50</u>	<u>3.8%</u>
80	100	233	314	Administrative Staff Training	\$2,500.00	0.1%	\$2,500.00	0.0%	\$2,500.00	0.0%	\$2,500.00	0.0%	\$2,500.00	0.0%
81	100	233	332	Travel	\$12,000.00	0.3%	\$12,000.00	0.2%	\$6,000.00	0.1%	\$6,000.00	0.1%	\$6,000.00	0.1%
82	252	233	332	Travel	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%
83	100	233	410	Office Supplies	\$25,000.00	0.5%	\$25,000.00	0.5%	\$25,000.00	0.4%	\$25,000.00	0.4%	\$25,000.00	0.4%
84	100	233	446	Office Software & Supplies	\$2,500.00	0.1%	\$2,500.00	0.0%	\$2,500.00	0.0%	\$2,500.00	0.0%	\$2,500.00	0.0%
85	100	233	540	Office Equipment	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%
86	100	233	545	Office Cap Computers	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%
					<u>\$62,000.00</u>	<u>1.4%</u>	<u>\$62,000.00</u>	<u>1.2%</u>	<u>\$56,000.00</u>	<u>1.0%</u>	<u>\$56,000.00</u>	<u>0.9%</u>	<u>\$56,000.00</u>	<u>0.9%</u>
87	100	252	315	Administration Support Services	\$125,000.00	2.7%	\$135,000.00	2.7%	\$135,000.00	2.4%	\$135,000.00	2.3%	\$158,000.00	2.6%
			0.075	Administrative Contingency	\$343,644.59	7.5%	\$378,081.31	7.5%	\$556,089.55	10.0%	\$595,949.20	10.0%	\$605,217.77	10.0%
88	100	252	690	Bank Fees	\$1,200.00	0.0%	\$1,200.00	0.0%	\$1,200.00	0.0%	\$1,200.00	0.0%	\$1,200.00	0.0%
					<u>\$469,844.59</u>	<u>10.3%</u>	<u>\$514,281.31</u>	<u>10.2%</u>	<u>\$692,289.55</u>	<u>12.4%</u>	<u>\$732,149.20</u>	<u>12.3%</u>	<u>\$764,417.77</u>	<u>12.6%</u>

YORK PREPARATORY ACADEMY
FY 2010-2015 OPERATING BUDGET

BUDGET BY FISCAL YEAR (2008 Constant Dollars)
NUMBER OF STUDENTS

BUDGET BY FISCAL YEAR (2008 Constant Dollars)				FY 2010-2011		FY 2011-2012		FY 2012-2013		FY 2013-2014		FY 2014-2015			
NUMBER OF STUDENTS				1100		1210		1320		1430		1430			
FND	FCT	OBJ	SUPPORT SERVICES EXPENDITURES (cont'd)												
89	100	254	321 Public Utility Services (Water & Sewer)	\$30,000.00	0.7%	\$30,000.00	0.6%	\$30,000.00	0.5%	\$30,000.00	0.5%	\$30,000.00	0.5%		
90	100	254	322 Custodial Services	\$30,000.00	0.7%	\$30,000.00	0.6%	\$30,000.00	0.5%	\$30,000.00	0.5%	\$30,000.00	0.5%		
91	100	254	323 Repairs & Maintenance Services	\$15,000.00	0.3%	\$15,000.00	0.3%	\$15,000.00	0.3%	\$15,000.00	0.3%	\$15,000.00	0.2%		
92	100	254	324 General and Property Insurance	\$37,000.00	0.8%	\$37,000.00	0.7%	\$37,000.00	0.7%	\$37,000.00	0.6%	\$37,000.00	0.6%		
93	100	254	325 Facility Lease / Purchase (Debt Service+Reserves)	\$450,000.00	9.8%	\$450,000.00	8.9%	\$500,000.00	9.0%	\$500,000.00	8.4%	\$500,000.00	8.3%		
94	100	254	329 Trash Service	\$24,000.00	0.5%	\$24,000.00	0.5%	\$24,000.00	0.4%	\$24,000.00	0.4%	\$24,000.00	0.4%		
95	100	254	340 Telephone	\$20,000.00	0.4%	\$20,000.00	0.4%	\$20,000.00	0.4%	\$20,000.00	0.3%	\$20,000.00	0.3%		
96	100	254	470 Energy (Electric, Gas, Oil)	\$105,000.00	2.3%	\$110,000.00	2.2%	\$130,000.00	2.3%	\$145,000.00	2.4%	\$145,000.00	2.4%		
				\$711,000.00	15.5%	\$716,000.00	14.2%	\$786,000.00	14.1%	\$801,000.00	13.4%	\$801,000.00	13.2%		
97	100	255	331 Student Transportation (3 Regular + 2 Spare Buses)	\$147,500.00	3.2%	\$147,500.00	2.9%	\$147,500.00	2.7%	\$147,500.00	2.5%	\$147,500.00	2.4%		
98	100	263	350 Marketing & Advertising	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%	\$10,000.00	0.2%		
99	100	266	345 Technology Services	\$60,000.00	1.3%	\$80,000.00	1.6%	\$100,000.00	1.8%	\$100,000.00	1.7%	\$60,000.00	1.0%		
100	600	256	460 Food Services	\$22,500.00	0.5%	\$22,500.00	0.4%	\$25,000.00	0.4%	\$40,000.00	0.7%	\$40,000.00	0.7%		
				\$240,000.00	5.2%	\$260,000.00	5.2%	\$282,500.00	5.1%	\$297,500.00	5.0%	\$257,500.00	4.3%		
101			Total Support Services Expense	\$1,865,612.09	40.7%	\$1,945,048.81	38.6%	\$2,209,557.05	39.7%	\$2,279,416.70	38.2%	\$2,271,685.27	37.5%		
102			Total Expenditures	\$4,561,261.02	99.5%	\$4,884,646.18	96.9%	\$5,525,006.88	99.4%	\$5,918,615.99	99.3%	\$6,025,703.14	99.6%		
103			Balance	\$20,666.90	0.5%	\$156,437.90	3.1%	\$35,888.64	0.6%	\$40,876.06	0.7%	\$26,474.55	0.4%		
Staffing Model															
Grades	Students	Classrooms	AVG Class	Students	Class Rooms	AVG Class	Students	Class Rooms	AVG Class	Students	Class Rooms	AVG Class	Students	Class Rooms	AVG Class
K	110	5	22	110	5	22	110	5	22	110	5	22	110	5	22
1-3	330	12	27.5	330	12	27.5	330	12	27.5	330	12	27.5	330	12	27.5
4-8	550	20	27.5	550	20	27.5	550	20	27.5	550	20	27.5	550	20	27.5
9-12	110	4	27.5	220	8	27.5	330	12	27.5	440	16	27.5	440	16	27.5
PE		1			1			2			2			2	
FL		2			2			2			2			2	
Art		1			1			1			2			2	
Music		1			1			2			2			2	
Other		0			2			2			3			2	
	1100			1210			1320			1430			1430		
Total Classroom Teacher Staff		46			52			58			64			63	
Resource Teachers (2 Core Gifted Teachers / 2 Title I Teachers)		4			4			4			5			7	
Teacher Assistants		5			5			5			5			5	
Total Teaching Staff		55			61			67			74			75	
Students per Teacher		20			20			20			19			19	

