



**Urban Academy Charter School
School Board Meeting
June 26, 2023
Saint Paul, Minnesota**

MINUTES

Board Members:	Ex-Officio Members:	Advisory Members:
<input checked="" type="checkbox"/> Melissa Jensen	<input checked="" type="checkbox"/> Mongsher Ly	<input type="checkbox"/> Luis Brown-Pena
<input checked="" type="checkbox"/> Tamara Mattison		<input type="checkbox"/> Ralph Elliott
<input checked="" type="checkbox"/> Fong Lor		
<input checked="" type="checkbox"/> Nancy Smith		
<input checked="" type="checkbox"/> Caley Long		
<input type="checkbox"/> Yu Yin Liao		
<input checked="" type="checkbox"/> Ronsoie Xiong		
<input checked="" type="checkbox"/> Chao Yang		

Staff and Guests Attending:		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Meeting called to order by Melissa Jensen, Board Chair, at 4:31 p.m. via Zoom

Acceptance of Agenda

Corrections made: none

Board Motion: Approve the agenda

Board Member motioning to approving agenda: Lor

Board Member seconding the motion: Mattison

Discussion: none

Unanimously approved

Conflict of Interest

None to report

Approval of May 15, 2023 Minutes

Board Motion: to approve the minutes

Board Member motioning to approve the minutes: Xiong

Board Member seconding the motion: Smith

Discussion: none

Unanimously approved

Reports/Presentation:

Board Member Reports/Ex-Officio Member Presentations:

Board Chair, Melissa Jensen: nothing to report

Treasurer, Dr. Tamara Mattison was not present to review snapshot for May 2023. Please see Financial Snapshot PDF for review.

Superintendent, Dr. Ly:

OPERATIONS:

General:

- School ended with a great graduation for 8th graders and Pre-K; parents very happy. Twelve students have been with us since kindergarten!
- June 18 – 23 National Charter School Conference in Austin. Good learning experience and representation for UA.
- Lease Aid package submitted and approved.

Staffing:

- Staffing looks pretty good and almost at capacity; just seeking possibly 2 Sped paras

Facility:

- Lumen Christi meeting next month for an emergency finance meeting regarding UA's build-out; they will review our proposal. Hopefully we can move forward quickly, pending their decision in August.
- We were able to purchase air conditioner units for certain areas of the building with our ESSER funds. They are currently being installed and will be useful during summer school.

COVID-19:

- Testing has been suspended due to lift of federal emergency order back on May 10
- Mask mandate has been lifted as well.
- We still monitor kids as they get off the bus if they appear ill/sick, etc.

School Calendar/Events:

- Staff return August 28
- Open house August 31

ACADEMICS:

- We're showing lots of promise and growth with test results. We are doing above SPPD students, and we are moving in the right direction. Always looking for improvement.

BUDGET/FINANCE DISCUSSIONS:

- Fund balance of 3.8 million was projected but we will be at 4.3 million. We are at 60% (NEO requires 20%). We are at the point where we will need to start drawing this down.
- We will complete our 20th year very soon. Great work in building a legacy for our students and community.

COMMUNITY OUTREACH/DONATIONS:

- Monday June 12 at 1 p.m Highland Park Council gave out 60 brand new bikes.
- We'll keep building our community partnerships for coat, gift, food drives, etc. with our 7-8 partners in the community.

BOARD BUSINESS:

- MACS emails are still being sent out to board. Check inbox ongoing for that.
- Getting ready for board retreat coming up! Please let Caley know if your plans change. Please prepare a 5-10 minute presentation for our Saturday morning meeting.

Motion: to approve the board member reports
Board member motioning to approve the board member reports: Yang
Board member seconding the motion: Smith
Discussion: none
Unanimously approved

Board Consent Agenda:

Motion: to approve the board consent agenda
Board member motioning to approve the board consent agenda: Xiong
Board member seconding the motion: Lor
Discussion: none
Unanimously approved

Old Business:

- None

New Business:

- Discussion on who is going horseback riding versus pontoon boating during retreat. Caley will reserve with horseback riding outfit.
- Caley raised issue regarding minutes to be addressed as agenda item at next meeting.

Open Public Comments (Limited to 2 minutes)

Board Motion: To adjourn the meeting at 5:02 p.m.
Board Member motioning to approve to adjourn the meeting: Yang
Board member seconding the motion: Xiong
Unanimously approved
Meeting adjourned at 5:02 PM

Next meeting: no July meeting; see everyone at retreat