

**MINUTES OF THE
HELLENIC CLASSICAL CHARTER – STATEN ISLAND
SCHOOL BOARD MEETING
HELD ON JANUARY 28, 2019 AT 10:00 a.m.
AT
646 5th AVENUE, BROOKLYN, NEW YORK 11215**

MEMBERS AND STAFF

PRESENT

Christina Tettonis	Superintendent
Joy Petrakos	Chief of Operations
Natasha Caban	Assistant Principal/Principal HCCS-PS
Nikolaos Leonardos	Treasurer
Effie Lekas	Member
Anastasia Etimos	Guidance Counselor
Cathy Kakleas	Principal HCCS-SI
Stacy Kokkoros	Business Administrative Assistant
Christina Portelos	Operations Manager

SKYPE

Charles Capetanakis	Chairman
Harvey Newman	Secretary
Grazia Svokos	Member
Dr. Liana Theodoratou	Excused

ABSENT

Dean Angelakos	Excused
Nik Mathews	Excused
Dena Capetanakis	Parent Coordinator

Nicholas Leonardos chaired the meeting. Joy Petrakos acted as recorder.

Mr. Leonardos began our first official meeting of Hellenic Classical Charter School – Staten Island held on January 28, 2019, 10:00 a.m. Mrs. Petrakos called the roll for Hellenic Classical Charter School – Staten Island.

Mr. Leonardos stated, AXIOI! Translated to Worthy! He continued by thanking everyone for their hard work and their presence on this project. He thanked all of our supporters who believed in our dream and our vision. He continued to say that we now have a new community that is willing to work with us, which is Holy Trinity in Staten Island. We have met with them and we've seen the building. The property is big enough to build another building to fit our needs. Mr. Leonardos reported that we met with the priest, Father Nick Petropoulakos, the parish president, Leah Platis and members of the parish community to discuss what the expectations are. The HCCS team spoke from the heart, and made an incredible presentation of what we have here at HCCS-PS and what we want to replicate.

**HCCS Board of Directors
Meeting Minutes**

January 28, 2019

The Holy Trinity community were very impressed and wanted to hear more of what we had to say. Mr. Leonardos is very happy with the outcome thus far.

Mrs. Tettonis congratulated the Board and stated that this is a thrilling time for the Hellenic Classical Charter School. The fact that we received a replication is a really big deal and she is excited to meet the new children in September, 2019. Mrs. Tettonis and Mrs. Petrakos stated to the Board that they immediately felt like home when they stepped into Holy Trinity. Mrs. Tettonis also stated that the parish council president Leah Platis is very supportive.

Mr. Capetanakis asked that we focus on the additional presentation of the lease financing and the building. In addition, he stated that he is slightly apprehensive about enrollment and recruitment.

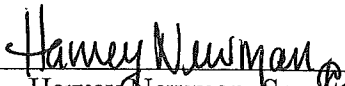
Mrs. Petrakos reassured Mr. Capetanakis. She informed Mr. Capetanakis that as previously discussed at the last Board meeting she created an email (HCCS-SI@hccs-nys.org) which became public this week. This email will enable potential employment and enrollment opportunities. The purpose of this email address is for prospective employees and families to have the opportunity to email their resumes for employment and applications for enrollment. Depending on if the location is secured, The HCCS-SI team will be interviewing during the February break.

Holy Trinity will be having their General Assembly on February 10, 2019. Mr. Leonardos stressed the fact that we need to be prepared for all of their questions.

Mr. Leonardos reported that the architects will be meeting on February 4, 2019 to create a preliminary layout of the existing classrooms (30,000 sq. ft.) which is used for afternoon Greek school classes and Sunday school. There is a full gymnasium and it will work for our needs. We do not intend to use the current church office space. There will be a separate entrance created for HCCS-SI. The only thing that will be shared are the bathrooms and the kitchens for the first two years. We received a letter from Father Nick with the unanimous approval was given by the parish council board of Holy Trinity. There will be a formal agreement prepared in the future. The new building will be built on the parking lot, behind the church, approximately 30,000 sq. ft. with more classrooms, and a new cafeteria.

Mr. Capetanakis congratulated Mr. Leonardos on a job well done.