YORK PREPARATORY ACADEMY ADM FUNDING ALLOCATIONS

YEAR 1: 2010-2011

Estimated Per Pupil (K)	\$3,483.84	\$3,483.84
Estimated Per Pupil (P)	\$3,864.66	\$3,864.66
Estimated Per Pupil (E)	\$3,182.10	\$3,182.10
Estimated Per Pupil (HS)	\$3,168.74	\$3,168.74

YEAR 2: 2011-2012

Student Classification	Weight	ADM	Weighted ADM	REVENUE
K Kindergarten	1.30	102.0	132.60	\$461,957.18
P Primary (1-3)	1.24	306.0	379.44	\$1,466,406.59
EL Elementary (4-8)	1.00	526.0	526.00	\$1,673,784.60
HS High School (9-12)	1.25	106.0	132.50	\$419,858.05
LD Learning Disabilities (K)	1.74	8.0	13.92	\$48,495.05
LD Learning Disabilities (1-3)	1.74	24.0	41.76	\$161,388.20
LD Learning Disabilities (4-8)	1.74	24.0	41.76	\$132,884.50
LD Learning Disabilities (9-12)	1.74	4.0	6.96	\$22,054.43
		60	5%	
TOTAL STUDENTS		1,100	1,274.99	
Projected EFA Funding				\$4,386,828.61
			\$	3,988.03

Weight	ADM	Weighted ADM	REVENUE
1.30	102.0	132.60	\$461,957.18
1.24	304.0	376.96	\$1,456,822.23
1.00	522.0	522.00	\$1,661,056.20
1.25	212.0	265.00	\$839,716.10
1.74	8.0	13.92	\$48,495.05
1.74	26.0	45.24	\$174,837.22
1.74	28.0	48.72	\$155,031.91
1.74	8.0	13.92	\$44,108.86
	70	6%	
	1,210	1,418.36	
			\$4,842,024.76
			\$ 4,001.67

YEAR 3: 2012-2013

Weight	ADM	Weighted ADM	REVENUE
1.30	102.0	132.60	\$461,957.18
1.24	304.0	376.96	\$1,456,822.23
1.00	522.0	522.00	\$1,661,056.20
1.25	310.0	387.50	\$1,227,886.75
1.74	8.0	13.92	\$48,495.05
1.74	26.0	45.24	\$174,837.22
1.74	28.0	48.72	\$155,031.91
1.74	20.0	34.80	\$110,272.15
	82	6%	
	1,320	1,561.74	
			\$5,296,358.70
			\$ 4,012.39

YEAR 4: 2013-2014

Weight	ADM	Weighted ADM	REVENUE
1.30	102.0	132.60	\$461,957.18
1.24	304.0	376.96	\$1,456,822.23
1.00	520.0	520.00	\$1,654,692.00
1.25	420.0	525.00	\$1,663,588.50
1.74	8.0	13.92	\$48,495.05
1.74	26.0	45.24	\$174,837.22
1.74	30.0	52.20	\$166,105.62
1.74	20.0	8.00	\$25,349.92
	84	6%	
	1,430	1,673.92	
			\$5,651,847.73
			\$ 3,952.34

YEAR 5: 2014-2015

Weight	ADM	Weighted ADM	REVENUE
1.30	102.0	132.60	\$461,957.18
1.24	304.0	376.96	\$1,456,822.23
1.00	520.0	520.00	\$1,654,692.00
1.25	415.0	518.75	\$1,643,783.88
1.74	8.0	13.92	\$48,495.05
1.74	26.0	45.24	\$174,837.22
1.74	30.0	52.20	\$166,105.62
1.74	25.0	43.50	\$137,840.19
	89	6%	
	1,430	1,703.17	
			\$5,744,533.37
			\$ 4,017.16

YORK PREPARATORY ACADEMY
GRADE SPAN AND ENROLLMENT

YEAR 1	BUDGETED 2010-11
ADM	1100

YEAR 2	BUDGETED 2011-12
ADM	1210

YEAR 3	BUDGETED 2012-13
ADM	1320

YEAR 4	BUDGETED 2013-14
ADM	1430

YEAR 5	BUDGETED 2014-15
ADM	1430

GRADE			
K P R I M A R Y	K	110	110
	1ST	110	
	2ND	110	
	3RD	110	330
E L E M E N T A R Y	4TH	110	
	5TH	110	
	6TH	110	
	7TH	110	
H I G H S C H O O L	8TH	110	550
	9TH	110	
	10TH		
	11TH		
	12TH		110

