INTERNATIONAL CHARTER SCHOOL of TRENTON

105 Grand Street, Trenton, NJ 08611

Board of Trustees Minutes for August 24, 2023

Opening of meeting, 5:20 PM. Call to Order. Flag Salute/Pledge of Allegiance. All provisions of the Open Public Meeting Law of 1976 “Sunshine Law” NJ Public Law 231 had been met in the scheduling of the meeting. The purpose of the meeting is to conduct regular business of the public charter school. Present at ICST or virtually were Trustees Rachel Binz (RB), Jason Briggs (JB) and Bob Kull (BK, presiding) . Also attending were ICST school principal April Nixon (AN), CSA Melissa Benford (MB), Peter Lanzi (PL, Business Administrator) and David Bosted (DB taking minutes). MB reported that members of the public had the opportunity to provide comments in person or in advance or to join the meeting but she had received no public comments for the Trustees and no requests to join the meeting.

1. Minutes and Public Comment. Review of minutes. Motion approve table the review of the minutes of the July Board meetings, m/JB, s/RB, yes, JB, RB, BK, unanimously approved.

2. Governance, School management. (a) Melissa, Peter and Nicole have continued to investigate whether there are any bidding requirements or other impediments to changing the banking to PNC. MB said they had found none. ICST’s current bank has switched ICST into a “small business” account which has many additional fees. (b) 2023-04 goals.

 (c) MB said that no policy updates are needed at this time.

 3. Financial Report and Review of expenditures, income, budget. The reports of the Board Secretary and Treasurer of School Monies for July. Motion to table. m/RB, s/JB, yes, RB, JB, BK, approved unanimously. (a) The payroll total for July @ $52,800.98. Motion to approve/RB, s/JB, yes, RB, JB, BK. Unanimously approved. (b-c) Review & approval of expenditures & resolutions to pay the bills list for July @ $100,306.90. After discussion of individual items, M/RB, s/JB, yes, RB, JB BK, unanimously approved. (d) There were no transfers of funds.

Grants. (a) MB reported that the IDEA grant application has been submitted and approved by the Department. Motion to approve, m/RB, s/VV, yes RB, VV, JB, BK, unanimously approved. (b) AN reported that the summer portion of curriculum development is well underway. Teachers are happy and excited.

4. Grants (continued)

5. Report on Staffing, Personnel and Employee Issues. (a) AN recommended that Kaitlynn Boyko be hired as a classroom teacher for SY 2023-24 @ $61,391. M/JB, s/RB, yes, JB, RB, VV, BK, unanimously approved.

6. Executive session (optional , none held)

7. Status Reports on Legislation, Regulations and significant Litigation. "Under the Gold Dome.” No report.

8. Report on School Days, Student Achievement, Attendance and Enrollment (a) SY24 opens on Wednesday 6/9/23. (b) achievement update. (c) HIB N/A. (d) Enrollment of 109 students is 100%.

ICST BOT Meeting August 24, 2023 (continued)

9. Report on Facility. AN said the school looks much fresher. This will contribute to a positive learning environment when school reopens in September.

10. School Operations

11. Old (unfinished) Business. (none).

12. Correspondence review, None discussed.

The schedule of upcoming BOT 5:15 meetings in 2023-24 was reviewed. Generally, 4th Thursday, but the November & December meetings will be combined into one meeting on November 30. Motion to approve based on the recommendation of the CSA, , m/RB, s/JB, yes, JB, RB, BK, unanimously approved.

14. BK adjourned the meeting at 6:02 PM.