## 3541.5 SAFETY COMPLAINTS/RECORDS AND REPORTS

All bus safety issues and complaints received by Salisbury Central School shall be reported to the Superintendent's office immediately.

The Superintendent of Schools shall:

- 1. develop procedures for reporting all complaints relative to school transportation safety, including complaints about bus drivers;
- 2. shall maintain a written record of all such complaints;
- 3. within thirty days of the close of school each year, submit a report containing all complaints received within the previous twelve month period to the Commissioner of Motor Vehicles;
- 4. within ten days of its occurrence, the Superintendent will make a written report to the Commissioner of Motor Vehicles, on the form prescribed by the Commissioner, of the circumstances involving a motor vehicle and any student pedestrian at, or in the immediate vicinity of, a school bus stop;
- 5. on a regular basis, and upon occurrence as appropriate, review with the Board of Education any complaints received and any accidents reported between motor vehicles and district students.

Legal Reference: Connecticut General Statutes

10-221c Development of policy for reporting complaints re school transportation safety. Reporting of accidents at school bus stops.

Adopted by Salisbury Board of Education: February 22, 2010 Reviewed by the Salisbury Board of Education: September 23, 2019