1100

GRADE			
K P R I M A R Y	K	110	110
	1ST	110	
	2ND	110	
	3RD	110	330
E L E M E N T A R Y	4TH	110	
	5TH	110	
	6TH	110	
	7TH	110	
H I G H S C H O O L	8TH	110	550
	9TH	110	
	10TH	110	
	11TH		
	12TH		220

1210 770

GRADE			
K P R I M A R Y	K	110	110
	1ST	110	
	2ND	110	
	3RD	110	330
E L E M E N T A R Y	4TH	110	
	5TH	110	
	6TH	110	
	7TH	110	
H I G H S C H O O L	8TH	110	550
	9TH	110	
	10TH	110	
	11TH	110	
	12TH		330

1320 880

GRADE			
K P R I M A R Y	K	110	110
	1ST	110	
	2ND	110	
	3RD	110	330
E L E M E N T A R Y	4TH	110	
	5TH	110	
	6TH	110	
	7TH	110	
H I G H S C H O O L	8TH	110	550
	9TH	110	
	10TH	110	
	11TH	110	
	12TH	110	440

1430 990

GRADE			
K P R I M A R Y	K	110	110
	1ST	110	
	2ND	110	
	3RD	110	330
E L E M E N T A R Y	4TH	110	
	5TH	110	
	6TH	110	
	7TH	110	
H I G H S C H O O L	8TH	110	550
	9TH	110	
	10TH	110	
	11TH	110	
	12TH	110	440

1430 990

YORK PREPARATORY ACADEMY
LOCAL AREA TEACHER SCALE

Rock Hill School District #3
Teacher Salary Scale 2008-2009

Prior Years/ Experience	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	25
Class 8 Doctor's Degree	44,230	45,546	46,861	48,177	49,492	50,807	52,123	53,438	54,754	56,069	57,384	58,700	60,015	61,331	62,646	63,961	65,277	66,592	67,258	68,423	70,179	70,862	71,522	72,045
Class 7 Master's Degree +30 hr	40,942	41,928	42,915	43,902	44,888	45,875	46,861	47,848	48,834	49,821	50,807	51,794	52,780	53,767	54,754	55,740	56,727	57,713	58,290	59,038	60,295	60,888	61,484	61,978
Class I Master's Degree	37,653	38,640	39,626	40,613	41,600	42,586	43,573	44,559	45,546	46,532	47,519	48,505	49,492	50,479	51,465	52,452	53,438	54,425	54,969	55,675	56,856	57,413	57,977	58,470
Class II 18 hrs. Beyond Degr.	34,365	35,253	36,174	37,061	37,982	38,870	39,791	40,679	41,600	42,487	43,408	44,296	45,217	46,105	47,026	47,913	48,834	49,722	50,219	50,867	51,958	52,468	52,984	53,477
Class III Bachelor's Degree	32,885	33,609	34,529	35,417	36,338	37,226	38,147	39,035	39,955	40,843	41,764	42,652	43,573	44,461	45,381	46,269	47,190	48,078	48,559	49,183	50,228	50,722	51,220	51,713

Appendix K: SDE Estimated Revenue

YORK PREPARATORY ACADEMY



Per Pupil Funding - State Charter School District - FY 2009-2010

Note: This is an estimated per pupil figure to be used in charter applications for schools applying to the State Charter School District

Stated Per Pupil - Charter Law
(Base Student Cost)

\$2,168.00 DOE FY 2010 Planning Amount

Other Potential District Per Pupil - Based on FY 08-09 Appropriations, the following are estimated per pupil figures that can be used during the budget/application process

Other General Fund Allocations

Employer Contributions (for state sponsored benefit programs)

\$682.00

Estimated Base Per Pupil

\$2,850.00

Estimated Three-Year Average Per Pupil for Categorical Funding *

Program Name	Student Data Source Used for Allocation	Grades Served	FY 06 Per Pupil	FY 07 Per Pupil	FY 08 Per Pupil	Average 3-yr per pupil	
Academic Assistance K-3	Free/Reduced Lunch	K-3	\$470.96	\$524.06	\$526.65	\$507.22	K, P
Academic Assistance 4-12	Free/Reduced Lunch	4-12	\$218.51	\$186.29	\$177.95	\$194.25	E, HS
Reduce Class Size	Free/Reduced Lunch	1-3	\$393.55	\$381.44	\$367.47	\$380.82	P
Grades K-5 Lottery Enhancement	Average Daily Membership (ADM)	K-5	\$127.69	\$125.68	\$126.48	\$126.62	K, P, E
Grades 6-8 Lottery Enhancement	Average Daily Membership (ADM)	6-8	\$11.28	\$10.93	\$11.50	\$11.24	E
Increase High School Diploma Req.	Average Daily Membership (ADM)	9-12	\$120.65	\$120.35	\$132.46	\$124.49	HS

* These per pupil figures are estimates derived from statewide allocations based on a three year average. Charter schools sponsored by the State Charter School District are not guaranteed this per pupil amount. Data provided for preliminary budgetary purposes only.

Charter schools may be eligible for other categorical funds based on programs offered and the student population served.

K	\$3,483.84
P	\$3,864.66
E	\$3,182.10
HS	\$3,168.74

Appendix L: Insurance

LOWRY, HAYWOOD & ASSOCIATES
GENERAL INSURANCE

(704)332-8871
(800)811-8496
(704)332-8790 FAX

P.O. BOX 30517
CHARLOTTE, NC 28230

2101 REXFORD RD. SUITE 300-E
CHARLOTTE, NC 28211

INSURANCE PROPOSAL FOR

YORKPREPARATORYACADEMY

PRESENTED BY:

Frances Yount

NOTE: Information used for this quotation is estimated based on information obtained from consultant and from other schools written by our office. Rates and premiums will change once actual information is obtained. The information and premiums shown in this proposal is for planning purposes only.

