



**Urban Academy Charter School
School Board Meeting
April 22, 2019
Saint Paul, Minnesota**

MINUTES

Board Members:	Ex-Officio Members:	Advisory Members:
<input checked="" type="checkbox"/> Melissa Jensen	<input checked="" type="checkbox"/> Mongsher Ly	<input checked="" type="checkbox"/> Luis Brown-Pena
<input checked="" type="checkbox"/> Tamara Mattison		<input type="checkbox"/> Ralph Elliott
<input checked="" type="checkbox"/> Fong Lor		
<input type="checkbox"/> Nancy Smith		
<input checked="" type="checkbox"/> Caley Long		
<input checked="" type="checkbox"/> Yu Yin Liao		
<input type="checkbox"/> Ying Thao		
<input type="checkbox"/> Ronsoie Xiong		
<input checked="" type="checkbox"/> Chao Yang		

Staff and Guests Attending:		
<input checked="" type="checkbox"/> Rod Haenke	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Meeting called to order by Melissa Jensen, Board Chair at 6:03 PM

Acceptance of Agenda

Corrections made: none

Board Motion: Approve the agenda:

Board Member motioning to approving agenda: Long

Board Member seconding the motion: Liao

Discussion: none

Unanimously approved

Conflict of Interest

None to report

Approval of March 18, 2019 Minutes

Board Motion: to approve the minutes

Board Member motioning to approve the minutes: Lor

Board Member seconding the motion: Liao

Discussion: none

Unanimously approved

Reports/Presentations:

Superintendent Report – Dr. Ly

ADMINISTRATION DUTIES:

- Mid May we will hopefully break ground on new expansion and for a potential completion date this fall and a welcoming Open House by new school year
- Construction wise, elevator accessibility will be closer to current entrance and a hallway will be built to the new expansion saving us \$250K in elevator construction costs
- Renewing our line of credit with the bank of \$450,000, renewal happening on the 29th (we have not dipped into this LOC)

OPERATIONS:

- **Staffing:** staff all lined up for next school year; contracts to go out Mid May and we are considering raises and balancing the budget; budget will be ready next month
- **School Calendar/Events:** last day of school is June 7; teachers last day June 10, summer school starts June 17 – July 12

ACADEMICS:

- MCA testing starts tomorrow
- Summer school is ready to go; 170 students enrolled

COMMUNITY:

- Tennis program set to possibly happen this summer for the students

BOARD BUSINESS:

- Summer Board Retreat – August 2 – 4; Caley will send an email to RSVP for a head count

Board Training—Rod Haenke provided training on employment, finance, and governance

Board Chair Updates – M. Jensen

- None

Finance Chair Updates—Dr. Tamara Mattison

- See financial snapshot attachment for March 2019

Motion: to approve the board member reports

Board member motioning to approve the board member reports: Long

Board member seconding the motion: Lor

Discussion: none

Unanimously approved

Board Consent Agenda:

- Approval of Admission Policy 1.04

Motion: to approve the consent board agenda

Board member motioning to approve the reports: Mattison

Board member seconding the motion: Liao

Discussion: none

Unanimously approved

Old Business:

- None

New Business:

- None

Open Public Comments (Limited to 2 minutes)

- None

Board Motion: To adjourn the meeting at 7:03 PM

Board Member motioning to approve to adjourn the meeting: Lor

Board member seconding the motion: Long

Unanimously approved

Meeting adjourned at 7:03 PM

Next meeting will be in May 20th, 2019