

**LONG LAKE CENTRAL SCHOOL DISTRICT
BOARD MEETING MINUTES**

Date: July 9, 2020

Time: 6:00 p.m.

Type of Meeting: Reorganization and Regular Meeting

Place: Gymnasium (for Members) or WebEx (for Public)
Via WebEx by Phone 1-646-992-2010
Or via WebEx by Video System 1290086075@neric.webex.com
Meeting Access Code 129 008 6075

Members Present: Michael Farrell
Alexandria Harris
Trisha Hosley
Joan Paula
Brian Penrose

Members Absent: None

Others Present: Noelle Short-Principal/Superintendent, Victoria Snide-Clerk of the Board

Call to Order: The Clerk called the meeting to order at 6:01 p.m. and followed with the Pledge.

Approved: Upon the nomination by Trisha Hosley, with all in favor, **Brian Penrose as Board of Education President.**

Approved: Upon the nomination by Trisha Hosley, with all in favor, **Michael Farrell as Board of Education Vice-President.**

Alexandria Harris, Brian Penrose and Michael Farrell took their **Oath of Office.**

Approved: On Motion by Alexandria Harris, seconded by Brian Penrose, with all in favor, the below **appointments and recommendations for the 2020-2021 school year:**

Chief Fiscal Officer	BOE President
Board Clerk	Victoria Snide
Treasurer	Lisa Walker
Deputy Treasurer	Kelsie Adams
Tax Collector	Jerome Flanagan
Deputy Tax Collector	Victoria Snide
Claims Auditor	Jerome Flanagan

School Physician/Medical Director/ Director of School Health Services	Dr. Russell Rider
School Attorney	Girvin & Ferlazzo
External Auditor	Larry Reece, CPA
Chief Information Officer	Elisha Cohen
Alternate Chief Information Officer	Noelle Short
Chief Emergency Officer	Noelle Short
Central Treasurer-Extra Classroom Activity Accounts	Lisa Walker
Attendance Officer	Michelle Billings
Asbestos (LEA) Designee	Anthony Clark
Purchasing Agent	Noelle Short
Records Management Officer	Noelle Short
Records Access Officer	Kelsie Adams
Civil Rights Compliance Officers (#6121)	Nicole Curtin
Dignity Act Coordinator	Michelle Billings
Chemical Hygiene Officers	Nicole Curtin & Eric Hample
Liaison for Homeless Children & Youth	Elisha Cohen
Designated Education Official	Noelle Short
Reviewer of Public Works Contractors Payroll Records	Victoria Snide
Delegation for Sale of School Property (#5250)	Noelle Short
Official Bank Depository	Community Bank, N.A., NYClass
Integrated Pest Management Coordinator	Eric Hample
Regular Board Meetings	2 nd Thursday of each month, unless otherwise noted
Official Newspaper	Hamilton County Express
Payroll Certifications	Noelle Short
Conferences & Workshop Attendance Approvals	Noelle Short
Petty Cash Fund	\$100.00
Check Signatures	Kelsie Adams Lisa Walker Noelle Short (Extra-Classroom Acct. only)
Budget Transfers	BOE approval for over \$5,000
Mileage Rate	\$.575/mile
Authorization of Investments	Victoria Snide

Tuition	Non-Resident \$1,000/family for 1 st child, \$300 each additional child Non-Resident Employee - \$100 for 1 st child, \$50 each additional child PreK- 50% of above rates
Official Undertakings (Bonds)	Tax Collector - \$1,000,000 Treasurer - \$1,000,000 Claims Auditor - \$1,000,000 Business Manager - \$1,000,000 All Other Employees - \$100,000
BOE Sick Bank Committee Member	Alexandria Harris
Credit Cards & Limits	American Express \$20,000 Exxon Mobil \$400
Designated No Smoking Zone Officials (#5640)	Eric Hample Noelle Short
Data Protection Officer Superintendent Conference Approval	Noelle Short NYSCOSS Conferences Rural Schools Association Conferences NYSSBA Conferences BOCES Conferences NE Council of School Superintendents Conferences
BOE Members Approved Conferences	Fiscal Oversight Fundamental, Essentials of School Board Governance and New School Board Member Academy Workshops NYSSBA Conferences Rural Schools Association Conferences BOCES Conferences
Maximum # of Foreign Exchange Students Enrolled (#7133/7134)	Four
Foreign Exchange Tuition (#7133/7134)	\$9,000 Split 50/50 with Host Family
Foreign Exchange Agencies (#7133/7134)	AFS, International Fellowship, Youth for Understanding, Exchange Service International, Educatius, Svetlana Ovcharenko, EduAbroad

