

**Delaware Township School**  
**Monthly Board of Education Meeting**  
**May 24, 2016 – 7:30 pm**

- A. Call to Order** – Mrs. Linda Ubry, President called the meeting to order at 7:37pm.
- B. Open Public Meeting Act Statement** – Mrs. Ubry read the following statement:  
Welcome to a meeting of the Delaware Township School Board of Education. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231, P.L. 1975) and that advance notice required therein has been provided. Meeting notice was also posted in the entrance hallway of Delaware Township School; sent to the Trenton Times and the Hunterdon County Democrat newspapers; posted on the school website and sent to the Clerk of Delaware Township. The public will have the opportunity to be heard as shown on the Agenda.
- C. Flag Salute** – Mrs. Ubry led all assembled in the Pledge of Allegiance.
- D. Roll Call** – Ms. Martucci, Board Secretary recorded the roll. A quorum was present.  
Present: Mrs. Brown, Mr. Bruhl, Mrs. Devlin, Mrs. Dunn, Mrs. Esserman, Mr. Hoffman, Mrs. Roethel, Mrs. Thompson, Mrs. Ubry.  
Absent: None  
Also Present: Dr. Richard Wiener, Superintendent; Ms. Patricia Martucci, Business Administrator/Board Secretary
- E. Presentation:** Robotics Team – Mr. Robert Mead gave a live demonstration to the Board of their entry in the competition. The team was faced with four challenges. The team placed 2<sup>nd</sup> in “Delivery” and 2<sup>nd</sup> in “Sumo Automus”.
- F. Audience Participation – Agenda Items**  
Mrs. Klink thanked the Board for their support of the Environmental Congress field trips, as they benefit both the environment and the community. Several students also spoke about what they have learned and how they appreciate the experiences they have had as part of the Environmental Congress Club.
- G. Presentations**  
1. Mrs. Pontecorvo and Mrs. Davis spoke regarding the bench that was donated to DTS. The bench is a thank you for the support DTS has shown the Girls Scouts over the years. The bench is located by the playground, so adults may sit in the shade and supervise their children playing on the playground. A plaque is on order to be attached to the bench from all of the Girl Scout Troops.  
3. Technology Presentation – Mr. Perone presented the Technology update to the Board.
- H. Superintendent’s Report** – Dr. Richard Wiener  
1. Student Enrollment (5-15-16) - (Exhibit H.1)

GRADE	ENROLLMENT	SECTIONS	AVERAGE CLASS SIZE
Kindergarten	42	3	14.0
Grade 1	42	3	14.0
Grade 2	37	2	18.5
Grade 3	32	2	16.0
Grade 4	43	3	14.3

Grade 5	45	2	22.5
Grade 6	42	2	21.0
Grade 7	42	3	14.0
Grade 8	48	3	16.0
Pre School	24	2	12.0
Latham	1		
Home Instruction	1		
Tuition Sent	4		
<b>TOTAL</b>	<b>403</b>	<b>25</b>	<b>15.8</b>

## 2. Evacuation Drills –

TYPE OF DRILL	DATE	TIME
Fire Drill	7/23/15	1:20 pm
Security Drill (Evacuation Non Fire)	7/29/15	10:20 am
Fire Drill	8/27/15	11:45 am
Security Drill (Shelter in Place)	8/31/15	5:30 pm
Fire Drill	9/25/15	10:58 am
Security Drill (Lock Out)	9/14/15	9:20 am
Bus Evacuation Drill	9/22/15	9:00 am
Fire Drill	10/7/15	8:55 am
Security Drill (Lockdown)	10/26/15	12:52 pm
Fire Drill	11/16/15	12:40 pm
Security Drill (Lock Out)	11/30/15	2:15 pm
Fire Drill	12/11/15	1:30 pm
Security Drill (Lockdown)	12/22/15	1:46 pm
Fire Drill	1/27/16	12:37 pm
Security Drill (Shelter in Place)	1/29/16	10:44 am
Fire Drill	2/25/16	10:42 am
Fire(Non-Drill)	2/26/16	10:20 am
Security Drill (Lockout)	2/29/16	1:51 pm
Security Drill (Evacuation Non Fire)	3/10/16	2:10 pm
Fire Drill	3/24/16	11:31 am
Fire Drill	4/22/16	11:08 am
Bus Evacuation Drill	4/9/16	9:00 am
Security Drill (Lockdown)	4/29/16	2:16 pm

