

ANTHONY CHARTER SCHOOL

Governing Council Meeting

Thursday, June 16th, 2016

At 6:00 pm

Conference Number: 915-504-5253

Anthony Charter School

780 Landers Rd

Anthony, NM 88021

Ph: 575-882-0600 Fax: 575-882-2116

The mission of Anthony Charter School is to work with students and families to identify student abilities, both academically and social-emotionally, using a Personalized Education Plan as a pathway to ensure graduation.

Meeting Minutes

I. Call to Order

- a. President Franco called the Governing Council Meeting to order at 6:02 pm.
- b. Roll Call- Board Member Wendler called roll of the Council Members
- c. Pledge of Allegiance- Presented by ACS Principal Dr. Abe Armendariz

In attendance were ACS Council Members:

Rudy Franco, President- Present

Charles Wendler, Board Member- Present

Rita Gutierrez- Member- Present

Gilbert Garcia, Student Ex-officio- Present

ACS Council Members Absent:

Blanca Hernandez- Secretary- 5th Absence

Patrick Banegas, Vice President- 1st Absent

A quorum of the Council Members of Anthony Charter School was determined

ACS Charter School Staff Present

Dr. Abe Armendariz- ACS Principal

Denise Marmolejo- Minute recorder

Mike Vigil- The Vigil Group

Public in Attendance

Dr. Emma Armendariz

- A. Action Item: Approval of Agenda 06/16/2016-** A motion was made by Ex-officio Gilbert and second by Board Member Gutierrez to approve the agenda for 6/16/2016. The motion passed unanimously.

II. Board Items- President Rudy Franco

A. New Business

1. **Action Item: Approval of Financial Report 05.30.16- The Vigil Group-**
 - Revenue report – Revenues are flowing as expected. Only one revenue remains to be received from a special grant, the USDA Food Equipment Grant. That will be requested now in early June. - Expenditure report – Nothing new to note of any significance. No BARs will be needed as the budget is currently in complete compliance already. - Bank Account Register Activity Report – Revenues exceeded expenditures by about \$26k. Good to note that expenditures are slowing as the school year comes to an end. No unusual expenditures to note for the month. - Outstanding PO's Report – Informational on only. - Bank Account Reconciliation on – Bank statement reconciled to the general ledger at \$171,600.41. - Balance Sheet Report & Trial Balance Report – Both informational on only. - BAR #0022-D – Recognizing actual cash carryover to budget. Over projected at the beginning of FY16. The decrease is a procedural requirement and the school is currently not projecting an over expenditure in this fund. In addition on to the action items of accepting the reports and approving the BAR, I am requesting that the GC approve authority for me to enter any final maintenance BARs on behalf of the school to be retroactively approved by the GC in the event that an unforeseen expenditure deems it necessary. I do not believe that we will have any last minute maintenance BARs. This is something we had approved by Anthony Charter's GC last year and it is an acceptable process according to the PED as they understand emergency meetings should not be called for last minute budget adjustments solely for compliance. A motion was made by Board Members Wendler and second by Student-Ex-officio Garcia. The motion passed unanimously.
2. **Action Item: Approval of BARS—0002-** A correction was made to change the bar number from 1700 to 0002 to due a typo. A motion was made by Governance Council Member Gutierrez second by Student Ex-officio Garcia to approve the BAR-0002. The motion passed unanimously.
3. **Action Item: School Calendar SY 2016-2017-** Mr. Franco requested to reflect in the minutes that there are two school calendars one used for the School Budget purpose and one that is used for school yearly planning purpose. A motion was made by Governance Council Gutierrez and second by Governance Council Wendler to approve both School Calendars SY 2016-2017. The motion passed unanimously.
4. **Action Item: Approval of BME application for SY 2016-2018-** A motion was made by Governance Council Gutierrez and second by

Governance Council Wendler to approve the BME application for SY. The motion passed unanimously.

5. **Action Item: Approval of Minutes 05/17/2016-** A motion was made by Governance Council Gutierrez and second by Student Ex-officio Garcia to approve the minutes for 05/17/2016. The motion passed unanimously.
6. **Action Item: Open Meeting Act Annual Resolution 2016-** A motion was made by Student- Ex-officio Garcia and second by Governance Council Gutierrez to approve the Open Meeting Act Annual Resolution 2016. The motion passed unanimously.
7. **Action Item: Approval of JPA Designation & Join Agreement with PSFA-** Dr. Abe Armendariz recommended to the Council to submit this for Patty Matthews review before approving. A motion was made by Governance Council Gutierrez and second by Governance Council Wendler to table this item until Patty Matthews reviews the agreement. The motion was passed unanimously.
8. **Action Item: Patty Matthews contract for SY 2016-2017-** A motion was made by Governance Council Gutierrez and second by Governance Council Wendler to approve Patty Matthews contract for SY 2016-2017. The motion passed unanimously.
9. **Action Item: Principal Evaluation End of Year- Executive Session -A** motion was made by Governance Council Gutierrez and second by Governance Council Wendler to table this item until next board meeting. The motion passed unanimously.
10. **Action Item: Principal Contract for SY 2016-2017- Executive Session- A** motion was made by Governance Council Member Wendler and second by Governance Council Gutierrez to table this action item until next board meeting. The motion passed unanimously.
11. **Action Item: Employment of School-Community Coordinator – Executive Session** – President Franco ask for a motion to convene into close session. GC Member Wendler moved to the GC of Anthony Charter School moved into close session pursuant to Section 1 subparagraph (h) (7) of the New Mexico Open Meeting Act to discuss Employment of School Community Coordinator.
GC member Gutierrez second the motion to go into close session at 6:15 p.m.
GC President Franco “Do I have a motion to reconvene into open session and statement of affirmation that all that was discussed in close session is the item on the agenda and that no action was taken. GC Wendler moved to reconvene in open session and affirmed that all that was discussed was the item #10 identified on the agenda and that no action was taken. GC Member Gutierrez second the motion and affirmation. Time 6:22 p.m.
Roll call vote “3 in favor, 1 opposed and 0 abstain.

- III. **Student Activity Report- Fundraising activity- Student Ex-officio Gilbert Garcia**
 1. **New Fundraising projects for SY 2016-2017-** Student Garcia informed the board on the new fundraising ideas that have been discussed by Student Council and PASSO such as Movie night, Game competition, and walkathon.
- IV. **Principal Report- Dr. Abe Armendariz**

1. Discovery Scores Report- SY 2016 – Dr. Armendariz asked the board to review the report composed by Dr. Darroc Goolsby. If they have any questions to please bring them up until next board meeting.
2. CSD Report- Dr. Armendariz informed the board on the new dead line for all items that are shown as "In Progress" and "Did not Meet Standard" for any evidence to be turn in until June 30, 2016.
3. Graduation Rate- New Graduation rate for SY 2015-2016 seniors was 75%.

V. Informational:

1. Student Handbook 2016-2017- First Reading

Adjournment:

A motion was made by Governance Council Gutierrez and second by student Ex-officio- Garcia to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 6:57 pm.

(Date)

Blanca Hernandez, Governing Council
Secretary

(06/16/2016) Anthony Charter School Governing Council Minutes

Date Approved: 7/11/16

Signature: Rudy Franco, Governance Council
President

Minutes Recorded by Denise Marmolejo