

I. CALL MEETING TO ORDER

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, October 29, 2019, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, NJ. Mrs. Bacchione called the meeting to order at 7:00 p.m. Adequate notice of this meeting was given by publication in the Asbury Park Press on October 8, 2019 and by posting the notice in all district schools, the District website, Office of the Board of Education, and the Berkeley Township Municipal offices in accordance with the provisions of the Open Public Meetings Act.

II. FLAG SALUTE

The meeting was opened with a salute to the flag and a moment of silence for our military.

III. ROLL CALL

PRESENT: Mr. Bowens, Mr. Cammarato, Mr. Guarascio, Mr. MacMoyle,
Mr. Pellecchia, Mrs. Shedlock, Mr. Ytreboe and Mrs. Bacchione

ABSENT: Mr. Fisher

ALSO PRESENT: Dr. James Roselli, Superintendent
Laura Gingerelli, CPA, Business Administrator/Board Secretary
Jack Sahradnik, Board Attorney

IV. PRESENTATIONS

A. Shawn Shea presented a donated book to each of the schools.

B. Dr. Roselli discussed the Jeans Day held for Kings Crusade. Diane Beard thanked the District for the donation.

C. Dr. Roselli presented Lucas Koenig with a donation of \$1200 from a Jeans Day held to help in his battle with cancer. Lucas thanked the District for their support.

D. Dr. Zito and School Principals presented certificates to students with NJSLA Perfect Scores.

E. Michael Conforti discussed Childhood Cancer Awareness Day. On September 27, 2019, a lemonade fundraiser was held in all the schools raising \$2200 for Emiliana's Hope Foundation. The O'Brien family thanked the District for their continued support.

F. Dr. Roselli conducted the Public Hearing on the Violence & Vandalism Report.

MOTION by Mr. Guarascio that upon recommendation of the Superintendent, the 2018-2019 Violence & Vandalism Report (SSDS) be approved.

SECOND by Mr. Pellecchia

ROLL CALL VOTE: (8 Ayes, 0 Nays, 0 Abstain) Motion carries.

V. PRESIDENT'S REPORT

Good evening everyone. I hope everyone was able to make it to Terror in the Halls at H&M Potter School last weekend. Always a great event! Thank you to all the volunteers, staff and students that make it fun and scary.

We have received expressions of concern from community members regarding the recent media reporting about an incident at Clara B. Worth Elementary School. It is our paramount interest as Board Members to make sure that students attend safe schools here in Berkeley Township. In our role as Board Members, however, we see that the school district is well run, but cannot administer the day to day functions. It is our role to listen to the concerns of individuals in the community and refer them to the Superintendent for administrative action. We have and continue to fulfill this role through consultation with Dr. Roselli. The Superintendent has, in turn, kept in contact with me with updates as to his investigation and recommendations for the situation at hand and moving forward. Due to confidentiality laws, the Board cannot discuss in public matters that may impact on the terms and conditions of employment of any employees and so no such information can be provided or will be discussed outside of executive session. The Superintendent will keep us informed as to the steps taken and the procedures implemented to ensure that our students attend safe schools, including when they are on the school buses.

At the end of meetings, we ask ourselves, "Did everything we do tonight benefit the children?" and if we can answer "yes", we know we are doing what's right for the District.

Have a safe and happy Halloween. This concludes the President's report. Thank you.

VI. SUPERINTENDENT'S REPORT/PRESCHOOL UPDATE

Dr. Roselli noted his report is included as Attachment 1. He highlighted some of the items.

VII. PUBLIC DISCUSSION ON AGENDA ITEMS

None

VIII. COMMITTEE REPORTS

Education: Mrs. Shedlock reported that the Education Committee met on Wednesday, October 23, 2019 and discussed the preschool expansion for the 2020-2021 and 2021-2022 school years. We will be adding the required four additional preschool classrooms for the 2020-2021 school year to BTES at one time instead of dragging the process out over a two year period. This will cut down on cost and construction time. This will also hopefully ensure a smooth transition for the preschoolers into BTES. The preschoolers will not be starting their day at the same time as BTES. They will most likely be on the same time schedule as CBW. By adding the required four classrooms to BTES, we are hoping to avoid utilizing outside buildings for the preschool program and also eliminating the wait list that currently exists.

Personnel: Mr. Ytreboe reported that the Personnel Committee met on Wednesday, October 23, 2019. Agenda items 1-14 were discussed and reviewed for tonight's meeting.

Finance: Mr. Cammarato reported that the Finance Committee met on Tuesday, October 22, 2019. All bills, claims and purchase orders were reviewed and approved.