## 3. Suspensions –

MONTH OF	IN SCHOOL	OUT OF SCHOOL
September	0	0
October	0	0
November	0	0
December	0	0
January	1	0
February	0	0
March	1	0
April	0	0
<b>TOTAL FOR SCHOOL YEAR 2015-2016 TO DATE</b>	<b>2</b>	<b>0</b>

## 4. HIB Incidents – (Exhibit H.4)

MONTH OF	INCIDENTS REPORTED	NUMBER CLASSIFIED AS HIB
September	0	0
October	0	0
November	1	1

December	0	0
January	0	0
February	0	0
March	0	0
April	1	0
<b>TOTAL FOR SCHOOL YEAR 2015-2016 TO DATE</b>	<b>2</b>	<b>1</b>

5. STEM Expo – Thank you to all staff involved. The laser show and the interactive displays were outstanding. This was our 1<sup>st</sup> Annual STEM Expo and we look forward to improving it every year.

6. 2015-2016 Goals Attainment Report – Each Committee is to review.

7. June Board Meeting we will present a 3D Strategic Plan update.

**I. President's Report – Mrs. Linda Ubry**

1. Chief School Administrator Evaluation will be conducted at the June 20<sup>th</sup> meeting. The meeting will begin at 6:00pm with the Board going right into Executive Session. The business part of the meeting will begin at 7:30 pm, as usual.

2. Administrative Stability – DTS is only as strong as its Administration. For 2016-17 we will be looking at the administrative structure and what works well. Will be asking for community input at a community session.

**J. School Business Administrator's Report – Ms. Patricia Martucci**

1. Summer Projects Update – ES floors, ES lockers, MS water fountains, boiler inspection, security cameras.

**K. Approval of Minutes**

Motion by Mr. Bruhl, seconded by Mrs. Thompson to approve the regular and closed session minutes of the April 26, 2016 board meeting, as presented.

Ayes: Brown, Bruhl, Devlin, Dunn, Hoffman, Roethel, Thompson, Ubry.

Nays: None

Abstain: Esserman

**L. Committee Reports and Action**

**1. Curriculum/Instruction/Technology**

Mrs. Esserman reviewed the minutes of the May 18<sup>th</sup> Committee Meeting and presented the following motions for approval:

- 1.1 Approved the existing curriculum for the 2016-2017 school year, on file in the Supervisor of CITE's office:

Art	Computer/Technology/Literacy
English Language Learners	Gifted and Talented
Comprehensive Health and Physical Education	Language Arts
Music	Math
Science	World Languages
Social Studies	Intervention

- 1.2 Approved the existing program of Guidance and Counseling Services on file in the Supervisor of CITE's office.

- 1.3 Approved the list of textbooks for the 2016-2017 school year, as developed by the Supervisor of CITE. (Exhibit 1.3)
- 1.4 Approved the following field trips for the 2015-2016 school year. (Exhibit 1.4)

ACTIVITY	DATE	GRADE LEVEL	LOCATION
Environmental Congress	6/6/16	6 students – Grade 8	Wickecheoke Creek
Birding	6/14/16	10 Middle School Students	Hunterdon County

- 1.5 Approved the 2015-2016 Goals Attainment Summary Report, as presented by the Superintendent. (Exhibit 1.5)

Motion by Mrs. Esserman, seconded by Mr. Bruhl to approve motions 1.1 through 1.5 of Curriculum/Instruction/Technology as recommended by the Superintendent.