PROPERTY

Coverages – Special Form

Replacement Cost Coverage

\$500 Deductible

Quotation based on the following values –

Building Coverage	\$3,000,000
Contents Coverage	\$ 1,000,000
Loss of Income Coverage	\$ 1,000,000

Additional Coverages Provided –

Accounts Receivable	\$ 25,000
Computers & Media	50,000
Property in the Open	Included
Employee Dishonesty	25,000
Fine Arts	25,000
Money & Securities	5,000
Fences Outdoor	10,000
Signs	10,000
Trees/Shrubs	10,000
Valuable Papers	30,000
Equipment Breakdown	Included

ANNUAL PREMIUM: \$17,730.00

GENERAL LIABILITY

Coverages - \$2,000,000 General Aggregate

\$2,000,000 Products/Completed Operations Aggregate

\$1,000,000 Personal & Advertising Injury

\$1,000,000 Each Occurrence

\$ 100,000 Damage to Rented premises

\$ 5,000 Medical Payments – each person

\$1,000,000 Corporal Punishment Liability

\$1,000,000 Abuse & Molestation Liability

Quotation based on 1300 students

ANNUAL PREMIUM: \$7,406.00

AUTOMOBILE

Coverages - \$1,000,000 Liability each accident

\$ 5,000 Medical Payments each person

\$1,000,000 Uninsured/Underinsured Motorist each accident

\$250 Deductible Comprehensive

\$500 Deductible Collision

Hired & Non-Owned Liability Coverage

Quotation based on 4 school buses

ANNUAL PREMIUM: \$ 6,125.00

UMBRELLA

Limit of Liability - \$1,000,000

ANNUAL PREMIUM: \$ 3,100.00

WORKERS COMPENSATION

Coverages –Statutory

Employers Liability - \$500,000 each accident
\$500,000 disease-policy limit
\$500,000 disease-each employee

Quotation based on the following payrolls –

Schools – Professional	\$ 1,000,000
Schools – Non-Professional	\$ 25,000

ANNUAL PREMIUM: \$ 9,509.00

ANNUAL PREMIUMS

PROPERTY	\$ 17,730.00
GENERAL LIABILITY	7,406.00
AUTOMOBILE	6,125.00
UMBRELLA	3,100.00
WORKERS COMPENSATION	9,509.00
	<hr/>
TOTAL ANNUAL PREMIUM	\$ 43,870.00

QUOTED THROUGH SELECTIVE INSURANCE COMPANY



**South Carolina
Department of Insurance**

MARKS J. FORD
Governor

ERNST L. CSISZAR
Director of Insurance

*** **Producer License** ***

Individual #: 387050

Type of License: N/R - Producer

Date Issued: 06/28/2004

FRANCES M YOUNT

is authorized by this department to sell, solicit, or negotiate insurance for the
line(s) of authority shown

22 - Property

23 - Casualty

Subject to Cancellation, Suspension, or
Revocation per Statutes.

By order of the
Director of Insurance

(Cut Along This Line)

Remarks:

Address changes must be reported in writing to the Department within 30 days.

Reminder - CE Compliance period is May 1st of even numbered years.

South Carolina Department of Insurance

Producer License

Name: FRANCES M YOUNT

Individual #: 387050

Date Issued: 06/28/2004

Line(s) of Authority: 22-Property 23-Casualty

Subject to Cancellation, Suspension, or Revocation per Statutes. By order of the
Director of Insurance

FRANCES M YOUNT
LOWRY & ASSOCIATES INC
PO BOX 30517
CHARLOTTE, NC 28230-0517

Appendix M: Transportation

YORK PREPARATORY ACADEMY *SCHOOL BUS OVERVIEW* SCOPE OF BUS SERVICES

York Preparatory Academy (SCHOOL) shall provide limited bus services utilizing Activity Buses serving students who utilize the SCHOOL bus services on a group stop basis where the only pick-up and drop-off points shall occur within the parking lots of private/public facilities as may contracted with churches, libraries and commercial businesses. SCHOOL will not operate any buses for pick-up or drop-off students while on a public thoroughfare. The limited bus services are provided by SCHOOL on an “as available basis” where financially feasible and shall be operated as follows:

"Basic Transportation" shall mean the safe and convenient transportation of any and all pupils who are designated by SCHOOL to be transported between a point reasonably close to the pupils' homes and the school and returned to that same point on the same day, but in no instance shall any bus be permitted to pick-up or drop-off students while on a public thoroughfare. Such transportation shall be provided for each and every day that school is convened during its regular 180 day school year and in accordance with bus routes and schedules established by SCHOOL and based on the SCHOOL funding available to provide Basic Transportation.

"Activity Transportation" shall mean the safe and convenient transportation of any and all pupils or other authorized persons as may be requested by SCHOOL for all other transportation needs including field trips, excursions, athletic activities or any other purpose designated by SCHOOL.

SCHOOL will employ management personnel who shall be responsible for the efficient operation of the transportation services furnished by the SCHOOL. The SCHOOL will specifically hire a Bus Coordinator that is qualified to manage the routes, safety programs, regulations, insurance, bus drivers and fleet maintenance associated with activity buses operating in the State of South Carolina.

ROUTES AND SCHEDULES

SCHOOL will be responsible for planning all routes, stops and schedules. SCHOOL will develop a complete route map on or before the first day of August preceding each academic year. The SCHOOL Bus Coordinator is the specific SCHOOL employee responsible for planning the routes and otherwise performing this Agreement.

SCHOOL reserves the right to establish the routes, stops, and schedules to be followed and to make changes therein from time to time. SCHOOL shall notify parents whenever changes are necessary in routes, stops, and schedules.

RECORDS AND REPORTS

SCHOOL will maintain all maintenance reports and records which may be reasonably requested by the State of South Carolina and necessary for proper evaluation of bus operations. All such records shall be open to inspection by the State of South Carolina during regular business hours in SCHOOL's office.

SAFETY PROGRAM

SCHOOL will implement and maintain a comprehensive pupil transportation safety program. A summary of the safety program shall be provided for review by State of South Carolina upon request.

