

Mahopac Central School District  
AUSTIN ROAD ELEMENTARY SCHOOL  
Unplanned Early Release (or) Emergency Plan 2023/24

**RETURN THIS  
COPY TO SCHOOL**

Name of Child \_\_\_\_\_

Teacher \_\_\_\_\_ GRADE \_\_\_\_\_

Please indicate where your child will go in the event of an **UNPLANNED early dismissal or an emergency dismissal (announced after 9:00 a.m.)**. An adult or older sibling must meet all students at the bus stop. Please be sure that your child knows the plan and review it together frequently. In the event that your plan changes throughout the year, please fill out a new form and send an updated version to the school. The form is on our website under "Parents."  
**This plan is to be used for all early releases (announced after 9:00 a.m.) due to snow, weather, or unplanned building problems.**

Please return to your child's teacher no later than **Friday, September 22, 2023.**

**Pick ONLY ONE OF THE OPTIONS BELOW, SIGN & DATE AT BOTTOM.**

\_\_\_\_ Option A - My child will go home on his/her regular ROUTE # \_\_\_\_\_

\_\_\_\_ Option B - My child will go to his/her daycare provider/babysitter.

Name \_\_\_\_\_ ROUTE # \_\_\_\_\_  
Address \_\_\_\_\_  
Phone # (H) \_\_\_\_\_ (C) \_\_\_\_\_

\_\_\_\_ Option C - My child will go home on his/her regular route, but get off at a neighbor's house.

Neighbor's Name \_\_\_\_\_ ROUTE # \_\_\_\_\_  
Neighbor's Address \_\_\_\_\_  
Neighbor's Phone # (H) \_\_\_\_\_ (C) \_\_\_\_\_

\_\_\_\_ Option D - My child will go to a friend/family's house on a different route.

Friend/Family Name \_\_\_\_\_ ROUTE # \_\_\_\_\_  
Address \_\_\_\_\_

**\*Picking up your child(ren) is NOT an option.**

**PARENT/GUARDIAN SIGNATURE**

\_\_\_\_\_  
Date

Mahopac Central School District  
AUSTIN ROAD ELEMENTARY SCHOOL  
Unplanned Early Release (or) Emergency Plan 2023/24

**KEEP THIS  
COPY AT HOME**

Name of Child \_\_\_\_\_

Teacher \_\_\_\_\_ GRADE \_\_\_\_\_

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Address \_\_\_\_\_  
Phone # (H) \_\_\_\_\_ (C) \_\_\_\_\_

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Neighbor's Address \_\_\_\_\_  
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**PARENT/GUARDIAN SIGNATURE**

\_\_\_\_\_  
Date