



**Urban Academy Charter School
School Board Meeting
August 19, 2019
Saint Paul, Minnesota**

MINUTES

Board Members:	Ex-Officio Members:	Advisory Members:
<input checked="" type="checkbox"/> Melissa Jensen	<input checked="" type="checkbox"/> Mongsher Ly	<input checked="" type="checkbox"/> Luis Brown-Pena
<input type="checkbox"/> Tamara Mattison		<input type="checkbox"/> Ralph Elliott
<input checked="" type="checkbox"/> Fong Lor		
<input type="checkbox"/> Nancy Smith		
<input checked="" type="checkbox"/> Caley Long		
<input checked="" type="checkbox"/> Yu Yin Liao		
<input type="checkbox"/> Ying Thao		
<input checked="" type="checkbox"/> Ronsoie Xiong		
<input type="checkbox"/> Chao Yang		

Staff and Guests Attending:		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Meeting called to order by Board Chair Melissa Jensen at 6:03 PM

Acceptance of Agenda

Corrections made: none

Board Motion: Approve the agenda

Board Member motioning to approving agenda: Long

Board Member seconding the motion: Xiong

Discussion: none

Unanimously approved

Conflict of Interest

None to report

Approval of June 24 Minutes

Addition: Addition of "old business" to the minutes from June 24 meeting.

Board Motion: to approve the minutes with the addition

Board Member motioning to approve the minutes: Liao

Board Member seconding the motion: Lor

Discussion: none

Unanimously approved

Reports/Presentations:

Board Chair Updates – M. Jensen

- Board chair position elections up for decision tonight (Chair, Vice Chair, Secretary and Finance Chair)

Motion: to approve board chair elections as they currently stand
Board member motioning to approve the board member elections: Lor
Board member seconding the motion: Long
Discussion: none
Unanimously approved

Finance Chair Updates—Dr. Mattison, not present, Dr. Ly presented on her behalf

- See financial snapshot attachment for July 2019

Superintendent Report – Dr. Ly

ADMINISTRATION DUTIES:

- Projected ADM 405
- Waiting list in process
- Lower grades “jam-packed”

OPERATIONS:

- Lease aid app is with MDE; is part of gen-ed budget
- All reports with NEO and MDE
- 7-8 grade expansion application process is almost complete. The application was submitted to NEO. NEO will do final review and approve and send to MDE by October.
- Seeking a technology teacher; Mr. Ronnie will be teaching in the interim and does an excellent job
- All other position are full, 3 Special Ed and 3 EL teachers on board
- All requirements are in with the construction company; breaking ground Wednesday morning the 21st of August
- Street parking in the meantime and likely throughout the year for staff
- April/May 2020 projected open house
- Fall open house August 22, 5-7 PM
- Finance audit has been ongoing and near completion; Stacy to present to board in October

ACADEMICS:

- Dr. Ly going to revise testing and instruction-use and will be making changes academically to the staff; October Mr. Tony will present to board

COMMUNITY:

- School supply drive in full swing
- Uniform drive from Securian and church is in process

BOARD BUSINESS:

- Position elections finalized
- Board meeting dates need approval

Motion: to approve the board meeting dates
Board member motioning to approve the meeting dates: Xiong
Board member seconding the motion: Liao
Discussion: none
Unanimously approved

Motion: to approve the board member reports
Board member motioning to approve board member reports: Lor
Board member seconding the motion: Liao
Discussion: none
Unanimously approved

Board Consent Agenda:

- No consent agenda to approve at this time

Motion: to approve the consent board agenda

Board member motioning to approve: Long

Board member seconding the motion: Lor

Discussion: none

Unanimously approved

Old Business:

- Board retreat was a success; try a new place next year for new scenery as an option in a different part of Minnesota to reserve by October and November for a late July/early August date
- Schedule ahead of time to get full commitment from all board members
- Revisit vision and mission for next retreat as a center of focus?
- Take a look at bylaws?
- Horseback riding!?

New Business:

- None

Open Public Comments (Limited to 2 minutes)

- None

Board Motion: To adjourn the meeting

Board Member motioning to approve to adjourn the meeting: Lor

Board member seconding the motion: Xiong

Unanimously approved

Meeting adjourned at 6:26 PM

Next meeting will be September 16, 2019!