



LAGUARDIA ARTS

# FIORELLO H. LAGUARDIA HIGH SCHOOL OF MUSIC & ART AND PERFORMING ARTS

Deepak Marwah, Principal

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## LaGuardia Arts Communication Protocol

Please review and adhere to the following Communication Protocol. The goal of this protocol is to encourage clear and transparent communication within our school community and further equip LaGuardia students with self-advocacy skills. Please visit our [Faculty and Staff Directory](#) for emails.

### If a student has a concern regarding a class...

#### First Step (Student - Teacher)

The student should communicate with their instructor(s) to resolve the issue.

- *If no resolution is reached...*

#### Second Step (Student/Parent/Guardian - Teacher)

The student and/or parent (or guardian) should email the teacher and guidance counselor.

- *If no resolution is reached within three school days...*

#### Third Step (Student/Parent/Guardian - Assistant Principal)

The student and/or parent (or guardian) should email the Assistant Principal of the specific department and include the Parent Coordinator

- *If no resolution is reached within a reasonable time frame...*

#### Final Step (Student/Parent/Guardian - Principal and Assistant Principal)

The student and/or parent (or guardian) should email the Principal and include the Assistant Principal of the specific department.

Approved:

SGO

SLT

LaGuardia UFT

LaGuardia Leadership