

**ROBERT TREAT ACADEMY CHARTER SCHOOL INC.**

**MINUTES JANUARY 19, 2023**

Mr. Detore called the meeting to order at 5:33 pm and the Board cited the Pledge of Allegiance.

Ms. Detore read the Open Public Meeting Statement of Compliance

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the El Nuevo Coqui, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.

**Attendance**

<b><u>Board Members</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Alagia, Phil		X
Caraballo, Wilfredo	X	
Davis, Adrienne	X	
Detore, Robert	X	
Vacant		NA
Pichardo, Wilson A.	X	
Souder, Calvin W. Esq.		X
*Strand, Tahira	X	
Zabala de Kelly, Zarala	X	

<b><u>Staff</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Clark Robert, Business Administrator	X	
Mr. Jayson Tarella, Attorney	X	
Parada, Paul, Vice Principal	X	
Trillo, Marcelino, Vice Principal		x

\*Ms. Strand arrived at 5:39 pm

**Correspondence**

There was no correspondence.

**Principal's Report and Attachments**

Mr. Parada gave the Principal's Report.

**Public Comment (Agenda Items Only)**

None

**Minutes**

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **Public Meeting and Executive Session Minutes of December 15, 2022**, as attached. **(Attachment M-1)**

### RECORD OF VOTE Resolution Minutes

Moved by:	Ms. Davis	Seconded by:	Mr. Caraballo
-----------	-----------	--------------	---------------

Motion carried in an unanimous voice vote.

#### Board Affairs

**BA-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the professional development to attend Techspo 2023 as follows:

<u>Staff Member</u>	<u>Dates</u>	<u>Registration</u>	<u>Lodging</u>	<u>Total</u>
Jonathan Gutierrez	1/26/23 - 1/27/23	\$ 285.00	\$117.22	\$402.22
Robert Clark	1/26/23 - 1/27/23	\$ 285.00	\$117.22	\$402.22

**BA-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve submittal of the School Year 2022-23 Uniform State Memorandum of Agreement between Education and Law Enforcement Officials. **(Attachment BA-2)**

#### RECORD OF VOTE BA-1 thru BA-2

Moved by:	Ms. Zabala de Kelly	Seconded by:	Ms. Davis
-----------	---------------------	--------------	-----------

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				X
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Vacant				NA
Pichardo, Wilson A.	X			
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	6	0	0	2

## Fiscal

**F-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated December 16, 2022 through January 19, 2023 in the amount of \$462,489.73. **(Attachment F-1)**

**F-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows: **(Attachment F-2)**

December 9, 2022	\$ 320,015.92
December 23, 2022	<u>\$ 382,579.09</u>
Total	\$ 702,595.01

**F-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School Inc., the officers and members of the Board of Trustees do hereby, approve the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending November 30, 2022. **(Attachment F-3)**

**F-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of November 30, 2022 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).

**F-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of November 30, 2022. **(Attachment F-5)**

**F-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve purchasing from the attached list of vendors through Educational Data Services, NJ Start, Hunterdon County Educational Services Commission, Educational Services Commission of New Jersey, TIPS and National Cooperative Purchasing Alliance for the 2022-23 school year. **(Attachment F-6)**

**F-7** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve Annual Charter/Renaissance School Fiscal Questionnaire 2022-23. **(Attachment F-7)**

**F-8** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, to approve revised 2022-23 Budget (10/15/22 Enrollment Count) as follows: **(Attachment F-8)**

General Fund (Fund 10)	\$11,504,762
Special Revenue Fund (Fund 20)	<u>\$ 5,092,879</u>
Total	\$16,597,641

- F-9** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the purchase and installation of interior doors from C&M Door Controls, Inc. in the amount of \$54,052.16 via TIPS Contract #210205. **(Attachment F-9)**

RECORD OF VOTE F-1 thru F-9

Moved by:	Ms. Zabala de Kelly	Seconded by:	Mr. Pichardo
-----------	---------------------	--------------	--------------

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				X
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Vacant				NA
Pichardo, Wilson A.	X			
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	6	0	0	2

**Policies and Procedures**

There were no resolutions.

**Education**

There were no resolutions.

**Personnel**

- P-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve employment for the 2022-23 school year as follows:

<b>Employee</b>	<b>Position</b>	<b>Salary 2022-23</b>	<b>Start Date</b>	<b>Pro-rated Salary 2022-23</b>
Angine Vosghanhambarsoomians	Instructional Assistant	\$ 35,000	1/3/23	\$ 19,091
*Angine Vosghanhambarsoomians	Saturday & Before/After Care	\$ 45.00 /\$65.00 hr.	1/3/23	NA

\*Saturday & Before/After Care paid by ESSER II and ESSER III 20-483-100-100-0096 or 20-487-100-100-000-096

- P-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the termination of Angel Benedetti, Custodian effective December 19, 2022 for reasons of job abandonment.
- P-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the termination of Khalil Franklin, Instructional Assistant, effective January 14, 2023.

**RECORD OF VOTE P-3**

Moved by:	Ms. Strand	Seconded by:	Ms. Davis
-----------	------------	--------------	-----------

<u><b>Board Member</b></u>	<u><b>Aye</b></u>	<u><b>Nay</b></u>	<u><b>Abstain</b></u>	<u><b>Absent</b></u>
Alagia, Phil	X			
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Vacant				NA
Pichardo, Wilson A.	X			
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala				X
Total Votes	6	0	0	2

**Public Comment Period**

There was no public comment.

**Executive Session**

**I. EXECUTIVE SESSION**

Executive Meeting was read by Mr. Detore.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- X b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected

- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- X h. Attorney-client privilege
- X i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into executive session for the purposes of individual privacy, Attorney-client privilege and personnel - employment matters affecting a specific prospective or current employee. The Principal/Charter School Lead Administrator and Principals annual evaluations will be discussed. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Ms. Strand made the motion to enter into executive session; Mr. Pichardo seconded the motion to enter into executive session at 5:58 pm. Motion carried in an unanimous voice vote.

Mr. Caraballo made the motion to enter into regular session; Ms. Zabala de Kelly seconded the motion to enter into regular session at 6:29 pm. Motion carried in an unanimous voice vote.

### **Adjournment**

Be it resolved that on this date, January 19, 2023, at the Regular Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn was motion by Ms. Zabala de KellyDavis and seconded by Mr. Pichardo with an unanimous voice vote to adjourned at 6:29 pm.



Robert Clark,  
Buisness Administrator/Board Secretary