

WESTBROOK BOARD OF EDUCATION
EDUCATE, CHALLENGE, & INSPIRE

WESTBROOK BOARD OF EDUCATION Tuesday, April 12, 2022 @ 7:00 p.m. Regular Board of Education Meeting
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MINUTES

Members Present: K. Walker, D. Perreault, C. Kuehlewind, Z. Hayden, M. Luft, S. Greaves,
M. Palumbo, A. Miesse,
M. Esposito (via telephone)

Also present: Superintendent Kristina Martineau; Business Manager Lesley Wysocki,
IT Director, Ben Russell; Administrators: R. Rose, T. Winch, M.
Talmadge; and guest presenter, Angelo Saba

- I. CALL TO ORDER – Kim Walker, Chair, called the meeting to order at 7:00 p.m. in the WHS library.
- II. PLEDGE OF ALLEGIANCE
- III. BOARD OF EDUCATION ACKNOWLEDGMENTS: None
- IV. STUDENT REPRESENTATIVE REPORT – Andrew Livingstone
 - A. Introduction of new Student BOE representatives for 2022-2023 - Rising Senior Delaney Belcourt: Principal Tara Winch introduced Delaney as the senior student representative for the 2022-2023 school year. A. Livingstone reported on recent school activities including the success of The Theory of Relativity, Band and Chorus concert, conversations with 8th graders about the chorus and band programs, plans to bring back Acoustic Café', Team Leadership activities with incoming freshmen; Student Council hosting field night, Autism event and beginning of spring sports.
- V. PUBLIC COMMENT:

Peter Huta, grandfather of three Westbrook students, expressed his concern regarding the bus situation. He commented that he drives his grandchildren to school noting the bus difficulties. He believes the bus drivers should be compensated better and we should not choose the lowest bidder. He is concerned with busses being late and not enough drivers. Mr. Huta's comments will be acknowledged.
- VI. ADMINISTRATOR(S) COMMENTS: None
- VII. NEW BUSINESS:
 - A. Healthy Food Certification 2022-2023: The BOE discussed the healthy food certification program and was asked to approve continuation of participation for 2022-2023.

MOTION #1 for healthy food option: MOTION by K. Walker and SECOND by Z. Hayden: Pursuant to C.G.S. Section 10-215f, the board of education or governing authority certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2022, through June 30, 2023. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school 1 Public schools include all public schools, regional educational service centers, the Connecticut Technical Education and Career System (CTECS), charter schools, interdistrict magnet schools, and endowed academies. Page 2 of 3 | Connecticut State Department of Education cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

Vote: (ayes) Z. Hayden, M. Luft, S. Greaves, C. Kuehlewind, K. Walker, D. Perreault, M. Palumbo, A. Miesse (Nay) M. Esposito

MOTION CARRIES

Motion #2 for food exemptions: MOTION by Z. Hayden and SECOND by D. Perreault that the board of education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food sales.

Vote: (Ayes) Z. Hayden, M. Luft, S. Greaves, C. Kuehlewind, K. Walker, D.

Perreault, M. Palumbo, A. Miesse, M. Esposito MOTION CARRIES

Motion #3 for Beverage exemptions: MOTION by M. Palumbo and SECOND by M Luft that the board of education or governing authority will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. The “school day” is the period from midnight before to 30 minutes after the end of the

official school day. “Location” means where the event is being held and must be the same place as the beverage sales.

Vote: (Ayes) Z. Hayden, M. Luft, S. Greaves, C. Kuehlewind, K. Walker, D. Perreault, M. Palumbo, A. Miesse, M. Esposito MOTION CARRIES

- B. Oxford Academy - Light on Westbrook Fundraising Contribution Acceptance: Superintendent Martineau acknowledged the success of “Light on Westbrook” and asked the BOE to approve the acceptance of the donation from Oxford Academy for the summer food program of \$2500 raised. *MOTION by M. Palumbo to approve the donation of \$2500 to WPS Food Program and SECOND by A. Miesse. Vote unanimous. MOTION CARRIES.*
- C. Introduction and Curriculum Update – Angelo Saba – Robotics and Automated Systems I Curriculum: Angelo Saba, Social Studies teacher and PreK-12 Instructional Coordinator provided a presentation to the BOE, showing how to navigate the curriculum on the WPS website. Mr. Saba also presented the “Robotics and Automated Stems 1 Curriculum and asked for the BOE’s approval. The Board was pleased to witness the work of the Robotics class of which Mr. Saba demonstrated a robot created by the students in Mr. Dailey’s class, reacting to several commands Mr. Saba also praised the work of Mr. Daily and Mrs. Carson for her work in the community and internship programs and said that Westbrook is a leader on the shoreline with this curriculum and has even received communication from an Ohio school interested in modeling our curriculum. Several board members commented and praised the work of those involved in this curriculum process. *MOTION by D. Perreault and SECOND by M. Palumbo to approve the Robotics and Automated Systems I curriculum. Vote: (ayes) A. Miesse, M. Palumbo, D. Perreault, M. Luft, S. Greaves, Z. Hayden, C. Kuehlewind, K. Walker (Abstained) M. Esposito MOTION CARRIES*

VIII. SUPERINTENDENT’S REPORT

- A. Enrollment – April 2022: Superintendent Martineau reported total enrollment for April of 642 students (251 Elementary, 170 middle school, and 213 high school)
- B. Portrait of a Graduate Update: Superintendent Martineau reported on the work of the Portrait of a Graduate committee. The five priorities have been identified and work is continuing on “bullets” for each category. The work is on track to present to the Board in May and could possibly be approved in June. At this point “image work has not been done. Superintendent Martineau commented she is appreciative of those involved and the professional development process and to the administrators.