At this time, there being no further unfinished business, Mr. Leonardos asked for a motion to adjourn. The motion to adjourn was made by Mrs. Lekas. Mr. Capetanakis seconded the motion. All were in favor. The meeting was adjourned at 10:30 a.m.


Harvey Newman, Secretary

**MINUTES OF THE
HELLENIC CLASSICAL CHARTER – STATEN ISLAND
SCHOOL BOARD MEETING**

HELD ON February 26, 2019 AT 10:00 a.m.

AT

646 5th AVENUE, BROOKLYN, NEW YORK 11215

MEMBERS AND STAFF

PRESENT

Christina Tettonis

Joy Petrakos

Cathy Kakleas

Natasha Caban

Nikolaos Leonardos

Anastasia Etimos

Christina Portelos

Stacy Kokkoros

Dena Capetanakis

Superintendent

Chief of Operations

Principal HCCS-SI

Assistant Principal/Principal HCCS-PS

Treasurer

Guidance Counselor

Operating Manager

Business Administrative Assistant

Parent Coordinator

VIA SKYPE CONFERENCE

Charles Capetanakis

Harvey Newman

Effie Lekas

Grazia Svokos

Dr. Liana Theodoratou

Chairman

Secretary

Member

Member

Excused

ABSENT

Dean Angelakos

Nik Mathews

Member/Excused

Member/Excused

Mr. Capetanakis chaired the meeting. Joy Petrakos acted as recorder. There were six Board members present at the Board meeting as such having quorum.

The first item on the agenda is the approval of the minutes of the meeting on January 28, 2019. The minutes have been reviewed, transcribed and made available for public review before the meeting. On a motion made by Mr. Newman and seconded by Mr. Leonardos, the minutes were unanimously approved. Mr. Capetanakis asked if there are any deletions or corrections to the minutes from the last meeting as transcribed. There are none. Members of the Board, members of the public here and now, Mrs. Petrakos called the roll for the Hellenic Classical Charter School – Staten Island.

The first item on the agenda is the Superintendent and the Director of Operations report that was disseminated to the Board beforehand and are quite apprehensive and will be accepted into the record. Mr. Capetanakis asked if there are any questions.

**HCCS Board of Directors
Meeting Minutes**

February 26, 2019

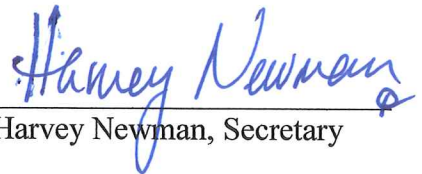
Mrs. Tettonis reported that the team presented to the community of Staten Island, Holy Trinity at their General Assembly meeting. The presenters were Mrs. Tettonis, Mr. Capetanakis, Mr. Leonardos and Jennifer Gerakaris. The general assembly was three hours of questions. They voted to continue negotiations and vote at the next General Assembly which is scheduled for March 31, 2019.

Mr. Leonardos, Kosta and Jennifer Gerakaris (architects) reported that they had a meeting with the parish priest Father Nick, Andrew Koutsidakis, Esq., as well as their old architect, Nick Tambouras. He reported that it was a very informative meeting. Mr. Tambouras provided the team with important points about the property that are very informative. He stated that we learned that the location originally proposed for the new building is where the heart of their festival takes place. They were very concerned about this. We agreed to shift the location of the building. This pleased the Holy Trinity committee and that we took the initiative to make the change.

Mr. Leonardos continued to report that the new proposed location of the new building has moved to the part of the lot that is closer to Richmond Avenue. There will also need to be at least 50 sq. ft. distance between the existing and new buildings. The proposed location where the new building will be will not interfere with their annual festival. Mr. Leonardos continued to report that the gym is presently used for catering and for gym purposes. The maximum capacity for this room is 450 people, in case of an emergency they use the open space as a hold area. The new proposed location will be 40,000 sq. feet. The existing building for year one will need minor work done. There will be a few walls removed to make existing classrooms bigger. We will have nine classrooms, plus the Greek room. This will be enough for year one and year two. The new building will house everything except the three lower grades. We will be using the existing gym for gym classes. They are asking for us to commit to giving over the school at 4:00 p.m. everyday. This is a concern that will need to be figured out. Mrs. Petrakos suggested that our dismissal be on one side of the building and the church's after school activities to enter on the other side of the building.

