

ROBERT TREAT ACADEMY CHARTER SCHOOL INC.

MINUTES FEBRUARY 24, 2024

Mr. Detore called the meeting to order at 5:00 pm and the Board cited the Pledge of Allegiance.

Mr. Clark read the Open Public Meeting Statement of Compliance

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the El Nuevo Coqui, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.

Attendance

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Alagia, Phil		X
Caraballo, Wilfredo	X	
Davis, Adrienne	X	
Detore, Robert	X	
Vacant		X
Pichardo, Wilson A.	X	
Souder, Calvin W. Esq.		X
Strand, Tahira	X	
Zabala de Kelly, Zarala	X	

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Bernardo, Lucy, Recording Secretary	X	
Clark Robert, Business Administrator	X	
Mr. Eveland, Board Attorney	X	
Parada, Paul, Vice Principal	X	
Trillo, Marcelino, Vice Principal	X	

Correspondence

There was no correspondence.

Principal's Report and Attachments

Mr. Trillo and Mr. Parada gave their Principal's Report.

Public Comment (Agenda Items Only)

There were no public comments.

Minutes

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **Public Meeting Minutes and Executive Session Minutes January 27, 2022**, as attached. (Attachment M-1)

RECORD OF VOTE Resolution Minutes

Moved by:	Ms. Davis	Seconded by:	Mr. Pichardo
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Motion carried in an unanimous voice vote.

Board Affairs

- BA-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve submission of letter requesting waiver to maximize SEMI participation for the 2022-2023 School Year. **(Attachment BA-1)**
- BA-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve Appraisal Capital Services, LLC to conduct an appraisal of 180 Williams Street, Newark, NJ 07103 for a fee of \$1,500. **(Attachment BA-2)**
- BA-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the revised School Calendar 2021-22 (Revised 2/7/22). **(Attachment BA-3)**
- BA-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve English Language Learner (ELL) Three-Year Plan 2021-2024. **(Attachment BA-4)**
- BA-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the School Calendar 2022-23. **(Attachment BA-5)**

RECORD OF VOTE B-1 thru B-5

Moved by:	Ms. Davis	Seconded by:	Mr. Caraballo
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				X
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Vacant				NA
Pichardo, Wilson A.				
Souder, Calvin W.				S
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	6	0	0	2

Fiscal

- F-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated January 25, 2022 through February 24, 2022 in the amount of \$505,912.16. **(Attachment F-1)**
- F-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows: **(Attachment F-2)**
- | | |
|------------------|----------------------|
| January 7, 2022 | \$ 245,812.27 |
| January 21, 2022 | <u>\$ 260,017.55</u> |
| Total | \$ 505,829.82 |
- F-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School Inc., the officers and members of the Board of Trustees do hereby, approve the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending December 31, 2021. **(Attachment F-3)**
- F-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of December 31, 2021 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).
- F-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of December 31, 2021. **(Attachment F-5)**
- F-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve purchasing from the attached list of vendors through Educational Data Services, NJ Start, Hunterdon County Educational Services Commission, Educational Services Commission of New Jersey and National Cooperative Purchasing Alliance for the 2021-22 school year. **(Attachment F-6)**

- F-7** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the Comprehensive Annual Financial Report and Auditor's Management Report of Administrative Findings, Financials, Compliance and Performance for year ending June 30, 2021. **(Attachment F-7)**
- F-8** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the attached Corrective Action Plan for the Comprehensive Annual Financial Report and Auditor's Management Report of Administrative Findings, Financials, Compliance and Performance for year ending June 30, 2021. **(Attachment F-8)**
- F-9** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached new Jersey Schools Insurance Group North Jersey Educational Insurance Fund Indemnity and Trust Agreement Resolution to Join/Renew Membership. **(Attachment F-9)**

RECORD OF VOTE F-1 thru F-9

Moved by:	Ms Strand	Seconded by:	Ms. Zabala de Kelly
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				X
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Vacant				NA
Pichardo, Wilson A.	X			
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	6	0	0	2

Policies and Procedures

There were no resolutions

Education

There were no resolutions presented.

Personnel

- P-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby approve Employee #90493, paid medical leave of absence with benefits, using 21 sick days and 3

personal, from March 10, 2022 through March 11, 2021 FMLA and NJFLA. Unpaid leave of absences with benefits from March 12, 2022 through June 6, 2021 under FMLA and NJFLA. **(Attachement P-1)**

RECORD OF VOTE P-1

Moved by:	Ms. Strand	Seconded by:	Ms. Davis
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				X
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Vacant				NA
Pichardo, Wilson A.	X			
Souder, Calvin W.				X
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	6	0	0	2

Public Comment Period

There was no public comment.

Executive Session

There was no Executive Session

Adjournment

Be it resolved that on this date, February 24, 2022, at the Regular Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn was motion by Ms. Davis and seconded by Mr. Pichardo with an unanimous voice vote to adjourned at 6:20 pm.

Robert Clark,
Buisness Administrator/Board Secretary