Ayes: Brown, Bruhl, Devlin, Dunn, Esserman, Hoffman, Roethel, Thompson, Ubry  
Nays: None

## 2. **Finance/Facilities**

Mr. Bruhl reviewed the minutes of the May 16<sup>th</sup> Committee Meeting and presented the following motions for approval:

- 2.1 Approved the financial reports of the Business Administrator/Board Secretary and the Treasurer of School Monies for the months ended April 2016 be accepted and placed on file. The Board of Education, after review of the Board Secretary and Treasurer's monthly financial report and consultations with the Board Secretary, hereby certifies that no major account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b). (Exhibit 2.1)
- 2.2 Approved the attached line account transfers for April 2016. (Exhibit 2.2)
- 2.3 Approved District invoices presented for payment for April 27, 2016 to May 24, 2016, in the amount of \$365,163.85. (Exhibit 2.3)
- 2.4 Approved the following payroll amounts:
 

April 30, 2016	-	\$263,430.85
May 13, 2016	-	\$253,944.81
- 2.5 Approved PNC Bank and New Jersey Cash Management Fund as depositories and that the Financial Institutes be insured by either the SLIC or the FDIC and/or as required by both Federal and State Statutes.

2.6 Approved the following Designation of Signatures for PNC Bank:

ACCOUNT	REQUIRED SIGNATURES
General Account	3 required – President or Vice President, Board Secretary, and Treasurer of School Monies or Superintendent
Payroll Account; Agency Account; Unemployment Trust Account; Cafeteria Account; General Organization Fund Account – Student Activity Account; Flexible Spending; Capital Reserve; Maintenance Reserve; Emergency Reserve	2 required – Board Secretary, Superintendent, or Treasurer of School Monies

2.7 BE IT RESOLVED that the Board Secretary be authorized to establish a petty cash fund account for the period July 1 through June 30 during the next fiscal year in accordance with N.J.S.A. 18A:4-15 and 18A:19-13 and N.J.A.C. 6:20-2.10 in the amount of \$300.00 with the Assistant to the Superintendent as the responsible party.

BE IT FURTHER RESOLVED to establish a maximum single petty cash expenditure in the amount of \$25.00, not to be exceeded without prior approval of the Board Secretary.

2.8 Approved the Chart of Accounts as per state regulations.

2.9 Approved the Business Administrator/Board Secretary to issues checks for the payment of bills between board meetings and to confirm such payments on the next bill list to be approved at the next regular Board meeting.

2.10 Approved the procurement of Goods and Services through State Agencies (State Contracts), pursuant to Title 18A:18A-10.

2.11 BE IT RESOLVED that the Delaware Township Board of Education establish a district-wide maximum for travel expenditures of \$15,000.00 for the 2016-2017 school year. The Business Administrator/Board Secretary shall track and record all travel expenditures to ensure that the maximum amount is not exceeded.

2.12 Approved the Business Administrator/Board Secretary to award contracts up to the QPA bid threshold of \$40,000.00 and the quote threshold of \$6,000.00.

2.13 Approved a contract with the YMCA to provide before and after care for the 2016-2017 school year. Copy of contract is on file in the business office.

2.14 Approved the following resolution for Food Service:

BE IT RESOLVED THAT THE BOARD OF EDUCATION of Delaware Township upon recommendation of the Superintendent, approves the renewal of the Food Service Management Company base year contract with Maschio's Food Services, Inc. for the 2016 – 2017 school year as follows:

- The LEA shall pay Maschio's an annual management fee in the amount of \$7,942.00. The management fee shall be payable in monthly installments

of \$794.20 per month commencing on September 1, 2016 and ending on June 30, 2017.

- Maschio's guarantees a no cost or breakeven food service operation, including the management fee.

2.15 Approved the following lunch prices for the 2016-2017 school year.

Student Lunch	\$2.75
Adult Lunch	\$3.50

2.16 Approved designation of Hunterdon County Democrat, and alternate Trenton Times and Express Times as the official newspapers.