Mrs. Petrakos reported that she spoke with Father Nick from Holy Trinity and he stated that the process is going great. He continued to state to Mrs. Petrakos that everyone was thrilled with the schools presentation. They have no concerns on the success of the school. Their questions are in relation to the lease, architectural, structural and financial questions

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mrs. Lekas. Mrs. Svokos seconded the motion. The meeting was adjourned at 9:50 a.m.


Harvey Newman, Secretary

**MINUTES OF THE
HELLENIC CLASSICAL CHARTER – STATEN ISLAND
SCHOOL BOARD MEETING
HELD ON March 26, 2019 AT 10:00 a.m.
AT
646 5th AVENUE, BROOKLYN, NEW YORK 11215**

MEMBERS AND STAFF

PRESENT

Christina Tettonis	Superintendent
Joy Petrakos	Chief of Operations
Cathy Kakleas	Principal HCCS-SI
Natasha Caban	Assistant Principal/Principal HCCS-PS
Anastasia Etimos	Guidance Counselor
Christina Portelos	Operating Manager
Stacy Kokkoros	Business Administrative Assistant
Dena Capetanakis	Parent Coordinator

VIA SKYPE CONFERENCE

Charles Capetanakis	Chairman
Nikolaos Leonardos	Treasurer
Effie Lekas	Member
Grazia Svokos	Member
Dr. Liana Theodoratou	Excused

ABSENT

Harvey Newman	Secretary
Dean Angelakos	Member/Excused
Nik Mathews	Member/Excused

Mr. Capetanakis chaired the meeting. Joy Petrakos acted as recorder. There were five Board members present at the Board meeting as such having quorum.

The first item on the agenda is the approval of the minutes of the meeting on February 26, 2019. The minutes have been reviewed, transcribed and made available for public review before the meeting. On a motion made by Mrs. Lekkas and seconded by Mr. Leonardos, the minutes were unanimously approved. Mr. Capetanakis asked if there are any deletions or corrections to the minutes from the last meeting as transcribed. There are none. Members of the Board, members of the public here and now, Mrs. Petrakos called the roll for the Hellenic Classical Charter School – Staten Island.

The first item on the agenda is the Superintendent's Report that was disseminated to the Board beforehand and will be accepted into the record.

**HCCS Board of Directors
Meeting Minutes**

March 26, 2019

Mrs. Tettonis reported to the Board that we are the semifinalists for a SEED grant through the Charter growth fund. She stated that they will be coming for a site visit on April 8th. During the visit they will be conducting intensive classroom observations in addition to interviewing teachers. They also require to interview at least one – three board members on that day. Mrs. Tettonis and Mrs. Petrakos have been working on this grant since September. The grant can be for \$250,000 – \$500,000 unrestricted funds.

Mrs. Petrakos spoke with Investors Bank about getting any new grants. They told her that they will be having a new round of grants in September. They will be in touch with her about submitting a new grant for technology.

Mrs. Tettonis informed the Board that we applied for rental assistance for co-locating with SED. Mrs. Petrakos spoke about the process involving the rental assistance. She told the Board that you have to apply with the DOE for co-located space. In the application where you apply, you have to answer questions as if you are looking to co-locate. At the bottom of the application there is a statement where you check if you would like to go private. This is where it triggers them to understand that this applicant wants to go private. At this point, when the application is received, we receive a denial. The next step is that we have to submit an appeal to receive rental assistance. Mrs. Petrakos reports that are now in the process of submitting an appeal to the commissioner.

The second general assembly with Holy Trinity, Staten Island will be on March 31, 2019.

Mrs. Petrakos informed the Board that she and Father Ganas from Kimisis Theotokou (our landlord) will be interviewed by the National Herald in response to the misleading comments that were made on the record from the principal of St. Demetrios, Astoria about Charter School. They were false statements about how charter schools do not recite the national anthems. He also commented that schools should not be closing and becoming charters. He continued to state that in charter schools they do not even stand to recite the national anthems and other comments such as these. Mrs. Petrakos stated that there was a big backlash against these false statements and she wanted it cleared up.

