

INTERNATIONAL CHARTER SCHOOL of TRENTON

105 Grand Street, Trenton, NJ 08611

Minutes October 27, 2022

Opening of virtual meeting, 5:15 PM. Call to Order. Flag Salute/Pledge of Allegiance. All provisions of the Open Public Meeting Law of 1976 "Sunshine Law" NJ Public Law 231 had been met in the scheduling of the meeting. The purpose of the meeting is to conduct regular business of the public charter school.

Trustees participating via Google meets were Trustees Rachel Binz (RB) presiding), Valeen Vaccaro (VV), and Kim Sdeo (KS). Also present online at the meeting were Melissa Benford (MB), CSA, April Nixon (AN), Peter Lanzi (PL) and David Bosted.

1. Minutes and Public Comment. Review and adoption of minutes for the 07/28/22 and 09/22/22 meetings.

M __KS__ 2nd __VV__ Approved: yes, KS, VV, RB, unanimous

M __KS__ 2nd __VV__ Approved: yes, unanimous

2. Governance, School management.

(a) Annual Charter/Renaissance School Fiscal Questionnaire submission by Peter & Nicole. Nicole will add dates.

M __VV__ 2nd __KS__ Approved: yes, KS, VV, RB, unanimous

(b) MB reported that October 15th data reporting in NJ SMART is complete, and the State Submission data has been finalized.

(c) Statewide School Mapping Initiative requirement: building plans have been sent to CRG to be uploaded into the system. Schools will be contacted once the mapping has been created in order to add local detail.

3. Financial Report and Review of expenditures, income, budget.

Formal financial adoptions and ratifications:-

(a) Review and approval of the reports of the Board Secretary and Treasurer of School Monies for September 2022. They agree and were arrived at independently.

M __KS__ 2nd __VV__ Approved: yes, KS, VV, RB, unanimous

--the July payroll total for: September 30 \$58,755.95 and Oct 2022 @ \$112,871.36

M __KS__ 2nd __VV__ Approved: yes, KS, VV, RB, unanimous

(b-c) Review & approval of expenditures & resolutions to pay October bills list @ 158,759.30, after examination of individual items

M __VV__ 2nd __KS__ Approved: yes, KS, VV, RB, unanimous

4. **Grants.** (a) MB has been attending virtual meetings from the Office of Supplemental Educational Programs , and may recommend the school apply for School Wide Title I status later this school year. (b) The parent Title I meeting has been conducted. Parents are enthusiastic about being part of a functioning, caring school community. c) MB is pursuing a PSE&G grant program to further improve indoor air quality.

5. Report on Staffing, Personnel and Employee Issues. Mrs. Nixon has scheduled teacher evaluation meetings.

6. Executive Session (optional, none held).

7. Status Reports on Legislation, Regulations and significant Litigation. "Under the Gold Dome."

Learning loss is real. The statistics can be manipulated in various ways for individual districts and Statewide, but in the end it is undeniable that learning loss due to shutting down schools during covid is real and significant.

8. Report on School Days, Student Achievement, Attendance and Enrollment. (a) The School Climate Survey has been distributed. April's comments: The teachers are identifying needs of individual students. Targeted instruction will meet student needs. Students are getting along well.

(b) Fall assessments are complete and students are getting instruction accordingly. Behavior continues to be appropriate and secure within an acceptable range. (c) SY22-23 attendance (d) Enrollment is 100% at this time (109 students).

9. Report on Facility

(a) The security lock system is in place in the main vestibule, we are waiting for a key pad release control to be installed before the project will be considered complete.

(b) The boiler inspection violations have been corrected.

(c) Add JaniKing to the vendor list, in case Keep it Clean is unable to continue servicing our needs.

M _VV__ 2nd __KS__ Approved: yes, KS, VV, RB, unanimous

10. School Operations

(a) Staff members involved with school meals attended the annual Civil Rights training.

(b) Fire & emergency drills were conducted in October.

(c) Modifications to the school calendar to accommodate additional Professional Development for English Language Learners.

M _KS__ 2nd _VV__ Approved: yes, KS, VV, RB, unanimous

11. Old (unfinished) Business. None discussed.

12. Correspondence review, if any. None discussed.

13. Trustee business and announcements. Upcoming scheduled BOT 5:15 meetings: 12/1, 1/26, 2/23, 3/23, 4/27, 5/25, 6/22, 7/27, and 8/24. **14. Adjourn.** 5:48 PM