IX. SUPERINTENDENT'S AGENDA

MOTION by Mr. Pellecchia that upon recommendation of the Superintendent Items A1-A16 be approved.

SECOND by Mr. Guarascio

ROLL CALL VOTE: (8 Ayes, 0 Nays, 0 Abstain) Motion carries.

A. PERSONNEL RESOLUTIONS

1. Retirement

Recommend the Board accept the retirement of the following staff member:

Name	Position	Effective
a) Joan Jeffers	RR-5 Teacher - BTE	6/30/20
b) Barbara Fitzpatrick	Supv. of Pupil Transportation	1/1/20

2. New Hires

Recommend the Board approve the following new hires, in the positions listed, pending completed paperwork:

Name	Position/School	Effective	Salary
a) Claudine Fetzer	Speech Therapist - BTE	1/6/20	Contractual
b) Kelsey Kelly	Speech Therapist - CBW	1/6/20	Contractual
c) Deanna Beiter	Cafeteria Aide - CBW - 4.5 hrs./daily	10/30/19	Contractual
d) Marcella Muzik-McNally*	Bus Attendant - 4.25 hrs./daily	TBD	Contractual
e) Gina Somodi	Secretary - HMP	11/18/19	Contractual
f) Debra Braitsch	Bus Driver - 6.5 hrs./daily	10/30/19	Contractual

*Will be paid through PEA pending continued funding

3. Leave(s) of Absence

Recommend the Board approve a leave of absence (new or revised) for the following staff member(s) (start and end dates subject to change):

- a) I.D. #6750-Aide-HMP:
Medical leave of absence to start 9/4/19 and continue through 11/25/19.
- b) I.D. #5404-Custodian-CBW:
Extension of medical leave of absence from 10/10/19 and continue through 10/31/19.
- c) I.D. #6514-Teacher-HMP:
Maternity leave of absence to start 12/2/19 and continue through 3/27/20.
- d) I.D. #6582-Aide-HMP:
Medical leave of absence to start 10/15/19 and continue through 11/8/19.
- e) I.D. #5714-Teacher-HMP:
Maternity leave of absence to start 1/6/20 and continue through 4/29/20.

4. Substitutes

Recommend the Board approve the following substitute(s) for the assignment(s) listed for the 2018-2019 school year:

Name	Position
a) Ellen Hughes	Teacher Aide
b) Nicole Barker	Teacher Aide
c) Misty Dawn Borkowski	Teacher/Aide/Clerical Worker
d) Nicole Bakay	Teacher/Aide
e) Mary Gajewski ♦	Bus Driver
f) Alexa Palmieri	Teacher/Aide
g) Evelyn Foley	Bus Driver/Bus Attendant
e) Morris Maze, IV	Custodian
f) Judith Rose	Aide

♦ Pending completion of all paperwork

Note: All substitute aides approved by the Board will be able to substitute as school/teacher aides and bus attendants.

5. Rescind Employment

Recommend the Board rescind the employment of the following new hires, effective immediately:

Name	Position
a) Ana Roman Bernal	Bus Aide - Transportation - 4.25 hrs./daily
b) Christine Ogonofski	Bus Aide - Transportation - 2.25 hrs./daily

6. Family STEM Nights

Recommend the Board approve the following teaching staff members for Family STEM Night, for three (3) hours per session for four (4) sessions, at the contractual rate of \$41.61, paid through Title I Reallocation Funds:

a) Amanda McKenna - BAY	e) Thomas Ettari - HMP
b) Jacqueline Wright - BAY	f) Tracy Foster - HMP

c) Melissa Stierle - BAY	g) Linda Madden - HMP
d) Patricia Robinson - BAY	h) Tara O'Brien - HMP

7. After School STEM Program

Recommend the Board approve the following teaching staff members for the After School STEM Program, one (1) hour per session, at the contractual rate of \$41.61, paid through Title I Reallocation Funds, as listed below:

Name	Sessions
a) Amanda McKenna - BAY	12
b) Jennifer Herner - BAY	12
c) Thomas Ettari - HMP	6
d) Tracy Foster - HMP	6
e) Linda Madden - HMP	6
f) Tara O'Brien - HMP	6
g) Michele Conforti - CBW♦	20
h) Melissa Davenport - CBW♦	20

♦ Paid through Title IV Funds

8. Project Starfish

Recommend the Board approve the following staff member for Project Starfish, an after-school program, for the 2019-2020 school year, paid through the McKinney-Vento "Project Starfish" Grant:

Name	Position
a) Evelyn Mahoney	Substitute Aide

9. Bus Attendant Adjusted Hours

Recommend the Board approve the adjusted hours for the following bus attendant as listed:

