

**LONG LAKE CENTRAL SCHOOL DISTRICT
BOARD MEETING MINUTES**

Date: July 9, 2019
Time: 6:00 p.m.
Type of Meeting: Reorganization/Regular Meeting
Place: Cafeteria
Members Present: Michael Farrell
Alexandria Harris
Trisha Hosley
Joan Paula
Brian Penrose

Others Present: Noelle Short-Principal/Superintendent, Victoria Snide-Clerk of the Board

Call to Order: The Clerk of the Board called the meeting to order at 6:00 p.m. and followed with the Pledge of Allegiance.

New board member **Joan Paula took her Oath of Office.**

Approved: On Motion by Michael Farrell, seconded by Trisha Hosley, with all in favor, the nomination of **Brian Penrose as Board of Education President.**

Approved: On Motion by Trisha Hosley, seconded by Brian Penrose, with all in favor the nomination of **Michael Farrell as Board of Education Vice-President.**

Both Brian Penrose and Michael Farrell took their Oath of Office.

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, the below **appointments and recommendations for the 2019-2020 school year:**

Chief Fiscal Officer	BOE President
Board Clerk	Victoria Snide
Treasurer	Lisa Walker
Deputy Treasurer	Kelsie Adams
Tax Collector	Jerome Flanagan
Deputy Tax Collector	Victoria Snide
Claims Auditor	Jerome Flanagan
School Physician/Medical Director/ Director of School Health Services	Dr. Russell Rider
School Attorney	Girvin & Ferlazzo
External Auditor	Larry Reece, CPA
Chief Information Officer	Elisha Pylman
Alternate Chief Information Officer	Noelle Short

Chief Emergency Officer	Noelle Short
Central Treasurer-Extra Classroom	
Activity Accounts	Lisa Walker
Attendance Officer	Michelle Billings
Asbestos (LEA) Designee	Anthony Clark
Purchasing Agent	Noelle Short
Records Management Officer	Noelle Short
Records Access Officer	Kelsie Adams
Civil Rights Compliance Officers (#6121)	Nicole Curtin & Joseph Koehring
Dignity Act Coordinator	Michelle Billings
Energy Conservation Task	
Force Member	Joan Paula
Chemical Hygiene Officers	Nicole Curtin & Anthony Clark
Liaison for Homeless Children & Youth	Elisha Pylman
Designated Education Official	Noelle Short
Reviewer of Public Works	
Contractors Payroll Records	Victoria Snide
Delegation for Sale of School Property (#5250)	Noelle Short
Official Bank Depository	Community Bank, N.A.
Integrated Pest Management Coordinator	Anthony Clark
Regular Board Meetings	2 nd Thursday of each month, unless otherwise noted
Official Newspaper	Hamilton County Express
Payroll Certifications	Noelle Short
Conferences & Workshop	
Attendance Approvals	Noelle Short
Petty Cash Fund	\$100.00
Check Signatures	Kelsie Adams
	Lisa Walker
	Noelle Short (Extra-Classroom Acct. only)
Budget Transfers	BOE approval for over \$5,000
Mileage Rate	\$.58/mile
Authorization of Investments	Victoria Snide
Tuition	Non-Resident \$1,000/family for 1 st child, \$300 each additional child
	Non-Resident Employee - \$100 for 1 st child, \$50 each additional child
	PreK- 50% of above rates
Official Undertakings (Bonds)	Tax Collector - \$1,000,000
	Treasurer - \$1,000,000
	Claims Auditor - \$1,000,000
	Business Manager - \$1,000,000
	All Other Employees - \$100,000
BOE Sick Bank Committee Member	Alexandria Harris

Credit Cards & Limits	American Express \$20,000 Exxon Mobil \$400
Designated No Smoking Zone Officials (#5640)	Anthony Clark Noelle Short
Superintendent Conference Approval	NYSCOSS Conferences Rural Schools Association Conferences NYSSBA Conferences BOCES Conferences NE Council of School Superintendents Conferences
BOE Members Approved Conferences	Fiscal Oversight Fundamental, Essentials of School Board Governance and New School Board Member Academy Workshops NYSSBA Conferences Rural Schools Association Conferences BOCES Conferences
Maximum # of Foreign Exchange Students Enrolled (#7133/7134)	Four
Foreign Exchange Tuition (#7133/7134)	\$9,000 Split 50/50 with Host Family
Foreign Exchange Agencies (#7133/7134)	AFS, International Fellowship, Youth for Understanding, Exchange Service International, Educatius, Svetlana Ovcharenko, EduAbroad

Approved: On Motion by Alexandria Harris, seconded by Brian Penrose, with all in favor, the following **Committee Designations and Pre-School Special Education Programs:**

Committee Designations:

Committee on Special Education – Mandated Members

Parents of the Student
Student, if appropriate
General Education Teacher
Special Education Teacher/Provider – Megan Nevins, Allison Conboy
School Psychologist – Jonathan Short
CSE Chairperson – Jonathan Short
School Physician – Dr. Russell Rider**
Additional Parent Member**

Subcommittee on Special Education – Mandated Members

Parents of the Student
Student, if appropriate
General Education Teacher
Special Education Teacher/Provider – Megan Nevins, Allison Conboy

