



**Urban Academy Charter School
School Board Meeting
November 16, 2020
Saint Paul, Minnesota**

MINUTES

Board Members:	Ex-Officio Members:	Advisory Members:
<input type="checkbox"/> Melissa Jensen	<input checked="" type="checkbox"/> Mongsher Ly	<input checked="" type="checkbox"/> Luis Brown-Pena
<input checked="" type="checkbox"/> Tamara Mattison		<input type="checkbox"/> Ralph Elliott
<input checked="" type="checkbox"/> Fong Lor		
<input checked="" type="checkbox"/> Nancy Smith		
<input checked="" type="checkbox"/> Caley Long		
<input checked="" type="checkbox"/> Yu Yin Liao		
<input checked="" type="checkbox"/> Ronsoie Xiong		
<input checked="" type="checkbox"/> Chao Yang		

Staff and Guests Attending:		
<input checked="" type="checkbox"/> Stacy Beetham	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Meeting called to order by Fong Lor, Vice Board Chair at 6:05 PM via Zoom webinar

Acceptance of Agenda

Corrections made: none

Board Motion: Approve the agenda

Board Member motioning to approving agenda: Mattison

Board Member seconding the motion: Smith

Discussion: none

Unanimously approved

Conflict of Interest

None to report

Approval of October 19, 2020 Minutes

Board Motion: to approve the minutes

Board Member motioning to approve the minutes: Xiong

Board Member seconding the motion: Yang

Discussion: none

Unanimously approved

Reports/Presentation

Stacy Beetham reported on FY UA audit:

- 70 page document conducted by Red Path with audited financial statement ending 6/30/20 with auditor opinion
- We received a clean, unmodified opinion with no findings

- There are 4 main financial statements within the report: two different sets of statements that demonstrate information differently; statements 3 & 4 will be most helpful to review.
- Statements 3 and 4 show that in 2019, UA had a \$158,000 positive fund balance.
- In May of 2020 we received a PPE loan from federal government in the amount \$570,000
- So in total our fund balance reached \$728,000 for the FY
- We ended with a fund balance of 46% of our annual general fund expenditures, which is very healthy

Approval of Stacy's report on the audit

Board Motion: to approve the audit report

Board Member motioning to approve: Smith

Board Member seconding the motion: Yang

Discussion: none

Unanimously approved

Board Member Reports/Ex-Officio Member Presentations:

Board Chair, Melissa Jensen: not present

Board Finance Chair, Dr. Tamara Mattison: reviewed last month's Financial Snapshot for details for fund balances and expenditures; see attachment

Superintendent, Dr. Ly:

ADMINISTRATIVE/COVID-19 DISCUSSION

- COVID-19 situation continues to worsen across the state. Mongsher is in weekly conversations with MACS and MDE on fully-distanced learning and it sounds like there may be a statewide move to distance learning for all districts. Since positivity rate is above 50%, we will continue with distance learning. Not likely we will be back before spring 2021.
- We are currently missing six staff members because of exposure to the virus

FACILITY

- Construction for four new classrooms likely to start end of this month. City is approving plans and we will then pull permits. Completion date likely mid January 2021. We budgeted \$200,000 but may come under (\$170-180k).
- Next fall we will be fully operational as a middle school
- Lease aid for last year FY has been approved and was slightly more than we expected
- FY 21 has been approved via email and we are waiting on letter

ACADEMICS:

- Chrome Books: we just received 90 and they are ready to go for the 1 – 3 graders. They will have them by December 2 – 3 for pick-up. Just Pre –K and K will need Chrome Books and should get them the next shipment batch.
- Most families have internet access now at home.

BUDGET/OPERATIONS

- We have \$80,000 to spend down by December 30 for COVID-19 related needs: sanitizing equipment, etc.

COMMUNITY:

- Student gift giveaway is underway and many of our families are struggling
- Coat drive underway: please drop off at Urban before drive
- Non-perishable food drive underway too. Please drop off at UA as it will be a tough holiday season for many of our families.

- Toys for Tots will get us a date soon on when we will have a toy drive with them.
- Securian and Lumen Christi are also supporting with toy drive. Securian will wrap gifts on Dec 4 and LC at their own church as a gift drive.
- December 10 and 11, 9 – 3 pm will be the day that families can come by and pick up gifts, clothes and food.
- No holiday meal this year so we need to everything we can to rally for our families.
- Donations accepted M-F from 8 – 4 pm.

BOARD:

- Main topics of interest to cover for board training: board self-evaluation, governance/finance, HR. Rod and Mongsher will put together a plan to cover these items.

Motion: to approve the board member reports

Board member motioning to approve the board member reports: Yang

Board member seconding the motion: Xiong

Discussion: none

Unanimously approved

Board Consent Agenda:

Motion: to approve the board consent agenda

Board member motioning to approve the board consent agenda: Smith

Board member seconding the motion: Mattison

Discussion: none

Unanimously approved

Old Business:

- None

New Business:

- Board retreat has been postponed to August 20-22, 2021 due to COVID-19. Please plan on attending next year!

Open Public Comments (Limited to 2 minutes)

- None

Board Motion: To adjourn the meeting at 6:42 PM

Board Member motioning to approve to adjourn the meeting: Yang

Board member seconding the motion: Liao

Unanimously approved

Meeting adjourned at 6:42 PM

No Board Meeting in December, 2020.