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, the following **Committee Designations and Pre-School Special Education Programs:**

Committee on Special Education – Mandated Members

- Parents of the Student
- Student, if appropriate
- General Education Teacher
- Special Education Teacher/Provider – Allison Conboy
- School Psychologist – Olivia Lee
- CSE Chairperson – Olivia Lee
- School Physician – Dr. Russell Rider**
- Additional Parent Member**

Subcommittee on Special Education – Mandated Members

- Parents of the Student
- Student, if appropriate
- General Education Teacher
- Special Education Teacher/Provider – Allison Conboy
- CSE Chairperson – Olivia Lee
- School Physician – Dr. Russell Rider**
- Additional Parent Member**

Committee on Pre-School Special Education – Mandated Members

- Parents of the Student
- Special Education Teacher/Provider
- CPSE Chairperson – Olivia Lee
- Additional Parent Member**
- Representative from Municipality

** Mandated if request is made 72 hours prior to CSE meeting.

Approved Institutions for Pre-School Special Education Programs

- UCP of Utica, Utica
- Adirondack ARC, Tupper Lake
- Advanced Therapy, Albany
- Prospect Center, Queensbury
- Children's Development Group, Keeseville
- Kelberman Center, Utica

Approved: On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, the **adoption of all Board of Education Policies.**

Approved: On Motion by Alexandria Harris, seconded by Trisha Hosley, with all in favor, the **minutes of the June 11, 2020 regular meeting.**

Approved: On Motion by Trisha Hosley, seconded by Alexandria Harris, the **minutes of the July 6, 2020 special meeting**. Alexandria Harris, Trisha Hosley, Joan Paula and Brian Penrose approved the Motion. Michael Farrell abstained.

The **next meeting date is Thursday, August 13, 2020** at 6 p.m.

Public Participation: None

Presentations: None

Superintendent's Update: Graduation was held with a very limited in-person group on June 12, 2020. A taped virtual graduation was released June 26, 2020.

Six students are enrolled in **summer school**. Megan Nevins is the instructor.

The **guidance for reopening plans** will be available on July 13, 2020. Noelle Short is working on classroom setup and outdoor learning spaces, transportation, extracurricular activities, supply inventory, scheduling, processes and procedures, training and response plans.

With the help from NERIC Technician Andrew Truesdell, Long Lake received an **HP grant for wireless boosters** to increase our connectivity outside the building.

We are advertising for nurse **substitutes**, as well as other substitutes for next school year.

Noelle Short has received two Clerk of the Works proposals with another proposal due next week. An updated **capital project** timeline and a draft of the multi-use courts was handed out.

Business Affairs:

Approved: On Motion by Alexandria Harris, seconded by Michael Farrell, with all in favor, the May 2020 **Treasurer Reports**.

Comprehensive **Budget and Revenue Status** Reports for the General and Lunch Funds, Warrants #A-25, C-12, TA-13 and TA-14 were reviewed.

Approved: On Motion by Alexandria Harris, seconded by Trisha Hosley, with all in favor, **Budget Transfer** Schedule A-10.

Recommendations for Approval

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, to **table the approval of Policy #7511 Immunization of Students.**

Approved: On Motion by Alexandria Harris, seconded by Brian Penrose, with all in favor, the **School Psychologist/CSE Chairperson Agreement with Indian Lake CSD** for 2020-2021 school year.

Approved: On Motion by Michael Farrell, seconded by Trisha Hosley, with all in favor, the **Student Transportation Agreement with True North Schools** for the 2020-2021 school year.

Approved: On Motion by Alexandria Harris, seconded by Trisha Hosley, with all in favor, the **Student Transportation Agreement with Tupper Lake CSD** for the 2020-2021 school year.