OPERATIONS PERSONNEL/ DRIVER QUALIFICATIONS

SCHOOL will employ a sufficient number of support personnel to

- i) screen, train and oversee bus drivers, both primary and substitute, and
- ii) maintain and administer the bus to otherwise assure SCHOOL of safe, continuous and reliable service.

SCHOOL will take reasonable steps to prevent its employees from exposing any pupil to impropriety of word or conduct. SCHOOL shall not knowingly permit its personnel to smoke on the bus nor to drink any intoxicating beverage or be under the influence of drugs or alcohol while operating any bus. SCHOOL shall regulate the use of prescription and non-prescription drugs which impair the safe operation of the bus.

SCHOOL will be responsible for screening, training, and overseeing driving personnel, both primary and substitute, employed by SCHOOL to perform transportation responsibilities. SCHOOL shall maintain its employment at will status with all its employees including the right to remove from service and employment any driver who, in SCHOOL's sole discretion, is deemed unsuitable for the performance of transportation services for SCHOOL.

SCHOOL will hire, qualified drivers, trained and licensed in accordance with the laws of the State of South Carolina and the rules and regulations of SCHOOL.

SCHOOL will assure that each driver meets the following predetermined criteria:

- Possess a valid license or permit issued by the State of South Carolina authorizing such person to operate a SCHOOL bus.
- Be certified by a duly licensed medical practitioner as medically qualified and free of medical or physical conditions which, absent reasonable accommodation, would limit safe operation of a SCHOOL bus. The physical examination shall be conducted prior to employment and periodically thereafter.

- Successfully complete a course of training, including instruction in school bus safety, student discipline, human relations, defensive driving, first aid, use of fire extinguisher, traffic laws, applicable school policies and regulations and behind-the-wheel school bus driving instruction.
- Possess a satisfactory driving record and criminal history record, after review of such records prior to employment and periodically thereafter to the extent permitted or available by law.
- Prior to employment and from time to time thereafter, to the extent permitted by law, undergo such tests as may reveal, within a reasonable degree of medical or scientific certainty, the presence or absence of drugs or controlled substances in the body and such tests as may clinically reveal alcoholism or alcohol misuse. Negative findings for such tests shall be a condition of employment.
- Satisfy all applicable requirements of the U.S. Department of Transportation, Federal Highway Administration in rendering transportation services regulated by that agency.
- Meet any other criteria required by law or by SCHOOL's policies, rules or regulations.

SCHOOL will hold each driver responsible for:

- Supervising the loading and unloading of his or her bus at every pick-up and delivery point.
- Keeping informed of all rules and regulations affecting the operation of school buses and standards of conduct.
- Complying with all federal, state and local traffic laws while operating buses for SCHOOL.
- Carrying appropriate identification at all times while on duty.
- Carrying a time piece while on duty so that the driver can maintain established schedule times.
- Actively complying with the requirements of the Bus Handbook as outlined further below.

EQUIPMENT

All buses operated by SCHOOL shall meet or exceed the standards established by the laws and regulations of the State of South Carolina. SCHOOL will maintain the buses in accordance with law and accepted industry maintenance standards.

INSURANCE

SCHOOL shall acquire and maintain all necessary public liability and property damage liability insurance to include all activities and personnel contemplated under SCHOOL bus services.

YORK PREPARATORY ACADEMY

SCHOOL BUS DRIVER HANDBOOK

Starting the Day

Before driving your bus, do pre-trip inspection. Make sure the items listed on your Daily Vehicle Inspection sheet are in good working order before driving. Please turn in your inspection sheet to the Bus Coordinator office before 9:00am each day.

BUS DRIVER'S DAILY VEHICLE INSPECTION Bus # _____

START MILEAGE: _____ DATE: _____

END MILEAGE: _____ START TIME: _____

TOTAL MILEAGE: _____ STOP TIME: _____

INSPECT ITEMS LISTED – IF DEFECTIVE, NUMBER & DESCRIBE IN "REMARKS"

___ FLUID LEAKS UNDER BUS	___ EMERGENCY DOOR & BUZZER
___ LOOSE WIRES, HOSE CONNECTIONS	___ HEADLIGHTS & FLASHERS
___ BELTS IN ENGINE COMPARTMENT	___ RIGHT FRONT TIRE & WHEEL
___ OIL LEVEL	___ FRONT OF BUS – WINDSHIELD
___ RADIATOR COOLANT LEVEL	___ LEFT FRONT TIRE & WHEEL
___ BATTERY	___ STOP ARM
___ TRANSMISSION	___ EXHAUST SYSTEM
___ UNUSUAL ENGINE NOISE	___ LEFT SIDE-WINDOWS & LIGHTS
___ GAUGES & WARNING LIGHTS	___ LEFT REAR TIRES & WHEELS
___ SWITCHES	___ REAR OF BUS – WINDOWS & LIGHTS
___ HORN	___ TAILPIPE
___ FANS & DEFROSTERS	___ RIGHT REAR- TIRES & WHEELS
___ WIPERS & WASHERS	___ RIGHT SIDE- WINDOWS & LIGHTS
___ STOP ARM CONTROL	___ DRIVER'S SEAT & BELT
___ INSIDE & OUTSIDE MIRRORS	___ DIRECTIONAL LIGHTS
___ BRAKE PEDAL & WARNING LIGHT	___ PARKING BRAKE \SERVICE BRAKE
___ OPERATION OF SERVICE DOOR	___ CLUTCH (WHEN APPLICABLE)
___ EMERGENCY EQUIPMENT	___ STEERING
___ FIRST AID KIT CONDITION OF	___ ENTRANCE STEPS
___ FLOORS CONDITION OF	___ CLEANLINESS OF INTERIOR
___ PASSENGER SEATS	___ OTHER
REMARKS _____	

CONDITION OF ABOVE VEHICLE IS: ☐ SATISFACTORY ☐ UNSATISFACTORY

DRIVER'S SIGNATURE: _____ DATE: _____

DRIVER SUPERVISOR'S SIGNATURE: _____ DATE: _____



YORK PREPARATORY ACADEMY

ABOVE DEFECTS CORRECTED

ABOVE DEFECTS NEED NOT TO BE CORRECTED FOR SAFE OPERATION OF VEHICLE

MECHANIC'S SIGNATURE: _____ DATE: _____

Loading and Starting the Trip

Drivers must be on their buses when students load in the afternoon. This helps to set a positive tone for the ride home. It will also assure that students are in their correct assigned seats.

