

SLT Minutes
Wednesday, January 23rd, 2019 - 7:30 a.m.
School Library

Members: Heidi Bookman, Eileen Fallon, Erica Drew, Jill Gandel, Rachel Meltzer, Megan Nyhan, Giuliana Reitzfeld, Vanessa Linton-Samuels, Laura Scott and Heather Volik.

Guests: Jane Kotapish, Gary Wong and Barrett Braithwaite.

(1) Call to order: meeting called to order at 7:45am.

(2) Review and approval of minutes: Minutes from the previous meeting were approved.

(3) Title I

- Currently securing vendors for workshops;
- Getting feedback from Spanish-speaking community to inform workshop;
- Suggestion to spend Title I money on interpreters for PTA meetings, PTC meetings.

(4) CEP Goal: Strong Family Ties

- FAQ sheet is in the works and Megan will send out a draft for review.

(5) CEP: Parent communication

- Cluster teachers will send updates separately (and will also be posted on website and Konstella);
- Teachers are finalizing the grade-wide reports.

(6) Konstella/forms of communication

- Concerns were discussed about how it is being used for communication, especially with respect to grievances—protocol should be included in the parent FAQ (see above);
- Suggestion: Have committee chairs moderate conversations, and manage how information and concerns are communicated to the group and staff/administration.

(7) Meeting adjourned at 8:30am.