Approved: On Motion by Alexandria Harris, seconded by Trisha Hosley, with all in favor, **Joseph Koehring and Mary Phillips-LeBlanc as Substitutes.**

Approved: On Motion by Alexandria Harris, seconded by Trisha Hosley, with all in favor, **Megan Nevins as Summer School Instructor effective July 1, 2020.**

Approved: On Motion by Michael Farrell, seconded by Trisha Hosley, with all in favor, BE IT RESOLVED, that the Board of Education of the Long Lake Central School District hereby accepts the recommendation of the Superintendent to appoint **Molly Stewart for a four (4) year probationary appointment as a teacher of 7-12 Spanish** in the Secondary Foreign Language tenure area, commencing September 1, 2020 and ending August 31, 2024 contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout her probationary period, consistent with the requirements of Education Law Sections 3012², 3012-c, and/or 3012-d, pending certification by September 1, 2020.

Approved: On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, **Jerome Flanagan as Tax Collector and Claims Auditor, Victoria Snide as Board of Education Clerk and 2020-2021 Substitute Rates of Pay.**

Approved: On Motion by Michael Farrell, seconded by Trisha Hosley, with all in favor, the following **results of the June 9, 2020 Vote:**

2020-2021 Budget	Pass
Trustee Seat	Alexandria Harris
Bus Purchase Reserve Fund Proposition for a Maximum of \$60,000	Pass

Approved: On Motion by Alexandria Harris, seconded by Michael Farrell, with all in favor, **funding of the Bus Purchase Reserve Fund** of \$35,000 and the Employee Benefit Accrued Liability Reserve Fund of \$15,000 from Unobligated Fund Balance effective June 30, 2020.

Approved: On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, **the Shared Maintenance Agreement with the Town of Long Lake for 2020-2021 school year.**

Approved: On Motion by Michael Farrell, seconded by Trisha Hosley, with all in favor, the following **Non-Resident Students** for the 2020-2021 school year: Carson Toohey, Dylan Combs, Alivea Benware, Isabel Tessier-Day and Scarlet Gravin.

Approved: On Motion by Alexandria Harris, seconded by Joan Paula, with all in favor, the following **appointments for the 2020-2021 school year:** Chris Sass as Technology Coordinator, Nicole Curtin as Outing Club Advisor, Patrick Curtin as People for People Club Advisor, Tina Pine as National Honor Society Advisor, Kristin Delehanty as Elementary Soccer Coach, Tamara Combs as Green Team Advisor and 7th Grade Class Advisor, Michele Gannon as 11th Grade Class Advisor, Yearbook Advisor and 7-12 Tennis Club Advisor, and Sean O-Shell as 10th Grade Class Advisor.

Approved: On Motion by Alexandria Harris, seconded by Trisha Hosley, with all in favor, **Tina Pine and Mary Phillips-LeBlanc as Mentors** for the 2020-2021 school year.

Approved: On Motion by Michael Farrell, seconded by Trisha Hosley, with all in favor, **Grades 7-12 English Textbook Adoption** of the following titles: The Boy in the Striped Pajamas: A Fable; Speak; Oedipus the King; and Persepolis: The Story of a Childhood.

Approved: On Motion by Joan Paula, seconded by Alexandria Harris, with all in favor, Be It Resolved that the Board of Education of the Long Lake Central School District hereby accepts the recommendation of the Superintendent to appoint **Mara Gaffney for a four (4) year probationary appointment as a teacher of K-6 Special Education** in the General Special Education tenure area, commencing September 1, 2020 and ending August 31, 2024 contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout her probationary period, consistent with the requirements of Education Law Sections 3012², 3012-c, and/or 3012-d, pending certification by September 1, 2020.

General Discussion

The Board reviewed the 2020-2021 **Code of Conduct**.

Policy 1st Readings: None.

2nd Public Participation: None.

Executive Session: On Motion by Michael Farrell, seconded by Trisha Hosley, with all in favor, to enter Executive Session at 7:31 p.m. to discuss the employment history of two particular persons.

Approved: On Motion by Alexandria Harris, seconded by Trisha Hosley, with all in favor, to come out of Executive Session at 8:25 p.m.

Approved: On Motion by Michael Farrell, seconded by Trisha Hosley, with all in favor, BE IT RESOLVED that the Board of Education hereby **approves the Addendum to**

Superintendent Noelle Short's contract dated July 9, 2020, authorizes the Board President to Execute said addendum and approves payment thereunder.

Adjournment: On Motion by Alexandria Harris, seconded by Michael Farrell, with all in favor, the Board adjourned at 8:26 p.m.

Clerk of the Board

Victoria J. Snide