

WESTBROOK BOARD OF EDUCATION
EDUCATE, CHALLENGE, & INSPIRE

WESTBROOK BOARD OF EDUCATION
Wednesday, April 26, 2023 @ 5:00 pm
BOE Conference Room
Policy Subcommittee Meeting

Members Present: Kim Walker, Mary Ella Luft, Christine Kuehlewind

Absent: Zachary Hayden

Also Present: Superintendent Kristina J. Martineau

MINUTES

- I. CALL TO ORDER: The Policy Subcommittee of April 26, 2023 was called to order at 5:05 p.m. by K. Walker, Chair.
- II. APPROVAL OF MINUTES: February 9, 2023
MOTION to approve the minutes of February 9, 2023 by M. Luft and SECOND by C. Kuehlewind. MOTION CARRIES. Vote unanimous.
- III. WELLNESS POLICY: The Committee reviewed the current policy, the Shipman updated policy and area district policies and determined that a revised policy should begin with the new Shipman policy as a base framework to ensure all legal requirements are met. A new draft will be developed for the policy committee to review at the June 7 BOE Policy Subcommittee meeting.
- IV. ADMINISTERING MEDICATION:
The Committee reviewed the current policy and the updated Shipman policy. The updated Shipman policy was considered and accepted, including language regarding use of Narcan. The optional section related to training bus drivers was eliminated since the district does not directly employ bus drivers. Shipman medical forms are to be included as well. This policy will be brought to the May 9 BOE meeting for a first reading.
- V. POLICY 5125- Student Records Confidentiality- The Committee tabled review of this item to the September 2023 BOE Policy Committee meeting.
- VI. POLICY 5145.14 – Uniform Treatment of Recruiters: The Committee tabled this item to the September 2023 BOE Policy Committee meeting
- VII. DISCUSSION ON NEXT STEPS AND MEETING DATES: The committee will meet on June 7 at 6:00 p.m. to review updated Shipman Wellness policy.
- VIII. ADJOURN: MOTION to adjourn at 6:26 pm Vote unanimous.

Respectfully submitted,

Christine Kuehlewind, Board Secretary

Cecilia S. Lester, board Recording Clerk