***JPTA Parent Advisory Committee Meeting Minutes April 12, 2016***

Call to order – Sheeba T. Imran - Chairwoman

 10 parents

 Mrs. Garcia

 Steph Preciado, Tamara Alexander & Ray Arreola

1. **Overview of each JPTA Committee**

PAC- Parent Advisory Committee – Open to any JPTA teacher or Staff.

 (Monthly Meetings)

AOC - Open to all parents. Goal is oversite of academics and testing practices

 (Monthly Meetings)

GAC- Gifted Advisory Committee – (meets 3 times a year)

JPTA Foundation – Main goal is fundraising for large ticket item(s) that JPTA needs.

 Open meetings. Mr. Taylor is a voting member.

1. **JAAM Fest** – Steph P. says the first round of ceramics have been completed. JPTAGS – need prizes for games, contact Carol Swickard. Stephanie Preciado is looking for volunteers that can come help April 23 at Rethink real estate (MVS studios), 535 N Main St., Saturday, April 23, 9am – 12pm.

They are also in need of donations for the Silent Auction at JAAM Fest.

If you can contribute a donation of a fine art or a service, please discuss this with Ms. Steph.

Donations needed by 5/3.

Events for the evening will include:

Music, Art and Ballet Folklorico, Games for kids and Food Trucks (possibility they will donate a % to JPTA)

Ray Arreola mentions that volunteers are need to the games that will be played that evening.

They need help with ticket taking and have a certain # of adults per game station.

It was mentioned that there might be a used uniform sale again this year during the JAAM Fest.

1. **Parent Forum – Jeremy S., Rebecca B., Polly K., Amy C., Stephanie H.A., Jennifer D., Heather S., Sheeba.**

They are accepting questions for consideration until April 20th.

Questions will be sent to the GC for review on April 22.

Forum will take place on April 28th 6-8pm at JPTA. All parents are welcome.

Both candidates will be give the same questions to be answered.

I hour for each candidate, 3 parent moderators, parents will be asked to rate each candidate.

The teachers will host a separate forum.

1. **Monthly Parents Night (MPA) – Barbara Chamberlin**

Barbara proposes a monthly night for JPTA parents to socialize with each other.

PAC group feels that this is a good idea.

Discussion on Pot-luck or snacks to be served. Possibility of selling food items at a fundraiser.

Mrs. Garcia to find out what the requirements are for schools to do this.

LAT Team might be willing to help with these events.

Stephanie mentioned that we should invite incoming Kinder parents to MPA in May.

Dates are set for a MPA on May 17th, 2016, 6:00pm. Suzy S. will help coordinate kid’s activities.

An JPTA open house/MPA is tentatively set for July 28, 2016. Ms. Alexander will confirm this date with staff.

1. **Staff Appreciation Week – May 2-6**

 Jennifer R., Veronica, Stephanie B., Barbara, Polly, Lisa, Sheeba

 Jennifer says a schedule has been made and a sign up genius web page link is being posted on FB.

 They are looking for volunteers for food and various items.

 A printed schedule was handed out to parents.

 The planned activities are to be a surprise to the staff.

1. **Handbook /Welcoming Packet / New Parent Coordination for 2016-2017**

 **Stephanie Haan – Amato**

 She is looking for volunteers to compile info for incoming parents.

 Stephanie asks if we have printed version of the student handbook. Mrs. Garcia states that

 we have a version on the website that is up dated by Jennifer Gorham.

 Jennifer R. mentions a flow or organizational chart of JPTA would be helpful for parents.

 As well as a list of committees at JPTA.

 Stephanie volunteers to create a database of parents names and info that can be used

 for volunteering purposes.

 Open house activities – Suggestions made to have a representative from each JPTA committee and grade

level there for new parents to learn about them. Ideas included a JPTA passport that kids can get stamped from room to room at JPTA so that they see all the teachers and groups represented.

1. **PAC Policy**

 Sheeba asked that we review the policy before it is finalized.

1. **Synergy ParentVue Demo**

 Ms. Alexander thinks a demo at the open house in July would be great idea.

1. **Lunch Coverage**

 Mrs. Garcia says we have hired a lunch monitor, Yvette.

1. **Running Club**

 Stephanie is still looking for Friday morning volunteers from 7:35-7:50.

1. **Classroom Reps**

 Classroom Reps are still needed for each classroom to attend PAC and to share information with other parents.

 Looking for ideas for how to get middle school parents or students involved.

 Mrs. Garcia suggests an evening event for MS parents to socialize.

 Barbara suggested a “Shadow Day” for 5th graders to Shadow 6th graders.

 Ms. Alexander mentioned that this was done in 3rd to 4th grade and it was a success.

1. **Addressing Concerns**

Teacher concerns should be taken the Head Administrator or GC, not to PAC.

Anonymous concerns? Possibly a box in the office where they can be dropped off.

PAC suggestion box? Possibly a box in the office where they can be dropped off.

1. **SCRIP sales fundraising program**

Coree King spoke briefly about the Scrip Sales again.

Discussion led to the idea that fundraisers need to be coordinated, so as not to overwhelm parents.

Perhaps set up a year’s worth of fundraisers on a master calendar.

The idea of a JPTA Fundraising committee was brought up my Mrs. Garcia.

They would meet possible 2 times a year.

It would include a member from each JPTA committee and they would plan a year’s worth of fundraising activities.

They would assign committees to take on the various fundraisers so there is not overlap.

The group would decide on the validity of various fundraisers.

Monica suggested that as a fundraiser for next year that she and her husband have a percussion group that performs and they would be happy to coordinate it for JPTA.

Other suggestions included a baby sitting night near the holidays and/or a movie night as a fundraiser.

1. **Other Topics**

 Ms. Alexander asked parents how often are they willing to come to JPTA for classroom events.

There was talk of coordinating classroom activities with the Monthly Parent Night, so that parents can visit the classroom and then attend that night’s parent activity.