Take time to go over your rules. If you are on the bus when the students load, then they will get seated faster and you will have time to remind them of the rules.

IT TAKES LESS TIME TO EDUCATE THEM ABOUT WHAT YOU EXPECT THAN TO SETTLE DISCIPLINE DISPUTES.

This should be done every day for the first two weeks of school before the students unload in the mornings and before you leave in the afternoons. It should be done once a week and after vacations for the remainder of the school year.

Students need to hear over and over again what you expect of them. It may seem repetitious to you; however, it helps them.

Bus Discipline

Be firm- fair- & consistent.

Students look for fairness in all situations. Students need consistency in order to help them make wise decisions.

NEVER argue with students.

Remember you are the adult in charge.

Avoid yelling and screaming.

If you scream and yell, you can expect the same from them. At that time you have lost control of the situation and the student will “win” the argument at all costs.

When fighting occurs, stop the bus immediately.

Call the students by name and demand that they stop. Touch ONLY if absolutely necessary!

Avoid embarrassing students in front of others.

This causes resentment.

Avoid accusing students of an offense unless you are certain beyond a doubt of their involvement.

Whenever possible, communicate with students on the basis of mutual respect.

Remind students of the rules on a regular basis.

Be positive with students. Use verbal praise when possible.

Establish an “isolation seat” near the front of the bus.

Leave personal problems at home and REMEMBER that students have their problems too!!!

Student Conduct

REMEMBER: Please post rules in the front of the bus. These rules will be gone over on a regular basis. Make sure they are visible.

Follow Directions of the Driver
Stay in Your Seat
Keep Your Hands and Feet to Yourself
No Pushing, Shoving, or Fighting
No Profanity or Vulgar Language
No Eating or Drinking
Follow All Safety Rules – York Preparatory Academy

DRIVERS MUST READ AND BE FAMILIAR WITH
THE YORK PREPARATORY ACADEMY DISCIPLINE POLICY.

When a behavior problem does occur on the bus, the driver should NEVER attempt to correct it while the bus is moving. Stop the bus and solve the problem.

*****PLEASE NOTE***** When the bus is returned, it affects all of the riders. Please use discretion and good judgment when making a decision about returning to the school. The bus should be returned only when the safety of passengers is at risk.

Strategies to Use With Students

When students are not following bus guidelines use the following before referring them to the Bus Coordinator.

Verbal Reminder
Conference with the student and supervisor
Isolation Seat

SERIOUS OFFENSES SUCH AS: FIGHTING
THROWING OBJECTS (inside or outside)
POSSESSION OF WEAPONS
ETC...

NEED TO BE REFERRED TO BUS COORDINATOR IMMEDIATELY!
(Always fill out a discipline referral to be sent with them to the office)

Driver Conduct

The willingness of the students to follow the rules of conduct is a direct reflection of the school bus driver's conduct. If the students think that the driver does not like the students and driving--- they will make sure of that!

Be fair – firm - & consistent without being hostile.

Drivers are NEVER to use profanity or make unacceptable comments about students in the presence of students. Remember that you are the adult in charge while the students are on the bus and that you should always model for the students the kind of behavior that you expect from them. You have a tough job; however, always remember...

STUDENTS RESPOND TO RESPECT

Make every effort to know the names of your students. This makes them feel that they are special enough to be called by name.

Attendance

Please make every effort to schedule medical appointments so they do not interfere with daily routes. When this does happen, as much advance notice as possible is greatly appreciated. If an emergency comes up before the AM route, please get in touch with the bus supervisor as soon as possible, no later than two hours before time for the route to begin and preferably the night before. PM emergencies should be reported by 8:30AM if at all possible.

Please do not leave a message on the answering machine. You can never assume the message was received. Please keep calling until you are able to speak with the Bus Coordinator.

Daily Count Sheets

Please complete daily count sheets DAILY. This includes student count and mileage. This is not optional! Remember the count sheets count school days not calendar days. Also, please note that vacation and holidays do not count when you are counting up school days.

York Preparatory Academy							
Daily Count Sheet							
MONTH:		BEGINNING MILEAGE:			Bus #:		
DATE	STUDENT COUNT			MILEAGE	ACTIVITY TRIPS MILEAGE		INITIALS
	AM	PM	TOTAL	ENDING	BEGINNING	ENDING	

Driver Signature _____
Date _____

York Preparatory Academy

Driver Route Hours Agreement

I have reviewed my route with my supervisor and agree that my route and overall duties should be reasonably and safely completed in no more than _____ hours per day. Any hours in excess of this amount must be approved in advance by my supervisor.

Employee Signature Date Route #

Supervisor Signature Date _____

York Preparatory Academy
*Bus Conduct and Safety Rules/
Student Responsibilities on Buses*

Conduct of Students

- Obey the bus driver concerning conduct on the bus.
- Observe classroom conduct, while getting on or off, and while riding on the school bus.
- Weapons and objects such as chains, sticks, rocks, pets, etc... are not allowed on the school bus.
- Be at the place designated both morning and afternoon ready to board the bus. The driver is responsible for maintaining this schedule and cannot wait for tardy pupils. Tardiness by the driver should be reported to the Bus Coordinator by telephone. (803) ____ - ____
- Help keep the bus clean, sanitary, and orderly and refrain from damaging or abusing the cushions or other bus equipment.
- In case of emergency, ask the driver to stop the bus.
- Drugs, alcohol, tobacco and profane language are prohibited!
- Only assigned students can ride the bus.
- Students will be assigned to a morning bus run and an afternoon bus run. Students will not be permitted to ride home with other students.

