

CALIFORNIA MONTESSORI PROJECT
REGULAR MEETING OF THE GOVERNING BOARD
May 14, 2012 MINUTES

DATE: Monday, May 14, 2012
TIME: 6:00 pm
MEETING PLACE: Shingle Springs Campus
4645 Buckeye Road, Shingle Springs, CA 95682
(530) 672-3095
EMERGENCY CONTACT: Gary Bowman at (916) 204-0271

6:00 'Crucial Conversations' with Jonathan Wolff
Jonathan presented a '*Style under Stress*' Test from 'Crucial Conversations'.

1. MEETING CALL TO ORDER AND ROLL CALL 6:31 PM

1.01 Roll Call	<input type="checkbox"/> Patrick Briggs	Parent Representative – Capitol
	<input checked="" type="checkbox"/> Nick Dakis	Parent Representative – Elk Grove
	<input type="checkbox"/> Jayna Gaskell	Charter School Representative
	<input checked="" type="checkbox"/> Kalyca Green	Teacher Representative – American River
	<input checked="" type="checkbox"/> Patty Hagemeyer	District Representative – Sacramento City
	<input checked="" type="checkbox"/> Rob Henderson	Business Representative (Chairperson)
	<input checked="" type="checkbox"/> Raquel Leuze	Parent Representative – American River (Vice President)
	<input checked="" type="checkbox"/> Dave Nelson	Parent Representative – Shingle Springs
	<input checked="" type="checkbox"/> Jenny Savakus	Community Representative (Chief Financial Officer)
	<input checked="" type="checkbox"/> Natasha Vidic	Parent Representative - Carmichael
	<input checked="" type="checkbox"/> Jonathan Wolff	Montessori Representative

2. COMMUNICATION FROM PUBLIC/RECOGNITION 6:32 PM

2.01 Recognize meeting hosts Rob Henderson
Rob thanked Natasha Rafferty from the Shingle Springs campus for hosting the meeting in her classroom.

2.02 Public Comment None.

2.03 Public Acknowledgment Kim Zawilski
Principal Kim Zawilski acknowledged Parent/Board member Dave Nelson for remodeling the deck of the Aspen Classroom and Parent Keely Carroll for her work with students on this year's Nature Bowl competition. Kim and Rosetta Stone Mentor Kristin Yarbrough acknowledged the students who had mastered one or more foreign language levels using the Rosetta Stone program. These students were honored at a school assembly and will be joining Kim, Kristin and Gary at an upcoming 'International Breakfast.'

3. CONSENT AGENDA 6:56 PM

3.01 Minutes from the Regular Governing Board Meeting of April 16, 2012
Item 3.02 of the Consent Agenda was moved to Action. Jonathan Wolff moved to approve Item 3.01 of the Consent Agenda. Kalyca Green seconded the motion. Voice vote taken: 9 ayes, 0 noes, motion approved.

4. INFORMATIONAL ITEMS 6:57 PM

4.01 Campus Reports – Shingle Springs Kim Zawilski
Kim shared a Power Point presentation of the recent Shingle Springs Annual Fundraiser. This year's theme was the CMP Olympics. The Campus earned a total of \$15,000, to be applied to school program and materials.

4.02 Science Olympiad Presentation
Coach Bob Thomas shared that CMP-SS students were invited to other participating schools to prepare for the Science Olympiad. Bob expressed the school's excitement about the team's success this year. Two of the team's members demonstrated a 'Plastic Bottle Rocket' launch, outside the classroom.

4.03 General Report from the CMP Superintendent/Executive Director Gary Bowman

- Facilities Update – Carmichael Campus Site Plan
Gary presented the Carmichael campus site plan for 12-13. Gary, Principal Kim Aldridge and CRPD staff recently viewed presentations from playground developers and chose a design by Play Craft. The project should be completed by mid-August.

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- 4.04 Advocacy: SCOE Board Elections** **Raquel Leuze**
Raquel reported that 4 of the 7 member Board of the Sacramento County Office of Education are up for election this year. She suggested that the CMP communities create a framework to educate the community in the area of participating, and making informed decisions, in our Elections process.
- 4.05 eChalk Presentation** **Meredith Jolly**
Meredith gave a Power Point presentation regarding eChalk, a technology tool that CMP is interested in utilizing. Board Members asked questions regarding cost and utilization.
- 4.06 CIPA and Protecting Children in the 21st Century Act** **Meredith Jolly**
Meredith presented a Power Point presentation., and recommended that the Board approve a policy in regards to internet safety, to be in compliance with this Act.