Name	From	To	Effective
a) Debbie Neividomski	2:20 pm - 3:20 PM	2:30 PM - 3:45 PM	11/1/19

10. Play Coordinators

Recommend the Board rescind approval of the following:

a) Melissa Puri - Play Coordinator - BTE	b) Janet Sullivan - Play Coordinator - BTE
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Recommend the Board approve the following replacement Play Coordinators for producing and directing a school play for the 2019-2020 school year, for a minimum of 25 hours, not to exceed a total of \$1,100:

c) Kimberly Hurley - BTE	d) Alyssa Ringel - BTE
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11. Kindergarten Orientation

Recommend the Board approve Jaime Poggioli be paid for three (3) hours for attending Kindergarten Orientation on August 29, 2019.

12. Custodial Hours Changes

Recommend the Board approve a change of hours for the following custodial staff members, effective 10/15/19:

Name	Location	From	To
a) Justin Troiano	BAY	11:00 am - 7:00 pm	12:00 pm - 8:00 pm
b) John Stochel	HMP	12:00 pm - 8:00 pm	3:00 pm - 11:00 pm
c) Donald Horner	HMP	3:00 pm - 11:00 pm	12:00 pm - 8:00 PM

13. After School Club Teacher

Recommend the Board approve the following for the after school Helping Hands Club, to run for ten (10) weeks, one day a week for one hour, at the contractual rate of pay:

a) Courtney Parker - Teacher - CBW	c) Adrienne Moroney - Aide - CBW
b) Terry Pasqualetto - Sub. Teacher - CBW	d) Larissa Ferraro - Sub. Aide* - CBW

*Substitute rate of pay

14. Termination of Employment

Recommend the Board approve the termination of employment for the following:

I.D. #	Effective
a) 6627	10/8/19
b) 6511	10/30/19

15. Start Date

Recommend the Board approve the start date for the following new hire:

Name	Position	Effective
Brian Harkavy	Music Teacher - BTE	11/26/19

16. New Hires

Recommend the Board approve the following new hires, in the positions listed, pending completed paperwork:

Name	Position/School	Effective	Salary
a) Sandy Hollan	Spec.Ed. Aide - PSD - HMP - 6 hrs./daily	TBD	Contractual
b) Brooke Russell	Spec.Ed. Aide - 1:1- BAY - 6 hrs./daily	10/30/19	Contractual
c) Jason Mrozcka	Spec.Ed. Aide - 1:1 - HMP - 6 hrs./daily	10/30/19	Contractual
d) Michelle Psaras	Spec.Ed. Aide - PSD - HMP - 6 hrs./daily	TBD	Contractual

IX. SUPERINTENDENT'S AGENDA

MOTION by Mrs. Shedlock that upon recommendation of the Superintendent Items B1-B5 be approved.

SECOND by Mr. Pellecchia

ROLL CALL VOTE: (8 Ayes, 0 Nays, 0 Abstain) Motion carries.

B. OTHER BOARD ITEMS

1. HIB Report Update

 0 HIB investigations confirmed September 25-October 29, 2019

 0 HIB alleged September 25-October 29, 2019

2. Homebound Instruction

Recommend the Board approve Homebound Instruction for the following students for the 2019-2020 school year:

I.D. #999073 - eff. 9/4/19 - Alexandria Vasilakis will provide instruction, not to exceed 5 hours/week, for a min. of 2 weeks.

I.D. #1001040 - eff. 10/15/19 - Justin Mannarino will provide instruction, not to exceed 5 hours/week, for a min. of 2 weeks.

3. HIB Self-Assessment for 2018-2019

Recommend the Board approve submission of the HIB Self-Assessment to the State for the 2018-2019 school year.

4. Additional School Field Trip

Recommend the Board approve the following additional school trip for the 2019-2020 school year:

Pirate Adventures Jersey Shore
281 Princeton Avenue
Brick, NJ 08724

5. Therapy Dog Program

Recommend the Board approve a Therapy Dog Program that will be a pilot program at the Bayville School, then transition to all four schools serving all students.

X. BUSINESS ADMINISTRATOR'S AGENDA

MOTION by Mr. Cammarato that upon recommendation of the Business Administrator Items 1-9 be approved.

SECOND by Mr. MacMoyle

ROLL CALL VOTE: (8 Ayes, 0 Nays, 2 Abstain) Mr. Guarascio Abstains on Item 3 and Mr. MacMoyle Abstains on Item 3. Motion carries.

