

HOW TO REVIEW YOUR SCHOOL'S TITLE 1 BUDGET

<https://www.schools.nyc.gov/find-a-school>

- ★ After you find your school, go to “Data and Reports”
 - ★ Scroll down to “Budget and Expenditures”
 - ★ Select “Galaxy Allocation”
 - ★ Scroll down to budget line: *Title I SWP/TAP Parent and Family Engagement*
 - SWP= School Wide Program; TAP= Target Assisted Program
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Reference from ***Protocols and Timeline for Title I Parent and Family Engagement Activities_SY 2020-21_Updated October 2020***

C. School-based Planning

- *Commissioner's Regulations 100.11 (CR 100.11) requires each school district to create and implement a set of strategies to ensure the meaningful participation of teachers, parents, and administrators in school-based planning and shared decision making at the school level.*
- *Every New York City [school] must have a School Leadership Team (SLT) that is governed by SLT bylaws (CR A-655).*
- *The SLT is the primary vehicle for developing the school's annual Comprehensive Educational Plan (CEP) and school-based educational policies that is aligned with resources and the school-based budget.*
- *As a proposed change to Chancellor's Regulation A-655, the Chairperson of the Title 1 Parent Advisory Council will be a mandatory member of the SLT.*
- *The SLT is responsible for facilitating consultation with the Title 1 PAC regarding the joint development of the CEP, Parent and Family Engagement Policy, School Parent Compact and the use of the 1% parent involvement set-aside in the Title 1 schools.*

E. Budget and Expenditure of the Title 1 1% Set-aside Funding

- *Title 1 schools must set-aside a minimum of 1% of their total allocation to fund parent and family engagement activities.*
- *Title 1 parents must be consulted regarding the use of the Title 1 1% budget (via the Title 1 parent committee and a survey distributed to all Title 1 parents).*
- *The Title 1 1% set-aside is used to supplement parent and family engagement activities as described in the school's Parent and Family Engagement Policy and must be aligned with student achievement goals as outlined in the CEP.*
- *Title 1 schools (via the SLT) and parents of students served in the Title 1 program (as represented by the Title 1 PAC) must jointly agree upon the use of these funds to support increased parent and family engagement in all activities related to the improvement of student academic achievement.*

Required Activity:

#8- Budget plan for use of 1% Title 1 parent involvement set-aside jointly developed by the school and Title 1 parents. **By December 18**

#11- Principal ensures all Title 1 1% set-asides are fully encumbered before the budget modification deadline in March. **By March 1**