

## LLCS Minutes

**Team Name: Maintenance Committee**

**DATE: November 29, 2018**

**FACILITATOR: Noelle Short**

**RECORDER: Vickie Snide**

### **DISCUSSION HIGHLIGHTS:**

#### Capital Project

-BPD Municipal Advisors spoke at the November Board Meeting. Based upon current cost estimates, the increase to taxes would be \$35 per year on a \$100,000 home for someone who does not have STAR.

-Brian Penrose wondered if boilers should be added to the project. Old Boilers lasted from 1958 to 2000. T. Clark and E. Hample think boilers are in good shape. They said Trojan Energy who services are boilers also say the same. Our boiler controls are old.

-Committee needs to review the security camera plan for the next meeting.

-Current project has two doors with outside swipe card access. Committee believes all exterior doors should be swipe cards. Total of 6 doors – 2 in back of building, 2 gym doors, 2 lobby doors. What about Fitness Center Door – can that be blocked up and a window put in?

#### Other Business

-Security System-Current security system will have 2 cameras added soon. Best time would be during the holiday break – also need F. Haq, NERIC tech to be here the same day. M. St. Pierre will also have the ability to buzz someone in.

-Garden – Water may still be on. T. Clark to contact Town Water Department to make sure they turn it off. Garden hose also needs to be picked up.

-Phones – Telephone line into the Little Room and Music Room need to be run before the holiday break. V. Snide will ask Meridian to hook up new system over holiday break.

-Kitchen Walk In Cooler – holes on the ceiling have been patched. Per Health Dept, we need to scrape and repaint. We will scrape now and repaint next summer when the cooler is shut down.

-Office Rearrangement – After phone system is hooked up over holiday break, move copier to Staff Lounge and J. Flanagan to where copier was. Move mailboxes into M. St. Pierre's room?

-Holiday Decorations – T. Clark will check on outside power and research large wreath and garland options.

-Roof – T. Clark had a roof inspection and received a quote on some work. Plan to budget for this in '19-'20 budget.

-Stage Ceiling – Plan to scrape and paint over Xmas or February break.

-Stage Outlets – Get metal outlet covers installed. Have gym teacher put mats in front of stage for safety purposes.

-Old Telephone Lines – Old lines need to be removed from outside boiler room door.

-Conference Room Heat – next summer move radiator down from server room so heat can be controlled.

### **MEMBERS PRESENT:**

Noelle Short  
Vickie Snide  
Tony Clark  
Fred Short  
Eric Hample  
Hayden LaMere

### **Continued**

-Generator – Diesel fuel has been added.

### **NEXT MEETING:**

Date: December 13, 2018  
Time: 1:15 p.m.  
Location: Room 310

### **NEXT AGENDA:**

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### **ITEMS COMPLETED:**