Mr. Leonardos motions to the board that HCCS-SI enters into a long term lease with Holy Trinity of Staten Island once the general assembly approves to lease the premises and enter into a long term lease with HCCS on March 31, 2019. As subject to commercial reasonably terms. Mr. Capetanakis seconds the motion. Mrs. Petrakos calls the roll. Unanimous approval.

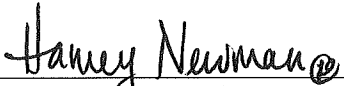
Mr. Capetanakis asked that they now go into an executive session.

(10 minutes executive session)

**HCCS Board of Directors
Meeting Minutes**

March 26, 2019

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mr. Leonardos. Mrs. Svokos Newman seconded the motion. The meeting was adjourned at 10:50 a.m.



Harvey Newman, Secretary

**MINUTES OF THE
HELLENIC CLASSICAL CHARTER – STATEN ISLAND
SCHOOL BOARD MEETING
HELD ON April 17, 2019 AT 10:00 a.m.
AT
646 5th AVENUE, BROOKLYN, NEW YORK 11215**

MEMBERS AND STAFF

PRESENT

Christina Tettonis	Superintendent
Joy Petrakos	Chief of Operations
Natasha Caban	Assistant Principal/Principal HCCS-PS
Cathy Kakleas	Principal HCCS-SI
Anastasia Etimos	Guidance Counselor
Christina Portelos	Operating Manager
Stacy Kokkoros	Business Administrative Assistant
Dena Capetanakis	Parent Coordinator

VIA SKYPE CONFERENCE

Charles Capetanakis	Chairman
Harvey Newman	Secretary
Nikolaos Leonardos	Treasurer
Effie Lekas	Member
Grazia Svokos	Member

ABSENT

Dr. Liana Theodoratou	Member/Excused
Dean Angelakos	Member/Excused
Nik Mathews	Member/Excused

Mr. Capetanakis chaired the meeting. Joy Petrakos acted as recorder. There were five Board members present at the Board meeting as such having quorum.

The first item on the agenda is the approval of the minutes of the meeting on March 26, 2019. The minutes have been reviewed, transcribed and made available for public review before the meeting. On a motion made by Mr. Newman and seconded by Mr. Leonardos, the minutes were unanimously approved. Mr. Capetanakis asked if there are any deletions or corrections to the minutes from the last meeting as transcribed. There were none. Members of the board, members of the public here and now, Mrs. Petrakos called the roll for the Hellenic Classical Charter School – Staten Island.

**HCCS Board of Directors
Meeting Minutes**

April 17, 2019

The next item on the agenda is the Principal's Report and the Director of Operations Report that was disseminated to the Board beforehand and were quite comprehensive and will be accepted into the record. Mr. Capetanakis asked if there are any questions on the Principal or Director of Operations Reports and added that they are very thorough. There were none. Members of the board, members of the public hearing none.

Mr. Leonardos reported HCCS-SI once again presented to the Holy Trinity community for a three year lease, plus eighteen month option. It will be a temporary location to open in September, 2019. He stated that this will give us time whether we will want to present different terms for a long term lease or to give us time to go to another location in Staten Island. The community initiated for this meeting by organizing a petition for a re-vote.

Mr. Leonardos stated that we were very comfortable with this and hopes for better communication, since there were a few misconceptions that occurred at the first General Assembly. The community was misinformed. The letter that was sent out did not state that two third majority members needed to be in attendance in order to vote at the general assembly. Mr. Leonardos explained that one of the concerns was that several members of the community thought the money that they spent for their cultural center would be taken from them. We explained to the community that would not be the case. Mrs. Svokos suggested that we reassure the past donors that their names will not be forgotten. Mr. Leonardos is confident that the vote will pass.

Mrs. Tettonis stated that we have to move quickly for student enrollment.

Mrs. Tettonis attended a meeting in Staten Island that was hosted by Integrated Schools and was pleased that Regent Cea was in attendance. The topic of conversation at that meeting was VanGuard. Mrs. Tettonis stated that at HCCS-PS never used this company and according to Joy Petrakos, we never will.