Safety Rules

- Stay off the roadway while waiting for the bus.
- Wait until the bus has come to a complete stop before attempting to get on or off.
- Leave the bus only with the consent of the driver.
- Enter or leave the bus only by the front door, except in case of emergency.
- Do not lean out the windows. Keep head and hands inside the bus.
- When crossing a street at a bus stop:
- Make sure the bus is stopped, the door is open and the stop signal is out
- Cross in front of the bus within sight and hearing of the driver.
- Look both ways and do not run across the street.
- On a signal from the driver walk quickly and directly to the safety of the curb.
- Objects such as band instruments, school projects, etc..., that are too large to be held safely on students lap cannot be transported on the school bus due to federal regulations.
- For safety purposes, students will be monitored by video cameras.

Student's Riding Privilege May Be taken Away For:

- fighting, smoking, drinking, using or possessing drugs, using profanity or refusing to obey the driver;
- entering or leaving the bus without permission;
- refusing to be seated or not allowing others to be seated;
- using the emergency exit when there is no emergency;
- not leaving the bus at the right time and place;
- delaying the bus schedule;
- distracting the bus driver; or
- participating in any inappropriate behavior while riding the bus.

YORK PREPARATORY ACADEMY

School bus rules and actions of school bus drivers are for the safety of our children. All York Preparatory Academy employees feel a great responsibility to parents and the community for the safety of our school bus passengers. We do everything we can to have a safe bus program. Your cooperation and support are needed.

It is important that you let us know that you have received this notice and have gone over it with your child or children. Please cut off the bottom of this page, fill it out, and have your child return it to his or her teacher.

AFTER TEN SCHOOL DAYS,

If the school does not have this signed form, bus riding privileges will be taken away from your child.

(clip & return) Teacher _____ Grade _____

I have read the above bus rules and regulations myself and to my child concerning the York Preparatory Academy *Bus Conduct and Safety Rules/Student Responsibilities on Buses*.

Student's Name Paren t/Guardian Signature Date

Appendix N: Certificate of Incorporation

**STATE OF SOUTH CAROLINA
SECRETARY OF STATE
NONPROFIT CORPORATION
ARTICLES OF INCORPORATION**

TYPE OR PRINT CLEARLY IN BLACK INK

Pursuant to Section 33-31-202 of the South Carolina Code of Laws, as amended, the undersigned corporation submits the following information:

1. The name of the nonprofit corporation is York Preparatory Academy, Inc.
2. The initial registered office of the nonprofit corporation is 334 Oakland Avenue

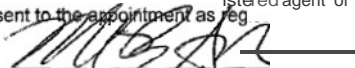
<u>Rock Hill</u>	<u>York</u>	<u>South Carolina</u>	<u>29731</u>
<small>City</small>	<small>County</small>	<small>State</small>	<small>Zip Code</small>

The name of the registered agent of the nonprofit corporation at that office is

Michael B. Smith

Print Name

I hereby consent to the appointment as registered agent of the corporation.


Agent's Signature

3. Check "a", "b", or "c" whichever is applicable. Check only one box:
 - a. ☒ The nonprofit corporation is a public benefit corporation.
 - b. ☐ The nonprofit corporation is a religious corporation.
 - c. ☐ The nonprofit corporation is a mutual benefit corporation.
4. Check "a" or "b", whichever is applicable:
 - a. ☐ This corporation will have members.
 - b. ☒ This corporation will not have members.
5. The address of the principal office of the nonprofit corporation is

<u>334 Oakland Avenue</u>	<u>Rock Hill</u>	<u>York</u>	<u>South Carolina</u>	<u>29731</u>
<small>Street Address</small>	<small>City</small>	<small>County</small>	<small>State</small>	<small>Zip Code</small>
6. If this nonprofit corporation is either a public benefit or religious corporation (when box "a" or "b" of paragraph 3 is checked), complete either "a" or "b", whichever is applicable, to describe how the remaining assets of the corporation will be distributed upon dissolution of the corporation.
 - a. ☐ Upon dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future Federal tax code, or shall be distributed to the Federal government, or to a state or local government, for a public purpose. Any such asset not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said court shall determine, which are organized and operated

YORK PREPARATORY ACADEMY

York Preparatory Academy, Inc.

Name of Corporation

exclusively for such purposes.

- b. Upon dissolution of *the* corporation, consistent with the law, the remaining assets of the corporation shall be distributed to

in accordance with Section 59 -40-120 of South Carolina Charter Schools Act of 1996.

7. If the corporation is a mutual benefit corporation (when box of paragraph 3 is checked), complete either "a" or "b", whichever is applicable, to describe how the (remaining) assets of the corporation will be distributed upon dissolution of the corporation.

- a. ☐ Upon dissolution of the mutual benefit corporation, the (remaining) assets shall be distributed to its members, or if it has no members, to those persons to whom the corporation holds itself out as benefiting or serving.
- b. ☐ Upon dissolution of the mutual benefit corporation, the (remaining) assets, consistent with the law, shall be distributed to

8. The optional provisions which the nonprofit corporation elects to include in the articles of incorporation are as follows (See 33-31-202(c) of the 1976 South Carolina Code of Laws, as amended, the applicable comments thereto, and the instructions to this form) :

The purpose of this corporation is to operate a public charter school in York County, SC.

9. The name and address of each incorporator is as follows (only one is required)

Name	Address	Zip Code
Michael Smith	334 Oakland Avenue	Rock Hill, South Carolina 29731

10. Each original director of the nonprofit corporation must sign the articles but only if the directors are named in these articles:

Craig Craze - President

☒ If named in articles

Diane Whitesell - Secretary

Name (Only if named in articles)

Michael Smith - Treasurer

Name (Only If named in articles)


Signature of director


Signature of director


Signature of director

11. _____

Signature of incorporator

Signature of incorporator

The State of South Carolina



Office of Secretary of State Mark Hammond

Certificate of Incorporation, Nonprofit Corporation

I, Mark Hammond, Secretary of State of South Carolina Hereby certify that:

YORK PREPARATORY ACADEMY, INC.,
a nonprofit corporation duly organized under the laws of the State of South Carolina on June 13th, 2008, and having a perpetual duration unless otherwise indicated below, has as of the date hereof filed a Declaration and Petition for Incorporation of a nonprofit corporation for Religious, Educational, Social, Fraternal, Charitable, or other eleemosynary purpose.