2.17 Approved the Application for Dual Use of Education Space for the 2016-2017 school year.

2.18 Appointed the following for the 2016-2017 school year:

TITLE	APPOINTEE
504 Officer	Supervisor
Affirmative Action Officer – District and School	Supervisor
AHERA Representative	Supervisor of Building and Grounds or if none, Business Administrator/Board Secretary
Anti-Bullying Coordinator	Child Study Team
Anti-Bullying Specialist	Supervisor
Attendance Officer	Supervisor
Chemical Hygiene Officer/Blood Borne Pathology	Supervisor of Building and Grounds/Nurse
Custodian of School Records	Business Administrator/Board Secretary
Depository of School Monies	Business Administrator/Board Secretary
Free/Reduced Lunch Hearing Officer	Superintendent
Fund Commissioner (SAIF)	Business Administrator/Board Secretary
Homeless Liaison/America Disability Act Officer	Supervisor of Child Study Team
Indoor Air Quality Officer	Supervisor of Building and Grounds or if none, Business Administrator/Board Secretary
Integrated Pest Management Coordinator	Supervisor of Building and Grounds or if none, Business Administrator/Board Secretary
Investor of School Funds	Business Administrator/Board Secretary
Local Public Contract Agent	Business Administrator/Board Secretary
PEOSHA Officer	Supervisor of Building and Grounds or if none, Business Administrator/Board Secretary
Public Agency Compliance Officer	Business Administrator/Board Secretary
Qualified Purchasing Agent	Business Administrator/Board Secretary
Recycling Coordinator	Supervisor of Building and Grounds or if none, Business Administrator/Board Secretary
Right to Know Contact	Supervisor of Building and Grounds or if none, Business Administrator/Board Secretary
Safety and Health Designee	Supervisor of Building and Grounds/Nurse

- 2.19 Approved the mileage reimbursement rate for the 2016-2017 school year to be the rate set by the State of New Jersey for regular business travel. (Currently .31 cents per mile)
- 2.20 Approved the Business Administrator and/or the Superintendent, pursuant to N.J.S.A. 18A:22-8.1 be designated to approve such line item budget transfers as are necessary, between Board meetings, and that such transfers shall be reported to the Board, ratified and duly recorded in the minutes of the next regular meeting.
- 2.21 Approved the following Tax Shelter Annuities for the 2016-2017 school year:
- |           |                    |
|-----------|--------------------|
| Syracusa  | Metropolitan Life  |
| AIG/Valic | Equitable Vanguard |
- 2.22 **WHEREAS** the New Jersey Administrative Code 6A; 23A-5.s (a) 4 provides that, “Professional services contracts are issued in a deliberate and efficient manner such as through a request for proposals (RFP) based on cost and other specified factors or *other comparable process* that ensures the district receives the highest quality services at a fair and competitive price or through a shared service arrangement”; and
- WHEREAS** the Delaware Township Board of Education has employed a deliberative process that considered the cost of such services and other relevant factors and;
- WHEREAS** the Delaware Township Board of Education is satisfied that the fees being charged for such professional services are fair and competitive; therefore
- BE IT RESOLVED** that the Delaware Township Board of Education hereby makes the following appointments:

NAME OF PROFESSIONAL	SERVICE PROVIDED	CONTRACT AMOUNT
Dr. Stuart Freedenfeld – Stockton Group	School Physician	\$250.00 per hour
Children’s Therapy Services	Physical Therapy	\$110.00 per hour
Applied Behavior Solutions	Functional Behavior Assessment	\$125.00 per hour
Therapeutic Intervention	Occupational and Physical Therapy Home Based Evaluation	\$91.50 per hour \$105.00 per visit \$375.00 per evaluation
Oxford Consulting Services	Speech Physical Therapy Occupational Therapy BCBA Special Ed Instruction ABA Instruction	\$95.00 per hour \$95.00 per hour \$95.00 per hour \$95.00 per hour \$70.00 per hour \$65.00 per hour
Partners in Development	Consultation Behavior Assessment with Report VBMAPP with Report	\$ 125.00 per hour \$1,800.00 \$ 880.00
Kaleidoscope	Speech Therapist Occupational and Physical Therapy	\$85.00 per hour \$85.00 per hour
Kathleen Senkow	Physical Therapy	\$94.00 per hour/\$350.00 per evaluation
Dr. Pamela Moss	Psychiatric Evaluation	\$1,200.00 per evaluation
Dr. Kuris	Neuropsychiatric Evaluation	\$575.00 per evaluation
Hunterdon Medical Center	Neuro Developmental Evaluation	\$900.00 per evaluation – New Evaluation \$506.00 per evaluation – Re-Evaluation