1. Minutes

- a) RESOLVED that the minutes of the Regular Meeting held on September 24, 2019 be approved. **(Attachment 2)**
- b) RESOLVED that the minutes of the Executive Session held on September 24, 2019 be approved. **(Attachment 3)**

2. Payment of Bills

BE IT RESOLVED that the following items as reviewed by the Finance Committee be approved:

Bills List dated October 29, 2019
Check numbers 46550 through 46725
and 9/25/19 Bond Payment \$3,264,916.48
(Attachment 4)

Purchase Orders numbered 20-00660 through 20-00899 \$2,144,456.54
(Attachment 5)

3. Payroll Approval

BE IT RESOLVED that the bi-monthly payroll periods ending be approved:

September 15, 2019 \$1,181,724.91
September 30, 2019 \$1,194,806.42

4. Appropriation Transfers

BE IT RESOLVED that the Appropriation Transfers for the months of August 2019 and September 2019, be approved. **(Attachments 6&7)**

5. Board Secretary's Report

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of August 31, 2019 and September 30, 2019, after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachments 8&9)**

6. Report of the Treasurer of School Monies

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the months ended August 31, 2019 and September 30, 2019 and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement.

(Attachments 10&11)

7. Travel

RESOLVED that the Berkeley Township Board of Education approve the following travel:

<u>Name</u>	<u>Seminar/Workshop</u>	<u>Dates</u>	<u>Not to Exceed</u>
a) Eileen Clemente	Webcast-Primitive Reflex Integration through Neuroplasticity (registration)	11/14/2019	\$210
b) Laura Gingerelli	Institute for Professional Development - Overview of NJ Pension Rules II, Neptune, NJ (registration)	12/6/2019	\$125
c) Emalisa Haller	Institute for Professional Development - Overview of NJ Pension Rules II, Neptune, NJ (registration)	12/6/2019	\$125
d) James Roselli	NJASA TECHSPO '20 /Atlantic City, NJ (registration)	1/30-1/31, 2020	\$475
e) Jeff Zito	NJASA TECHSPO '20 /Atlantic City, NJ (registration)	1/30-1/31, 2020	\$475
f) Joseph Reid	NJASA TECHSPO '20 /Atlantic City, NJ (registration)	1/30-1/31, 2020	\$475

8. Substitute Rate Increase

Recommend that the Berkeley Township Board of Education approve an increase in the rates for substitutes, effective 11/1/19, as follows:

Position	From	To
a) Substitute Aide	\$10.00 per hour	\$12.00 per hour
b) Substitute Secretary	\$10.00 per hour	\$12.00 per hour
c) Substitute Custodian	\$11.00 per hour	\$12.00 per hour

9. Donation of Retired Vehicles

Recommend that the Berkeley Township Board of Education approve the donation of two retired 2003 Bluebird 54 Passenger Buses VIN# 1BAAGCPA33F208126 and 1BAAGCPA53F208127 to the Ocean County Sheriff's Office for retrofitting as an Ambu-bus and subsequent use as a mass casualty/mass transportation/mass evacuation vehicles as part of the Statewide EMS Task Force.

XI. STANDARDIZED TEST SCORES PRESENTATION - DR. ZITO & ADMINISTRATORS

Dr. Zito and School Administrators gave a presentation on the District's standardized test scores. Mrs. Bacchione thanked them.

XII. OLD BUSINESS

None

XIII. NEW BUSINESS

None

XIV. PUBLIC DISCUSSION ON NON-AGENDA ITEMS

A parent expressed concerns about transportation and asked what will be done to prevent another bus incident from happening going forward. She recommended random screenings for bus drivers. Mrs. Gingerelli responded that this is already in place.

A parent asked if there is a more global approach to keeping students safe. She feels that immediate action wasn't taken when the driver was first identified as "off". Dr. Roselli will definitely take her comments into consideration.

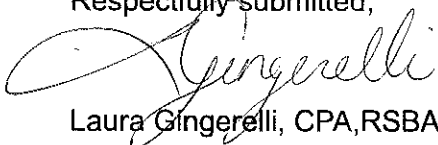
XV. EXECUTIVE SESSION

A motion was made by Mr. Guarascio that the Board move to executive session at this time, 8:02 p.m. for the purpose of personnel matters. Second by Mrs. Shedlock. All in favor. No action will be taken after the Executive Session concludes.

XVI. ADJOURNMENT

A motion was made by Mr. Guarascio to adjourn the open portion of the meeting. Second by Mr. Shedlock. All in favor. Meeting adjourns at 8:02 p.m.

Respectfully submitted,



Laura Gingerelli, CPA, RSBA
Business Administrator/Board Secretary