

**CEC 5 Calendar Meeting Minutes**

**Wednesday, November 16, 2022**

Pamela Stewart

**President**

Schadell Barnhill

**Vice President**

Gina Williams

**Recording Secretary**

Ayishah Irvin

**Treasurer**

**Members**

Fanta Brown

Anna Minsky

Brian Peters

Denise Randolph

**Borough Appointee**

Pamela Stewart

**Student Member**

Vacant

**Admin. Assistant**

Lisa Kinsey

**Superintendent**

Dr. Sean L. Davenport

Meeting called to order by President Stewart at 6:33 PM. Roll call taken by Lisa Kinsey, which resulted in the following:

**Present:** Schadell Barnhill, Fanta Brown (late 6:55pm), Ayishah Irvin, Anna Minsky, Denise Randolph, Pamela Stewart, and Gina Williams

**Absent:** Brian Peters (Excused)

**Acknowledgement of Minutes: September 14, 2022 and October 26, 2022**

**Report of President**

President Stewart will not report out, allowing space for Parent Coordinator candidates and hired.

**Report of Council**

**Vice President Barnhill**:

* Working with MS 371 (SEED) attempting to build the PTA with the assistance of President’s Council President, Ayishah Irvin. Looking for interested parents to fill the president and secretary vacancy.
* Attended SEED PTA Meeting. SEED needs a 7th & 8th grade math teacher.
  + Will schedule upcoming school visits.
  + Attended Diamonds in Sports Community Service Event.
  + Attended FACE Professional Development on School Visits. Professional Development validated school appointments are scheduled thru the administrative assistant. If a council does not have an administrative assistant, the school liaison would ask for assistance from the District Family Support Coordinator or Parent Coordinator to schedule school appointments.

**Member Brown:** Absent

**Treasurer Irvin:**

* Attended FACE Professional Development on School Visits.

**Member Minsky**

* Attended District 5 Legislative Breakfast.
* Attempting to understand district school policy on outside.

**Member Randolph**

* Have not completed school visits.
* Working on a new program 129th Street Children’s Club located on 129th Street between 7th and Lenox Ave. Would like Ms. Heaven

to present the program to the council and community.

**Secretary Williams**

* Attended NAN a Youth Huddle and a Rally.
* Worked Early Elections
* Attended SLT Summit with Dr. Cody regarding the Open Meeting Law Educational Process.
* Attended a Candlelight Vigil for Dr. Calvin Butts at TMA.
* 133 St. Block Committee would like to participate in meetings. Assisting their neighboring school parents in becoming active in school PTA.
* Transportation situations still exist (process of additional bus passes) that children are entitled to. TCCS is in receipt of the additional bus passes. Please spread the word about additional bus passes.
* Upcoming school visit at PS 197.

**President Stewart opens the floor for council questions.**

* Secretary Williams inquired about scheduling of school visits.
* Member Brown inquired about scheduling school visit thru the AA.
* Member Brown inquired about parents’ admission and departure at virtual parent meetings.
* Proper school visit procedure was described during FACE’s Professional Development.

**Report of Superintendent**

**Principal’s Conference: November 15, 2022**

* + - Sugar Hill Children’s Museum 8:30am-3:30pm
    - UFT Chapter Chairs, UFT Secretary, and Schools Chief of Schools from the Deputy Chancellor’s Office were invited to attend.

**Education Equity Action Plan Coalition (EEAP) Meeting: November 16, 2022**

* + - School Tours: PS 30, IS 286, and FDA
    - Black Studies Curriculum: Black Education Research Collective Partnership with several organizations. Eagle Foundation is the main organization working with District 5. On December 9, 2022 College Fair for High School Students flyers will be distributed when approved. College Fair will be at FDA.

**New Principals Academy Launch: November 18, 2022**

* + - PS 30, PS 92, PS 125, PS 161, PS 194, TMAL, SEED, and TMA
    - Teacher’s College Columbia University Campus 8:00am-2:00pm
    - Support will be provided: Data Points, Professional Development, and Indoctrination

**Deputy Chancellor, Desmond Blackburn District Visit: November 21, 2022**

* Dr. Blackburn will present a day in the life of a Superintendent.
* He will visit three District 5 Schools.
* All principals will go thru a School Progress Monitoring Check-In (Data Review).
* Shannon Smith will conduct the School Progress Monitoring Check-In with principals.
* Community may be able to attend the School Progress Monitoring with comfortability from principals.
* This is a new process at the district level. Process started at the central level.

**Assistant Principal Meeting: November 22, 2022**

* Professional Development at District 5 Conference Room 9:00am-3:00pm.
* Assistant Principals are looking forward to the professional development, and new assistant principal meetings.

**C-30 Updates: PS 133**

* There are two candidates for the Level 2 Process.
* Level 2 Process will take place within the next two weeks. Waiting to receive approval from the hiring department to proceed.
* Level 2 Process is scheduled at SEED. Waiting for an elected PTA President to proceed.
* C-30 Process for Assistant Principals have been scheduled previously. Assist Principal C-30 Process took place at TMA on November 15, 2022.

**District 5 Data Overview: Shannon Smith, District Achievement Coach**

Mr. Smith presented and answered questions from the council.

Superintendent, Dr. Davenport answered questions from the council. Superintendent, Dr. Davenport provided the 6th Grade 2018-2022 Columbia Secondary School Historical Offers and Enrollment to the council.

President Stewart acknowledged District 5 Deputy Superintendent, Dr. Dawn DeCosta, Director of Community Engagement and Attendance, Dr. Marybelle Ferreira, District 5 Social Worker, Shenickey De Gannes, and District Achievement Coach, Shannon Smith.

**Speaker’s List**

Time allotted for the speaker’s list.

**Executive Session, Parent Coordinator Interview for CS 129 at 7:43pm**

President Stewart adjourned calendar meeting at 8:15PM

Submitted by: Lisa Kinsey, Administrative Assistant



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**CEC 5 Business Meeting Minutes**

**Wednesday, November 16, 2022**

Meeting called to order by President Stewart at 8:16PM. Roll call taken by Vice President Barnhill, which resulted in the following:

**Present:** Schadell Barnhill, Fanta Brown, Ayishah Irvin, Anna Minsky, Denise Randolph, Pamela Stewart, and Gina Williams

**Absent:** Brian Peters (Excused)

**Budget Report**

* Treasurer Irvin reviewed budget with the council. Treasurer Irvin reminded the council to submit their reimbursements monthly.

**Participatory Budget**

* President Stewart addressed the Participatory Budgeting previously.
* Participatory Budget has already been done.
* Council information was submitted during the summer.
* High school students voted on the Participatory Budget.
* Information was dispersed to the parents.
* Conversation can continue at a business meeting.
* Parents can participate as Borough Representatives and Assemblymembers in the process.
* Parents can have their own workshops.
* A flyer can be created with additional information.
* Information can be found on New York City Council Website: council.nyc.gov
* Secretary Williams has a speaker to present and visit schools.

President Stewart adjourned the business meeting at 8:21pm.

Submitted by: Lisa Kinsey, Administrative Assistant