Mrs. Tettonis informed the board that we will advertise in the local Staten Island newspapers, continue to visit PreK centers and Staten Island Mall amongst other locations. Mrs. Petrakos responded that we will be advertising in the Staten Island Advance, Staten Island Parent, our website and all social media.

Mrs. Lekas asked what kind of numbers can we expect to get from Holy Trinity? Mr. Capetanakis answered that he believes that it will be about twenty percent.

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April 17, 2019

Mrs. Svokos asked if we have teachers for HCC-SI.

Mrs. Tettonis answered that we will have new staff as well as staff from HCCS-PS that will be transferring there. She wants to make sure that we build and replicate the culture of HCCS-PS.

Mrs. Tettonis thanked the board for their assistance with the Seed Grant. We are waiting for their decision. Their visit was very comprehensive.

Mrs. Tettonis reported that she and her team have been working on the Blue Ribbon Award. We will find out the results at the end of August.

She continued to report how the Greek Independence Day Parade in New York City was awesome. The school looked amazing with their straight lines and our new school hoodies. She profusely thanked the Agnes Varis Foundation for initially funding our music program and enabling us to start our great marching band. We would never had the opportunity to do this without this funding.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mr. Newman. Mrs. Lekas seconded the motion. The meeting was adjourned at 10:35 a.m.

O. Harvey Newman /cc

Harvey Newman, Secretary

**MINUTES OF THE
HELLENIC CLASSICAL CHARTER – STATEN ISLAND
SCHOOL BOARD MEETING
HELD ON May 22, 2019 AT 10:00 a.m.
AT
646 5th AVENUE, BROOKLYN, NEW YORK 11215**

MEMBERS AND STAFF

PRESENT

Christina Tettonis	Superintendent
Joy Petrakos	Chief of Operations
Natasha Caban	Assistant Principal/Principal HCCS-PS
Charles Capetanakis	Chairman
Cathy Kakleas	Principal HCCS-SI
Anastasia Etimos	Guidance Counselor
Christina Portelos	Operating Manager
Stacy Kokkoros	Business Administrative Assistant
Dena Capentanakis	Parent Coordinator

VIA SKYPE CONFERENCE

Harvey Newman	Secretary
Nikolaos Leonardos	Treasurer
Effie Lekas	Member
Grazia Svokos	Member

ABSENT

Dr. Liana Theodoratou	Member/Excused
Dean Angelakos	Member/Excused
Nik Mathews	Member/Excused

Mr. Capetanakis chaired the meeting. Joy Petrakos acted as recorder. There were five Board members present at the Board meeting as such having quorum.

The first item on the agenda is the approval of the minutes of the meeting on April 17, 2019. The minutes have been reviewed, transcribed and made available for public review before the meeting. On a motion made by Mr. Newman and seconded by Mr. Leonardos, the minutes were unanimously approved. Mr. Capetanakis asked if there are any deletions or corrections to the minutes from the last meeting as transcribed. There were none. Members of the Board, members of the public here and now, Mrs. Petrakos called the roll for the Hellenic Classical Charter School – Staten Island.

The first item on the agenda is the Principal's Report and the Director of Operations Report that was disseminated to the Board beforehand and are quite comprehensive and will be accepted into the record. Mr. Capetanakis asked if there are any questions on the Principal or

**HCCS Board of Directors
Meeting Minutes**

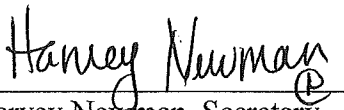
May 22, 2019

thinking long term for college scholarships. She continued to state that the efforts of the whole team have been super heroic to put this all together and to be where we are today.

Mrs. Kakleas suggested that at the next open house we could set up one room at Holy Trinity to look like one of our classrooms here in Park Slope. This way potential parents will get a feel of how our classroom operates and feels.

Mrs. Tettonis reported that we have potential parents coming to HCCS-PS to visit our classrooms.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mrs. Svokos. Mrs. Lekas seconded the motion. Motion carries unanimously. The meeting was adjourned at 10:30 a.m.



Harvey Newman, Secretary