Now, therefore, I Mark Hammond, Secretary of State, by virtue of the authority in me vested by Chapter 31, Title 33, Code of 1976 and Acts amendatory thereto, do hereby declare the organization to be a body politic and corporate, with all the rights, powers, privileges and immunities, and subject to all the limitations and liabilities, conferred by Chapter 31, Title 33, Code of 1976 and Acts amendatory thereto.

Given under my Hand and the Great
Seal of the State of South Carolina this
16th day of June, 2008.

A handwritten signature in cursive script that reads "Mark Hammond".
Mark Hammond, Secretary of State

Appendix O: Evidence of submission of the application to SCPCSD



South Carolina Public Charter School District

April 8, 2009

Board of Trustees

Tenye Seckinger,
Chairman

Joseph McMullen,
Vice Chairman

Kathie Bounds,
Secretary

Dr. Wayne Brazell

Michael Benjamin

Dr. David Church

Dr. Nancy Gregory

Toro Hatfield

Don McLaurin

Executive
Director / Superintendent

Dr. Timothy H. Daniels

Chief Financial Officer

Philip C. Willis

IT Resource Coordinator

Rodney F. Clay

Monitoring Coordinator

Aula Grsy

Exceptional Education Director

Stephanie Cagle

Accountability Director

Jonathan Butcher

3700 Forest Drive
Suite 406
Columbia, SC 29204

Phone: 803-734-8322
Fax: 803-734-8325

Craig Craze
3480 Marshall Road
Rock Hill, SC 29730


Dear Mr. Craze,

The letter is to acknowledge receipt of the York Preparatory Academy Charter School Application received in our office today.

If we need any additional information, we will contact you.

Sincerely,

Timothy H. Daniels, Ed.D.
Executive Director / Superintendent

 <p>South Carolina Department of Education Together, we can.</p>	<p>South Carolina Public Charter School Application</p> <p>Statement of Assurances</p>
---	--

Statement of Assurances

This form must be signed by a duly authorized representative of the applicant group and submitted with the Charter School Application.

As the authorized representative of the applicant group, I hereby certify under the penalties of perjury that the information submitted in this application for _____York Preparatory Academy_____ (name of school) is true to the best of my knowledge and belief; and further I understand that, if awarded a charter, the school and its governing board:

- A. Will comply with all federal and state laws and constitutional provisions prohibiting discrimination on the basis of disability, race, creed, color, gender, national origin, religion, ancestry, or need for special education services.
- B. Will not charge tuition or other charges of any kind except as may be allowed by the sponsor and is comparable to the charges of the local school district in which the charter school is located.
- C. Will adhere to the same health, safety, civil rights, and disability rights requirements as are applied to other public schools operating in the same school district or in the case of the South Carolina Public Charter School District (SCPCSD), the local school district in which the charter school is located.
- D. Will meet, but may exceed, the same minimum student attendance requirements as are applied to public schools.
- E. Will adhere to the same financial audits, audit procedures, and audit requirements as are applied to public schools.
- F. Will report to its sponsor and the Department of Education documentation of the appropriate use of federal funds the Charter School may receive.
- G. Will use the same pupil accounting system as required of public schools and districts.
- H. Will employ noncertified teachers in a ratio of up to twenty-five percent of its entire teaching staff (ten percent for conversion schools). All teachers in core academic areas will be highly qualified as defined in No Child Left Behind Act.
- I. Will employ one administrative staff member who is certified or experienced in the field of school administration.
- J. Will be secular in its curriculum, programs, governance, and all other operations.

- K. Will comply with the Freedom of Information Act.
- L. Will comply with the No Child Left Behind legislation.
- M. Will adhere to all provisions of reporting student truancy, discipline incidents and persistently dangerous situations as required by No Child Left Behind.
- N. Will assume liability for the activities of the charter school and will indemnify and hold harmless the school district, its servant, agents, and employees, from any and all liability, damage, expense, causes of action, suits, claims, or judgments arising from injury to persons or property or otherwise which arises out of the act, failure to act, or negligence of the charter school, its agents and employees, in connection with or arising out of the activity of the charter school.
- O. Will report to its sponsor and the Department of Education any changes to information provided under its application in a timely manner.
- P. Will report at least annually to its sponsor and the Department of Education all information required by the sponsor and by the Department, including, at a minimum, the number of students enrolled in the charter school, the success of students in achieving the specific educational goals for which the charter school was established, and the identity and certification status of the teaching staff.
- Q. Will adhere to all provisions of federal law relating to students with disabilities, including Individuals with Disabilities Education Act, section 504 of the Rehabilitation Act of 1973, and Title II of the Americans with Disabilities Act of 1990 that are applicable.
- R. Will adhere to all provisions of federal law relating to students who are limited English proficient (LEP), including Title VI of the Civil Rights Act of 1964 and the Equal Educational Opportunities Act of 1974.
- S. Will comply with S.C. Code Ann. § 59-63-235 (2004), which provides for the expulsion of any student who brings a firearm to school.
- T. Will comply with the Family Education Rights and Privacy Act (20 U.S.C. § 1232).
- U. Will comply with any school district desegregation plan or order in effect.
- V. Will adhere to all requirements of the Office of School Facilities as detailed in the Charter School Facilities Approval Form.
- W. Understand that, as a charter, we gain autonomy to make decisions in exchange for accountability to our authorizer.

Name of Charter School Planning Committee Chair *Date*

Signature of Charter School Planning Committee Chair *Date*