Morristown Memorial Hospital	Neuro Development Evaluation	\$675.00 per evaluation
Limitless	Behavioral Consultation	\$145.00 per hour
Bayada Home Health Care	Nursing Services – RN	\$56.00 per hour
Delta T Group	Nursing Services – RN	\$41.00 per hour
Comegno Law Group – John Comego	Board Attorney Paralegals	To be determined
Schwartz Simon Edelstein Celso & Kessler – Allan Dzwilewski	Board Attorney Clerks/Paralegals Board Meeting Attendance Negotiations	\$155.00 per hour \$100.00 per hour \$250.00 per meeting \$300.00 per session – up to 3 hours
Marlana Hamfeldt Loden, SLP	Speech/Language Therapist Constant	\$82.00 per hour
SSP	Architect/Engineer	\$135.00 per hour
Goryeb Children’s Hospital	BCBA	\$1,200.00 FBA \$ 800.00 SBA \$ 200.00 per hour for Consultations
Somerset Co. Ed. Services Commission	CST Services & Independent Evals	As per schedule
Hunterdon C. Ed. Services Commission	Various Services	As per schedule
Middlesex Reg. Ed. Services Commission	Various Services	As per schedule

Copies of Contracts are on file in the Business Office

- 2.23 Approved Ameriflex as the Third Party Administrator for Flexible Spending Accounts for the 2016-2017 school year.
- 2.24 Approved the establishment of a photocopy fee of .05 cents per page for all public documents.
- 2.25 Approved a contract with New Jersey School Boards Association to provide Internet Policy Services and Licenses Agreement for the 2016-2017 school year.

Motion by Mr. Bruhl, seconded by Mrs. Roethel to approve motions 2.1 through 2.25 of Finance/Facilities as recommended by the Superintendent.

Ayes: Brown, Bruhl, Devlin, Dunn, Esserman, Hoffman, Roethel, Thompson, Ubry

Nays: None

### **Executive Session #1**

WHEREAS Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975 authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy of or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted; and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act, NOW THEREFORE BE IT RESOLVED that the Board of Education of Delaware Township School now adjourns from public session to reconvene in Executive Session for the purpose of discussing the following: personnel motions 3.1 – 3.11, and

BE IT FURTHER RESOLVED that the discussion in Executive Session be disclosed in the minutes to be released at the next regular meeting of the Board, provided the Board’s consideration of the subject matter be closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public

meeting and provided such a public disclosure will no longer clearly endanger the public interest. The Board is expected to return to public session in approximately 15 minutes. Action will be taken.

Motion by Mrs. Roethel, seconded by Mr. Hoffman to enter Executive Session at 9:09 pm.  
Motion carried by unanimous voice vote of members present.

Motion by Mrs. Thompson, seconded by Mrs. Roethel to return to public session at 9:23 pm.  
Motion carried by unanimous voice vote of members present.

### **3. Personnel/Policy**

Mrs. Thompson reviewed the minutes of the May 11<sup>th</sup> Personnel/Policy Committee Meeting and presented the following motions for approval:

- 3.1 Approved the following rates of pay for substitutes for the 2016-2017 school year, per the recommendation of the Superintendent:

TYPE OF SUBSTITUTE	RATE OF PAY
Teacher, Paraprofessional/Clerical	\$100.00
Nurse	\$130.00

- 3.2 Adopted the existing school district policies and bylaws, which are on file online at the district website ([www.dtsk8.org](http://www.dtsk8.org)).

- 3.3 Approved the Superintendent to issue Letters of Intent to Hire between Board meetings.