IX. OLD BUSINESS:

The following policies were presented to the full board as a second reading with a request to approve:

- A Policy 1000 – Non-Discrimination – Community/Board Operation
B. Policy 4000 – Non-Discrimination – Personnel
C. Policy 5000 – Non-Discrimination – Students
D. Recommendation to rescind Policy 0521 – Non-Discrimination and replace with Policy 1000, Policy 4000, and Policy 5000

- E. COVID Related Policies: 4118.237, 4218.237, 5141.8 – Face mask coverings – Recommendation to Rescind (per WPS Policy 9311)
- F. Policy 9030 – Democratic Principles – (Revised)
- G. Policy 9160 – Student Representatives on the Board of Education – (Revised)
- H. Policy 9321 – Time, Place and Notification of Meetings – (Revised)

K. Walker, Chair of the Policy Subcommittee, asked the BOE to approve the recommendations for the revision, adoption or rescinding of the above mentioned policies as recommended by the Policy subcommittee. This is the second reading. *MOTION* by D. Perreault to approve the recommended changes of the documented policies as presented and *SECOND* by Z. Hayden. *Vote unanimous. MOTION CARRIES.*

X. CONSENT AGENDA

- A. Approval of Minutes:
 - 1. Regular meeting of March 08, 2022
 - 2. Special meeting of March 24, 2022

MOTION by M. Luft to approve the minutes of March 8, 2022 and March 24, 2022 and *SECOND* by A. Miesse. *Vote unanimous. MOTION CARRIES.*

XI. FINANCIAL REPORTS

- A. Review of Check Listing: The Board reviewed check listings for March 3 in the amount of \$176,090.01; March 7 in the amount of \$159,390.40 and on March 31 in the amount of \$90,069.37.
- B. Budget Narrative/Review of Expenditure Report: L. Wysocki updated the Board on the budget as it stands having no concerns.
- C. Line Item Transfer: None
- D. Insurance Report: An updated report was provided. There was discussion on renewal rates and negotiations.

XII. BOARD COMMITTEE REPORTS

- A. Policy– K. Walker reported work is continuing to make sure required policies are on the website. .
- B. Long Range Planning – D. Perreault reported LRP projects are on track.
- C. Fiscal & Budget – Z. Hayden reported Fiscal and Budget will meet on May 19.
- D. Teaching & Learning – D. Perreault reported Teaching and Learning met and heard from presenter, Angelo Saba on the curriculum process.
- E. Communications & Marketing – M. Luft reported the committee met and discussed goals and plans to come up with a promo video.
- F. Negotiations – S. Greaves commented that Negotiations Committee will soon begin their work. Superintendent Martineau will update as far as a timeline.
- G. Town Energy Ad Hoc Committee – no report
- H. LEARN: Z. Hayden reported hearing from the Principal of the Multi- Cultural Arts School in New London. LEARN approved the Healthy Food Certification and discussed training of staff of Narcan use.
- I. PTSO Representatives - M. Luft (Daisy) reported the Daisy staff room was re-done,

- Daisy Dash was a success and cultural arts programs are being brought back. Z. Hayden (WMS), reported on upcoming fundraiser re: pasta dinner on May 7. K. Walker (WHS) reported on guidance scholarship process, weather station, SAT and PSAT preps, parent/teacher conversations, course selections and several fundraisers.
- J. BOE Ad Hoc Calendar Committee – Z. Hayden, Chair, talked about the BOE schedule of tasks the committee put together as a guide for the BOE to use going forward. K. Walker acknowledged Mr. Hayden for his work on this project.

XIII BOARD OF EDUCATION GOALS

- A. Bills voted out of the Education Committee 3/31 CABE webinar: The BOE received a document listing legislative bills related to education.
- B. BOE Retreat and Self-Evaluation: The Board will meet on May 18 at 5:00 p.m. for a Board Retreat and Self Evaluation. The plan is to have a CABE representative available for professional development

XIV. PERSONNEL

- A. Professional Resignation(s):
1. Rosemary Unan – Special Education Teacher – Superintendent Martineau reported the resignation of Ms. Unan effective March 18.

XV. EXECUTIVE SESSION:

MOTION to move to Executive Session at 8:32 p.m. by Z. Hayden and SECOND by D. Perreault with an invitation to Superintendent Martineau and Business Manager Lesley Wysocki to discuss contract negotiations and evaluation of legal services. Vote unanimous.

Discussion of matters that would result in the disclosure of exempt matters.

XVI. PUBLIC SESSION

- A. Legal Services

- XVII. ADJOURN: MOTION by D. Perreault and SECOND by M. Palumbo to adjourn at 9:18 p.m.

Respectfully submitted,

Christine Kuehlewind, Board Secretary

Cecilia S. Lester, Board Recording Clerk

TBA at next BOE meeting