CSE Chairperson – Jonathan Short
School Physician – Dr. Russell Rider**
Additional Parent Member**

Committee on Pre-School Special Education – Mandated Members

Parents of the Student
Special Education Teacher/Provider
CPSE Chairperson – Jonathan Short
Additional Parent Member**
Representative from Municipality

** Mandated if request is made 72 hours prior to CSE meeting.

Approved Institutions for Pre-School Special Education Programs

UCP of Utica, Utica
Adirondack ARC, Tupper Lake
Advanced Therapy, Albany
Prospect Center, Queensbury
Children's Development Group, Keeseville
Kelberman Center, Utica

Approved: On Motion by Michael Farrell, seconded by Trisha Hosley, with all in favor, the **adoption of all Board of Education Policies.**

Approved: On Motion by Alexandria Harris, seconded by Michael Farrell, with all in favor, **minutes of the June 13, 2019 meeting.**

Approved: On Motion by Trisha Hosley, seconded by Alexandria Harris, **minutes of the June 28, 2019 special meeting.** Alexandria Harris, Trisha Hosley, Joan Paula and Brian Penrose approved the Motion. Michael Farrell abstained.

The **next regular meeting date** is Tuesday, August 13, 2019 at 5 p.m. in the cafeteria.

Public Participation: None.

Superintendent Update: The **Junior Class went to Niagara Falls and Monroe Community College** for their annual field trip at the end of June.

Graduation on June 28, 2019 went smoothly.

On the June 26, 2019 **Superintendent Conference Day**, teachers travelled to Adk. Experience in Blue Mountain Lake for a workshop facilitated by Christine Campeau. Retiring teacher Robert Reynolds was honored several times throughout the day.

Teachers schedules are complete. Recess was built in to the schedule for grades K-6.

We currently have five students in our Grades K-2 **summer school** program and four students in our Grades 3-6 program and two students in our middle school program.

We are **advertising for a math teacher and a teachers aide**.

A middle school orientation will be scheduled for the end of August.

Our **mental health services** with Northstar will start on September 10, 2019. They will be located in the old Faculty Lounge.

The **summer fitness center hours** are 6:30-9:00 a.m. Monday-Thursday.

Noelle Short and Victoria Snide met with Mosaic and Bernard Donegan representatives to review the **capital project timeline**. NYS Education approval is currently approximately six months. The architect hopes to have the drawings submitted to NYS by November 1, 2019.

The Board will hold a **retreat** on Wednesday, August 21, 2019 from 1-5 p.m. possibly at the Long View Lodge. The agenda will be district and superintendent goals.

Business Affairs:

Approved: On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, the May 2019 **Treasurer Reports**.

Comprehensive **Budget and Revenue Status** Reports for the General and Lunch Funds, and Warrants A-24, C-12, CM-4 and TA-12 were reviewed.

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, **Budget Transfer Schedule A-8**.

Recommendations for Approval

Approved: On Motion by Alexandria Harris, seconded by Michael Farrell, with all in favor, **CSE/504 Recommendations** for Students #201907, 202201, 202309, 202402, 202720, 202732, 202753, 202755, and 202771.

Recognized: On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, **Ben Conboy as Boys' Varsity Soccer Coach** for the Fall 2019 season.

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, **Girvin & Ferlazzo Legal Counsel Agreement** for the 2019-2020 school year.

Approved: On Motion by Alexandria Harris, seconded by Brian Penrose, with all in favor, the **School Psychologist/CSE Chairperson Agreement with Indian Lake CSD** for the 2019-2020 school year.

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, the **Student Transportation Agreement with True North Schools** for the 2019-2020 school year.

Approved: On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, the **Student Transportation Agreement with Tupper Lake CSD** for the 2019-2020 school year.

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, **the following Non-Resident Students for the 2019-2020 school year:** David Rogers, Alivia Benware, Isabel Tessier-Day, and Scarlet Gravlin.

Approved: On Motion by Michael Farrell, seconded by Alexandria Harris, with all in favor, **Policy #1336 Duties of the Extraclassroom Activity Fund Central Treasurer, #5520 Extraclassroom Activity Fund, and #7410 Extracurricular Activities.**

Approved: On Motion by Trisha Hosley, seconded by Alexandria Harris, with all in favor, **Dana Goetze as Boys' Modified Soccer Coach** for the Fall 2019 season.

General Discussion: The Board discussed the decision by Newcomb CSD to not move forward with their request for a **merged modified soccer program** between Long Lake CSD, Indian Lake CSD and Newcomb CSD.

The 2019-2020 **Code of Conduct** was given to board members for their review. This will need approval at the August 2019 board meeting.

2nd Public Participation: Michael Farrell commented that some thought needs to be put into the upcoming two years graduation ceremonies.

Executive Session: On Motion by Michael Farrell, seconded by Trisha Hosley, with all in favor to enter Executive Session at 7:27 p.m. to discuss the Employment History of Two Particular People.

Approved: On Motion by Michael Farrell, seconded by Trisha Hosley, with all in favor, to come out of Executive Session at 7:59 p.m.

Adjournment: On Motion by Alexandria Harris, seconded by Trisha Hosley, with all in favor, the Board adjourned at 7:59 p.m.

Clerk of the Board

Victoria J. Snide