- 3.4 Approved the following movement on the guide for 2016-2017 school year, as per the recommendation of the Superintendent.  
Bernadette Benda      M+15      Step 13      \$70,925.00

- 3.5 Approved the following policies: (Exhibit 3.5)

POLICY NUMBER	NAME OF POLICY
5141.22	Medical Marijuana – 2 <sup>nd</sup> Reading
3570	District Records and Reports – Revision Only
5120	Assessment of Individual Needs – Revision Only
9250	Expenses, Travel Reimbursement – Revision Only

- 3.6 Approved the following candidates for the positions, contractual salaries and starting dates indicated per the recommendation of the Superintendent.

NAME	POSITION	SALARY	DATES
Jill Kirchberger	Media Specialist	Step 1 – B – .5 time - \$24,690.00 (pro-rated annual)	2016-2017 school year
Sherry Marlatt	Elementary Education Teacher	Step 9 – B – 1.0 time - \$55,630.00 (annual)	2016-2017 school year
Cynthia Terranova	Athletic Coordinator	\$250.00 per month	July 2016 through June 2017
Connor Wheatley	Summer Custodians	\$10.50 per hour	June through September 2016
Michael Gum	Washington DC Chaperone	\$201.76 per CBA	June 2 & 3, 2016
Kim Fanelli; Bernie	STEM Expo Attendance	2 hours each @ \$42.04 per hour	May 12, 2016

Benda; Michael Gum; Brian Smith; Laura Ferrante; Angela Mikula; Andrea Gristina; Kathleen O'Brien			
Stella Maltese & Marilyn Ballard		5.5 hours each @ 42.04 per hour	
Andrea Gristina	Aimsweb	3.75 additional hours @ \$42.04 per hour	Various
Mark Deneka, Brian Smith and Bernie Benda	Band/Chorus Concert Chaperone	Up to 2.5 hours @ \$42.04 per hour	May 19, 2016 - retro

- 3.7 Accepted a letter of resignation, with regrets, from Joanne Siecke, Cafeteria Aide, effective July 1, 2016, as per the recommendation of the Superintendent.
- 3.8 Accepted a letter of resignation, with regrets, from Michael Angeloni, Director of Building and Grounds effective June 16, 2016, as per the recommendation of the Superintendent.
- 3.9 Approved the following for co-curricular/athletic activities for the 2016-2017 school year. Payment for all will be as per the Collective Bargaining Agreement, per the recommendation of the Superintendent.

ACTIVITY	ADVISOR(S)
Cross Country Coaches	Donna Murphy Wendy Dejenka
Baseball Coach	Nate Moore
Field Hockey Coach	Brian Smith
Volleyball Coach	Christopher Morales
Softball Coach	Britian Moore
Soccer Coaches	Kathleen Klink Robert Mead
School Spirit Club Advisor	Kathleen Ferry
Learning Lab/Basketball Study	Raymond Braun; Donna Murphy; Marilyn Ballard; Lisa Bennett; Mark Deneka; Stephanie Joyce; Pamela Kelly; Ellen McShane; Kathleen Klink; Maggie Butler; Nancy O'Connor
Girls Basketball Coach	Britian Moore
Boys Basketball Coach	Matthew Baldwin
Recreational Sports Club Advisors	Christopher Morales Brian Smith
Yearbook Advisors	Kathleen O'Brian Britian Moore
Talent Show Advisors	Matthew Baldwin Cynthia Terranova
Band Director	Joseph Komarek
Chorus Director	Gina Scialla
Literacy Journal Club Advisors	Stephanie Joyce Pamela Kelly
Drama Club Advisor	Gina Scialla
Science Olympiad Advisor	Marilyn Ballard
Odyssey of the Mind Club Advisors	Mark Deneka Kathleen Klink

Archery Club Advisor	Mark Deneka
Debate Club Advisor	Mark Deneka
Dissection Club Advisor	Mark Deneka
Robotics Club Advisor	Robert Mead
Birding Club Advisor	Kathleen Klink
Environmental Congress Club Advisor	Kathleen Klink
Student Council Advisors	Cynthia Terranova Victoria Hardy Maggie Butler

3.10 Approved Ray Krov as the Interim School Business Administrator/Board Secretary, effective July 1, 2016 to June 30, 2017, at a per diem rate of \$500.00 (annual maximum \$75,000.00) subject to employment contract approval by the County Executive Superintendent, per the recommendation of the Superintendent. A copy of the contract and approval letter is on file in the Business Office.