5. ACTION ITEMS **8:25 PM**

- 3.02 2011-2012 Updated Instructional Minutes**
Nick Dakis moved to approve the 2011-2012 updated instructional minutes.
Raquel Leuze seconded the motion. Voice vote taken: 9 ayes, 0 noes, motion approved.
- 5.01 Sick Leave Policy**
Melissa Lambert (Human Resources) and Gary presented a draft of the updated Sick Leave Policy. The new Policy eliminates the practice of ‘paying-out’ Sick Leave days. The Board questioned the section regarding the reinstatement of Sick Leave, in the case where an employee leaves, and then, later, returns. The Board recommended that there either be a cap, or this provision be eliminated. CMP staff needs to also look at what happens to Sick Leave if an employee’s status (i.e. part-time or full-time) changes. In the event of a status change, it is recommended that the years of service be honored, but there would not be a reinstatement of sick leave. This item will come back to the Board in June for approval.
- 5.02 Vacation Leave Policy**
Beginning July 1, 2012, a Vacation Leave ‘cap’ will be instituted, allowing an employee to accrue up to a maximum of 10 days above their yearly allowance.
Dave Nelson moved to approve the Vacation Leave Policy. Jonathan Wolff seconded the motion.
Voice vote taken: 6 ayes, 0 noes, 3 abstentions (Rob Henderson, Nick Dakis, Kalyca Green), motion approved.
- 5.03 Paid Time Off Policy**
A PTO bank will be established to hold employee days/hours accrued prior to July 1, 2012. The days/hours will be used at the employee’s discretion or the employee can choose to be paid out, at any time.
Jonathan Wolff moved to approve. Jenny Savakus seconded the motion.
Voice vote taken: 6 ayes, 0 noes, 3 abstentions (Rob Henderson, Nick Dakis, Kalyca Green), motion approved.

6. DISCUSSION AGENDA **8:51 PM**

- 6.01 Strategic Plan Update**
Gary Bowman provided an updated Strategic Plan Index. The Index reflects efforts by the Board and Round Table to consolidate the existing plan. The items listed on the Index are supported by individual Action Plans.
- 6.02 Governing Board Elections**
Stephanie Garrettson shared Governing Board Election results. Angela Boley was elected to serve as the Network Teacher Representative and Andrea Ridge was elected to serve as the CMP-San Juan Parent Representative.
- 6.03 Employee Expense Policy Review**
Stephanie Garrettson and Gary Bowman discussed CMP’s current policy with Legal Counsel. The Human Resources department will prepare a draft policy for Board Review.
- 6.04 Suggested Items for Discussion at Future Meetings presented by Board Members** None.

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7. CORRESPONDENCE 9:01 PM

7.01 Correspondence from the Public None.

8. CLOSED SESSION 9:02 PM

8.01 Pursuant to the Brown act, a closed session shall be conducted with respect to every item of business to be discussed in closed session pursuant to Section 54957, Public Employment.

8.02 Pursuant to the Brown act, a closed session shall be conducted with respect to every item of business to be discussed in closed session pursuant to Section 54956.8.

8.03 Pursuant to the Brown act, a closed session shall be conducted with respect to every item of business to be discussed in closed session pursuant to Section 54956.9.

8.04 Pursuant to the Brown act, a closed session shall be conducted with respect to every item of business to be discussed in closed session pursuant to Section 54956(b): 1, Significant Exposure to Litigation.

8.05 Pursuant to the Brown act, a closed session shall be conducted with respect to every item of business to be discussed in closed session pursuant to Sections 35146 and 48918(c), Pupil Discipline.

9. RECONVENE TO OPEN SESSION 9:06 PM

Report from Closed Session: Board discussed the results of a Stipulated Suspended Expulsion case.

10. MEETING ADJOURNMENT 9:06 PM

Next Governing Board Meeting: June 11, 2012 at the American River Campus

Dave Nelson moved to adjourn the meeting. Kalyca Green seconded the motion. Voice vote taken: 9 ayes, 0 noes, motion approved.