3.11 Approved the revised list of Board of Education meeting dates. (Exhibit 3.11)

Motion by Mrs. Thompson, seconded by Mr. Bruhl to approve motions 3.1 through 3.11 of Personnel/Policy as recommended by the Superintendent.

**Motions #3.1 - 3.9 and motion 3.11:**

Ayes: Brown, Bruhl, Devlin, Dunn, Esserman, Hoffman, Roethel, Thompson, Ubry

Nays: None

**Motion #3.10:**

Ayes: Brown, Devlin, Dunn, Esserman, Hoffman, Roethel, Thompson, Ubry

Nays: Bruhl

**M. Additional Business** – Mrs. Ubry inquired regarding the HIB Report.

**N. Audience Participation** – there were no comments from the public at this time.

**O. Board Representatives Liaison Reports**

1. Recreation – Mrs. Ubry reported:

- i. Meeting was held 5/2/16
- ii. 5/14/16 – Town Yard Sale
- iii. 7/4/16 – Great Crate Race – in full swing
- iv. Recreation Camp Director was appointed (Meghan Harrington)
- v. 7/25 & 7/29 – Mini Golf at Pine Creek
- vi. 9/10/16 – Community Day
- vii. Dilts Park experiencing poor drivers causing danger. Looking at installing speed bumps.

2. PiE – Mrs. Brown reported:

- i. Robotics Presentation
- ii. Casino Night (112 players/45 sponsors) – more than doubled profit.
- iii. Plant Sale went well.

- iv. Parent/Teacher Volleyball – 26 parents have signed up, so there may be 3 games
- v. Art Festival is May 26<sup>th</sup> from 6:00 – 8:00pm. Art work went on display May 18<sup>th</sup>.
- vi. “You Take the Cake” looking for a 2016-17 coordinator.
- vii. PiE Volunteer reception to be held June 8<sup>th</sup>.
- viii. Spirit Wear is available online – store is open through May 29<sup>th</sup>.
- 3. Township – Mrs. Esserman reported:
  - i. Township will have a new Clerk effective 7/1/2016 due to retirement of Judith Allen.
  - ii. 2016 Budget passed with a .01 cent increase.
  - iii. 8/2/16 Freeholder Meeting
- 4. ESC – No Report
- 5. Planning Board – No Report
- 6. HCSBA – No Report
- 7. NJSBA Legislature – No Report
- 8. Community Relations – No Report
- 9. HCRHS – Mrs. Thompson reported:
  - i. 5/26/16 Senior Awards Night
  - ii. 6/2/16 Vocal Concert
  - iii. 6/3 & 6/4 Fine Arts Display
  - iv. 6/17/16 Graduation
  - v. Lead Testing results were good.
- 10. DTAA – Mrs. Devlin reported:
  - i. Patriot Trip was held last weekend.

**P. Executive Session #2**

WHEREAS Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975 authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy of or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted; and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act, NOW THEREFORE BE IT RESOLVED that the Board of Education of Delaware Township School now adjourns from public session to reconvene in Executive Session for the purpose of discussing the following: Superintendents Shared Service and EEOC Complaint, and

BE IT FURTHER RESOLVED that the discussion in Executive Session be disclosed in the minutes to be released at the next regular meeting of the Board, provided the Board’s consideration of the subject matter be closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest. The Board is expected to return to public session in approximately 20 minutes. No action will be taken.

Motion by Mrs. Brown, seconded by Mrs. Esserman to enter Executive Session at 9:48 pm.  
Motion carried by unanimous voice vote of members present.

Motion by Mr. Bruhl, seconded by Mrs. Thompson to return to public session at 10:07 pm.  
Motion carried by unanimous voice vote of members present.

**Q. Adjourn**

Motion by Mrs. Roethel, seconded by Mr. Bruhl to adjourn the meeting of the Delaware Township Board of Education at 10:07 pm.

Motion carried by unanimous voice vote of members present.

Respectfully submitted,

*Patricia A. Martucci*

Board Secretary